



AUDITOR'S REPORT

We have audited the Balance Sheet as at 31st March 2013 and the Income and Expenditure account for the year ended on that date, attached here with, of **KERALA INSTITUTE OF LOCAL ADMINISTRATION (KILA)**, Mulamkunnathakavu P.O., Thrissur- 680 581. These financial statements are the responsibility of the Management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in India. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Further we report that:

- a) In respect of construction of Library Building amounting to Rs 170.75 lakhs shown as 'Capital work-in-progress' in the Balance Sheet, since KILA has not yet received the final approval from the Electrical Inspectorate, and no depreciation is provided for during the year.
- b) During the year under report, KILA has written back to its Income & Expenditure account an amount of Rs 12.46 lakhs as prior period income. Similarly, KILA has written off to its Income & Expenditure account, an amount of Rs 11.68 lakhs being long pending dues on conduct of various program. These write off/write back has been approved by the Director, KILA, subject to ratification by the Executive Council of KILA.
- c) Substantial portion of fund received by the institution for certain training programmes and projects, still remain to be utilized. No amount is utilized during the period 2012-13. These details are given in Annexure I

Contd.....2.



V. VENUGOPALAN & ASSOCIATES
CHARTERED ACCOUNTANTS

“ 2 “

Subject to the above;

1. We certify that the Balance Sheet and the Income and Expenditure account are in agreement with books of accounts maintained by KILA.
2. We have obtained all the information and explanation, which to the best of our knowledge and belief were necessary for the purpose of the audit.
3. In our opinion, KILA has kept proper books of accounts, so far as appeared from our examination of the books test checked.
4. In our opinion, and to the best of our information and according to the explanation given to us, the said accounts, read together with the Notes to the accounts attached, gives a true and fair view:
 - a. In the case of Balance Sheet, of the 'state of affairs' of KILA as at 31st March 2013.
 - b. In the case of Income and Expenditure Account, of the excess of Expenditure over Income for the year ended 31st March 2013.

TRICHUR – 4,

DATE: June 10, 2013

For V. VENUGOPALAN & ASSOCIATES
CHARTERED ACCOUNTANTS
FIRM REGISTRATION No: 010739 S


SHASHI WARRIER, B.Com; FCA (M.No: 203633)
PARTNER

Annexure 1

KERALA INSTITUTE OF LOCAL ADMINISTRATION

List of un-utilized funds as at March 31, 2013:

SL no	PARTICULARS	AMOUNT – Rs
1.	MGP-Citizen Report card	7,16,176
2.	MGP-Resource mobilization	8,29,821
3.	MGP-TNA project	1,43,910
4.	Project Digitalization of Asset Register of LSGIs of Kerala	10,29,415
5.	Project DSP-Jagratha samithi	1,95,938
7.	Project S – links with TR Institute	15,62,478
	TOTAL	44,77,738

**ACCOUNTING POLICIES AND NOTES TO AND FORMING PART OF
ACCOUNTS OF KERALA INSTITUTE OF LOCAL ADMINISTRATION FOR
THE YEAR ENDED 31st MARCH 2013**

1. BASIS OF ACCOUNTING :

The financial statements are prepared on accrual basis as a going concern and in accordance with the generally accepted accounting principles. Revenue consists of income from various training programmes conducted, interest on bank account, grant-in-aid (non-plan) from State Government.

2. FIXED ASSETS:

Fixed assets are stated at cost less depreciation. All cost directly related to the acquisition and installation of fixed assets are capitalised and added to the respective assets.

During the year under report, KILA has purchased/constructed Furniture and fittings, Television, photocopier, Computer, compound wall, generator shed, water fountain and Library books/journals.

The amount of Rs 6,843/- deposited with the Hon'ble High Court of Kerala, towards settlement of land acquisition case is treated as part of land cost and is capitalized.

During the year under report, KILA has deposited an amount of Rs 300 lakhs towards purchase of land measuring 4 acres of land near the existing campus to get road access.

Advance paid to the Central PWD & COSTFORD towards construction of South Asian Study Centre (SAS) at KILA & new library building, respectively, is shown in the Balance Sheet as capital work in progress.

3. DEPRECIATION :

Depreciation is provided on all fixed assets on written down value method at the rates specified in Income Tax Act 1961.

4. GRANT FROM STATE GOVERNMENT:

A grant of Rs 14.17 lakhs has been received by KILA as Grant-in-aid (Non plan) from the State Government during the year 2012-13. This amount had been fully utilised.

A grant of Rs 690 lakhs is receivable by KILA as Grant-in-aid (Plan) from the State Government during the period 2012-13 and 68.62% had been utilised by the institute during the year 2012-13.

5. FINANCIAL PERFORMANCE:

During the year under report, KILA has shown an excess of expenditure over income amounting to Rs 37.32 lakhs after charging depreciation of Rs 46.38 lakhs. Hence, the cash surplus earned by KILA for the year under report is Rs 9.06 lakhs. Even though, the total income for the year under report increased by 23% (Rs 58.54 lakhs), because of increase in salary on account of pay revision and general increase in administrative expenses, the results for the period shows a net cash surplus of only Rs 9.06 lakhs.

Place: Thrissur

Date: June 10, 2013

For V. VENUGOPALAN & ASSOCIATES
CHARTERED ACCOUNTANTS
FIRM REGISTRATION No: 010739 S


SHASHI WARRIAR, B.Com; FCA (M. No: 203633)
PARTNER

KERALA INSTITUTE OF LOCAL ADMINISTRATION, THRISSUR		
BALANCE SHEET AS AT 31/3/2013		
LIABILITIES	CURRENT YEAR - 2012-2013	PREVIOUS YEAR- 2011-2012
	Rs	Rs
CAPITAL CONTRIBUTION (AS PER SCHEDULE -1)	55,20,22,339	39,28,17,945
CURRENT LIABILITIES (AS PER SCHEDULE 2)	20,14,87,966	23,56,77,974
OTHER LIABILITIES (AS PER SCHEDULE-3)	6,50,251	6,20,087
TOTAL	75,41,60,556	62,91,16,006
ASSETS		
FIXED ASSET (AS PER SCHEDULE 4)	15,01,39,917	11,39,08,932
CAPITAL WORK IN PROGRESS-S.A.S. BUILDING	5,73,32,062	5,73,32,062
CAPITAL WORK IN PROGRESS-LIBRARY BUILDING	1,70,74,897	-
CURRENT ASSETS(AS PER SCHEDULE 5)	50,20,69,947	41,65,35,574
ADVANCES(AS PER SCHEDULE 6)	19,950	1,75,47,850
OTHER ASSET (AS PER SCHEDULE 7)	14,400	14,400
EXCESS OF EXPENDITURE OVER INCOME (AS PER SCHEDULE 8)	2,75,09,382	2,37,77,187
TOTAL	75,41,60,556	62,91,16,006

DATE: 10.06.2013

DIRECTOR

VIDE OUR REPORT OF EVEN DATE

Date: 10.06.2013



DIRECTOR
KERALA INSTITUTE OF LOCAL ADMINISTRATION
THRISSUR - 680 581

For V. VENUGOPALAN & ASSOCIATES
CHARTERED ACCOUNTANTS
FIRM REGISTRATION No: 010739 S



SHASHIWARRIER, B.Com; FCA (M. No: 203633)
PARTNER

KERALA INSTITUTE OF LOCAL ADMINISTRATION, THRISSUR		
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2013		
INCOME	CURRENT YEAR 2012-2013	PREVIOUS YEAR 2011-2012
	Rs	Rs
BY INCOME FROM TRAINING PROGRAMME (AS PER ANNEXURE-A)	2,24,27,907	1,98,69,829
BY GRANT FROM GOVERNMENT-NON PLAN FUND	14,17,000	12,33,000
BY QUARTERS RENT	1,06,179	52,612
BY INTEREST FROM BANK	29,87,212	2,73,296
BY PRIOR PERIOD INCOME WRITTEN BACK	12,45,927	-
BY OTHER INCOME (AS PER ANNEXURE B)	27,17,150	36,18,964
TOTAL	3,09,01,375	2,50,47,701
EXPENDITURE		
TO ADMINISTRATIVE EXPENSES (AS PER ANNEXURE C)	2,07,71,912	1,39,32,051
TO OFFICE EXPENSES (AS PER ANNEXURE D)	35,62,650	26,19,372
TO TRAINING EXPENSES (AS PER ANNEXURE E)	23,46,230	12,14,268
TO REPAIRS AND MAINTENANCE (AS PER ANNEXURE F)	13,29,934	5,26,824
TO OTHER EXPENSES (AS PER ANNEXURE G)	8,17,362	3,54,010
TO DEPRECIATION (AS PER SCHEDULE 4)	46,37,636	31,27,727
TO BAD DEBTS WRITTEN OFF	11,67,845	-
TO EXCESS (EXPENDITURE)/INCOME FOR THE YEAR	(37,32,195)	32,73,449
TOTAL	3,09,01,375	2,50,47,701

DATE: 10.06.2013

DIRECTOR

VIDE OUR REPORT OF EVEN DATE:

DATE: 10.06.2013


DIRECTOR
KERALA INSTITUTE OF LOCAL ADMINISTRATION
THRISSUR - 680 581

Mr V. VENUG OPALAN & ASSOCIATES
CHARTERED ACCOUNTANTS
R.M.R. BUILDING TRADITION No. 010739 S


SHASHI WARRIYER B.Com, FCA (M) No. 203633
PARTNER

KERALA INSTITUTE OF LOCAL ADMINISTRATION, THRISSUR

SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31/3/2013

LIABILITIES	CURRENT YEAR 2012-13		PREVIOUS YEAR 2011-12
	Rs	Rs	Rs
SCHEDULE 1			
CAPITAL CONTRIBUTION			
CONTRIBUTION FROM MUNICIPALITY		8,10,000	8,10,000
CONTRIBUTION FROM PANCHAYATH		1,88,36,500	1,88,36,500
CORPUS FUND:			
OPENING BALANCE B/d	3,94,39,008		
ADD: INTEREST ON CORPUS FUND	90,69,790		
		4,85,08,798	3,94,39,008
CORPUS FUND-SDC		1,50,00,000	1,50,00,000
INTEREST ON CORPUS FUND SDC		10,54,161	13,98,481
GRANT FROM CENTRAL GOVT:			
OPENING BALANCE B/d	10,09,13,644		
ADD: GRANT/AWARD UTILIZED FOR INFRASTRUCTURE DEVELOPMENT	3,00,00,000		
		13,09,13,644	10,09,13,644
GRANT FROM STATE GOVT:			
OPENING BALANCE B/d	21,45,69,828		
ADD: GRANT RECEIVED	6,90,00,000		
LESS: AMOUNT UTILIZED	(5,77,84,447)		
		22,57,85,381	21,45,69,828
CORPUS FUND -DEEMED UNIVERSITY			
OPENING BALANCE B/d	18,50,484		
ADD: RECEIVED FROM GRAMA PANCHAYATS	10,83,81,044		
ADD: INTEREST ON TERM DEPOSIT	8,82,327		
		11,11,13,855	18,50,484
TOTAL		55,20,22,339	39,28,17,945

	CURRENT YEAR 2012-2013	PREVIOUS YEAR 2011-2012
--	---------------------------	----------------------------

SCHEDULE 2

CURRENT LIABILITIES		
	2,29,69,632	8,22,63,068
SUNDRY CREDITORS (AS PER SUB SCHEDULE 1)		
AWARD-BEST PERFORMING PANCHAYAT	5,92,98,019	7,98,66,759
CENTRAL ASSISTANCE - EMPOWERMENT AND ACCOUNTABILITY	9,08,32,961	3,25,63,620
CENTRAL ASSISTANCE -TRAINIG -RGSY	1,85,59,013	3,31,91,421
GRATUITY PAYABLE	23,88,567	10,78,480
INCOME TAX PAYABLE	5,851	-
MGP-CITIZEN REPORT CARD	7,16,176	7,16,176
MGP-REPLICATION PROJECT	3,91,178	3,91,178
MGP-RESOURCE MOBILISATION	8,29,821	8,29,821
MGP-TNA PROJECT	1,43,910	1,43,910
OUTSTANDING EXPENSES (AS PER SUBSCHEDULE 2)	23,93,926	10,25,784
PERFORMANCE AUDIT-TRAINING	6,14,134	8,39,733
SALES TAX PAYABLE	-	1,886
SERVICE TAX PAYABLE	61,857	1,57,664
VAT PAYABLE	-	9,847
TOWN PLANING DEPT (SPECIFIC PURPOSE)	22,82,921	25,98,627
<u>TOTAL</u>	<u>20,14,87,966</u>	<u>23,56,77,974</u>
SCHEDULE 3		
OTHER LIABILITIES		
EARNEST MONEY DEPOSIT	92,308	37,399
RETENTION MONEY	4,75,444	4,75,444
SECURITY DEPOSIT	80,499	1,07,244
SUBSCRIPTION FEE RECEIVED IN ADVANCE	2,000	-
<u>TOTAL</u>	<u>6,50,251</u>	<u>6,20,087</u>

KERALA INSTITUTE OF LOCAL ADMINISTRATION, THRISSUR

SCHEDULE 4 : FIXED ASSETS STATEMENT AS ON 31-03-2013

ITEMS	RATE	WDV AS ON 1-APR 2012	ADDITIONS		TOTAL	DEPRECIATION FOR THE YEAR 2012-2013	CLOSING WDV AS ON 31-MAR-2013
			1 st half	2nd half			
AUDITORIUM	10	86,918	-	-	86,918	8,692	78,226
AIR CONDITIONER	15	3,41,878	-	-	3,41,878	51,282	2,90,596
ASSET 1994-95	10	75,828	-	-	75,828	7,583	68,245
BIOGAS PLANT	10	2,17,221	-	-	2,17,221	21,722	1,95,499
BUILDING	10	28,18,000	-	6,06,800	34,24,800	3,12,140	31,12,660
RAINWATER HARVESTING UNIT	10	6,57,140	-	-	6,57,140	65,714	5,91,426
COMPOUND WALL	10	39,221	-	24,24,434	24,63,655	1,25,144	23,38,511
COMPUTERS	60	21,11,270	1,29,776	12,35,731	34,76,777	17,15,347	17,61,430
WATER FOUNTAIN	10	-	-	4,00,000	4,00,000	20,000	3,80,000
ELECTRICAL FITTINGS	10	26,23,796	-	-	26,23,796	2,62,380	23,61,416
FIRE EXTINGUISHER	15	2,604	-	-	2,604	391	2,214
FURNITURE AND FITTINGS	10	46,44,755	-	53,05,236	99,49,991	7,29,737	92,20,254
INTERCOM	15	53,976	-	-	53,976	8,096	45,879

ITEMS	RATE	WDV AS ON 1-APR 2012	ADDITIONS		TOTAL	DEPRECIATION FOR THE YEAR 2012-2013	CLOSING WDV AS ON 31-MAR-2013
			1 st half	2nd half			
KITCHEN EQUIPMENT	15	1,62,291	-	15,777	1,78,068	25,527	1,52,541
LAND AT COST	0	9,05,66,897	-	6,843	9,05,73,740	-	9,05,73,740
LAND - DEPOSIT PAID		-		3,00,00,000	3,00,00,000	-	3,00,00,000
LCD PROJECTOR	15	8,01,420	-	-	8,01,420	1,20,213	6,81,207
LIBRARY BOOKS	15	22,95,508	3,000	60,397	23,58,905	3,49,306	20,09,599
MACHINERY	15	1,59,467	-	-	1,59,467	23,920	1,35,547
MOBILE PHONE	15	1,063	-	-	1,063	159	903
NAME BOARD	15	19,965	-	-	19,965	2,995	16,970
PHOTO COPPIER	15	1,22,656	4,94,121	-	6,16,777	92,517	5,24,260
QUARTERS	10	4,21,165	-	-	4,21,165	42,116	3,79,048
STATUE	10	2,22,290	-	-	2,22,290	22,229	2,00,061
TELEVISION	15	7,56,173	-	11,92,335	19,48,508	2,02,851	17,45,657
TRAINING EQUIPMENTS	15	1,02,675	-	-	1,02,675	15,401	87,274
VEHICLE	15	10,30,161	-	-	10,30,161	1,54,524	8,75,637

ITEMS	RATE	WDV AS ON 1-APR 2012	ADDITIONS		TOTAL	DEPRECIATION FOR THE YEAR 2012-2013	CLOSING WDV AS ON 31-MAR-2013
			1 st half	2nd half			
TRUSS WORK		28,500	-	-	28,500	-	28,500
WATER HEATER	15	28,875	-	-	28,875	4,331	24,543
Final STAGE DEVELOPMENT							
BUILDING	10	22,54,793	-	-	22,54,793	2,25,479	20,29,313
ELECTRICAL FITTINGS	10	43,090	-	-	43,090	4,309	38,781
FURNITURE AND FITTINGS	10	1,69,899	-	-	1,69,899	16,990	1,52,909
MACHINERY	15	38,735	-	-	38,735	5,810	32,924
LIFT	15	4,876	-	-	4,876	731	4,144
TOTAL		11,29,03,104	6,26,897	4,12,47,553	15,47,77,554	46,37,636	15,01,39,917

For V. VENUGOPALAN & ASSOCIATES
 CHARTERED ACCOUNTANTS
 FIRM REGISTRATION No: 010739 S

SHASHI WARRIER, B.Com; FCA (M.No: 2036331)
 PARTNER


 DIRECTOR
 KERALA INSTITUTE OF LOCAL ADMINISTRATION
 THRISSUR - 680 581

ASSET	CURRENT YEAR- 2012-2013	PREVIOUS YEAR-2011- 2012
SCHEDULE 5		
CURRENT ASSETS		
DEPOSITS :		
FIXED DEPOSIT -DISTRICT TREASURY-CORPUS FUND	4,84,23,960	3,94,39,008
FIXED DEPOSIT -DISTRICT TREASURY-OTHER DEPOSITS	99,41,292	99,41,292
FIXED DEPOSIT-CORPUS FUND(SDC)	1,50,00,000	1,50,00,000
FIXED DEPOSIT -INDIAN BANK	1,00,00,000	1,14,90,732
TERM DEPOSIT :		-
AWARD FOR BEST PERFORMING PANCHAYATH	4,75,34,950	7,14,24,950
OTHER TERM DEPOSITS	18,75,20,135	4,18,44,237
Telephone deposit	3,700	-
SUNDRY DEBTORS (AS PER SUBSCHEDULE 3)	85,27,315	7,30,15,182
CASH IN HAND	24,713	9,684
STAMP	355	173
<u>BANK ACCOUNTS:</u>		
CANARA BANK SB A/C 37610	1,81,346	2,68,057
CANARA BANK SB A/C 35194	4,42,59,013	4,86,84,125
CANARA BANK A/C NO 36762	52,995	10,185
DISTRICT TREASURY PD A/C	90,39,125	4,41,81,096
DISTRICT TREASURY TPA 890	52,329	52,329
INDIAN BANK-6089779851-KILA JOURNAL	2,000	-
INDIAN BANK A/C 57095-GRAMAYATHRA	-	25,00,000
INDIAN BANK A/C 92779-DEEMED UNIVERSITY	96,58,407	18,50,484
C/o	39,02,21,635	35,97,11,533

b/o	39,02,21,635	35,97,11,533
INDIAN BANK SB A/C 13086-462111353	7,37,452	19,64,520
INDIAN BANK SB A/C 19066-AMLSGI	12,84,473	12,34,462
INDIAN BANK SB A/C 16337-HUDCO	2,19,062	8,266
INDIAN BANK A/C 50059 BRGF VOL 2	58,03,876	79,41,575
	1,931	5,20,656
INDIAN BANK A/C 22417 PROJECT SC SURVEY		
INDIAN BANK A/C 33681-PROJECT UNDP NREGS	-	11,97,417
INDIAN BANK A/C 778351056-PROJECT ST SURVEY	1,865	4,22,052
INDIAN BANK A/C 27262-TPD	13,57,540	17,91,977
INDIAN BANK A/C 38575-NREG-TRG	3,10,849	2,98,746
INDIAN BANK A/C 38609 TIME AND MOTION STUDY	20,72,249	19,33,335
SMGB A/C 01389 KLGSDP	47,71,981	2,01,41,969
GRANT RECEIVABLE FROM STATE GOVT	6,90,00,000	-
STOCK-TRAINING MATERIALS	2,67,319	2,23,530
INTEREST ACCRUED	1,70,15,326	1,15,50,980
INTEREST ACCRUED ON CORPUS FUND	40,94,977	40,10,139
INTEREST ACCRUED ON SDC CORPUS FUND	30,09,655	19,09,655
LIC -GRATUITY FUND	12,03,809	10,78,480
PREPAID EXPENSES	41,872	38,465
C BULB SALARY RECEIVABLE	-	11,741
TAX DEDUCTED AT SOURCE-		
AY 2009-10	3,58,699	3,58,699
AY 2010-11	1,87,377	1,87,377
AY 2013-14	1,08,001	
<u>TOTAL</u>	<u>50,20,69,947</u>	<u>41,65,35,574</u>

SCHEDULE 6		
<u>ADVANCES</u>		
DR P.K MICHEAL THARAKAN	18,000	18,000
JAYAN E.K	-	2,105
GLISTON(RECEPTIONIST CUM CARE TAKER)	-	5,000
MADANAMOHAN	-	7,800
FESTIVAL ADVANCE	-	3,000
PRAXIS	-	6,426
RAMAKRISHNAN IAS	1,950	1,950
SANTHOSH KS	-	1,000
COST FORD-		
FOR LIBRARY BUILDING AND ANGANVADI	-	1,65,14,569
FOR TRUSS WORK	-	4,88,000
KERALA STATE AUDIO V AND RC	-	5,00,000
<u>TOTAL</u>	19,950	1,75,47,850
SCHEDULE 7		
<u>OTHER ASSETS</u>		
EARNEST MONEY DEPOSIT-GAS CONNECTION	14,400	14,400
<u>TOTAL</u>	14,400	14,400
SCHEDULE 8		
<u>EXCESS OF EXPENDITURE OVER INCOME</u>		
EXCESS OF EXPENDITURE OVER INCOME AS PER LAST BALANCE SHEET	2,37,77,187	2,70,50,636
ADD:EXCESS (EXPENDITURE)/INCOME FOR THE YEAR	(37,32,195)	32,73,449
TOTAL	2,75,09,382	2,37,77,187

KERALA INSTITUTE OF LOCAL ADMINISTRATION, THRISSUR		
ANNEXURES FORMING PART OF INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2013		
INCOME	CURRENT YEAR 2012-13	PREVIOUS YEAR 2011-12
	Rs	Rs
ANNEXURE A		
<u>INCOME FROM TRAINING PROGRAMMES</u>		
ADMINISTRATIVE CHARGES COLLECTED	86,72,528	72,71,747
FACULTY AND STAFF TIME	4,20,990	12,18,115
RENT RECEIVED FROM		
TRAINING EQUIPMENTS	61,82,967	55,91,473
ROOM RENT	71,51,422	57,88,494
TOTAL	2,24,27,907	1,98,69,829
ANNEXURE B		
<u>OTHER INCOME</u>		
COURSE FEE CERTIFICATE COURSE	1,87,695	-
PRIOR PERIOD INCOME	-	68,019
FEE FOR RIGHT TO INFORMATION	710	2,000
RENT-EDII	55,060	58,850
SUBSCRIPTION FEE KILA JOURNAL	200	-
MISCELLANEOUS INCOME	24,33,485	34,75,295
COST OF TENDER FORM	40,000	14,800
TOTAL	27,17,150	36,18,964

KERALA INSTITUTE OF LOCAL ADMINISTRATION, THRISSUR		
ANNEXURES FORMING PART OF INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2013		
EXPENDITURE	CURRENT YEAR 2012-13	PREVIOUS YEAR 2011-12
	Rs	Rs
ANNEXURE C		
ADMINISTRATIVE EXPENSES		
PAY AND ALLOWANCES	1,91,41,959	1,23,72,185
TRAVELLING ALLOWANCES	5,70,784	3,97,912
ADVERTISEMENT EXPENSES	1,00,163	3,64,688
AUDIT FEE	50,000	27,000
AUDIT FEE -OTHER SERVICE	24,818	14,914
RECRUITMENT EXPENSES	89,888	-
SECURITY SERVICE CHARGES	7,74,300	5,59,852
LEGAL CHARGES	20,000	1,95,500
TOTAL	2,07,71,912	1,39,32,051
ANNEXURE D		
OFFICE EXPENSES		
MAINTENANCE -VEHICLES	7,21,166	5,47,397
ELECTRICITY CHARGES	11,08,867	6,95,585
MISCELLANEOUS EXPENSES	5,72,358	4,62,179
G.C MEETING EXPENSES	19,136	-
POSTAGE	3,18,304	2,77,196
STATIONERY AND PRINTING	2,48,373	2,69,661
TELEPHONE CHARGES	4,82,833	3,67,354
BEDSHEET AND PILLOW COVER	58,863	-
JOURNAL ON LOCAL GOVERNANCE	32,750	-
TOTAL	35,62,650	26,19,372

KERALA INSTITUTE OF LOCAL ADMINISTRATION, THRISSUR

EXPENDITURE	CURRENT YEAR 2012-13	PREVIOUS YEAR 2011-12
ANNEXURE E	Rs	Rs
TRAINING EXPENSES		
HONORARIUM AND T.A	61,207	29,619.00
MEDICINE TO GUEST HOUSE	-	3,459.00
PHOTO CHARGES	18,237	29,503
PRINTING AND STATIONERY	2,34,851	3,06,347
PUBLICATION AND DOCUMENTATION	-	41,640
RECREATION	-	2,100
REGISTRATION FEES- DEEMED UNIVERSITY	15,00,000	-
BOARDING CHARGES	14,318	11,921
WASHING CHARGES	1,55,321	1,54,144
FIELD VISIT EXPENSES	13,139	96,758
EXPOSURE VISIT EXPENSES	-	1,17,000
VEHICLE CHARGES	40,934	70,416
DEEMED UNIVERSITY -KILA	3,08,223	3,51,361
TOTAL	23,46,230	12,14,268
ANNEXURE F		
REPAIRS AND MAINTENANCE		
CLEANING MATERIALS	25,939	27,108
COMPUTER REPAIRS	1,38,188	1,33,144
ELECTRICAL MAINTENANCE	2,03,563	69,809
FURNITURE MAINTENANCE	-	250
MACHINERY REPAIRS	2,63,749	2,13,270
QUARTERS MAINTENANCE	2,195	-
OTHERS	6,96,300	83,243
TOTAL	13,29,934	5,26,824

KERALA INSTITUTE OF LOCAL ADMINISTRATION, THRISSUR
ANNEXURES FORMING PART OF INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2013

EXPENDITURE	CURRENT YEAR 2012-13	PREVIOUS YEAR 2011-12
	Rs	Rs
<u>ANNEXURE G</u>		
<u>OTHER EXPENSES</u>		
BANK CHARGES	18,894	15,972
BUILDING TAX	79,148	-
COOLIE CHARGES	5,38,545	1,17,354
DOCTORS REMUNARATION	15,000	75,000
GARDEN MAINTENANCE	4,450	8,749
INSPECTION FEE	9,020	7,885
INTERNET	-	1,472
PRIOR PERIOD EXPENSE	39,334	-
NEWSPAPER AND PERIODICALS	1,12,972	1,13,496
KILA DAY EXPENSES	-	11,631
WATER CHARGES	-	2,451
TOTAL	8,17,362	3,54,010

KERALA INSTITUTE OF LOCAL ADMINISTRATION					
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR 2012-13					
RECEIPTS			PAYMENTS		
PARTICULARS	CURRENT YEAR 2012-13	PREVIOUS YEAR 2011-12	PARTICULARS	CURRENT YEAR 2012-13	PREVIOUS YEAR 2011-12
OPENING BALANCE:-					
CASH	9856.50	354.00	LAND ACQUISITION		1145772.00
BANK (INCLUDING DEPOSITS)	324141469.70	211517444.20	DEPOSIT FOR LAND ACQUISITION-(UTILISATION OF AWARD FUND-BEST PERFORMING STATE)	30000000.00	
GRANT RECEIVABLE FROM STATE GOVT(PLAN 2010-11)		40500000.00	CAPACITY BUILDING ACTIVITIES	57784447.00	23668332.00
GRANT RECEIVABLE FROM STATE GOVT(NON PLAN 2010-11)		1028000.00	ADDITIONS TO FIXED ASSETS	11874450.00	5283488.00
GRANT FROM STATE GOVT		60499000.00	CAPITAL WIP-LIB BUILD-COSTFORD	16069069	444789
GRANT FROM STATE GOVT (NON PLAN)	1417000.00	1233000.00	CAPITAL WIP-SAS CENTRE-CPWD	57332062	118460.00
CORPUS FUND(INTEREST ON DEPOSIT)	8984952.00		EXPENSES FOR DEEMED UNIVERSITY	1500000.00	19394712.00
STALE CHEQUE			MAINTENANCE BUILDING		2826281.00
DEPARTMENT OF URBAN AFFAIRS	1000000.00	1000000.00	DEPARTMENT OF URBAN AFFAIRS	939641.00	686074.00
PERFORMANCE AUDIT TRAINIG	550000.00	350000.00	PERFORMANCE AUDIT TRAINIG	775599.00	754758.00
PROJECT NREGA TRAINING		33383047.00	PROJECT NREGA TRAINING	38503730.00	0.00
CENTRAL ASSISTANCE TRAINING - RGSY		36000000.00	CENTRAL ASSISTANCE TRAINING - RGSY	14632408.00	23029959.00
CORPUS FUND DEEMED UNIVERSITY	109263371	1850484.00	EXPENDITURE FROM INTEREST ON SDC CORPUS FUND	1444320.00	511174
PROJECT -BRGF VOL II	6700000.00	13220380.00	PROJECT - BRGF VOLII	8681748.00	13051565.00
CENTRAL ASSISTANCE-EMPOWERMENT AND ACCOUNTABILITY	79441781.00	33023308.00	CENTRAL ASSISTANCE -EMPOWERMENT &ACCOUNTABILITY	23315526.00	6064976
CHILD RESOURCE CENTRE - UNICEF	8388066.00		CHILD RESOURCE CENTRE -UNICEF	8698409.00	
HUDCO/HSMI	1020000.00		HUDCO/HSMI	827615.00	
KLGS DP- GRAMAYATRA	56225.00		KLGS DP- GRAMAYATRA	2563542.00	
KLGS DP- WORLDBANK	616907.00		KLGS DP- WORLDBANK	15986895.00	
INCOME TAX COLLECTED	1162231	600514.00	INCOME TAX PAID	1156380.00	611227.00
WORKERS WELFARE FUND COLLECTION	26577.00	3250.00	WORKERS WELFARE FUND REMITTED	26577.00	3250.00
PROFFSSION TAX	100220.00	103580.00	PROFFSSION TAX	100220.00	103580.00
SALE STAX COLLECTED		544.00	LIC GRATUITY FUND	125329.00	85209.00
SERVICE TAX COLLECTED	1026261.8	468664.00	SERVICE TAX PAID	1122068.80	455715.00
TOWN PLANNING DEPT. FUND	21356.00	95890.00	TRAINIG TO TOWN PLANNING DEPT	771499.00	1428597.00
ADVANCE	3989198.00	8791790.00	ADVANCES	3970293.00	8477733
SIRD KOTTARAKKARA	600000.00	1632858.00	SIRD KOTTARAKARA	8750.00	33161500.00
SUBSRIPTION FEE RECD IN ADVANCE	2000.00		KILA JOURNAL ON LOCAL GOVERNANCE	32750.00	41914
C BULB SALARY RECOVERY		29629.00	C BULB SALARY RECOVERY		35843
SUNDRY DEBTORS/CREDITORS	138388880.00	19439452.00	SUNDRY CREDITORS		1676609.00
PRIOR PERIOD INCOME		68019.00			
OTHER LIABILITIES COLLECTED	54909	173004.00	OTHER LIABILITIES REMITTED	38478.00	95528.00
INCOME FROM TRAINING PROGRAMMES	22386973.00	19857908.00	ADMINISTRATION EXPENSES	18093683.00	14601136
OTHER INCOME	5810541	3198320.50	OTHER EXPENSES	817361.50	371770.50
INTEREST ON DEPOSIT-AWARD	6110000		OFFICE EXPENSES	3533307.20	3008384
			REPAIRS & MAINTENANCE	1329934.00	554966.00
			TRAINING EXPENSES	957086.00	2223812.00
			CLOSING BALANCE:-		
			CASH	25068.30	9856.50
			BANK INCLUDING DEPOSITS	398230529.20	324141469.70
TOTAL	721268775.00	488068439.70	TOTAL	721268775.00	488068439.70


 DIRECTOR
 KERALA INSTITUTE OF LOCAL ADMINISTRATION
 THRISSUR - 680 581

For V. VENUGOPALAN & ASSOCIATES
 CHARTERED ACCOUNTANTS
 FIRM REGISTRATION No: 0 10739 S

SHASHI WARRER, B.Com; FCA (M No: 203633)
 PARTNER

10/06/2013