



**AUDITOR'S REPORT**

We have audited the Balance Sheet as at 31<sup>st</sup> March 2012 and the Income and Expenditure account for the year ended on that date, attached here with, of KILA-KERALA INSTITUTE OF LOCAL ADMINISTRATION. These financial statements are the responsibility of the Management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in India. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Further we report that :

- a) Substantial portion of fund received by the institution for certain training programmes and projects, still remain to be utilized. No amount is utilized during the period 2011-12. These details are given in Annexure I
- b) There are long outstanding debtors, some of which are outstanding for more than 3 years & recoverability of the same could not be ascertained. No provision is made in the Accounts towards the old outstanding debtors,. These details are given in Annexure II.
- c) Delay is noted in the payment of Service tax, Works Contract tax (VAT) and Vat on the sale of tender forms. These delay payments are remitted only in the month of August and September 2012.
- d) No TDS is seen deducted in respect of legal fees of ₹ 1,30,000 paid to advocate. Also TDS is not seen deducted in respect of advertisement expenses amounting to ₹ 1 lakh paid to Times of India.
- e) In our opinion, the internal audit system of KILA needs improvement commensurate with the size and nature of its transactions.



V. VENUGOPALAN & ASSOCIATES  
CHARTERED ACCOUNTANTS

Subject to the above;

1. We certify that the Balance Sheet and the Income and Expenditure account are in agreement with books of accounts maintained by the Institute.
2. We have obtained all the information and explanation, which to the best of our knowledge and belief were necessary for the purpose of the audit.
3. In our opinion, the Institute has kept proper books of accounts, so far as appeared from our examination of the books test checked.
4. In our opinion, and to the best of our information and according to the explanation given to us, the said accounts, gives a true and fair view:
  - a. In the case of Balance Sheet, of the state of affairs of the Institute as at 31<sup>st</sup> March 2012.
  - b. In the case of Income and Expenditure Account, of the excess of Income over Expenditure for the year ended 31<sup>st</sup> March 2012.

TRICHUR - 4,

DATE : 06/10/2012

For V. VENUGOPALAN & ASSOCIATES  
CHARTERED ACCOUNTANTS  
FIRM REGISTRATION No: 010739 S

V.VENUGOPAL, B.Com; FCA (M.No: 70112)  
PARTNER

**CREDITORS (UNSETTELED BALANCES AS ON 31.3.2012)****ANNEXURE I**

<b>SL.NO</b>	<b>PARTICULARS</b>	<b>BALANCE AS ON 31.3.2012</b>
<u>1</u>	<u>AWARD FOR BEST PERFORMING PANCHAYATH</u>	7,43,31,325
<u>2</u>	<u>MGP-CITIZEN REPORT CARD</u>	7,16,176
<u>3</u>	<u>MGP-RESOURCE MOBILISATION</u>	8,29,821
<u>4</u>	<u>MGP-TNA PROJECT</u>	1,43,910
<u>5</u>	<u>PROJECT-SC PROMOTERS TRAINING</u>	1,53,036
<u>6</u>	<u>PROJECT-DSP-JAGRATHA SAMITHI</u>	1,95,938
<u>7</u>	<u>PROJECT – IMPLEMENTATION OF NATIONAL POLICY</u>	53,550
<u>8</u>	<u>PROJECT- DIGITALISATION OF AR</u>	10,29,415
<u>9</u>	<u>PROJECT- S .LINKS WITH TR . INST</u>	15.62.478
<u>10</u>	<u>PROJECT –VILLAGE RESOURCE EXPERT CENTRE- RSVY,WAYYANAD</u>	1,20,000
<u>11</u>	<u>THRISSUR CORPORATION</u>	96,996
<u>12</u>	<u>TRIVANDRUM CORPORATION</u>	3,64,585
<u>13</u>	<u>CONSULTANCY WOMEN DEVELOPMENT PROGRAMME</u>	62,043
<u>14</u>	<u>MGP-REPLICATION PROJECT</u>	3,91,178
<u>15</u>	<u>NIRD HYDREBAD</u>	15,460
<u>16</u>	<u>NIRD –CENTRE FOR PANCHAYATHI RAJ</u>	93,000
<u>17</u>	<u>VISIT OF CHATTISGARH TEAM</u>	1,11,814
	<b>TOTAL</b>	<b>8,02,70,725</b>

**DEBTORS ( UNSETTLED BALANCES AS ON 31-03-2012)**

**ANNEXURE II**

<b>SL NO</b>	<b>PARTICULARS</b>	<b>BALANCE AS ON 31-03-2012</b>
1	ANERT, THRISSUR	52,385
2	ASCI, HYDREBAD	1,80,000
3	C-DIT	61,987
4	CENTRE FOR DEVELOPMENT STUDIES	4,905
5	CMD	19,289
6	DII-BBF KOLLAM	10,224
7	DIRECTOR VHSE TVM	38,924
8	IKM TVM	1,246
9	KERALA BUREAU OF INDUSTRIAL	5,624
10	PROMOTIONS TVM	
11	KUDUMASREE TVM	5,90,901
12	MEETING OF TASK FORCE ON LAND TENURE FOR URBAN POOR	1,25,838
13	NIC-NATIONAL INFORMATIC CENTRE	12,35,731
14	NIRMATHI KENDRA TVM	51,406
15	NSS PROGRAMME OFFICER KLM	65,290
16	NSS PROGRAMME OFFICER	60,020
17	PAU PATHANANTHITTA	14,184
18	PRAXIS	64,26
19	VISIT OF CAMBODIAN TEAM	17,581
20	YASHADHA	2,70,023
21	YASHADHA PUNE	81,450
22	DR P.K MICHEAL THARAKAN	18,000
23	RAMAKRISHNAN IAS	1,950
24	ATREE	4,002
25	CPWD KOCHIN	82,47,750
26	DDP KASARGODE	8,764
27	DDP PALAKKAD	2,000
28	DDP PATHANANTHITTA	1,254
29	DDP THRISSUR	34,500
30	DDP TVM	60,599
31	DDP WAYYANAD	18,008
32	DEPARTMENT OF SALES TAX	56,738.
32	DII BODHANA PATHANANTHITTA	44,459
33	ETC THALLIPARAMBIL	11,359
34	IRMA	2,79,200
35	MUNCIPALITY OF KANNUR	10,000
36	PAU TVM	2,00,000
37	JAYAN E.K	2,105
38	SECRETARY KINNANUR KARINTHALAM GP	15,000
39	SECRETARY KODDAKARA GP	15,000

40	SECRETARY KOOTHATUKULAM GP	15,000
41	SECRETARY MARARIKULLAM SOUTH GP	15,000
42	SECRETARY NEDUMBASSERY GP	15,000
43	SECRETARY PARIYARAM GP	15,000
44	SECRETARY PARATHUR GP	15,000
45	SECRETARY PATTIAM GP	15,000
46	SECRETARY POOTHATKULLAM GP	15,000
47	SECRETARY THIRUVEGGAPURA GP	15,000
48	TOWN PLANNER KOLLAM	1,66,000
49	VISIT OF AFGANISTHAN TEAM	61,496
50	VISIT OF TRIPURA TEAM	37,214
51	VISIT OF WEST BENGAL TEAM	88,266
52	V NAGARAJAN NAIDU	10,000
	TOTAL	1,24,07,098

**ACCOUNTING POLICIES AND NOTES TO AND FORMING PART OF  
ACCOUNTS OF KERALA INSTITUTE OF LOCAL ADMINISTRATION FOR  
THE YEAR ENDED 31<sup>st</sup> MARCH 2012**

**1. BASIS OF ACCOUNTING :**

The financial statements are prepared on accrual basis as a going concern and in accordance with the generally accepted accounting principles.

**2. FIXED ASSETS:**

Fixed assets are stated at cost less depreciation. All cost directly related to the acquisition and installation of fixed assets are capitalised and added to the respective assets.

During the year there is addition in the Furniture and fittings, LCD projector, Television, Computer, Electrical fittings, Air conditioner and Library books and journals. The amount deposited with the Hon'ble High Court of Kerala, towards settlement of land acquisition case is treated as part of land cost and is capitalized.

Advance paid to the CPWD towards construction of new international hostel is shown in the Balance Sheet as capital work in progress, since the construction is not yet completed as at year end.

**3. DEPRECIATION :**

Depreciation is provided on all fixed assets on written down value method at the rates specified in Income Tax Act 1961.

4. A grant of ₹12,33,000 has been received by the Institute from the State Government (Non-Plan) during the period 2011-12. This amount had been fully utilised by the Institute in the period 2011-12 itself.

A grant of ₹6,04,99,000 has been received by the Institute from the State Government (Plan Fund) during the period 2011-12 and from the fund 62.76% had been utilised by the institute during the year 2011-12.

**THRISSUR-4**

**DATE-06/10/2012**

For V. VENUGOPALAN & ASSOCIATES  
CHARTERED ACCOUNTANTS  
FIRM REGISTRATION No: 010739 S

V.VENUGOPAL, B.Com; FCA (M.No: 70112)  
PARTNER

<b>KERALA INSTITUTE OF LOCAL ADMINISTRATION, THRISSUR</b>		
<b>BALANCE SHEET AS AT 31/3/2012</b>		
<b>LIABILITIES</b>	<b>CURRENT YEAR - 2011-2012</b>	<b>PREVIOUS YEAR- 2010-2011</b>
CAPITAL CONTRIBUTION (AS PER SCHEDULE -1)	392,817,944.50	331,475,453.50
CURRENT LIABILITIES (AS PER SCHEDULE 2)	235,677,974.00	159,869,090.00
OTHER LIABILITIES (AS PER SCHEDULE-3)	620,087.00	555,732.00
<b>TOTAL</b>	<b>629,116,005.50</b>	<b>491,900,275.50</b>
<b>ASSETS</b>		
FIXED ASSET ( AS PER SCHEDULE 4)	113,908,931.91	110,607,399.00
CAPITAL WORK IN PROGRESS - CPWD, THRISSUR	49,084,312.00	-
CAPITAL WORK IN PROGRESS - CPWD, COCHIN	8,247,750.00	-
CURRENT ASSETS(AS PER SCHEDULE 5)	416,535,574.20	336,484,393.20
ADVANCES(AS PER SCHEDULE 6)	17,547,850.00	17,743,447.00
OTHER ASSET ( AS PER SCHEDULE 7)	14,400.00	14,400.00
EXCESS OF EXPENDITURE OVER INCOME (AS PER SCHEDULE 8)	23,777,187.39	27,050,636.30
<b>TOTAL</b>	<b>629,116,005.50</b>	<b>491,900,275.50</b>

  
 DIRECTOR  
 KERALA INSTITUTE OF LOCAL ADMINISTRATION  
 THRISSUR - 680 561

For V: VENUGOPALAN & ASSOCIATES  
 CHARTERED ACCOUNTANTS  
 FIRM REGISTRATION No: 010739 S

  
 V.VENUGOPAL, B.Com; FCA (M.No: 70112)  
 PARTNER

KERALA INSTITUTE OF LOCAL ADMINISTRATION, THRISSUR		
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2012		
	CURRENT YEAR 2011-2012	PREVIOUS YEAR 2010-2011
<b>INCOME</b>		
BY INCOME FROM TRAINING PROGRAMME (AS PER ANNEXURE-A)	( 19,869,829.00	16,531,974.00
" GRANT FROM GOVERNMENT-NON PLAN FUND	( 1,233,000.00	1,028,000.00
" QUARTERS RENT	( 52,612.00	52,802.00
" INTEREST FROM BANK	( 273,296.00	6,783,044.00
" OTHER INCOME (AS PER ANNEXURE B)	( 3,618,963.50	2,004,780.00
<b>TOTAL</b>	<b>25,047,700.50</b>	<b>26,400,600.00</b>
<b>EXPENDITURE</b>		
TO ADMINISTRATIVE EXPENSES (AS PER ANNEXURE C)	( 13,932,051.00	12,346,484.00
" OFFICE EXPENSES (AS PER ANNEXURE D)	( 2,619,372.00	2,177,533.00
" TRAINING EXPENSES (AS PER ANNEXURE E)	( 1,214,268.00	4,735,685.00
" REPAIRS AND MAINTENANCE (AS PER ANNEXURE F)	( 526,824.00	1,740,259.92
" OTHER EXPENSES (AS PER ANNEXURE G)	( 354,009.50	690,289.00
" DEPRECIATION (AS PER SCHEDULE 4)	( 3,127,727.09	3,341,251.08
" EXCESS OF INCOME OVER EXPENDITURE	3,273,448.91	1,369,098.00
<b>TOTAL</b>	<b>25,047,700.50</b>	<b>26,400,600.00</b>

  
 KERALA INSTITUTE OF LOCAL ADMINISTRATION  
 THRISSUR - 680 581

For V. VENUGOPALAN & ASSOCIATES  
 CHARTERED ACCOUNTANTS  
 FIRM REGISTRATION No: 010739 S

V. VENUGOPAL, B.Com; FCA (M.No: 70112)  
 PARTNER



**KERALA INSTITUTE OF LOCAL ADMINISTRATION, THRISSUR**

**SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31/3/2012**

<b>LIABILITIES</b>	<b>CURRENT YEAR 2011-12</b>	<b>PREVIOUS YEAR 2010-11</b>
<b>SCHEDULE 1</b>		
<b>CAPITAL CONTRIBUTION</b>		
CONTRIBUTION FROM MUNICIPALITY	810,000.00	810,000.00
CONTRIBUTION FROM PANCHAYATH	18,836,500.00	18,836,500.00
CORPUS FUND	35,428,869.00	35,428,869.00
INTEREST ON CORPUS FUND	4,010,139.00	-
CORPUS FUND-SDC	15,000,000.00	15,000,000.00
INTEREST ON CORPUS FUND SDC	1,398,481.00	-
GRANT FROM CENTRAL GOVT	100,913,644.00	80,834,644.00
GRANT FROM STATE GOVT	214,569,827.50	180,565,440.50
CORPUS FUND -DEEMED UNIVERSITY	1,850,484.00	-
<b>TOTAL</b>	<b>392,817,944.50</b>	<b>331,475,453.50</b>
<b>SCHEDULE 2</b>		
<b>CURRENT LIABILITIES</b>		
SUNDRY CREDITORS (AS PER SUB SCHEDULE 1)	82,263,068.00	28,427,693.00
AWARD-BEST PERFORMING PANCHAYAT	79,866,759.00	74,331,325.00
CENTRAL ASSISTANCE TRAINING ULBs	-	390,889.00
CENTRAL ASSISTANCE - EMPOWERMENT AND ACCOUNTABILITY	32,563,620.00	25,000,000.00
CENTRAL ASSISTANCE -TRAINIG -RGSY	33,191,421.00	20,221,380.00
DOCUMENTATION AND TOT	-	477,270.00
GRAITUITY PAYABLE	1,078,480.00	783,554.00
INTEREST PAYABLE ON TDS	-	4,885.00
INCOME TAX PAYABLE	-	713.00
MGP-CITIZEN REPORT CARD	716,176.00	716,176.00
MGP-REPLICATION PROJECT	391,178.00	391,178.00

MGP-RESOURCE MOBILISATION	829,821.00	829,821.00
MGP-TNA PROJECT	143,910.00	143,910.00
OUTSTANDING EXPENSES (AS PER SUBSCHEDULE 2)	1,025,784.00	3,915,695.00
PERFORMANCE AUDIT-TRAINING	839,733.00	1,244,491.00
SALES TAX PAYABLE	1,886.00	1,342.00
SERVICE TAX PAYABLE	157,664.00	104,293.00
VAT PAYABLE	9,847.00	-
STALE CHEQUE	-	66,711.00
C BULB SALARY RECOVERY	-	6,214.00
TOWN PLANING DEPT (SPECIFIC PURPOSE)	2,598,627.00	2,811,550.00
<u>TOTAL</u>	<u>235,677,974.00</u>	<u>159,869,090.00</u>
<b>SCHEDULE 3</b>		
<b>OTHER LIABILITIES</b>		
EARNEST MONEY DEPOSIT	37,399.00	32,844.00
RETENTION MONEY	475,444.00	522,888.00
SECURITY DEPOSIT	107,244.00	-
<u>TOTAL</u>	<u>620,087.00</u>	<u>555,732.00</u>

<b>ASSET</b>		
<b>SCHEDULE 5</b>		
<b>CURRENT ASSETS</b>		
DEPOSITS :		
FIXED DEPOSIT -DISTRICT TREASURY-CORPUS FUND	39,439,008.00	39,439,008.00
FIXED DEPOSIT -DISTRICT TREASURY-OTHER DEPOSITS	9,941,292.00	9,941,292.00
FIXED DEPOSIT-CORPUS FUND(SDC)	15,000,000.00	15,000,000.00
FIXED DEPOSIT -INDIAN BANK	11,490,732.00	11,490,732.00
TERM DEPOSIT :		89,269,187.00
AWARD FOR BEST PERFORMING PANCHAYATH	71,424,950.00	
OTHER TERM DEPOSITS	41,844,237.00	
SUNDRY DEBTORS (AS PER SUBSCHEDULE 3)	73,015,182.00	75,596,394.00
CASH IN HAND	9,683.50	214.00
STAMP	173.00	140.00
BANK ACCOUNTS		
CANARA BANK SB A/C 37610	268,057.20	146,760.20
CANARA BANK SB A/C 35194	48,684,124.50	5,877,923.50
CANARA BANK A/C NO 36762	10,185.00	-
DISTRICT TREASURY PD A/C	44,181,096.00	13,191,835.00
DISTRICT TREASURY TPA 890	52,329.00	40,919.00
INDIAN BANK A/C 57095-GRAMAYATHRA	2,500,000.00	-
INDIAN BANK A/C 92779-DEEMED UNIVERSITY	1,850,484.00	-
INDIAN BANK SB A/C 13086-462111353	1,964,520.00	7,374,694.50
INDIAN BANK SB A/C 19066-AMLSGI	1,234,462.00	1,187,995.00
INDIAN BANK SB A/C 16337-HUDCO	8,266.00	7,955.00
INDIAN BANK A/C 50059 BRGF VOL 2	7,941,575.00	12,321,195.00
INDIAN BANK A/C 22417 PROJECT SC SURVEY	520,656.00	188,593.00
INDIAN BANK A/C 33681-PROJECT UNDP NREGS	1,197,417.00	1,152,344.00
INDIAN BANK A/C 778351056-PROJECT ST SURVEY	422,052.00	400,953.00
INDIAN BANK A/C 27262-TPD	1,791,977.00	2,574,794.00

INDIAN BANK A/C 38575-NREG-TRG	298,746.00	52,199.00
INDIAN BANK A/C 38609 TIME AND MOTION STUDY	1,933,335.00	1,859,065.00
SMGB A/C 01389 KLGSDP	20,141,969.00	
GRANT RECEIVABLE FROM STATE GOVT	-	41,528,000.00
STOCK-TRAINING MATERIALS	223,530.00	
INTEREST ACCRUED	11,550,980.00	6,015,546.00
INTEREST ACCRUED ON CORPUS FUND	4,010,139.00	-
INTEREST ACCRUED ON SDC CORPUS FUND	1,909,655.00	-
LIC -GRATUITY FUND	1,078,480.00	993,271.00
SECURITY DEPOSIT	-	3,274.00
PREPAID EXPENSES	38,465.00	11,293.00
QUARTERS RENT RECEIVABLE	-	300.00
C BULB SALARY RECEIVABLE	11,741.00	3,107.00
TAX DEDUCTED AT SOURCE-		
A.Y 2006-07	-	-
AY 2007-08	-	-
AY 2008-09	-	-
AY 2009-10	358,699.00	358,699.00
AY 2010-11	187,377.00	187,377.00
VISIT OF LAKSHADWEEP TEAM RECEIVABLE	-	269,334.00
<u>TOTAL</u>	<u>416,535,574.20</u>	<u>336,484,393.20</u>
<b>SCHEDULE 6</b>		
<b>ADVANCES</b>		
ABEY GEORGE		5,778.00
DR P.K MICHEAL THARAKAN	18,000.00	18,000.00
JAYAN E.K	2,105.00	2,105.00
JOHN O.J		321,302.00
GLISTON(RECEPTIONIST CUM CARE TAKER)	5,000.00	
MADANAMOHAN	7,800.00	
FESTIVAL ADVANCE	3,000.00	3,000.00
SURESH KUMAR		1.00

PRAXIS	6,426.00	6,426.00
RAMAKRISHNAN IAS	1,950.00	1,950.00
SANTHOSH KS	1,000.00	776.00
COST FORD-		
FOR LIBRARY BUILDING AND ANGANVADI	16,514,569.00	16,396,109.00
FOR TRUSS WORK	488,000.00	488,000.00
KERALA STATE AUDIO V AND RC	500,000.00	500,000.00
<u>TOTAL</u>	<u>17,547,850.00</u>	<u>17,743,447.00</u>
<b>SCHEDULE 7</b>		
<b>OTHER ASSETS</b>		
EARNEST MONEY DEPOSIT-GAS CONNECTION	14,400.00	14,400.00
<u>TOTAL</u>	<u>14,400.00</u>	<u>14,400.00</u>
<b>SCHEDULE 8</b>		
<b>EXCESS OF EXPENDITURE OVER INCOME</b>		
EXCESS OF EXPENDITURE OVER INCOME AS PER LAST BALANCE SHEET	27,050,636.30	28,419,734.30
ADD:EXCESS OF INCOME OVER EXPENDITURE	3,273,448.91	1,369,098.00
<u>TOTAL</u>	<u>23,777,187.39</u>	<u>27,050,636.30</u>

**KERALA INSTITUTE OF LOCAL ADMINISTRATION, THRISSUR**

**ANNEXURES FORMING PART OF INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31ST MARCH 2012**

<b>INCOME</b>	<b>CURRENT YEAR 2011- 12</b>	<b>PREVIOUS YEAR 2010-11</b>
<b>ANNEXURE A</b>		
<b>INCOME FROM TRAINING PROGRAMMES</b>		
ADMINISTRATIVE CHARGES COLLECTED	7,271,747	4,927,053
FACULTY AND STAFF TIME	1,218,115	1,224,841
RENT RECEIVED FROM		
TRAINING EQUIPMENTS	5,591,473	4,538,260
ROOM RENT	5,788,494	5,465,516
GENERATOR	-	133,320
MESS CHARGES	-	242,984
<b>TOTAL</b>	<b>19,869,829</b>	<b>16,531,974</b>
<b>ANNEXURE B</b>		
<b>OTHER INCOME</b>		
CONSULTANCY FEE	-	177,200
PRIOR PERIOD INCOME	68,019	-
FEE FOR RIGHT TO INFORMATION	2,000	12
RENT-EDII	58,850	72,600
MISCELLANEOUS INCOME	3,475,295	1,754,968
COST OF TENDER FORM	14,800	-
<b>TOTAL</b>	<b>3,618,964</b>	<b>2,004,780</b>

**KERALA INSTITUTE OF LOCAL ADMINISTRATION, THRISSUR****ANNEXURES FORMING PART OF INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2012**

<b>EXPENDITURE</b>	<b>CURRENT YEAR 2011-12</b>	<b>PREVIOUS YEAR 2010-11</b>
<b>ANNEXURE C</b>		
<b>ADMINISTRATIVE EXPENSES</b>		
PAY AND ALLOWANCES	12,372,185	11,409,884
TRAVELLING ALLOWANCES	397,912	384,740
ADVERTISEMENT EXPENSES	364,688	125,440
AUDIT FEE	27,000	27,000
AUDIT FEE -OTHER SERVICE	14,914	52,060
SECURITY SERVICE CHARGES	559,852	347,360
LEGAL CHARGES	195,500	-
<b>TOTAL</b>	<b>13,932,051</b>	<b>12,346,484</b>
<b>ANNEXURE D</b>		
<b>OFFICE EXPENSES</b>		
MAINTENANCE -VEHICLES	547,397	332,670
ELECTRICITY CHARGES	695,585	733,728
MISCELLANEOUS EXPENSES	462,179	136,380
POSTAGE	277,196	386,303
STATIONERY AND PRINTING	269,661	150,102
TELEPHONE CHARGES	367,354	398,784
BEDSHEET AND PILLOW COVER	-	21,240
G.C. MEETING EXPENSES	-	18,326
<b>TOTAL</b>	<b>2,619,372</b>	<b>2,177,533</b>

<b>ANNEXURE E</b>		
<b>TRAINING EXPENSES</b>		
COMPUTER RENT	-	356,625
HONORARIUM AND T.A	29,619	316,378.00
MEDICINE TO GUEST HOUSE	3,459	3,554.00
PHOTO CHARGES	29,503	330,653
PRINTING AND STATIONERY	306,347	1,993,550
PUBLICATION AND DOCUMENTATION	41,640	622,489
RECREATION	2,100	3,000
BOARDING CHARGES	11,921	103,523
TRAINING MATERIALS	-	397,134
WASHING CHARGES	154,144	124,828
FIELD VISIT EXPENSES	95,758	112,601
EXPOSURE VISIT EXPENSES	117,000	-
VEHICLE CHARGES	70,416	371,350
DEEMED UNIVERSITY -KILA	351,361	-
<b>TOTAL</b>	<b>1,214,268</b>	<b>4,735,685</b>
<b>ANNEXURE F</b>		
<b>REPAIRS AND MAINTENANCE</b>		
CLEANING MATERIALS	27,108	21,377
COMPUTER REPAIRS	133,144	195,881
ELECTRICAL MAINTENANCE	69,809	215,623
FURNITURE MAINTENANCE	250	44,406
FUEL TO GENERATOR	-	88,152
MACHINERY REPAIRS	213,270	453,074
QUARTERS MAINTENANCE	-	5,220
OTHERS	83,243	716,527
<b>TOTAL</b>	<b>526,824</b>	<b>1,740,260</b>



<b>ANNEXURE G</b>		
<b>OTHER EXPENSES</b>		
BANK CHARGES	15,972	18,420
BUILDING TAX	-	39,574
CONSULTANCY CHARGES	-	68,000
COOLIE CHARGES	117,354	41,412
DOCTORS REMUNARATION	75,000	78,000
GARDEN MAINTENANCE	8,749	247,264
INSPECTION FEE	7,885	7,885
INTERNET	1,472	11,770
NEWSPAPER AND PERIODICALS	113,496	119,294
KILA DAY EXPENSES	11,631	23,060
UNIFORM	-	16,999
WATER CHARGES	2,451	2,034
PANCHAYAT DAY	-	16,577
<b>TOTAL</b>	<b>354,010</b>	<b>690,289</b>

**KERALA INSTITUTE OF LOCAL ADMINISTRATION, THRISSUR  
SUB SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31/3/2012**

CURRENT LIABILITIES	CURRENT YEAR 2011-12
<b>SUB SCHEDULE 1</b>	
<b>SUNDRY CREDITORS</b>	
ASSET MANAGEMENT(PROJECT AMLSGI)	3,481,007
BIHAR INSTITUTE OF PUBLIC ADMINISTRATION AND RURAL DEVELOPMENT	293,427
CONSULTANCY PROJECT -FISHERIES SURVEY AT TVM	31,824
CONSULTANCY-WOMEN DEVELOPMENT PROGRAMME- KODAKARA	62,043
CORPORATION OF THRISSUR	96,996
DIRECTOR OF SC DEVELOPMENT DEPT	560,856
ELITE BREADS ATHANI	3,417
KLGS DP -GRAMAYATHRA	2,500,000
KLGS DP WORLD BANK	20,141,969
KERALA BOOKS AND PUBLICATION SOCIETY KOCHI	21,472
NIRD CENTRE FOR PANCHAYATI RAJ	93,000
NIRD HYDREABAD	15,460
PROJECT - BRGF VOL2	7,785,694
PROJECT - CLGF /KILA -LOCAL DEMO AND GOOD GOVT TRG	425,170
PROJECT - DIGITILISATION OF AR	1,029,415
PROJECT -DSP-JAGRADHA SAMITHI	195,938
PROJECT IMPLEMENTATION OF NATIONAL POLICY	53,550
PROJECT -NREGA-TIME AND MOTION STUDY	1,993,926
PROJECT - NREGA-TRAINING	38,223,329
PROJECT -S.LINKS AITH TR .INST	1,562,478
PROJECT SC PROMOTERS TRAINING	153,036
PROJECT -UNDP-NREGS-MODULE PREPARATIONS	1,073,315
PROJECT-VILLAGE RESOURCE EXPERT CENTRE - RSVY,WAYANNAD	120,000
STATE PLANNING COMMISSION CHATTISGARH	39,690
TOTAL SANITATION CAMPAIGN PATHANANTHITTA	10,931
TVM CORPORATION	364,585
TOWN PLANNING DEVELOPMENT PLAN-PROJECT CELL	1,791,977
VISIT OF ANDHRA PRADESH TEAM	26,749
VISIT OF CHATTISGARH TEAM	111,814
<b>TOTAL</b>	<b>82,253,068</b>

<b>SUB SCHEDULE 2</b>	
<b>OUTSTANDING EXPENSES.</b>	
SUNDRY EXPENSES PAYABLE	577,464
AUDIT FEE PAYABLE	27,000
SALARY PAYABLE	421,320
<b>TOTAL</b>	<b>1,025,784</b>
<b>CURRENT ASSETS</b>	<b>CURRENT YEAR 2011-12</b>
<b>SUB SCHEDULE 3</b>	
<b>SUNDRY DEBTORS</b>	
DPO ALAPUZHA	131,940
DPO KASARKKOD	92,729
DPO IDUKKI	37,525
DPO KOTTAYAM	48,278
DPO PATHANANTHITTA	52,772
DPO TVM	60,759
DPO WAYYANAD	2,280
DEPARTMENT OF URBAN AFFAIRS	160,374
ANERT, THRISSUR	52,385
ASCI HYDREABAD	180,000
ATREE	4,002
BAR COUNCIL OF INDIA	381,545
C M D	19,289
CENTREL ASSISTANCE TRAINIG-ULBs	53,900
C-DIT	61,987
CHILD RESOURCE CENTRE-UNICEF	551,520
CENTRE FOR DEVELOPMENT STUDIES	4,905
CONVENOR SLTG	26,283
DDP KASARGOD	8,764
DDP PALAKKAD	2,000
DDP THRISSUR	34,500
DDP WAYANNAD	18,008
DDP PATHANANTHITTA	1,254
DDP TVM	60,599
DII-BBF KOLLAM	10,224
DII-BODHANA PATTANANTIITA	44,459
DII - KANJANGAD BLOCK PANCHAYAT, KANJANGAD	13,012
DII-SHREYAS WAYYANAD	1,410
DEPARTMENT OF SALES TAX	56,738
DIRECTOR OF PANCHAYATHS	197,407
DIRECTOR -VHSE TVM	38,924
DIRECTOR STATE SOCIAL AUDIT CELL	2,322,800
DIST CONV.KASARGOD(K BALAKRISHNAN)	53,682

EXPOSURE VISIT RAJASTHAN -UNICEF	165,910
ETC THALIPARAMBU	11,359
IRMA	279,200
KERALA STATE BIO DIVERSITY BOARD	17,302
KERALA BLOCK PANCHAYATH ASSOCIATIONS	75,000
KERALA GRAMA PANCHAYATH ASSOCIATION	179,275
KERALA STATE NIRMITHI KENDRA	2,508,500
KINANUR KARINTHALAM GR.PT	15,000
MUNCIPALITY OF KANNUR	10,000
NIC(NATIONAL INFORMATIC CENTRE)	1,235,731
NREGS MISSION TVM	6,877
PROJECT -C BULB -KSUDP	204,400
PROJECT - PREPARATION OF MODEL PANCHAYATH MANUAL	155,214
PROJECT - SC FAMILY SURVEY	4,460,749
PROJECT -SC SURVEY	8,570,239
PROJECT MAHILA SAKTHI ABHIYAN	494,250
PROJECT - ST SURVEY.	6,058,414
PROJECT UNICEF	492,798
RUBCO-KANNUR	264,476
RAJESH KUMAR	220,500
SECRETARY ANNAMANADA GRAMA PANCHAYATH	50,000
SECRETARY KODAKARA G.P	15,000
SECRETERARY KOOATHATUKULAM G.P	15,000
SECRETARY MARARIKULLAM SOUTH GP	15,000
SECRETARY NEDUMBASERY G.P	15,000
SECRETARY PARIYARAM G.P	15,000
SECRETARY PARUTHOOR G.P	15,000
SECRETARY PATTIAM G.P	15,000
SECRETARY POOTHATUKULAM G.P	15,000
SECRETARY THRUVEGAPPURA G.P	15,000
SIRD KOTTARAKARA	39,505,058
STATE FINANCE COMMISION	17,563
TOWN PLANNER KOLLAM	166,000
TOTAL SANITATION CAMPAIGN KOLLAM	6,233
TOTAL SANITATION CAMPAIGN KOTTAYM	12,296
TOT-JAMMU AND KASHMIR	468,019
VISIT OF AFGANISTHANM TEAM	61,496
VISIT OF COMBODIAN TEAM	17,581
VISIT OF RAJASTHAN DELEGATES	43,234
VISIT OF TAMIL NADU TEAM	20,052
VISIT OF TRIPURRA TEAM	37,214
VISIT OF KARNATAKA G.P MEMBERS	60,277
VISIT OF WEST BENGAL TEAM	88,266
VISIT OF LAKSHWADEEP TEAM	211,852
VISIT OF MADHYAPRADESH TEAM	14,708
VISIT TO MYSORE CITY CORPORATIONS	1,453
VIJAYASREE KUDUMBASREE UNIT	1,358
VISIT OF NEPAL TEAM	26,711
V NAGARAJAN NAIDU	10,000

WORKSHOP ON NATIONAL LEVEL MONOTORS	78,149
YASHADA	270,023
YASHADA PUNE	81,450
IKM TVM	1,246
PAU,PATHANANTTITA	14,184
PAU TVM	200,000
KERALA BUREAU OF INDUSTRIAL PROMOTION ,TVM	5,624
KUDUMBHASREE TVM	590,901
METTING OF TASK FORCE ON LAND TENURE FOR URBAN POOR	125,838
NIRMATHI KENDRA ,TVM	51,406
NSS PROG OFFICER KLM	65,290
NSS PROG OFFICER	60,020
SRG ADVANCE	305,232
<b><u>TOTAL</u></b>	<b><u>73,015,182</u></b>

**KERALA INSTITUTE OF LOCAL ADMINISTRATION, THRISSUR**

**SCHEDULE 4 : FIXED ASSETS STATEMENT AS ON 31-03-2012**

**WDV/COST**

<b>ITEMS</b>	<b>RATE</b>	<b>WDV AS ON 1-APR 2011</b>	<b>ADDITIONS</b>	<b>TOTAL</b>	<b>DEPRECIATION FOR THE YEAR 2011-2012</b>	<b>CLOSING WDV AS ON 31-MAR-2012</b>
AUDITORIUM	10	96,575.00	-	96,575.00	9,657.50	86,917.50
AIR CONDITIONER	15	178,203.00	194,400.00	372,603.00	30,724.97	341,878.03
ASSET 1994-95	10	84,253.00	-	84,253.00	8,425.30	75,827.70
BIOGAS PLANT	10	241,357.00	-	241,357.00	24,135.70	217,221.30
BUILDING	10	3,131,111.00	-	3,131,111.00	313,111.10	2,817,999.90
RAINWATER HARVESTING UNIT	10	730,156.00	-	730,156.00	73,015.60	657,140.40
COMPOUND WALL	10	43,579.00	-	43,579.00	4,357.90	39,221.10
COMPUTERS	60	662,234.00	2,260,673.00	2,922,907.00	811,637.10	2,111,269.90
ELECTRICAL FITTINGS	10	2,877,111.00	34,909.00	2,912,020.00	288,223.89	2,623,796.11
FIRE EXTINGUISHER	15	3,064.00	-	3,064.00	459.60	2,604.40
FURNITURE AND FITTINGS	10	2,893,153.00	2,096,651.00	4,989,804.00	345,049.18	4,644,754.82

INTERCOM	15	63,501.00	-	63,501.00	9,525.15	53,975.85
KITCHEN EQUIPMENT	15	190,931.00	-	190,931.00	28,639.65	162,291.35
LAND AT COST	0	89,421,125.00	1,145,772.00	90,566,897.00		90,566,897.00
LCD PROJECTOR	15	803,218.00	128,393.00	931,611.00	130,191.32	801,419.68
LIBRARY BOOKS	15	2,699,068.00	1,462.00	2,700,530.00	405,021.82	2,295,508.18
MACHINERY	15	187,608.00	-	187,608.00	28,141.20	159,466.80
MOBILE PHONE	15	1,250.00	-	1,250.00	187.50	1,062.50
NAME BOARD	15	23,488.00	-	23,488.00	3,523.20	19,964.80
PHOTO COPPIER	15	144,301.00	-	144,301.00	21,645.15	122,655.85
QUARTERS	10	467,961.00	-	467,961.00	46,796.10	421,164.90
STATUE	10	246,989.00	-	246,989.00	24,698.90	222,290.10
TELEVISION	15	222,831.00	567,000.00	789,831.00	33,657.66	756,173.34
TRAINING EQUIPMENTS	15	120,794.00	-	120,794.00	18,119.10	102,674.90
VEHICLE	15	1,211,954.00	-	1,211,954.00	181,793.10	1,030,160.90
TRUSS WORK (WORK IN PROGRESS)		28,500.00	-	28,500.00		28,500.00
WATER HEATER	15	33,970.00	-	33,970.00	5,095.50	28,874.50

LIBRARY BUILDING (WORK IN PROGRESS)		1,005,828.00	-	1,005,828.00		1,005,828.00
<b>Final STAGE DEVELOPMENT</b>						
BUILDING	10	2,505,325.00	-	2,505,325.00	250,532.50	2,254,792.50
ELECTRICAL FITTINGS	10	47,878.00	-	47,878.00	4,787.80	43,090.20
FURNITURE AND FITTINGS	10	188,777.00	-	188,777.00	18,877.70	169,899.30
MACHINERY	15	45,570.00	-	45,570.00	6,835.50	38,734.50
LIFT	15	5,736.00	-	5,736.00	860.40	4,875.60
<b>TOTAL</b>		<b>110,607,399.00</b>	<b>6429260</b>	<b>117036659</b>	<b>3127727.1</b>	<b>113908931.9</b>

For V. VENUGOPALAN & ASSOCIATES  
 CHARTERED ACCOUNTANTS  
 FIRM REGISTRATION No: 010739 S

SECRETOR  
 INSTITUTE OF LOCAL ADMINISTRATION  
 THRISSUR - 680 581

V.VENUGOPAL, B.Com; ICA (M.No: 70112)  
 PARTNER



KERALA INSTITUTE OF LOCAL ADMINISTRATION					
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR 2011-2012					
RECEIPTS			PAYMENTS		
PARTICULARS	CURRENT YEAR 2011-2012	PREVIOUS YEAR 2010-2011	PARTICULARS	CURRENT YEAR 2011-2012	PREVIOUS YEAR 2010-2011
<b>OPENING BALANCE:-</b>					
<b>CASH</b>	<b>354.00</b>	<b>1094.00</b>	LAND ACQUISITION	1145772.00	0.00
<b>BANK (INCLUDING DEPOSITS)</b>	<b>211517444.20</b>	<b>198139094.20</b>	CAPACITY BUILDING ACTIVITIES	23668332.00	46946122.00
GRANT FROM STATE GOVERNMENT(PLAN)2010-11		20000000.00	ADDITIONS TO FIXED ASSETS	5283488.00	3380821.00
GRANT RECEIVABLE FROM STATE GOVT(PLAN 2010-11)	40500000.00		CENTRAL ASSISTANCE TRAINING - ULBS	444789.00	
GRANT RECEIVABLE FROM STATE GOVT(NON PLAN 2010-11)	1028000.00		COST FORD	118460.00	619319.00
GRANT FROM STATE GOVT (PLAN 2011-12)	60499000		CPWD THRISSUR-ADVANCE FROM PEAIS	19394712.00	13100000.00
GRANT FROM STATE GOVT (NON PLAN 2011-12)	1233000.00		CPWD KOCHIN		8247750.00
INTEREST ON TERM DEPOSIT (AWARD FUND)	0.00	15186115.00	COURSE FEE PAID		5600.00
HUDCO/HSMI	0.00	375000.00	DOCUMENTATION AND TOT		117730.00
CAPDECK CONSOLIDATION PROJECT (GRANT FROM SDC)		1844237.00	MAINTENANCE BUILDING	2826281.00	
DEPARTMENT OF URBAN AFFAIRS	1000000.00	1000000.00	DEPARTMENT OF URBAN AFFAIRS	686074.00	1417711.00
PERFORMANCE AUDIT TRAINING	350000.00		PERFORMANCE AUDIT TRAINING	754758.00	80938.00
PROJECT NREGA TRAINING	33383047.00	17082711.00	PROJECT NREGA TRAINING	0.00	13446352.00
CENTRAL ASSISTANCE TRAINING -RGSY	36000000.00	41871000.00	CENTRAL ASSISTANCE TRAINING - RGSY	23029959.00	15778620.00
CAPITAL CONTRIBUTION -SDC AND CORPUS FUND		10000000.00	MGP REPLICATION PROJECT		4000000.00

CORPUS FUND DEEMED UNIVERSITY	1850484		EXPENDITURE OF KGPA-INTEREST SD	511174.00	
IKM TVM		2393049.00	LIC GRATUITY FUND	85209.00	209717.00
RECEIPTS FROM VARIOUS PROJECT		21543281.00	PAYMENT TO VARIOUS PROJECT		29803087.00
PROJECT -BRGF VOL II	13220380.00	248209.00	PROJECT - BRGF VOLII	13051565.00	9668576.00
CENTRAL ASSISTANCE-EMPOWERMENT AND ACCOUNTABILITY	33023308.00	25000000.00	CENTRAL ASSISTANCE - EMPOWERMENT &ACCOUNTABILITY-PAYMENT TO CPWD EXTRA	6064976.00	
INCOME TAX COLLECTED	600514	258987.00	INCOME TAX PAID	611227.00	263042.00
WORKERS WELFARE FUND	3250.00	623.00	WORKERS WELFAR FUND	3250.00	623.00
PROFFSSIONAL TAX	103580.00	91310.00	PRIOFSSIONAL TAX	103580.00	91310.00
SALE STAX COLLECTED	544.00	1342.00	SECURITY DEPOSIT REFUNDED		30563.00
SERVICE TAX COLLECTED	468664	545187.00	SERVICE TAX PAID	455715.00	493047.00
TRAINIG TO TOWN PLANNING DEPT	95890.00		TRAINIG TO TOWN PLANNING DEPT	1428597.00	322073.00
ADVANCE	8791790.00	2210997.00	ADVANCES	8477733.00	
SIRD KOTTARAKKARA	1632858.00	12867457.00	SIRD KOTTARAKARA	33161500.00	18185511.00
STALE CHEQUE		66711.00			
C BULB SALARY RECOVERY	29629	6214.00	C BULB SALARY RECOVERY	35843.00	
SUNDRY DEBTORS	19439452.00	6093500.00	SUNDRY CREDITORS	1676609.00	2309005.00
NET INCOME		21906108.00	TOTAL EXPENSES		18696911.00
PRIOR PERIOD INCOME	68019.00		AUDIT FEE	41914.00	
OTHER LIABILITIES COLLECTED	173004		OTHER LIABILITIES REMITTED	95528.00	
INCOME FROM TRAINING PROGRAMMES	19857908.00		ADMINISTRATION EXPENSES	14601136.00	
OTHER INCOME	3198320.5		OTHER EXPENSES	371770.50	
			OFFICE EXPENSES	3008384.00	
			REPAIRS & MAINTENANCE	554966.00	
			TRAINING EXPENSES	2223812.00	
			<b>CLOSSING BALANCE:-</b>		
			<b>CASH</b>	<b>9856.50</b>	<b>354.00</b>
			<b>BANK (INCLUDING DEPOSITS)</b>	<b>324141469.70</b>	<b>21151744.20</b>
<b>TOTAL</b>	<b>488068439.70</b>	<b>398732226.20</b>		<b>488068439.70</b>	<b>398732226.20</b>

DIRECTOR  
KERALA INSTITUTE OF

For 2015-16  
ALAN & ASSOCIATES  
CHARTERED ACCOUNTANTS  
FIRM REGISTRATION No: 010739 S

V.VENUGOPAL, B.Com; FCA (M.No: 70112)  
PARTNER