K I L A

ANNUAL REPORT 2021-2022

/kilatcr /kilathrissur /company/kilathrissur /kilatcr

Our Financial Advisors

Statutory Auditors

SGS & Company
CHARTERED ACCOUNTANTS
SUPPORT | GROWTH | SUSTAINABILITY

Pallikkulam Road, Near Chaldean Centre
Thrissur – 680 001

Our Bankers

SBI

Minalur Branch,
Athani, Thrissur

On the cover

Refurbished Swaraj Auditorium of KILA

ANNUAL REPORT

2021

2022

KERALA INSTITUTE OF LOCAL ADMINISTRATION
Mulamkunnathukavu (PO), Thrissur - 680 581.
Ph: 0487 2207000, Fax: 0487 2201062,
website: www.kila.ac.in, email: info@kila.ac.in

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Director General's Statement

The year 2021-22 is the period in which the world was limping back to normally from the onslaught of the pandemic. For my team in KILA, which remodelled itself to lead with the pandemic situation by using and developing new ways of communication for development, this was the period of hybrid mode where we had programmes which were physical and critical. Whatever limitations we had with the virtual training programmes were overcame with fare to face programmes.

We launched the EMS Museum on Decentralisation and Local Governance to showcase the history and Local Governments and people's plan campaign in Kerala.

As in the previous year, our proof of partners and collaborators had widened, with new partner causing in Post-covid. Our engagement with the various minutes of the Government of India has been strengthened, especially the Ministry of Panchayati Raj. KILA had tried to be the link between local Governments, academic and research institutions, bilateral and multi-lateral agencies and the community based organisation.

I take pride in our team-the dedicated pool of Academicians, Administrative staff, Support staff, Co-ordinators, Resource persons, Volunteers and Activists. Local self-government and their associations have been our strength. KILA, as you see today, is the result of their continued support and patronage. The Government of Kerala, especially the department of Local Self Governments and the Kerala State Planning Board, have been guiding and supporting us throughout.

Dr. Joy Elamon

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The Kerala Institute of Local Administration (KILA) is an esteemed autonomous institution dedicated to serving the local governments in Kerala. Established in 1990 and duly registered under the Travancore-Cochin Literary, Scientific and Charitable Societies Act of 1955, KILA has emerged as a vital force in promoting effective local governance and decentralization. Recognizing its exceptional contributions, the Central University of Kerala bestowed upon KILA the prestigious status of a Research Centre, officially affiliated with the esteemed Department of International Relations since July 14, 2014. This recognition amplifies KILA's capabilities to engage in rigorous research endeavours pertaining to local governance.

Since its inception, KILA has remained steadfast in its commitment to a myriad of capacity building interventions. Through a comprehensive range of activities such as training programmes, action research, publications, seminars, workshops, consultancy services, documentation, handholding, and information dissemination, KILA empowers elected representatives, officials, and stakeholders associated with local governance.

Guided by a clear mandate, KILA strives to facilitate and accelerate the socio-economic development of the state by strengthening the Local Self Government Institutions (LSGIs). As a trusted nodal agency supported by the Government of Kerala, KILA spearheads transformative initiatives in training, research, and consultancy, working diligently to achieve the following objectives:

About Us

- Undertake various training programmes for the Elected Representatives and Officials of Rural and Urban Local Governments of Kerala,
- Facilitate and strengthen decentralized planning process,
- Undertake action-oriented research activities,
- Document best practices on local governance for dissemination,
- Organize seminars, workshops and discussions, and
- Formulate policy documents.

In pursuit of these noble objectives, KILA stands as a beacon of excellence, consistently contributing to the socio-economic progress of Kerala and empowering local communities to thrive.

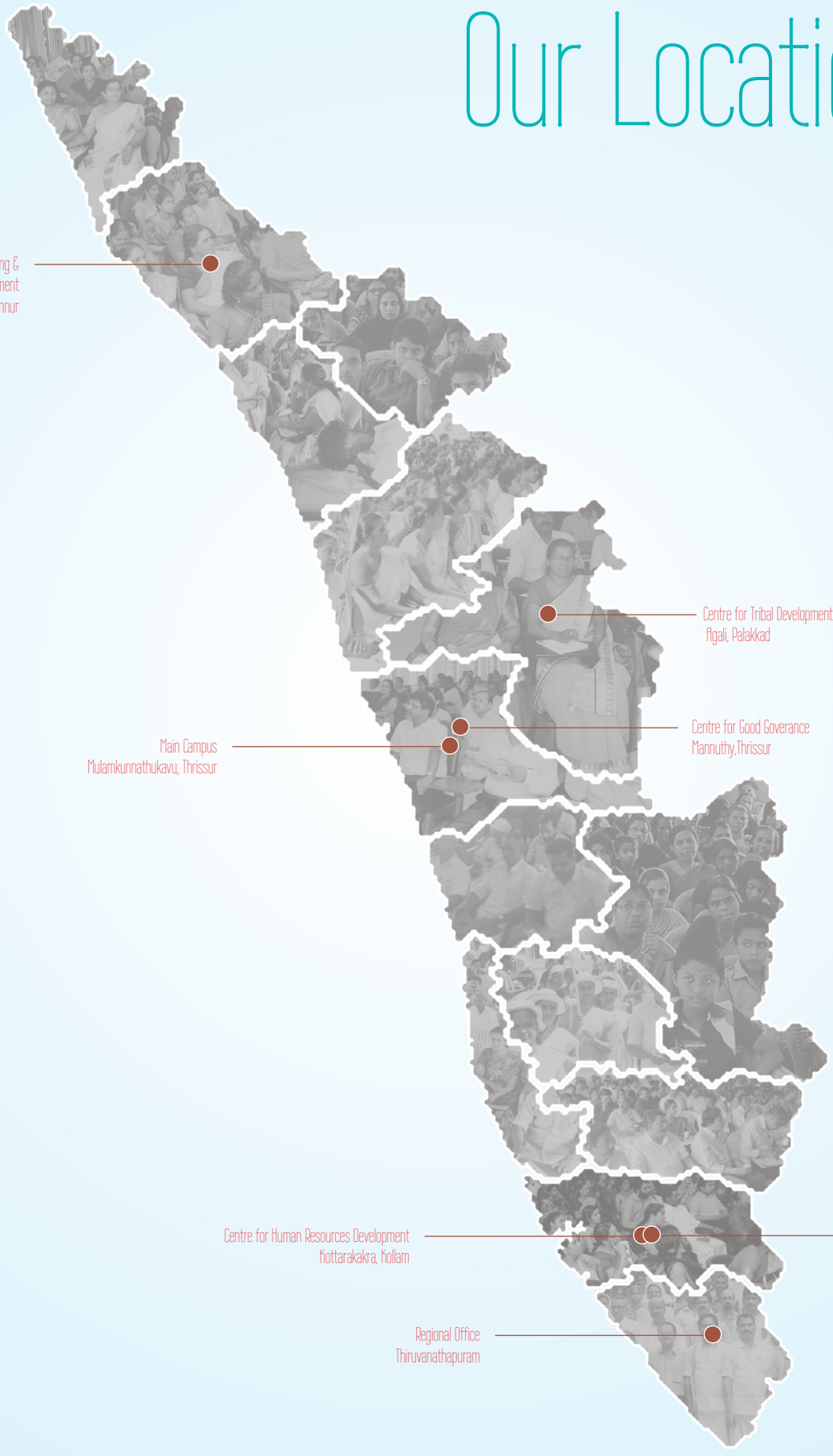
Our Centres

1. Centre for Tribal Development and Natural Resource Management, Agali, Palakkad .
2. Centre for Human Resource Development, Kottarakkara, Kollam .
3. Centre for Good Governance, Mannuthy, Thrissur .
4. Centre for Socio-Economic Development, Kottarakkara, Kollam .
5. Centre for Organic Farming and Waste Management, Thaliparamba, Kannur
6. Regional Office , Thiruvananthapuram

Our Mandate

Document and disseminate best practices on local governance
Undertake action oriented and policy oriented research
Organise seminars, workshops and discussions
Facilitate and strengthen participatory planning process
Undertake various training programmesfor the elected representatives and officials of rural and urban localGoverments of Kerala
Formulate policy documents and provide policy advice
Facilitate and strengthen participatory planning process

Our Locations



Our Quality Policy

With the purpose of bolstering the capabilities of local self-government institutions, our quality policy embarks on a diverse array of initiatives. These encompass meticulously planned and executed training programmes, exhaustive studies and research endeavors, as well as the provision of invaluable technical assistance. Our unwavering dedication lies in the realm of unwavering support, ensuring the contentment of our beneficiaries through diligent review processes. Ultimately, our profound aspiration is to orchestrate a harmonious tapestry of integrated prosperity, propelling socio-economic growth and fostering local development within both the state and the country.

Our Directors [Full time]

Mathew C Kunnumkal, IAS
26.04.1990 - 17.11.1994

P.C. John, IAS
19.12.1994 - 07.08.1995

Raju Narayana Swamy, IAS
07.08.1995 - 15.04.1996

Inderjith Singh, IAS
29.05.1996 - 29.06.1996

V. Ramakrishnan, IAS
31.07.1996 - 27.07.1998

Teeka Ram Meena, IAS
20.08.1998 - 18.01.2000

Dr. P.K. Michael Tharakan
04.09.2000 - 15.12.2001

Dr. P.P. Balan
13.06.2002 - 12.12.2006 &
22.07.2011 - 19.05.2017

Prof. N. Ramakantan
09.02.2007 - 22.07.2011

Dr. Joy Elamon
19.05.2017 - continuing

Our Board of Management

Governing Council

The General superintendence of management of the affairs of the Institute shall be vested, in accordance with the Rules of the Institute in the Governing Council.

1. Minister (LSGD) (Chairperson)
2. Chief Secretary (Vice Chairperson)
3. Principal Secretary, LSGD (Convener)
4. Secretary to Government, Finance Department, Government of Kerala
5. Commissioner for Rural Development
6. Director of Panchayats
7. Director of Urban Affairs
8. Secretary to Government, Planning and Economic Affairs Department
9. Representative from Ministry of Rural Development , Government of India
10. Representative from Ministry of Panchayat Raj, Government of India
11. Director, KILA
12. Representative from NIRD & PR
13. President, Kerala Grama Panchayat Association
14. President, Block Panchayat Association
15. Chairman, Chamber of Municipal Chairmen
16. Member of Parliament
17. Member of Legislative Assembly
18. President, District Panchayat Presidents' Chamber
19. President, Mayors' Council

M.V. Govindan Master
Chairperson,
Governing Council &
Minister for Local Self Government,
Rural Development & Excise

Sarada Muraleedharan, IAS
Chairperson,
Executive Committee &
Additional Chief Secretary, LSGD

Dr. Joy Elamon
Director General, KILA

Executive Committee

Subject to the overall superintendence and policy directions of the Governing Council, the Executive Committee shall be responsible for the management, administration and control of the affairs of the Institute and its income and properties in accordance with the rules and the regulations, orders and instructions made from time to time shall have and exercise, powers, which may be necessary incidental, conducive or expedient for the said purpose.

i. Principal Secretary (LSGD) (Chairman)
ii. Secretary (LSGD)
iii. Commissioner for Rural Development
iv. Secretary to Government, Finance Department or his nominee
v. Director of KILA (Convener)
vi. Director of Panchayats
vii. Director of Urban Affairs

The Covid-19 pandemic continued to affect the year 2021-22, and KILA had to adopt a hybrid mode of training programmes through its web portal, 'ecourses.kila.ac.in'. In addition, KILA utilized its YouTube channel and Facebook page, as well as Zoom application, to play a pivotal role in delivering sessions. As a result, Covid defense activities dominated KILA's activities during the period under report.

Covid Prevention Activities and Rapid Response Team/ Ward Committee Members - Online Training for LSGI Elected Representatives and Officials in Districts

Our state was on the verge of a critical situation that required enhanced vigilance in the prevention of Covid-19. Consequently, local self-governments and supporting agencies, including the Rapid Response Team, Ward Monitoring Committee, and Ward Health and Sanitation Nutrition Committee, had to improve their capacity and functioning. To address this, KILA collaborated with the State Health System Resource Centre under the State Health Department to develop a training module and materials. Representatives from all Grama Panchayats, Municipalities, and Municipal Corporations in every district were trained using these materials. About 17,000 people participated in the training through KILA's YouTube and Facebook platforms.

Covid Prevention Activities - Online training programme for nodal officers appointed to local self-government institutions. — May 06, 2021

A team of officers from different departments, including the Rural Development Department, were assigned to assist local self-government bodies in their Covid-19 prevention efforts. To accomplish this, they required knowledge of the local government system and various Covid prevention services. To meet this need, KILA partnered with the State Health System Resource Centre under the State Health Department to develop a training module and materials. The training was conducted for nodal officers assigned to local bodies from other departments. The training was delivered through KILA's YouTube and Facebook channels, and approximately 15,000 individuals participated.

COVID-19 Prevention Activities and Volunteers (Online Training Programme for Akshara Sena Personnel) - May 14, 2021

KILA and Kerala Granthasala Sangham collaborated to organize an online training programme on 'Covid Prevention Activities and Volunteers' for members of Akshara Sena, which operates in libraries affiliated with the Kerala State Library Council. The training was conducted through KILA's YouTube and Facebook platforms and was attended by approximately 40,000 individuals.

Role of Volunteers in Covid-19 Prevention Activities (Online Training Programme for Literacy Volunteers) May 15, 2021

Recognizing the crucial role of volunteers in Covid-19 prevention activities, the Kollam District Literacy Mission initiated an online training programme for 'Literacy Volunteers.' The programme was conducted through KILA's YouTube and Facebook platforms and was attended by approximately 8,000 individuals.

Covid Prevention – Training for War Room Members of Local Self Government Institutions - May 18, 2021

War room and control room activities played a crucial role in the Covid-19 prevention efforts of local self-governments. To assist these institutions in implementing such activities, KILA and the Local Self-Government Department organized a training programme. This program was attended by approximately 30,000 individuals, who participated through KILA's YouTube and Facebook platforms.

Covid Prevention - Training for Helpdesk Members of Local Self-Government Institutions - May 19, 2021

Helpdesk activities carried out by local self-governing bodies played a significant role in Covid-19 prevention efforts. To assist these bodies in implementing such activities, KILA and the Local Self-Government Department organized a training programme. Approximately 21,000 individuals participated in this programme to enhance their knowledge and skills.

Covid Prevention Activities - Information Dissemination Strategies to Scheduled Tribe Areas in Malappuram District - Workshop for People's Representatives and Resource Persons

A Zoom meeting was held on May 25, 2021, as part of carrying out information and knowledge dissemination activities to scheduled tribe areas in Malappuram district as part of Covid-19 prevention activities under the aegis of KILA. The meeting was attended by 40 people.

Training for COVID-19 prevention activities - Information and knowledge dissemination strategies to scheduled tribe areas in Malappuram district - Scheduled Tribe promoters, teachers teaching Scheduled Tribe students

KILA organized a training programme on May 26th, 2021, through a Zoom meeting, with the aim of disseminating information and knowledge regarding Covid-19 prevention activities to the scheduled tribe areas of Malappuram district. The programme had 35 participants.

IEC online training programme to be provided urgently in the wake of exponentially increased TPR in Malappuram district - May 24, 2021

Based on the directions from the Additional Chief Secretary of the Local Self Government Department, elected representatives, officials, and volunteers were notified about the gravity of the rising TPR rate in Malappuram district and received training to mitigate it immediately. Over 28,000 individuals accessed the training through KILA's YouTube and Facebook platforms.

In support of Covid awareness efforts, KILA has shared 16 cartoon posters through WhatsApp and Facebook. These posters are now available to the public for viewing.

The model activities of local bodies are included in KILA's portal.

The efforts taken by local self-government institutions bodies in preventing the spread of Covid-19 have been commendable. However, these efforts often go unnoticed and forgotten. To address this issue, it was decided to document these activities accurately. As a result, the KILA Portal (https://cblsgi.kila.ac.in) was launched as "Frontline Warriors from the Battlefield" to showcase exemplary activities and news related to Covid-19 prevention efforts undertaken by local self-governments.

Currently, the portal has published 444 news stories highlighting the significant contributions made by these bodies in the fight against Covid-19. The portal serves as a platform to recognize the tireless efforts of local self-government institutions and to share their successes with a broader audience.

Thiruvananthapuram	-	44
Kollam	-	12
Pathanamthitta	-	50
Idukki	-	39
Alappuzha	-	27
Ernakulam	-	61
Idukki	-	39
Thrissur	-	38
Palakkad	-	13
Malappuram	-	44
Kozhikode	-	31
Kannur	-	38
Wayanad	-	1
Kasaragod	-	5

WEBINAR SERIES

Project Formulation in Agriculture - Training for Local Self Government Institutions - Webinar Series

KILA and Kerala Agricultural University have collaboratively launched a webinar series titled "Project Formulation in Agriculture Sector- Training for Local Self-Government Institutions" for the benefit of the local self-government institutions. The state-level inauguration of the webinar series took place on July 5, with Hon. Minister for Local Self Government, Rural Development, and Excise, Sri. M. V. Govindan Master, gracing the event. In his address, he highlighted the government's efforts to modernize the agriculture sector using science and technology to attract the younger generation and educated people to the agriculture sector.

Hon. Agriculture Minister, Sri. P. Prasad, presided over the meeting and emphasized the need to utilize science and technology in the field of agriculture, especially during a time of significant advancements in these areas. The webinar series was conducted from July 5 to 11 and aimed to provide training to elected representatives of local self-government institutions, agriculture officers, working group members, and farmers.

This series of webinars was organized to leverage the technical expertise of Kerala Agricultural University and KILA in project formulation activities. These efforts will help pave the way for the 14th five-year plan starting next year. The webinar series featured presentations by experts from KILA, Kerala Agricultural University, and the Department of Agriculture on various topics related to agriculture.

WORKSHOPS

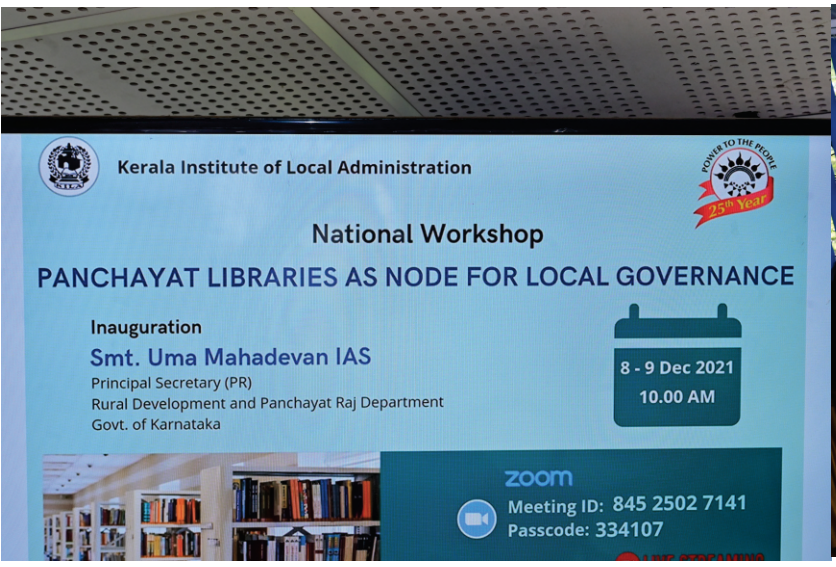
Virtual Urban Thinkers Campus on Climate Action

The Centre for Urban Governance organized a workshop on 4th and 5th June 2021. The theme of the event was to rebuild Kerala through equal resistance. Around 25 experts from within and outside India spoke at the event. National Institute of Urban Affairs (N.I.U.A), European Urban Knowledge Network, Regional Studies Association, U.S. Green Building Council, L.S.G.D.Town and Country Planning and K.S.D.M.A. were the co-organizers of the workshop. Shri. S.M. Vijayanand (Retd. Chief Secretary, Kerala), Murali Thummarukudi (Chief, Disaster Risk Reduction, U.N.E.P, Geneva), Dr. V.Venu, I. A. S (Additional Chief Secretary, Department of Environment, Kerala) Dr.Joy Elamon (Director General, KILA) and Ms. Riya Rahman (Senior Specialist, C. D. R. I, New Delhi) were the main speakers. Mayors of Kochi, Kozhikode and Thiruvananthapuram also spoke along with presentations at the international level.

National workshop - Panchayat Libraries as Node for Local Governance

KILA organized a two-day national workshop on Panchayat libraries as a Node for Local Governance on 8th and 9th December 2021, as part of celebrating the 25th year of the People Plan campaign in Kerala. The primary objective of the workshop was to explore the impact of Panchayat libraries on the efficient functioning of local governments and their ability to meet the dynamic information needs of the community. The workshop aimed to develop strategies for making libraries a key node for local governance and was conducted in a hybrid mode.

The programme was inaugurated by Smt. Uma



Mahadevan, IAS, Principal Secretary, Rural Development and Panchayat Raj Department, Govt. of Karnataka. The workshop comprised six technical sessions that covered a range of topics. The first session focused on experiences from the field, where the activities of Panchayat libraries from different states were presented. The second session covered learning from states, while the third session discussed different categories of community libraries and their characteristics and possibilities. The fourth session examined the role of Panchayats in the development of Panchayat libraries, while the fifth session explored how Panchayat libraries can function as village knowledge centers. The sixth and final session focused on how the function of Panchayat libraries can improve through capacity development and training.

The workshop utilized participatory methods for discussion and presentations, and 21 participants, including Panchayat functionaries, faculty members of SIRDs, one representative of Grama/Block/District Panchayats, library professionals, and experts from the area, took part in the workshop.

National workshop on Sustainable Development Goals

The KILA organized a national workshop on 'Regional Sustainable Development Goals' on December 15-16, 2021, at Apollo Dimora Hotel, Thiruvananthapuram. The workshop was inaugurated by Chief Secretary Dr. V. P. Joy, who appreciated KILA for developing the SDG dashboard by creating local indicators, a first-of-its-kind system in the country.

The keynote address was delivered by State Planning Board Vice-Chairman Dr. V. K. Ramachandran, who emphasized the importance of accurate data for local development planning. The inaugural function also featured speeches from the Chairman of the 6th Finance Commission Sri. M. Vijayanand, Niti Aayog Advisor Ms. Sanyukta Samaddar, and R.S N. Sharma from Union Ministry of Panchayat Raj. KILA Director General Dr. Joy Elamon welcomed the gathering, and Assistant Director Mathew Andrews delivered the vote of thanks.

Dr. Joy Elamon, Director General and Ms.Sukanya, Centre coordinator, presented the complex of local indicators (local indicator framework) developed by KILA, followed by a group discussion and presentation of comments from the discussion. Two grama panchayats, Nellanadu and Chelakkara, which have undertaken sustainable development goal-based project activities, presented their action plan.

KILA Assistant Director Sri.Mathew Andrews, Coordinator Ms.Sukanya, and I.T. Consultant Sri.Ashfaq Anwar presented the SDG Dashboard, which was developed to aid local governments in planning and evaluating development activities.

The valedictory function featured speeches from State Planning Board member Dr. Jiju. P. Alex, Director of the National Institute of Urban Affairs

Sri.Hitesh Vaidya, and KILA Director General Dr. Joy Elamon. More than 80 delegates from 12 states participated in the two-day national workshop.

The workshop was conducted based on the 12th Sustainable Development Goal

The Kerala Institute of Local Administration (KILA) and Consumer Utility Trust Society International co-organized a workshop on "Sustainable Consumption and Production", the 12th Sustainable Development Goal, which took place at the Mascot Hotel in Thiruvananthapuram. During the workshop, Sri.George Cheriyan, Director of Consumer Utility Trust Society International, Sri.Amardeep Singh, Senior Programme Officer, and Simi T.B., Policy Analyst, presented a report on the topic of sustainable consumption and production. The discussion focused on the importance of efficient use of natural resources, energy efficiency, and sustainable infrastructure.

Representatives from various departments discussed the role of consumer culture in sustainable development and explored how these ideas can be implemented at the state and local self-government levels. The workshop was attended by notable speakers including Director General of KILA, Dr. Joy Elamon, Principal Director of Local Self Government Department Sri.Balamurali IAS, PIEM Director Sri.B.Sreekumar, State Planning Board Agriculture Section Head Sri.S. S. Nagesh, head of decentralized planning section Smt.Josephine, and Sri.Mathew Andrews.

Suchithwa Mission - Strategies for Waste Water Management and Sanitation - Hosting of Workshop

The Local Self Government Department and Suchitwa Mission organized a workshop on December 17th and 18th, 2021 at KILA, Thrissur. The workshop, titled "Suchitwa Mission- Strategies for Waste Water Management and Sanitation", gathered a total of 79 attendees, including subject matter experts from various states and officials from the Local Self Government Department.

The national workshop covered a range of topics, including the current situation of Liquid Waste Management in Kerala, Problem Sharing by Elected Representatives, Domestic Solutions for Grey Water & Black Water Management, Community Management for Grey Water & Black Water, and institutional presentations on Steps and Rejuvenation of Water Bodies. The workshop provided a platform for discussions and knowledge sharing among the attendees.

ERP Solutions for Urban Local Bodies

To develop an integrated local governance system software for municipalities, a series of workshops were organized at KILA, Thrissur on September 16-24, October 20-26, 2021, and January 18-19, 2022. The project, named ERP Solutions for Urban Local Bodies, aims to integrate all software related to various services provided by municipalities onto a single platform.

The workshops saw participation from 34 attendees, including officials from various municipalities and experts from Information Kerala Mission. The primary objective of the workshops was to prepare the necessary modules for the software. By integrating the software, the project aims to improve the efficiency and accessibility of services provided by municipalities to citizens.

People-friendly local government and complete quality system in Municipalities

In December 2021, KILA organized one-day workshops on December 23 and 27 in Thrissur. The purpose of these workshops was to discuss the guidelines to be issued by the Urban Affairs Department regarding the availability of ISO9001-2015 certification in the Municipality, and the training module for people's representatives and officials.

The workshops were attended by 19 participants, including officials from the Urban Affairs Department and resource persons. The objective of these workshops was to provide a platform for discussion and knowledge sharing on the guidelines and training modules related to the ISO9001- 2015 certification. The workshops aimed to improve the understanding of the participants on the certification and its significance in the municipality system.

Colloquium on NITI Aayog Report on Reforms in Urban Planning Capacity

On November 24, 2021, the Department of Local Self Government and NITI Aayog organized a workshop titled 'Colloquium on NITI Aayog Report on Reforms in Urban Planning Capacity'. The workshop took place at Mascot Hotel, Thiruvananthapuram and was attended by several dignitaries, including the minister for local self-government, principal secretary of local self-government department, NITI Aayog representative, elected representatives from various municipalities, and officials from the urban planning department.

The objective of the workshop was to discuss the NITI Aayog report on reforms in urban planning capacity and to share ideas and suggestions on how to implement these reforms effectively. The workshop provided a platform for dialogue between stakeholders, enabling them to exchange knowledge and information to enhance urban planning in Kerala.

LGBTQIA Workshop

As part of our efforts, KIL A organized and led a workshop centered around LGBTQIA issues, and developed a preliminary blueprint for future action. The workshop aimed to examine opportunities for local self-governments to promote inclusivity and support for transgender and other gender-diverse communities, while also raising awareness and cultivating a more welcoming environment for individuals across the gender spectrum.

Climate Change and Disaster Management - State Level NGO Summit - Workshop

KILA and 'Bring Back Green' collaborated to organize a state-level workshop focused on disaster management and climate change. The event attracted attendees from various organizations dedicated to environmental protection and climate action. Distinguished figures in the field of environmental protection delivered keynote speeches during the workshop, which took place on October 30, 2021, and was attended by approximately 60 people.

TRAINING PROGRAMMES

Two-day training for people's representatives of Kozhikode Corporation

On July 16th and 17th, a two-day training programme for the people's representatives of Kozhikode Corporation was conducted. Mayor Dr. Beena Philip, Deputy Mayor Sri. Muzaffar Ahmed, and approximately 75 people's representatives attended the meeting. Kozhikode District Collector Dr. T.L. Narasimhugari Reddy, IAS also interacted with the participants. The training covered various topics related to urban governance, including decentralization of power, resource mobilization and appropriation, social security pensions and grants, budgeting, accounting, audit, project planning and execution, licenses and approvals, disaster management, public works, civil registration, good governance instruments, and leadership skills.

Training for RGSA Engineers on Waste Management

This training programme on waste management is designed for Assistant Engineers who have been temporarily appointed in panchayats under the RGSA initiative. Its primary objective is to familiarize participants with the regulations and policies governing waste management, various waste management methods, construction activities associated with waste management, provisions under the Suchitwa Mission for waste management, and best practices in waste management.

Training for Secretaries of Local Self-Government Institutions on Waste Management

A training programme aimed at educating local self-government institution secretaries on waste

management has been proposed. The programme will cover key topics such as waste management policy and strategy, the responsibilities of secretaries in waste management, N.G.T judgements related to waste management, and the responsibilities of Municipalities/Panchayats in waste management.

Disaster Response Team (E. R. T)

The Kerala State Disaster Management Authority (KSDMA) and KILA jointly conducted training for members of the disaster response team (E.R.T) in 14 districts from June 21, 2021, to July 2, 2021. The team was divided into 4 separate groups for training in warning team search, rescue operation evacuation team, camp management team, and first aid team. Prior to the training, training for trainers was conducted , and a total of 18811 E.R.T members participated.

Standing Committee Trainings

KILA had planned to provide face-to-face training to all standing committee members after the induction training for elected representatives of local self-governments. However, due to pandemic restrictions, the training was conducted online via KILA's Zoom platform to interact with trainees. The training programme was organized for master trainers, district core team members, and resource persons (Block/Grama Panchayat/Municipality level), and more than 3,000 resource persons participated in each standing committee training through the Zoom platform. The training for Grama Panchayat was held on a district-wise basis, while programmes for Block Panchayat and Municipality were organized in clusters. This kind of training helped to clear doubts effectively.

Training Programme on National Cyclone Risk Mitigation Project

Since December 2021, KILA has been providing training to local self-government level disaster management committees and rapid action forces in the coastal districts of Kerala, with a focus on cyclone shelters established as part of the National Cyclone Risk Mitigation Project. The training covers various topics such as the fundamental principles of disaster management and climate change, local self-government level disaster management plans, disaster response plans, special duties of each force, and mock drills. The disaster management coordinators of L.S.G are leading the training in each district.

Forest Rights Act Training

KILA and Azim Premji University will jointly organize a training program on the Forest Rights Act in the tribal areas of Kerala, aimed at finding constructive solutions to the challenges faced in its implementation. The programme will bring together various parties responsible for implementing the Act, including forest and tribal department officials, forest rights committees, and elected representatives, for a training workshop. KILA's training programme, to be conducted at its Agali campus, will serve as a pilot for the initiative and will begin in February.

Forest Rights Act Training - Module Development Workshop

As a prelude to the training programme, a two-day Module Development Workshop was held on November 19-20, 2021, at KILA's Agali campus. The workshop was attended by forest rights committee members, panchayat level officials, elected representatives, forest conservation committee members, and frontline activists working for forest rights in Kerala, as well as KILA's resource persons and tribal extension officers.

Eco-D.R.R Training Programmes

KILA, in collaboration with the United Nations Environment Programme, is conducting bio-based disaster management training programmes. As part of this initiative, KILA has prepared success stories showcasing the eco-DRR activities being carried out by local self-governments across Kerala. The United Nations Environment Programme was handed over these success stories, and they showcased a video highlighting the anti-coastal degradation activities of the Anchuthengu Grama Panchayat at the Global Climate Change Summit in Glasgow in November.

On October 13, Jio Hazards International and KILA jointly conducted an online workshop on the

occasion of International Day of Disaster Reduction. This workshop was aimed at elected representatives and local self-government level implementing officers.

KILA's project with the United Nations Development Programme (UNDP) is based on the workshop and training conducted in September for the preparation of a climate change action plan as part of the "Capacity Development of elected representatives and officials of Local Self Government Institutions in the nearby areas of Anchuthengu".

Training for the formulation of the Five Year Plan for 2022-27 in a green approach with the help of a climate change action plan.

A climate change action plan was developed through a series of workshops and meetings. An online workshop was held on September 16, 2021, followed by a two-day face-to-face workshop where a draft training module was prepared with the participation of KILA resource persons. The focus group discussion template and Training Module, P.P.T were finalized on January 4, 2022, with input from a UNDP representative. The first phase of the two-day training programme was held at Hotel Green Ridge, Munnar from January 18-19, 2022, with participation from 11 Grama Panchayat Presidents, Secretaries, Standing Committee Chairpersons, and Disaster Management working group chairpersons.

Capacity development for women representatives

A training programme was conducted from September 17 to November 10, 2021, to develop the leadership skills of newly elected women representatives of all Grama Panchayats. The aim was to equip them with the skills required to lead the development activities in the local self-goverment institutions. The training covered various topics including capacity building, gender justice concepts and vision, information technology and communication, importance and participation in meetings, budgeting, planning and execution, and various mechanisms for gender justice. A total of 9021 women representatives participated in the programme, which was prepared through six workshops and one training session.

Gender Responsive Budgeting

In order to achieve gender equality and equity in the distribution of financial resources and to end gender inequality, it is important to convert local self-government institutions budgets into gender budgets. To support this effort, KILA offered assistance and support to those interested in formulating this year's budget as a gender budget. Approximately 50 local self-governing bodies responded positively, and a training programme titled "Gender-Responsive Budgeting in Local Governments" was organized for elected representatives, officials, and volunteers to discuss the need, importance, methodology, and other aspects of budgeting. The face-to-face training was conducted in six batches, with 264 participants including people's representatives and officials. Six workshops and two training sessions were conducted to prepare the training module. KILA also provided support to local self-governments by offering training to all elected representatives, implementing officers, planning committee members, and working group representatives at about 17 different levels, as requested by them.

Two-day training for Block Panchayat Health and Education Standing Committee Members

A two-day training programme was conducted for the Chairperson and members of the Standing Committee on Health and Education, Vice Chairman of the Block Panchayat Planning Committee, Secretary of Block Panchayat, Medical Officer (or person assigned by the Medical Officer), and Literacy Prerak. The training was conducted through the Zoom platform on July 24-25, with participants joining from their respective Block Panchayats. The training was facilitated by 163 resource persons and attended by a total of 689 trainees.

Training on Rural Development and Rural Development Schemes

Training programmes were conducted for the President and members, extension officers, clerks, and accountants of all Block Panchayats (except Malappuram) through two separate programmes. The participants joined the training through Zoom from their respective Block Panchayats.

Training for Working Group Members on Health and Education of District Panchayats

A three-day module development workshop was held from January 13th to 15th, 2022 to provide training to the members of the Working Group on Health and Education of District Panchayats.

Training for Teachers

To commemorate the 25th anniversary of People's Planning, a one-day training programme was organized at KILA on December 18, 2021, for teachers from various colleges in Thrissur district. The programme was attended by 72 teachers, including Principals and Assistant Professors, and focused on discussing the roles and responsibilities that teachers have in ensuring the participation of students in people's planning.

Sankhya Training for Accountants of Panchayats

Sankhya Training was organized to implement a double entry accounting system in Panchayats, aimed at improving the financial management of local self-goverment institutions in the state and promoting good governance. The training was designed for the accountants of Panchayats in Kerala, with a total of seven batches covering 201 accountants during the reporting period.

Three-day training for the members of Development Standing Committee of Municipalities

A three-day training programme was organized for the Development Standing Committee Members of Municipalities. The programme focused on small-scale industries, cooperation, integration opportunities, Nava Kerala action plan, gender justice in development, the Standing Committee on project planning and development affairs, sustainable development opportunities in the era of climate change, project implementation and monitoring, social audit, maintenance of allied institutions, and the relationship between elected representatives and officials. A total of 719 individuals benefited from this programme.

Three-day training for members of Education Standing Committee of Municipalities

The Education Standing Committee members of Municipalities were also provided with training, which was attended by 599 trainees. The training programme covered a range of topics such as the duties and responsibilities of the Education Standing Committee, the right to education, Nava Kerala Action Plan, skill development, planning in the field of education, inclusive education, education based on gender justice, project implementation and monitoring, higher education, a cultural approach to a changing city, school-level municipal level master plan and action, and the SSK project and municipality.

Three-day training for members of welfare standing committee of Municipalities

On March 18 and 26, 2021, one-day workshops were organized to prepare a training module for the members of the Standing Committee on Welfare affairs. These workshops were attended by 32 resource persons. On July 6, 2021, and July 30, 2021, a training programme was conducted which was attended by 25 and 30 resource persons, respectively. A three-day training programme was held for the members of the standing committee on Welfare and concerned officials in four batches from August 6, 2021, in which 676 trainees from municipalities participated. The training covered topics such as the functions and responsibilities of the welfare standing committee, planning of welfare projects, poverty-free city, project implementation and monitoring, gender and local administration ideas, gender-friendly urban governance, SC/ST development, elderly-friendly urban governance, Nava Kerala action programme, protection of children's rights, differently-abled friendly urban governance, children's development, and social security pension.

Furthermore, one-day workshops were organized on September 16, 2021, and November 05, 2021, to prepare a training handbook for the members of the welfare standing committee. These workshops were attended by 11 resource persons.

Three-day training for members of public health standing committee of Municipalities

The three-day training programme for the members of the public health standing committee and

concerned officials was held in four batches, and a total of 706 trainees from municipalities participated in it. The training covered various topics such as urban administration and health welfare, duties of health standing committee, Yoga proceedings, Nava Kerala Action Plan and Ardram Mission, challenges of Kerala's morbidity, lifestyle disease control under municipalities/corporations, National Mental Health Programme, management of health institutions in municipalities, waste management policies and provisions, green laws from a green city perspective, health and social component services, gender justice approach in health, local planning and health status information, birth and death and marriage registration, public health laws, licenses, permissions, and preparation of action plan of municipalities.

Additionally, a one-day workshop was organized on September 17, 2021, to prepare a training handbook for the members of the Public Health Standing Committee. The workshop was attended by 6 resource persons.

Three-day training for members of public works Standing Committee of Municipalities

A three-day training programme for the members of the Public Works Standing Committee and concerned officials was held on August 9th, 10th, and 11th, 2021. The programme was attended by a total of 557 trainees from municipalities. The training covered various topics such as urbanization in Kerala, urban planning act, town planning projects, building construction regulations, public works standing committee duties, development covering various social categories, gender justice in urban planning, public works, procurement of goods and services, green constructions, climate change, land use, natural disasters survival, centrally sponsored schemes and urban development, project planning, project implementation, monitoring, coastal regulation, and paddy field wetland conservation.

Moreover, a workshop was organized on October 22 and 23, 2021, to prepare a training handbook for the members of the Municipal Public Works Standing Committee. The workshop was attended by 19 resource persons.

Three-day training for members of the Standing Committee on Urban Planning in Municipal Corporations

A workshop to prepare a training module for the members of the Standing Committee on urban planning affairs in municipal corporations was held on April 08, 2021, with 23 resource persons participating. A subsequent training was conducted on July 9, 2021, with 29 resource persons participating.

The training programme for the members of the Standing Committee on Urban Planning affairs in Municipal Corporations and the concerned engineers was held from August 12 to 16, 2021. A total of 56 trainees from municipalities participated in this training. The topics covered in the training were urbanization in Kerala, urban planning act, town planning schemes, building construction regulations, town planning standing committee functions, development covering various social categories, gender justice in urban planning, green development and agriculture in cities, water resource conservation, green constructions, urban waste management, green laws, cultural approach to a changing city, climate change, land use, natural disasters and survival, centrally sponsored schemes and urban development, and planning and execution.

A one-day workshop was organized on September 13, 2021, to prepare a training handbook for the members of the Standing Committee on Urban Planning affairs of municipal corporations. This workshop was attended by 7 resource persons.

Three-day face-to-face training for members of Finance Standing Committee of Municipalities

In October and November of 2021, a one-day workshop was held to develop a training module for the members of the Municipal Standing Committee on Finance. A total of 27 resource persons participated in this workshop. Additionally, on November 11, 2021, a training session was conducted for the same group, which also had 27 resource persons in attendance.

Furthermore, a three-day residential training programme was organized for the members of the Standing Committee on Finance of the Municipality in November and December 2021. The training was held at KILA, Thrissur, and a total of 321 trainees from municipalities participated in the training, which was conducted in 11 batches. The training covered various topics, including Local Economic Development, Development-Oriented Urban Administration, Committee System and Standing Committee on Finance, Powers and Duties, Meeting Procedures, Efficient Resource Mobilization and Effective Appropriation, Tax Assessment and Appeal, Budget Formulation and Budget Regulation, Gender Budget and Gender Audit, Innovations in the budget, such as green budget and disaster survival, budget practical activity, resource mobilization, additional possibilities, good governance, and e-governance, accounting, standing committee on finance, project planning and execution, auditing, and action plan.

Workshop - Training for Members of Tax Appeal Standing Committee of Municipalities

A one-day workshop to prepare the training module for the members of the Municipal Tax Appeal Standing Committee was organized on April 19, 2021, in which 05 resource persons participated.

Ayyankali Urban Employment Guarantee Scheme - Training for Elected Representatives

The Ayyankali Urban Employment Guarantee Scheme (AUEGA) is designed to provide job security and financial stability to families in urban areas of Kerala who work in unskilled jobs. To facilitate the implementation of this project, one-day workshops were organized to prepare capacity development training modules for elected representatives of the municipality. A total of 154 resource persons participated in the training session held on March 31st.

Subsequently, a two-day training programme for municipal representatives on the Ayyankali Urban Employment Guarantee Scheme was conducted in 10 batches in September 2021. A total of 1996 trainees from municipalities participated in this training, which covered topics such as the scheme's characteristics, partners, procedures, workers' rights and benefits, implementation mechanism, monitoring, social audit, and activities that could be undertaken and carried out.

In addition, one-day workshops were held on September 24, 28, 2021, and October 13, 2021, to prepare guidelines for the Ayyankali Urban Employment Guarantee Scheme. A total of 19 resource persons attended these workshops.

Capacity development training for employees of urban affairs department and municipalities

In compliance with a directive from the Urban Affairs Department, a capacity development training spanning three days was organized for Urban Affairs Department employees and municipalities. The training was conducted in seven batches, with six of them concluding in October 2021 and January 2022. A total of 238 trainees from municipalities participated in the programme, which covered a range of subjects, including Urban Administration- Local Government, Civil Registration, Assessment and Appeal, File Management, Resource Mobilization and Money Management, Mental Stress Alleviation, Kerala Service Rules- Part 1 & 2, Kerala Service Rules- Part 3, planning and execution of the municipality's plan, social security pensions and grants, public health laws-licenses, registrations, permits, gender-friendly municipalities, municipality committee system and meeting procedures, leadership and motivation, public works and building construction control, appeals and court proceedings.

Two-day training for Thiruvananthapuram Corporation officials

On November 12 and 13, 2021, a two-day training programme was conducted at KILA-CHRD Kottarakkara Centre for officials of Thiruvananthapuram Corporation. The programme was attended by 23 officers and covered a range of topics, including mapping of current duties, group presentation, response (revenue, accounting, public administration, council committee), resource mobilization and finance management,

public administration and duties of middle-level officials, leadership and motivation, financial stability and duties of officials, and time use and work priorities.

Two-day training for elected representatives of Thiruvananthapuram Corporation

A two-day training programme was arranged on January 8 and 9, 2022, at KILA Main Campus for elected representatives of Thiruvananthapuram Corporation. The programme was attended by 81 representatives and focused on various topics, including decentralization of power and urban governance, urban administration system, resource mobilization and appropriation, social security pensions and grants, budgeting, accounting, audit, plan planning and execution, licenses, permissions, disaster management- possibilities of intervention, public works, civil registration, good governance instruments, and leadership skills.

Module preparation for training of standing committee members of Municipalities

KILA organized a series of one day workshops to prepare module for the training of different working group members who come under the Standing Committees of Municipalities during the period under report. The details are given below.

Standing Committee	Date	Participants
Education, Arts & Sports Affairs	11, January 2022	12
Finance Standing Committee	12, January 2022	10
Development Standing Committee	13, Jauary 2022	21
Welfare Standing Committee	14, January 2022	19
Public Works Standing Committee	15, January 2022	14
Health Standing Committee	17, January 2022	18

One-day training for planning committee members in Municipalities

On January 10, 2022, a one-day workshop was conducted at KILA, Mulamkunnathukavu in Thrissur to develop a training module for planning committee members of municipalities in connection with the formulation of the 14th plan. The workshop was attended by 16 resource persons. The training is proposed to be provided to the Mayor/Deputy Mayor, Chairperson/Vice Chairperson, Chairperson of the Standing Committee on Development, Vice Chairperson of the Planning Committee, and officer in-charge of planning in municipalities and corporations. The training will cover a range of subjects, including the role of the Planning Committee in development planning, from the development document to project planning, new ideas in urban planning, and the preparation of data collection in the city.

Training for Working Group Members – Course Coordinators Meeting

A meeting of course coordinators was held on January 23 and 25, 2021 via the Zoom platform to discuss the preparation of a training module for working group members as part of the 14th Five Year Plan. The meeting was attended by 16 people, including course directors, assistant directors, and course coordinators.

Capacity Development Training for Presidents of Village Panchayats

The Kerala Grama Panchayat Association and the Kerala Institute of Local Administration (KILA) spearheaded a two-day capacity development program for Grama Panchayat Presidents. The trainings were held at the Mulankunnathukavu, Kottarakkara and Kasaragod centers on various dates, with the participation of 832 people, including

Grama Panchayat Presidents and Vice-Presidents from 14 districts. The programme covered various topics, including office management, yoga procedures, various committees and Panchayat Presidents, the Mahatma Gandhi National Rural Employment Guarantee Scheme, good governance, the Grama Panchayat Association and follow-up activities, skill development, and employment through the formation of an auxiliary group.

People-friendly local government and complete quality system in Grama Panchayats

Workshops were held at KILA Headquarters at Thrissur on September 18-19, 2022, and December 27, 2021, to prepare a training module for elected representatives and officials on I.S.O 9001 – 2015 certification and sustainability. The workshops had a total attendance of 34 individuals, including officials from the panchayat department, officials from the rural development department, and resource persons. The training objectives focused on promoting people-friendly governance and a complete quality system, which included principles, situation analysis, sustainability, and ISO sustainable practices. Additionally, an action plan was created to implement a complete quality system for sustainability.

Capacity Development Training for Engineers in Local Self Government Department

On December 27, 2021, a two-day capacity development training for Engineers from the Local Self Government Department was conducted at KILA main campus. The training was organized in two batches and saw the participation of 168 officials from various offices. The training focused on several subjects, including reinforced concrete construction, different types of road pavements, resilient reconstruction of rural roads, quality assurance and quality control, architectural design, and safety management.

Application of Geospatial Tools in Local Level Planning

To effectively streamline the local planning of local governments in the state, it is necessary to utilize spatial planning tools such as GIS and remote sensing. In line with this goal, KILA, in collaboration with IRTC, has organized a training course titled "Application of Geospatial Tools in Local Level Planning". As of now, 10 batches of the training have already been completed, with a total of 133 participants. These participants include state planning board officials, officials from the panchayat department, officials from the rural development department, KILA-RGSA, ISO, and DM plan coordinators.

Meeting of CFLG Master Trainers (Online)

An online training session for master trainers on the topic of child-friendly local governance was conducted at KILA on October 30, 2021, with 8 master trainers in attendance. This training is planned to be delivered to panchayats that are committed to implementing child-friendly local governance, as part of the first phase. To initiate this process, the first step was to convene a meeting of master trainers through an online platform.

Child Friendly Local Governance State Level Trainer's Training

In November 2021, a trainer's training programme was conducted in two batches, with a total of 120 participants. The objective was to provide training to selected members from panchayats that are committed to implementing child-friendly governance, at selected centers across all 14 districts. The main aim of this coaching training was to equip faculty members with the skills to manage classes and determine the centers. The training was attended by district facilitators from all districts in the state.

District Level Training on Child Friendly Local Governance

The objective of the training programme was to provide training to selected members from panchayats that are committed to implementing child-friendly governance, at selected centers across all 14 districts. The training was conducted over two days, consisting of eight sessions in total. The curriculum covered a range of topics, including an overview of child-friendly governance, the right to survival, development, protection, and participation, data collection, model child-friendly panchayat presentations, and child-friendly action programmes. Further details are provided below.

Sl. No.	District	Date November/ December	Venue	Number of participants
1	Thiruvananthapuram	25,26	Panchayat Association Hall,	33
2	Kollam	29,30	KILA Kottarakkara	39
3	Pathanamthitta	25,26	Panchayat Hall, Koyipram	51
4	Kottayam	24,25	Oshana Mount Bharananganam	31
5	Alappuzha	25,26	Gandhi Memorial Hall, Kanjikuzhi	42
6	Idukki	22,23	Idukki Block Hall	33
7	Ernakulam	26,27 29,30	Block Hall, Pampakuda Municipality Hall, Angamaly	26 51
8	Thrissur	22, 23 24,25 29,30	KILA	26 53 24
9	Palakkad	23,24 14,15	Block Hall, Palakkad Block Hall, Sreekrishnapuram	26 34
10	Malappuram	22,23 23,24 24,25 29,30 30,1 6,7	District Panchayat Hall Tanur Municipality Hall Ponnani Block Hall Perinthalmanna Block Hall Amarambalam Panchayat Hall Edavanna Panchayat Hall	102 65 60 41 43 35
11	Kozhikode	24,25	Sargalaya, Iringal	58
12	Wayanad	25,26	Shreyas, Bathery	38
13	Kannur	22, 23	KILA Taliparamba	48
14	Kasaragod	26,27A	Agriculture College, Padanakkad	46

Child Friendly District – Training to Ernakulam and Malappuram District Panchayats

A training session was conducted on November 2, 2021, at the district panchayat hall, in accordance with the Ernakulam district panchayat's special decision to create a child-friendly district. The session was attended by 30 individuals, including elected representatives, officials, and volunteers, and was led by KILA. The classes were conducted by Associate Professor Dr. Peter M Raj, Kalidasan M.G, and Sajeev K.G.

Similarly, a training session was held on November 30, 2021, as part of the initial phase of implementing a child-friendly district in Malappuram, based on the special decision of the Malappuram District Panchayat. The session was held at the District Panchayat Hall and was attended by 32 individuals, including people's representatives,

officials, and volunteers. KILA led the training, which featured classes from Associate Professors Dr. Peter M. Raj, Dr. J.B Rajan, and Sajeev K.G.

Elderly Friendly Local Government Training

To support local bodies in achieving the admirable objective of establishing elderly-friendly local government, a crucial training programme was conducted at KILA Thrissur from January 3 to January 18, 2022. The training was specifically offered to panchayats that had expressed interest in participating and were already engaged in elderly-friendly activities. Further details are provided below.

Sl. No.	Date January	Local bodies that have sought training	Kila Thrissur Hall	Number
1	3,4	Kottayam, Nadapuram, Vanimel, Purameri, Edacheri, Chekkyad, Valayam, Thooneri, Kannadi, Annamanada	Grama Swaraj	52
2	6,7	Vellamunda, Vellangalloor, Kelakam, Pallikkal, Rajakumari, Avoli, Karavalur, Nellanad, Kannapuram,	Grama Swaraj	36
3	10,11	Kankol Alappadamba, Eranholi, Kunjimangalam, Madikkai, Eramam Kuttur, Kannamangalam, Thrippangode, Mangattidam	Grama Swaraj	34
4	12,13	Azhikode, Panayam, Melur, Ezhom, Moothedam, Ramanthali, Patyam, Elikkulam, Eramala, Thondarnadu	Grama Swaraj	32
5	17,18	Cheruthana, Mavoor, Anchuthengu, Parappukkara, Kadappuram, Puthenvelikkara, Chittariparambu, Atholi, Arimbur	Grama Swaraj	25

Farewell to Dr. Sunny George

We take immense pride and pleasure in acknowledging the remarkable career of Dr. Sunny George, who retired from service on May 31, 2021, after dedicating his invaluable expertise and unwavering commitment to KILA. As a Professor, Dr. Sunny George has left an indelible mark on our institution and the field of local governance. Dr. Sunny George commenced his illustrious journey with KILA on October 7, 1996. Over the span of twenty-five years, he has made significant contributions to the development and enhancement of urban governance practices in Kerala. Dr. George's profound knowledge, relentless dedication, and exceptional leadership have been instrumental in shaping the urban governance landscape of our state.

During his tenure, Dr. Sunny George spearheaded various research initiatives, pioneered innovative training programmes, and actively engaged in capacity building activities for Local Self Government Institutions. His expertise has played a pivotal role in promoting effective governance, sustainable development, and inclusive urban planning across Kerala. On the occasion of his retirement, KILA's Director General, along with the entire staff, organized a heartfelt farewell ceremony for Dr. Sunny George. Despite the constraints imposed by the pandemic, we came together online to express our gratitude and bid farewell to an esteemed colleague and mentor. The event was a testament to the profound impact Dr. George had on all of us.

Training on Urban Action School conducted jointly by KILA and Action Aid Organization

In collaboration with KILA and Action Aid Organization, the Urban Action School training took place from December 1 to December 7, 2021, with the theme for this year being "Cooperatives and Decent Work: Model for Sustainable Urban Futures". Approximately 35 trainees from different states attended the training. During the training, the participants had the opportunity to visit major co-operative societies in Kerala. This training aims to broaden the knowledge of individuals involved in co-operative sector activities, studying areas of production, organization, economic success, and job creation, drawing from the practical experience of the co-operative sector in Kerala.

Doorstep Service Plan

The state government's "Doorstep Service Scheme" aims to deliver rights and services to the poorest and most vulnerable members of society, including the physically and mentally challenged and the poor elderly, at their doorstep. The first phase of the project involved selecting 50 local self-governing bodies, and capacity development training was organized for them on August 27, 2021, with 242 resource persons in attendance. A refresher TOT was conducted for resource persons on September 4, 2021, after the government issued a revised order regarding the scheme, with 221 resource persons participating in the training.

The training for the Doorstep Service Scheme was conducted in four phases in September and October 2021, with a total of 996 elected representatives, 680 local body level committee members, 3089 Asha workers, Anganwadi workers, Akshaya Kendra representatives, S.C. promoters, S.T. promoters, literacy preraks, JPHN, JHI and others, and 1968 volunteers participating. Additionally, a one-day workshop on the preparation of a handbook for the Doorstep Service Scheme was organized on November 06, 2021, attended by 7 resource persons.

Awareness Programme, Transgender Act, 2019

On 28th October 2021, KILA and the National Institute of Social Defence collaborated to conduct an online awareness programme on Transgender law, 2019. The programme was attended by approximately 100 trainees, including local body officials and elected representatives who sought to gain knowledge about the subject.

Capacity Development - Training for Ernakulam District Panchayat Officers

A training programme was conducted to develop the capacity of Ernakulam district panchayat officials. The one-day programme had around thirty participants and focused on various topics such as panchayat raj committee systems, KSR Part-I and II, KSSR, and MoP.

Annual Plan Planning, Execution , Monitoring - One Day Training - Wayanad District

A two-day training programme was organized jointly by KILA and Wayanad Planning Committee for the Chairpersons of Wayanad District and Local Self Government Institutions, Chairpersons of Standing Committees, Secretaries, Assistant Secretaries and plan clerks. The programme focused on annual plan planning, execution, monitoring, and subsidy norms in the annual plan and introduction of existing software in local bodies. Approximately 250 trainees participated in this training.

Gender and Development Working Group Training-Module Preparation - Workshop.

A two-day online workshop was conducted to prepare a training module for the Gender and Development working group members. The training module has been edited.

Sankalp Project Training :-

KILA, as per its MoU with the Ministry of Skill Development and Entrepreneurship (MSDE), Government of India, has started providing capacity development training to officers of various departments who are members of the District Skill Development Committee of the State. 20 state resource members and 48 district skill development coordinators have already been trained, and training for 235 district officials will commence soon. The aim is to introduce schemes of the Central and State

Governments to provide skill training to the educated youth of the State and to prepare a District Skill Development Plan through the District Skill Committee.

G.I.S. Survey Training: Mahatma Gandhi National Rural Employment Guarantee Act

A one-day training programme was conducted on G.I.S. survey for enumerators identified by grama panchayats who were willing to collect data for preparation of the Annual acton plan. This survey training was organized in various block panchayats in association with KILA and the State Mission of MGNREGA. As many as 2,417 enumerators have been trained in various panchayats since September 2021.

Refresher training for Joint BDOs

A two-day refresher training was conducted for Joint B.D.O.(E.G.S) from 152 block panchayats in the state regarding Mahatma Gandhi National Rural Employment Guarantee Scheme (MGNREGS) activities. The training took place on December 2 and 3, 2021, and December 6 and 7, 2021, at KILA-CHRD Campus Kottarakkara.

Refresher Training for block level NREGS Accredited Engineers

A two-day refresher training programme was conducted for accredited engineers from 152 block panchayats in the state. The training focused on Mahatma Gandhi National Rural Employment Guarantee Scheme (MGNREGS) activities and was held on December 2, 3, 6 and 7, 2021, at KILA's Kottarakara campus.

Training for J.P.C and District Women Welfare Officers

A two-day refresher training programme on Mahatma Gandhi National Rural Employment Guarantee Scheme (MGNREGS) activities was conducted for J.P.Cs and women welfare officers in 14 districts of the state. The training took place on January 6 and 7, 2022, at KILA-CHRD, Kottarakkara, and was attended by 28 participants.

Training Programme for R.R.T/Ward Committee Members of Local Self-governments

Given the exponential increase in the number of COVID-19 cases in Kerala due to the influence of new variants like Delta and Omicron, local self-governments are playing an important role in the state's COVID-19 prevention activities. To address this, it was decided at a district-level officials' meeting of the Local Self Government Department held online on January 19, 2022, under the leadership of Additional Chief Secretary of the Department of Local Self Government, Smt. Sarada Muraleedharan I.A.S., that the Rapid Response Team (RRT), Ward Monitoring Committee, and Ward Health, Sanitation, and Nutrition Committee must be made functional and their capacity developed as per the current situation.

KILA has been entrusted with the responsibility of capacity development of RRT and Ward Committee members. Accordingly, KILA, in association with the Local Self Government Department, Health and Family Welfare Department, Women and Child Development Department, and Kudumbashree, organized an online training programme for RRT and Ward Committee members, officials, elected representatives, local body officials of the Department of Health and Family Welfare, ASHA and Anganwadi workers, Kudumbashree members, and volunteers. The training was held on January 22, 2022, and was conducted through KILA's official YouTube channel, Facebook, and a Zoom meeting. More than 80,000 people participated in the training through various online media.

Training for Grampanchayat Health & Education Standing Committee Members

From August 9 to 17, the members of the Standing Committee on Health and Education in the Grama Panchayats, along with implementing officers, underwent a three-day training that was conducted in six batches. The aim of the training was to enhance their understanding of the Standing Committee's activities and to create awareness about relevant subject areas and operational possibilities. Over 12,000 people participated in the training, which was arranged online and held over

three half-days for each batch. Trainees gathered in the respective grama panchayat halls to participate together.

In addition to the members of the Standing Committee and implementing officers, resource persons also received training on August 6 and 7 through the KILA YouTube channel. The Zoom app was used to conduct the sessions, which were managed by state-level master resource persons. The training utilized various methods such as presentation, group discussion, participatory presentation, and video presentation, encompassing a total of 25 sessions. The learners were provided with a Google sheet to evaluate the training, and the feedback received was very positive.

Video documentation training of rural development projects

The initial round of video documentation training for rural development projects took place from December 8 to 10 at CHRD in Kottarakkara. Participants from Thiruvananthapuram and Kollam districts, including block-level officials, were in attendance. This 3-day training programme encompasses hands-on training and field trips.

Review Meeting of Local Self Government Level Resource Persons in Thrissur District

On October 9, 2021, a gathering of KILA resource persons from local self-government institutions in Thrissur district was organized at Mulankunnathukavu to assess the events related to the 25th anniversary of people's planning and to deliberate on the approach of the 14th Five Year Plan. The meeting was led by Smt. Sarada Muraleedharan IAS, Additional Chief Secretary of the Local Self Government Department, and included addresses by Dr. Jiju P. Alex, Member of the State Planning Board, and Dr. Joy Elaman, Director General of KILA. The event drew approximately 200 KILA resource persons from Thrissur district.

Training for IPS Probationary Officers

KILA conducted a three-day training programme from January 5 to 7, 2022, for IPS probationary officers assigned to the Kerala cadre. The course included classes on several topics, including the Panchayati Raj System in India and Kerala, People's Planning, District Planning Committee, Disaster Management Authority, Kudumbashree, and Local Self Government Institutions, and Jagratha Samithi. The training was attended by a total of eight individuals.

Thrissur District Panchayat's Comprehensive Education Programme

KILA hosted a training programme for members of the Standing Committee on Education and implementing officers of various local bodies in Thrissur district. The programme was designed to support the comprehensive education programme implemented by the Thrissur District Panchayat. On January 6, 2022, the training was held for the Chairpersons of the Standing Committee on Education in the Local Self Government Institutions in Thrissur District, while the implementing officers received training on January 10, 2022.

Training on Gram Panchayat Governance in Sign Language - Online

This training programme was designed to familiarize hearing and speech-impaired employees of grama panchayats with the diverse activities, topics, and regulations that they encounter in their work. The training also aimed to foster the development of soft skills to help employees perform their duties more effectively. Additionally, individuals from the general public who face challenges with hearing and speech were welcome to participate in the training and gain knowledge on operational issues related to gram panchayats in Kerala. A total of 35 individuals participated in the training programme.

Basic Training on Sakarma for Block Panchayaths & PAUs

KILA has introduced a five-day sakarma software training programme for block panchayat and PAU officers. This online training course is designed to provide an introduction to the sakarma software and is open to anyone interested in the subject, including officials from block panchayats and PAUs. The training programme attracted 158 attendees.

Basic Training on Sakarma, Sulekha, Sankhya, & Soochika Softwares for Block Panchayat Clerks & Junior Statistical Inspectors of PAUs

KILA has developed a 5-day basic training programme for clerks in Block Panchayats and junior statistical inspectors in PAUs, focusing on Sakarma, Sulekha, Sankhya, and Soochika software. The programme aims to introduce these software tools and is open to anyone interested in the subject, including clerks in Block Panchayats and junior statistical inspectors of PAUs. The programme has been designed to be easily accessible and participated in by anyone interested in the subject. The programme was attended by 96 participants.

Training on Sankhya for Block Panchayats (2021)

KILA has planned a month-long Sankhya software training programme for accountants in block panchayats. The training is open to anyone who is interested in learning about the subject, including block panchayat accountants. It will cover topics such as KPRAR, year start-end processes, and the preparation of AFS. The training is expected to have 450 participants.

Mahila Kisan Saktikaran Pariyojna (MKSP)

The advent of mechanization in agriculture has had a negative impact on women's employment opportunities. However, the centrally sponsored MKSP scheme aims to turn this challenge into an opportunity. In the first phase of the programme, women's labour banks were set up to promote paddy cultivation in Thrissur, Malappuram, and Palakkad districts. Women were provided with skill training in using agricultural machinery and techniques such as mat nursery, transplanting, weeding, and harvesting. This resulted in the revival of paddy cultivation in these areas, and also increased the income and status of skilled working women.

The second phase of the project has been extended to six additional districts- Thiruvananthapuram, Kollam, Alappuzha, Ernakulam, Kozhikode, and Kannur. The scheme now encompasses various employment opportunities in the agriculture sector, including technical training in areas such as coconut climbing, bio-fertilizer manufacturing, drip irrigation, roof water harvesting, and tractor driving. This not only addresses issues in the agriculture sector but also provides new employment opportunities for women.

The MKSP scheme is unique in its extensive skill training approach, which aims to empower women and increase their income levels. It is different from the various training programmes conducted under the leadership of KILA. Overall, the scheme has proven to be a notable project in promoting women's empowerment and enhancing their livelihoods.

Training on Grama Panchayat Governance in Sign Language - Online

The objective of this training programme is to familiarize hearing and speech-impaired employees of grama panchayats with the various activities, topics, and rules that they encounter, and to enhance their soft skills to aid them in their work in the panchayat. The inaugural event for this training programme took place online on January 10, 2022. The programme was inaugurated by Shri. M.V Govindan Master, Hon. Minister for Local Self-Government, Rural Development, and Excise, and presided over by Smt. Sarada Muraleedharan I.A.S, Additional Chief Secretary of the Local Self-Government Department. The Principal Director of the Local Self-Government Department, Sri Balamurali I.A.S, and the Panchayat Director, Shri H. Dineshan I.A.S, also addressed the audience. The general public, including those with hearing and speech challenges, can also participate in this training programme and gain knowledge related to the functioning of grama panchayats in Kerala.

Clerks and senior clerks serving in grama panchayats and other panchayat department offices, as well as those at the supervisory and secretary levels who wish to undergo this training, elected representatives, and volunteers who want to learn more about the various functional areas of the grama panchayat office are all eligible to enrollin the course. The training comprises 60 sessions that cover 28 subjects.

One day training on E-Grama Swaraj

e-Grama Swaraj district-level one-day face-to-face training was organized for presidents and secretaries of grama, district and block panchayats in the districts. The training was conducted from the first week of January 2022 to the end of the second week. Around 2500 participants participated in 25 batches.

E-Grama Swaraj - two-day training

A face-to-face training programme called e-Grama Swaraj district-level one-day training was organized for the presidents and secretaries of grama, district, and block panchayats in various districts. The training was conducted in 25 batches, from the first week of January 2022 to the end of the second week, and attracted around 2500 participants.

E-Grama Swaraj - two-day trainer's training

Prior to the e-Gram Swaraj district-level trainings, two-day training sessions were held for experts from relevant departments in two separate batches between December 2021 and the second week of January 2022. Approximately 150 participants took part in these training sessions.

Civil Registration Training - Trainer's Training

A two-day training programme was organized at KILA, Thrissur on January 16th and 17th, 2022 to train resource persons who would subsequently train secretaries, assistant secretaries, J.S., H.C., section clerks on the process of registering births, deaths, and marriages. The training was attended by a total of 160 participants.

The process of identifying the extremely poor

The Kerala state government has taken the initiative to conduct trainings at the local body level, led by KILA, to identify families suffering from extreme poverty in the region. In the first phase, experts conducted a workshop to formulate the criteria and process and prepare a draft handbook, followed by a pilot study in one ward of several local bodies, including Ajanoor Grama Panchayat, Puthoor Grama Panchayat, Thiruvananthapuram Corporation, Anchuthengu Grama Panchayat, Vadakkancherry Municipality, Edavilang Grama Panchayat, Thekkumkara Grama Panchayat, and Noolpuzha Grama Panchayat. Training was provided to volunteers and people's planning district facilitators during this phase.

In the second phase of the pilot study, all wards of local bodies such as Vadakkanchery Municipality in Thrissur district, Anchuthengu Grama Panchayat in Thiruvananthapuram district, and Thirunelli Grama Panchayat in Wayanad district were covered. The elected representatives, enumeration team, officials, facilitators, and volunteers were trained, with a total of 500 participants.

A two-day workshop was then held at the Kerala State Institute of Health and Family Welfare Training Centre in Thiruvananthapuram on September 10-11, 2021, involving 35 experts to finalize the criteria, process, and handbook based on the second phase of the pilot study. This was followed by state-level trainer's trainings (TOTs) and other trainings.

Trainer's Training for State Master Trainers (ToT)

As part of the second phase, a team of 100 state master trainers was formed, and they underwent a two-day residential trainer's training programme on September 28-29, 2021 at KILA.

District Level Core Team Training (ToT)

In October 2021, face-to-face training was held at multiple locations throughout the district for two resource persons from each block and municipality within their respective districts. In addition, five resource persons from each corporation were also trained. State master trainers conducted a two-day training session for approximately 650 resource persons statewide.

Training of trainers for Local Self Government Institution Level Resource Persons (ToT)

The training programme is designed to assign one resource person to each local self-government to supervise the grassroots training and follow-up programmes. Currently, these resource persons will be responsible for overseeing the local body of KILA. In October, a two-day face-to-face training session was conducted for the district-level core team, training 1100 individuals.

Preliminary training for local body chairpersons

A preliminary one-day district-wise training session was conducted for all local body chairpersons using state-level master trainers through the Zoom platform. A total of 1034 presidents participated in the training.

Half-day training for elected representatives of Local Self-Governments

A one-day face-to-face training session was held for elected representatives of local self-government institutions who will lead institution-level activities. The training was conducted on a block basis at various centers in the district, with the district-level core team handling the classes. A total of 21,000 individuals were trained in the districts.

One-day face-to-face trainer's training for local body nodal officer and assistant nodal officer

A one-day face-to-face training session was conducted in the districts for the nodal officers of local self-government institutions, including secretaries, village extension officers (Grama Panchayats), Superintendent/health inspectors (Municipalities), and Deputy Secretaries (Municipal Corporations). A total of 2100 people were trained during the session.

Training for local body level people's committees

In November 2021, a one-day face-to-face training session was organized for members of Local Self Government Institutions, including the Grama Panchayat, Municipality, and Corporation. The training was attended by 20,000 individuals.

Currently, training is underway for members of ward/division level committees of Local Self Government institutions. These committees are responsible for various activities, including enumeration at the ward/division level. The one-day face-to-face training sessions are being held for ward-level committees, with 20 individuals from each ward in the respective local body attending. The classes are being conducted by the nodal officer of the local body and a resource person. As of now, three lakh individuals have been trained across the state.

Technical team state trainer's training

A training session for state-level master trainers was conducted at KILA. The objective of the training was to equip technical assistants of local bodies with the necessary skills to train enumeration team members. Each enumeration team consists of an officer in charge of ward-level or division-level, along with two volunteers. The training session had 110 participants.

District Level Technical Team Trainer Training

District-level one-day face-to-face training sessions are being organized for technical assistants of local bodies, who will be responsible for training enumeration team members. Each team comprises of an officer in charge of ward-level or division-level and two volunteers. The technical assistants receive training on how to introduce and utilize the mobile app. The classes are conducted at the district level by the team that developed the mobile app. Thus far, the training has been provided to 1100 individuals.

One-day training for the enumeration team

A one-day face-to-face training was arranged for selected enumeration team members, including the officer in-charge of the ward, facilitator, and volunteer, at the local self-government level in their respective districts. The training was organized by district core team members, and approximately 60,000 individuals were trained throughout the state.

Super Checking Team Training

District-level online and face-to-face training sessions were organized to train a super checking team of seven individuals in each block. The training was conducted by the technical team and included offline training as well. In total, 1100 people were trained across the state.

Two-day face-to-face residential training for block Panchayat Secretaries

All Block Panchayat Secretaries received two-day face-to-face residential training in two batches at KILA and Kerala State Institute of Health and Family Welfare, Thiruvananthapuram.

To support the Extremely Poor Detection Survey, 4,743,948 individuals were trained in various phases through online and face-to-face training and trainer's training. The training materials distributed to the trainees included a training handbook, technical handbook for enumeration teams, training modules, tutorial videos, and FGD notes. A total of 1.10 lakh copies of the training handbook, 65,000 copies of the technical handbook, 4,000 copies of the training module, 10 lakh copies of FGD notes (Extreme Poverty Assessment Process Criteria), and two tutorial videos for the mobile app were distributed to the trainees.

Focus group discussion held as part of the extreme poverty assessment process

As part of the extreme poverty assessment process, two focus group discussions were conducted in each local body ward and division. Ward committee meetings, similar to group discussions, were also held under the leadership of the ward committee in each ward. The first focus group discussion was held with Kudumbashree members, and the second was held with social organizations.

A total of 38,661 focus group discussions were organized across the state as part of the poverty assessment process. This includes 19,326 Kudumbashree discussions, 19,311 focus discussions of social organizations, and 19,335 ward-level preliminary meetings organized in the state.

During the Kudumbashree focus group discussions, 3,09,180 people participated in the extreme poverty determination process. For the focus group discussion of social organizations, 2,34,386 individuals participated, and 3,90,065 people participated in the ward-level meetings held as part of this process.

Dr. Jiju P Alex, Member, Kerala State Planning Board speaking at the Writeshop on Revision of Subsidy Guidelines held from 19-21 December 2021

Item	No. of Ward committee preliminary meeting	No. of Kudumbasree FGD	No. of Community FGD	No. of Ward committee final meeting	No. of enumerators/ Ward officers Registered	No. of participants in Kudumbasree FGD	No. of participants in Community FGD	No. of participants in Ward committee preliminary meeting	No. of participants in Ward committee final meeting
Alappuzha	1384	1383	1380	1380	2781	17598	10389	20148	63594
Ernakulam	1826	1828	1825	1828	3608	22374	17201	25192	23134
Idukki	859	858	853	854	1493	9392	7655	12550	11146
Kannur	1538	1536	1537	1538	2922	19384	13461	22130	19905
Kasaragod	747	745	746	745	1401	12684	7679	11767	10024
Kollam	1361	1359	1359	1358	2621	26440	18233	67205	20713
Kottayam	1342	1343	1341	1342	2070	16458	13956	17605	16802
Kozhikode	1566	1566	1565	1566	3038	25853	17738	22850	20415
Malappuram	2255	2255	2255	2252	3451	70435	62447	33789	118313
Palakkad	1728	1728	1726	1724	3054	20247	1573	12366	821341
Pathanamthitta	918	916	915	914	1843	1105	47367	14728	13411
Thiruvananthapuram	1508	1507	1507	1507	2796	21627	1487	22305	121248
Thrissur	1791	1790	1790	1791	2582	28333	22293	24120	23121
Wayanad	512	512	512	511	1004	7301	5364	7268	6898
Total	19335	19326	19311	19310	34664	309180	234386	326071	390065

ACTION RESEARCH /PROJECTS

Training - "Skill Acquisition and Knowledge Awareness for Livelihood Promotion" (SANKALP)

Five-day training (August 9-13, 2021) was conducted for state skill resource persons in the state of Kerala, Tamil Nadu, Puducherry and Lakshwadeep Union Territories.

Training - "Skill Acquisition and Knowledge Awareness for Livelihood Promotion" (SANKALP)

District Skill Coordinators of the states of Kerala, Tamil Nadu, Puducherry and Lakshwadeep Union Territories were given three-day training in two batches (August 25-27, 2021 and September 1-3, 2021).

Training - Mahila Kisan Sasaktikaran Pariyojana

A workshop was held on January 10-11, 2022 to review the training requirements of officers involved in the implementation of the Mahila Kisan Sashaktikaran Pariyojana scheme. The workshop was attended by 30 officials and resource persons.

Lives on the Edges-The Scheduled tribes in Kerala; the role of LSGIs under Decentralized Planning

The objective of the study is to assess the influence

of decentralized planning by local self-government institutions on the development of Scheduled Tribes in Palakkad, Idukki, and Wayanad districts. The study has been conducted in these areas and the preliminary report has been finalized. The final report will be prepared and submitted shortly.

Conducting Skill Gap Study and Impact Evaluation of Existing Short-Term Skill Training programmes in Kerala State

The Kerala Academy for Skill Excellence, a part of the Skill Development Mission of the Government of Kerala, has released a tender to select an agency to carry out a Skill Gap Study and evaluate the impact of the current short-term skill training programmes in Kerala. The agency has been selected through e-tendering, and their financial bid has been approved for conducting a statewide skill gap analysis and evaluating the impact of the existing training programmes. The research study will commence once the bid is approved.

Project - Capacity Building

The ASPIRe Project aims to provide technical support to the Directorate of Audit (Local Fund), Assam (DALF) in developing audit rules and handbooks, as well as capacity building. The project was approved and the agreement was signed on November 20, 2021. In accordance with the law, officials of the Local Fund Directorate in Assam are required to undergo training for capacity development to conduct local fund audits. The first step of the study is to analyze the training requirements.

ILGMS (Integrated Local Governance Management System)

ILGMS is a system designed to ensure efficient and timely delivery of services to the public, thereby facilitating the functioning of local self-government institutions in Kerala. The services are provided through accountants in grama panchayats, and currently, the ILGMS has been implemented in 309 grama panchayats. The accountants were trained on ILGMS at KILA in Thrissur, with multiple batches conducted from November 15 to January 17, 2022. A total of 275 accountants participated in these batches, representing various districts such as Ernakulam, Kollam, Thrissur, Kottayam, Pathanamthitta, Kannur, Idukki, Wayanad, Kozhikode, Palakkad, Alappuzha, and Malappuram. Unfortunately, the last batch of training had to be postponed due to the Covid situation.

Water Security in Kunnamkulam Assembly Constituency

Water security is a vital component of life security, and to achieve this objective, a comprehensive water conservation project has been launched in the Kunnamkulam Assembly constituency of Thrissur district. The project aims to scientifically conserve and use natural resources, particularly water, by leveraging modern science and technology and examining the unique possibilities of each geographic region. The active participation and cooperation of local people are also crucial to the success of the project.

As part of this initiative, a people's water security programme is being developed at the ward level in both grama panchayat and municipality areas. The action plan formulated at the ward level is then implemented at the higher levels of the grama panchayat and municipality after being discussed and revised based on feedback received from various stakeholders. To facilitate this, technical assistance is being provided by the Kerala State Remote Sensing Environment Centre (KSEC), the Centre for Water Research Development and Management (CWRDM), the Kerala State Land Use Board (KSLUB), the Soil Survey Department, Kerala Agricultural University, and Haritha Kerala Mission, as well as KILA.

Alappuzha District Panchayat Comprehensive Education Programme Training

The Alappuzha district panchayat administration requested comprehensive guidance training from KILA to assess potential difficulties for children and teachers when schools reopened after being closed due to Covid for one and a half years. In the first phase, a training session was held for school counselors and district panchayat members on October 4 and 5 at the Gandhi Memorial Hall in Alappuzha. It was attended by 72 school counselors.

In the second phase, training was provided to head teachers and teachers on various topics such as child-friendliness, child rights in post-Covid school activities, promoting mental and emotional well-being of children, preventing mobile abuse, Covid-appropriate behaviors in school, and group work for teachers and counselors. The training was conducted by experts including Sri.Bhaskaran Pallikkara (Coordinator), Sri. Kalidasan M.G., Dr. Anil Kumar, Sri. Bijumon Addl. S.P., Dr. Sairu Philip Alappuzha Medical College, Sri. Jayapal District Facilitator, and Sri. Sasidharan Nair. Following the District Panchayat's directions, a 3-day training was conducted on October 27, 28, and 29, 2021, at the Gandhi Memorial Hall and approximately 225 teachers and departmental officials participated in three batches.

Carmel College Adimali (Civil Society Interface Training Program)

On October 26, 2021, a group of 23 students from Adimali Carmel College took part in a training programme that covered topics related to panchayati raj system, local planning, and special grams sabha. The programme also included a visit to the decentralized planning museum, library, and art gallery located on campus.

MES Mambad, College Malappuram (Civil Society Interface Training Programme)

On December 16, 2021, a training programme was held for 27 students of MES Mambad College in Malappuram. The programme covered topics such as panchayati raj system, local planning, and special grama sabha. The students also visited the decentralized planning museum, library, and art gallery on campus to gain a better understanding of the subject.

Elderly Friendly Local Administration Training

KILA organized a training session on December 22, 2021, which was attended by 16 selected members from panchayats that are focusing on elderly-friendly governance and require training. The objective of the coaching training was to train the faculty to handle classes and become familiar with the module.

On December 23, 2021, 17 students from Sree Narayana High School in Cherthala participated in the training programme that covered topics of panchayati raj system and local planning, followed by a visit to the Decentralized Planning Museum, Library, and Art Gallery on the campus.

KILA has launched a series of training programmes called 'Excellence' to identify individuals with aptitude and ability and provide them with expert training, better income and employment opportunities, and a sustainable livelihood to change the way talent and aptitude of active workers in the Mahatma Gandhi National Rural Employment Guarantee Scheme are utilized. The State Employment Guarantee Mission and KILA have jointly planned and implemented this project to create one lakh skilled workers in the state. The first phase has already begun, with three batches of 10 students from each district, two block panchayats, and two grama panchayats in the state undergoing training. The 'Excellence' scheme aims to be extended to all grama panchayats, and 1680 workers have been trained in the first phase so far. The workers are trained to construct assets such as cattle sheds, sheep's nests, poultry coops, and sanitation-related structures like soak pits, with capacity building potential for more constructions.

Spring (Neerurav): In each Grama Panchayat on the basis of watershed master plan

To plan and implement activities effectively, KILA has initiated a training programme for officials responsible for the technical aspects of the Mahatma Gandhi National Rural Employment Guarantee Scheme (MGNREGS) and other users, including elected representatives. As part of this programme, the first phase has begun with the training of three batches of district-level resource members and block and grama panchayat level technical officers. Three batches of district-level resource members will receive training at KILA headquarters and KILA-CHRD at Kottarakkara. Training for block and grama panchayat level technical department officials was conducted in batches of 40 people at various block centres at the district level. So far, 2,500 people have been trained.

Preparation of Comprehensive Cluster Action Plan (ICAP) of Thirunelli Rurban Cluster

In June 2021, the State Rural Development Commissioner assigned KILA with the responsibility of creating a comprehensive cluster action plan for Thirunelli grama panchayat. This is the first tribal rurban cluster and the 13th rurban cluster allocated to Kerala by the Union Ministry of Rural Development. The field study, which lasted for a month, was attended by elected representatives, officials, civic leaders, and representatives of community-based organisations. The study conducted various focus group discussions with volunteers and representatives of tribal communities, resulting in the timely preparation of a comprehensive cluster action plan for the Thirunelli Rurban cluster. The plan was approved by the state-level empowered committee, led by the chief secretary. KILA has also been tasked with initiating the preliminary work of submitting the detailed project report.

Training on Ease of Doing Business

On September 2, 2021, training was organized online for grama panchayat elected representatives and employees regarding the license and related rules. About 10,000 people participated.

COURSES

KILA - Sree Narayana Guru Open University Certificate Course for Elected Representatives

To commemorate the 25th anniversary of People's Planning, KILA, Digital University, and Sree Narayana Guru Open University have collaborated to develop a study programme for elected representatives at the local self-government level. This certificate course aims to provide a comprehensive understanding of the Kerala experiences of decentralization of power and local administration, combined with contemporary practices. The course is divided into five subjects, comprising of three theoretical papers and two practical papers.

Launched on Gandhi Jayanti in October 2021, the course has enrolled over 7,000 people's representatives. The learners receive their course materials online and in print format. Additionally, experts who are frontline workers of people's planning have created video-form materials that are provided to the learners.

The course includes face-to-face counselling sessions held every month. The primary goal of this course is to help elected representatives understand and implement the Kerala model of decentralization, thus contributing to the overall development of the region.

Diploma in Gender and Local Governance

In Kerala, all activities carried out through local self-government systems must be executed with gender awareness and inclusivity of all sections. KILA has launched a 6-month diploma course for elected representatives on gender and local governance to achieve this objective. The course combines practical experiences with theoretical positions to provide an accurate understanding of how each system can be made gender-friendly.

To adapt to the Covid-19 context, the classes were made available online through the "e-courses" platform. The course provided an opportunity for elected representatives to learn about gender-sensitive policies and practices, leading to improved decision-making and governance.

The final class of the course was conducted offline on November 2 and 3, 2021, at KILA. The course will contribute to the overall development of the region by ensuring gender inclusivity and sensitivity in local governance.

P. G Programme in Gender and Development Studies

KILA and Calicut University have collaborated to prepare a course blueprint for MA in Gender and Development Studies and MA in Rural Development. The blueprint has been submitted to Calicut University, and preparations are underway to start the MA programme. The MA programme will focus on gender and development studies and rural development, with the aim of improving decision-making and governance in the region. This collaboration between KILA and Calicut University is

an essential step towards promoting education and knowledge about gender and rural development.

Third Phase in-service training for Village Extension Officers

Due to the COVID-19 outbreak, the third phase of in-service training for village extension officers who have completed two phases will be conducted online. The Commissioner of Rural Development, instructed KILA to organize the training. The training is scheduled to commence on January 24, 2022, and KILA's teachers have already prepared the necessary materials. A total of 52 participants will be taking part in the training.

A Right Journey to Know what to Know (Right to Information Act - RTI)

The Indian Parliament passed the Right to Information Act in 2005 with the aim of promoting administrative transparency and accountability. The law has brought about a significant change in the governance system, where previously, secrecy was the norm. The act grants every citizen the legal right to access information regarding government actions and decisions.

The implementation of the act is also in line with Kerala's ongoing efforts to ensure transparent and accountable governance by limiting the abuse of power. To this end, the Right to Information Act has been integrated with the Panchayati Raj and Municipal Act of 1999. Kerala's Panchayati Raj system has various mechanisms in place to promote transparency, such as the grama sabha, civil rights, social audit, and ombudsman.

In an effort to promote understanding and facilitate the application of the law, training programmes have been conducted for various sections of the population in Kerala. So far, 163 individuals have participated in these programmes.

Certificate Course on Local Governance for Supervisory Staff - Grama Panchayat

The supervisory staff of Grama Panchayats play a crucial role in local governance, and are expected to fulfill a variety of responsibilities. In order to carry out their duties effectively, these officials must have a thorough understanding of the Kerala Panchayat Raj Act (KPRA) and its associated Rules.

To this end, a certificate course has been designed to enhance their knowledge of the KPRA and its Rules. The aim of the course is to equip these officials with the necessary skills and expertise to carry out their responsibilities in an efficient manner. So far, 95 individuals have attended this training programme.

Decentralization of Power and Local Administration - Certificate Programme

The Sree Narayana Guru Open University, KILA, and Digital University collaborated to provide training and online classes for elected representatives of local self government institutions in Kerala on the topic of decentralization of power and local administration. The programme aimed to equip newly elected representatives in urban and rural areas of Kerala with a fundamental understanding of decentralization, local governance, law, finance, development, and planning.

The course began with an online class on October 2, 2021, and a second online class on October 16 via KILA's YouTube channel, led by Prof. Mohan Gopal. Regular academic counselling sessions were conducted every month to provide learning resources and clear doubts for learners. The academic counselling session for October was a half-day online event held on the 28th and 29th, with senior officers and resource persons at the district level attending 1959 participants.

In November, a similar online half-day academic counselling session was conducted on the 26th and 27th, with a total of 128 block/district centres and 1975 participants. In December, the third academic counselling session was a one-day face-to-face programme with six theme presentations by academic councillors of the district, district level officials, and KILA RPs. Around 2,000 people attended the event, which took place on December 17 and 18 at 61 centres.

In January, the academic counselling session was conducted entirely online via the Zoom app, with over 1,000 learners participating through their respective local bodies or over the phone. The half-

day training was arranged separately at the district level as a zoom meeting.

Fourteenth Five Year Plan (2022-27) - Preparation of Status Report and Revision of Development Report t - District Level Training

As a component of the 14th Plan arrangement, trainers assigned from various districts participated in an online training session on 27.12.2021. The training had a total of 160 participants from different centres.

In order to ensure that the status report and development report were prepared and revised according to schedule ahead of the 14th Plan arrangement, a one-day training was provided to presidents, vice-presidents of local self-government institutions, vice-chairpersons of the planning committee, as well as secretaries and clerks handling the project. An action plan was also developed to ensure timely completion of the work. The training was conducted in 67 batches across districts from 28.01.2021 to 06.01.2022, with around 5000 individuals participating.

14th Five Year Plan of Local self-governments – Preparation of Guidelines – Workshop

The State Resource Group (SRG) for decentralised planning has completed significant groundwork to prepare guidelines for local governments to plan and execute the 14th Five Year Plan (2022-27) starting on April 1, 2022. To prepare these guidelines, a workshop was held from December 19 to 21, 2021 at KILA, Thrissur, and around 130 experts attended. The workshop focused on creating comprehensive planning and implementation guidelines for the upcoming plan.

Two-day training for elected representatives and officials of Pinarayi Grama Panchayat on the formulation of the 14th Five Year Plan Project

On December 30 and 31, 2021, a two-day training programme was conducted for elected representatives and officials of Pinarayi Grama Panchayat on the formulation of the 14th Five Year Plan Project. The training was attended by approximately 40 individuals, including elected representatives and officials of the Grama Panchayat.

14th Five Year Plan of Local Bodies - Workshop for Representatives of Association

A two-day workshop on formulating the 14th Five Year Plan Project was conducted on December 19 and 20, 2021 for the office bearers of the Kerala Grama Panchayat Association. The workshop had approximately 40 participants.

District level one-day face-to-face training for civil registration (birth and death, marriage registration)

A one-day training session was organized in January-February 2022 for Secretaries and Assistant Secretaries from Grama Panchayats regarding birth, death, and marriage registration procedures. The training was conducted for Section Clerks, Registrars of Births and Deaths and Marriages, Sub-Registrars, and Superintendents who handle the Section, as well as for Clerks who handle the Section from the Municipalities

ILGMS software- Training for employees as part of deployment in all Grama Panchayats

In February-March 2022, a seven-day training session was held for various personnel of Grama Panchayats as part of the deployment of ILGMS software. The training was designed for accountants and clerks (two days), secretaries and assistant secretaries (one day), presidents (half a day), technical assistants (half a day), and J.S and H.Cs (one day).

Disaster Management Plan Review of Local Self Government Institutions - half day workshop- Block Level Training - February - March 2022

In February-March 2022, a half-day review workshop was held in all Grama Panchayats and Municipalities. The workshop was organized for three key office-bearers of the Working Group on Disaster Management, Biodiversity Management, Environment Protection, and Climate Change, as well as the Grama Panchayat level training coordinator of KILA. The purpose of the workshop was to revise the disaster management plan document that had been

prepared by the local self-governments in connection with the annual plan for 2020-21.

The attendees of the workshop included the President, Vice-President, and Development Standing Committee Chairperson (Grama Panchayat), Chairperson of Public Works Standing Committee (Municipality), Chairperson of Town Planning Standing Committee (Corporation), Secretary/Assistant Secretary/Plan Clerk (one of them), Deputy Chairman of Planning Committee, and the Local Self Government Level Training Coordinator of KILA.

KILA Gender School for Local Governance - Gender Responsive Budgeting

As part of our efforts to achieve gender equality and equity in the distribution of financial resources, the budgets of our local self-governments need to become gender budgets. This is crucial to ending gender inequality and ensuring access and control over financial resources. To provide support to the local self-governments in this regard, training was provided at KILA.

Furthermore, in response to requests from about 25 local self-governments, all elected representatives, implementing officers, planning committee and working group representatives were trained in this area. This training was designed to help these representatives understand the importance of gender budgets and how to implement them effectively.

Gender Status Study

To improve the quality of life for all individuals living and working within the limits of local self-government institutions, it is essential to understand the current status of various genders, including those who identify as LGBTIQA. By conducting a gender status study, local self-governments can identify what schemes, programmes, and interventions are needed to support these individuals.

Although some local self-governments have conducted women's status studies, gender status studies are rare, and existing studies often remain as documents without proper analysis. This is due to the lack of a structured learning process and the absence of technical/academic support required for analysis. Therefore, it is crucial to address these shortcomings.

In response to this need, KILA has decided to provide support for Gender Status Studies to give direction to local self-governing bodies in this area. To prepare for the training, four workshops were conducted to develop the required materials and training module. Starting in May, training for local self-government institutions will commence to build capacity and facilitate the implementation of gender status studies, ultimately improving the quality of life for all individuals within the local self-government institutions.

Diploma in Gender and Local Governance

The implementation of local self-government activities in Kerala requires a gender-sensitive and inclusive approach. To promote this objective, the Kerala Institute of Local Administration (KILA) has launched a six-month diploma course for elected representatives on gender and local governance. The course aims to provide a practical understanding of how to make local governance systems more gender-friendly, while also developing a philosophical understanding of the issues at hand.

In response to the Covid-19 pandemic, the course has been made available online through the "e-courses" platform. Participants have been able to access the course material remotely and continue their studies despite the challenges posed by the pandemic. The exam for the course was successfully conducted on February 22 and 23, 2022, ensuring that the participants are equipped with the necessary knowledge and skills to promote gender inclusivity in local governance.

Kudumbashree and Local Self Government Institutions – Coordination

To enhance collaboration between Kudumbashree and local self-governments, a workshop was held on March 30th and 31st, 2021 to prepare a training module for Presidents and Chairpersons of Community Development Societies (C.D.S). The aim of this workshop was to create a comprehensive

training programme that would equip these officials with the necessary skills and knowledge to effectively coordinate with Kudumbashree and enhance the effectiveness of local development efforts. By bringing together key stakeholders and experts, the workshop was able to produce a high-quality training module that will serve as a valuable resource for local self-government officials in Kerala.

Women Oriented Kerala : Schemes and programmes of local self-governments

The Government of Kerala's Women-Oriented Kerala Campaign organized an online half-day training session on March 15, 2022, to promote awareness about the various projects and programmes available for local self-governments in Kerala. The workshop was inaugurated by Hon'ble Minister for Local Self Government, Sri. M. V. Govindan Master, and featured a keynote address by KILA Director General Dr. Joy Elamon.

During the workshop, prominent officials and representatives, including State Women's Commission Chairperson Adv. P. Sathi Devi, State Women's Development Corporation chairperson Smt. K. C. Rosakutty, and Kudumbashree Mission State Programme Manager Smt.D. Sreemathi, shared their experiences and offered support to local self-government institutions. Faculty members of KILA, Dr.K.P.N.Amrutha and Dr.R.M.Amrutharaj, also provided insights into potential project ideas and KILA's support.

The training was attended by 452 local self-governments via Zoom Link, with over 1,000 individuals joining through the YouTube channel. The event was well-received, with KILA-CHRD Director Smt.D. Sudha delivering the welcome speech, and course coordinator Smt. Rismia R.I. offering a vote of thanks. The training session played an important role in promoting gender awareness and inclusivity in local self-governance and empowering communities in Kerala.

Local Governance Training

On March 3 and April 22, 2022 a training on local governance was conducted for B.A.Economics students of- Vimala College (Autonomous), Thrissur.

On March 12 and 30, 2022- organized a training on Local Governance for students from Vimala college.

On March 19, 2022- conducted a training on Local Governance for students from Christ college Iringalakkuda.

D.R.C.Workshop on development of S.C.

On March 7, 2022, a D.R.C. Workshop on development of S.C. was organised at KILA.

Elderly Friendly Village - (Workshop)

In connection with the Elderly Friendly Village Project, a workshop for resource persons was held on March 20th, 21st, and 22nd, 2022 at Grameena Patana Kendram in Thiruvananthapuram. The project is being conducted under the leadership of KILA, in partnership with Health Action by People, Grameena Patana Kendram, Palium India, and COSTFORD.

Elderly Friendly Village Training

The Resource Persons Training for the Elderly Friendly Village Project was conducted on April 19th and 20th, 2022 at the State Health System Resource Centre in Thiruvananthapuram. This training was organized under the leadership of KILA in partnership with Health Action by People, Grameena Patana Kendram, Palium India, and COSTFORD.

Fourteenth Five Year Plan - Welfare Affairs - Working Group training- training of Master Trainers

14th Five Year Plan- Ahead of commencement of training for working groups, master trainer's training for Poverty Alleviation Working Group coming under welfare standing committee was organised during 30 & 31 March 2022.

Working Group Training - Module Workshop

A workshop was held on February 1 and 2 at KILA headquarters, Thrissur to prepare a module for the training of working groups coming under the supervision of the Standing Committee on Health and Education in the Grama Panchayat.

Online Class - Transparency and Social Audit

KILA, Sree Narayana Guru University and Digital University jointly conducted an online class on 'Transparency and Social Audit as part of a certificate

course on 'Decentralization of Powers and Local Administration' for the elected representatives of the local self-governments, through KILA's YouTube channel. Former Director of KILA Prof. N. Ramakantan took the class, more than 2000 people watched the class.

Certificate Course Question Bank Preparation Workshop

A workshop was held on February 10 and 11 at KILA headquarters, Thrissur to prepare a question bank for the certificate course on 'Decentralization of Power and Local Administration' conducted by KILA, Sree Narayana Guru University and Digital University for the elected representatives of the local self-governments. 18 teachers participated in the workshop. KILA Director General, Vice-Chancellor from the University, Pro-Vice Chancellor, Registrar, KILA Faculty Members and others took the lead. A draft of the question bank consisting of 300 questions was prepared in the workshop.

Certificate Course Question Bank Finalization - Workshop

KILA, Sree Narayana Guru University, and Digital University conducted a workshop to finalize the question bank for the certificate course aimed at representatives of local bodies. The workshop took place from February 28th to March 2nd at KILA CHRD in Kottarakkara and involved 12 participants, including subject matter experts and teachers. Leading the workshop were the Vice-Chancellor, Pro-Vice Chancellor, Registrar, Controller of Examinations, KILA Faculty members, and others. During the workshop, the question bank and answer key were thoroughly discussed and finalized.

Certificate Course 5th Academic Counselling Session

During the first week of March, KILA, Sree Narayana Guru University, and Digital University conducted the fifth academic counselling session for the certificate course on "Decentralization of Power and Local Administration" aimed at elected representatives of local self-governments. The session took place across 63 centres, and 2,231 individuals participated in the workshop.

Certificate Course Exam Questions Preparation Workshop

The examination of the certificate course for elected representatives of local self-governments conducted jointly by KILA, Sree Narayana Guru University and Digital University was on May 7. A workshop was held on March 19 and 20 at KILA CHRD, Kottarakkara to prepare the questions for this exam. 10 people, including subject matter experts and teachers participated in the workshop. Vice-Chancellor, Pro-Vice Chancellor, Controller of Examinations, chairman of the academic committee and KILA faculty members gave guidance. The prepared question paper and answer key were handed over to the university.

Resilience Kerala Programme - Environmental and Social Systems Assessment (ESSA) Community Consulting Focus Group Discussion

ESSA is headed by a team of experts in the fields of environment and social development, who are part of the World Bank. The main focus of ESSA is on policies, laws, government orders, circulars, notifications, guidelines, evaluations (institutional or scheme performance), websites, internal assessments, and reports. These are all secondary data collections that are reviewed in detail. The team's main objective is to gain an understanding of current policies, operational procedures, organizational capacity, and implementation effectiveness. They also review mechanisms for engaging with citizens, particularly the most marginalized and excluded, and their grievance redressal processes.

To achieve their goals, the team conducts individual interviews and consultations with institutional partners, in addition to conducting a desk review of the available information. Two types of consultations are carried out in this project. The first type is focus group discussions, which take place in selected local self-governments. The second type is expert interviews, which are conducted with responsible officials or elected representatives in local governments. The team held focus group discussions in 21 local self-governments, as mentioned above.

Training related to plan formulation

In accordance with the 14th Five Year Plan, a training session was conducted on April 9th and 10th at KILA for members and employees of Cheriyanad Grama Panchayat in Alappuzha district. The training was focused on the essential recommendations for formulating the plan for the year 2022-23. A total of 17 participants attended the training.

Training related to plan formulation

As part of the implementation of the 14th Five Year Plan, training was conducted on April 9th at KILA for members and employees of Ezhukon Grama Panchayat in Kollam district. The training aimed to provide guidance on formulating the plan for the year 2022-23, based on essential recommendations. A total of 11 participants attended the training.

G I Z – KILA Training on Green Buildings

To promote greater awareness among the community and local self-governments, KILA and GIZ jointly organized a training series called Sustainable Built Environment within the framework of Climate Smart City. The first session of this series was a green building training held online from March 21 to 23, 2022.

On the first day, the training was inaugurated by Dr. Joy Elamon, Director General of KILA, who delivered a speech. Sri. V. S. Rajesh introduced the training programme and Mr. Vibinor Sood, a technical expert from GIZ, discussed GIZ's Climate Smart City initiative. Over the next two days, pioneering experts in green building from India conducted various sessions, and around 100 participants, including officials from local self-government institutions, educational institutions, engineers, and private firms from Kerala and other cities in India, attended the training.

Credit & Finance Management (A two-day training programme for RD/MPKBY agents functioning in Block Panchayats)

The training programme is primarily aimed at RD/MPKBY agents working in block panchayats. Its objectives include raising awareness about the new development and welfare activities carried out by local self-governments in Kerala, sharing new ideas related to the National Savings Scheme activities, improving agent welfare, and enhancing their professionalism and marketing skills.

The main goal of this training programme is to improve the skills and capabilities of the agents. In total, 4988 trainees participated in the training, benefiting from the sessions and discussions focused on various aspects of their work.

Topics covered in the training

- Panchayati Raj Institutions – Nava Kerala Mission Action Plan 2nd Phase
- National Saving Scheme – Objectives and Importance.
- The salient features of the National Saving Scheme – and other projects that are part of it.
- Duties and Responsibilities of RD/MPKBY Agents
- Pension scheme and other welfare schemes and programmes.
- State Government's New Interventions for Rural Development
- Issues and challenges faced by RD/MPKBY agents
- Gender and Development
- Beneficiary-friendly and agent-friendly postal system.
- Professionalism and Marketing- In the National Saving Scheme
- Preparation of future action plan

Online Training Programme for Village Extension Officers (VEOs)

The online training programme on Entrepreneurship Development and Rural Livelihood is primarily aimed at VEOs who serve as implementing officers working at the grassroots level in project planning, implementation, and monitoring.

In addition to developing entrepreneurial skills, the training also focuses on formulating strategies for improving rural livelihoods and driving the rural population towards such areas. The ultimate goal is to effectively implement the schemes of local self-governments, bringing positive change to rural communities.

EMS MUSEUM
ON DECENTRALIZATION AND LOCAL GOVERNANCE

KILA has undertaken the significant responsibility of transforming local bodies into centres of excellence by equipping them for efficient and welfare local governance, and by taking on new responsibilities and duties entrusted to them through decentralization of power and people's planning. As a part of this initiative, a museum and study centre showcasing the history of local self-governments and the experiences of people's plan campaign of Kerala have been established at KILA, named 'E.M.S. Museum on Decentralization and Local Governnance'.

The museum was formally inaugurated on September 25, 2021, adhering to COVID-19 norms, by the Hon.Minister for Local Self Government, Rural Development, and Excise, Sri. M.V. Govindan Master. The museum aims to provide insights into the evolution of local self-government and the contributions of various stakeholders in this process. The study centre provides opportunities for researchers and scholars to explore the history and present functioning of local self-government in Kerala.

This initiative by KILA is a significant step in promoting decentralization of power and local governance by preserving and showcasing the history and experiences of local self-government in Kerala.

Objectives of the programme

- Understand what are the factors embedded in NRLM for livelihood upliftment and clarify the role of panchayati raj system.
- Expose the possibility of entrepreneurship development with the help of local self-governing bodies.
- Explain strategies for formulating innovative plans.
- Explain the possibilities of integration with other projects or departments in enabling entrepreneurial development.
- Understand NRLM's intervention and development potential for rural livelihood growth.
- Learn how resource sources and utilization are done.

To be able to explain the duties and responsibilities of VEOs in organising rural livelihood activities and designing schemes in association with NRLM.

Target Group

Village Extension Officers (VEOs)

Duration of Training & Nature of training

The online training consists of 10 sessions of 15 to 20 minutes each. Trainees can choose the time they like as training time. It is enough to complete the training in 15 days after enrolling in the training.

Training Topics (Sessions)

Sl. No.	Subject Presentations
1	Local Governance and Rural Development
2	Project planning and execution
3	Planning of innovative projects- implementation
4	Entrepreneurship Development – Issues and Possibilities
5	Entrepreneurial Club
6	Entrepreneurial Development and Integration Opportunities
7	Rural Livelihood Mission Possibilities
8	Sources of Resources and Utilization
9	Sanitation and Waste Management
10	V. E. O's Responsibilities

Number of Person to be trained/Addressed

A total of 697 trainees have registered for the training.

1. 14th Five Year Plan Formulation (Training Program/Training of Trainers/Workshop for Block Panchayat Finance Standing Committee Working Group Members)

The Standing Committee on Finance is responsible for public administration at the local body level. As a result, the Working Group under it plays a crucial role in streamlining the activities of all constituent institutions within the block panchayat area, ensuring administrative excellence.

The primary objective of this one-day training programme is to enhance the skills and capabilities of the Working Group members working under the Standing Committee on Finance in connection with local planning for efficient functioning of the Block Panchayat. The training will be conducted in each district, focusing on the needs of the districts.

Participants from all Block Panchayats within their respective district limits will attend the training, which will be held in venues arranged at the district level. Five members of the Standing Committee on Finance and Working Group from each Block Panchayat have been selected to participate in the training.

Training Topics

- Standing Committee on Finance and Working Group
- Preparation of accounts documents, good governance, e-governance,
- Self-income increase, resource mobilization.
- Project formulation and approval
- Monitoring.

Training Programme / Trainer's Training / Workshop for Working Group Members of District Panchayat Finance Standing Committee

The Standing Committee on Finance is responsible

for public administration at the local body level. The only working group under its purview is responsible for "Preparation of accounts, good governance, e-governance, service delivery, unique revenue augmentation, resource mobilization, and preparation of master plan."

As such, the Standing Committee on Finance and its working group play a vital role in streamlining the activities of all constituent institutions in the District Panchayat area, ensuring administrative excellence. It is essential for working group members to increase their capacity and engage in various activities without any hesitation.

To achieve this objective, a capacity-building training programme for the working groups at the district panchayat level has been planned, focusing on enhancing their skills and capabilities.

Training Objectives

- Convince the importance of working groups working under the Standing Committee in the local governance system
- To create awareness on the duties, responsibilities, and responsibilities of the Working Group working under the charge of the Standing Committee on Finance
- Bring attention to issues to be focused on regarding public administration and finance

Training batch

A training center serves as a centralized location for direct face-to-face training, making it ideal for this purpose. To facilitate the training, five members of the working group from a district panchayat who oversee the standing committee on finance have been selected. In total, 70 individuals will participate in the training. At the state level, the training took place at KILA in Thrissur and was completed on April 21, 2022, with a total of 43 trainees in attendance.

Training Topics

- Standing Committee on Finance and Working Group
- Preparation of accounts documents, good governance, e-governance,
- Own source revenue increase, resource mobilization.
- Project formulation and approval
- Monitoring.
- Project Formation: New Possibilities (Innovative Projects)

Module Development writeshop - Training of District Panchayat Working Groups- Health and Education

To equip local bodies with the skills to harness the development potential of the modern age and address challenges effectively, a Module Development Writeshop was held on February 10, 21 and March 17, 18, 2022. The writeshop provided training to panchayat working groups and clarified the roles of standing committees and working groups in streamlining local governance under the leadership of elected representatives. To this end, experts and resource persons from the fields of health, education, drinking water, and sanitation were invited to participate. In total, 12 experts from various disciplines attended the writeshop.

Module Development writeshop – Training of Block Panchayat Working Groups- Health and Education

A workshop on Module Development was conducted on February 10, 21, and March 17-18, 2022, to train panchayat working groups on how to harness the development potential of the new age and effectively address challenges. The workshop aimed to explain the role of standing committees and working groups in streamlining local governance under the leadership of elected representatives.

The workshop had participation from experts and resource persons in the fields of health, education, drinking water, and sanitation. Its goal was to equip local bodies with the necessary skills and knowledge to make the most of the available resources and effectively serve their communities.

Forest Rights Act - Training

The Scheduled Tribes and Other Traditional Forest Dwellers (Recognition of Forest Rights) Act, 2006 was enacted to ensure the rights of tribal communities

who have historically resided on the fringes of forests. It grants them the right to live in and use the forests for their livelihoods, recognizing them as the rightful owners and protectors of these vital natural resources. However, the implementation of this act across India, including in Kerala, still requires improvements to make it more effective. This calls for active involvement from elected representatives of local self-government institutions, officials, and civil society.

To facilitate this process, a training programme was held on March 14-15, 2022, at KILA's Agali centre. The programme was attended by 42 individuals, including forest rights committee members from Sholayoor Grama Panchayat, Ooru Mooppans, Kudumbashree animators, Panchayat Members, Forest Watchers, Tribal Extension Officers, and ST promoters. The training aimed to equip these individuals with the knowledge and skills required to better execute the act and ensure that the rights of tribal communities are protected in practice.

Report of research studies Lives on the Edges-The Scheduled tribes in Kerala; the role of LSGIs under Decentralized Planning

The purpose of this study is to assess the effect of local self-government institutions in promoting the development of Scheduled Tribes through decentralized planning. The study focuses on the Scheduled Tribe communities residing in Palakkad, Idukki, and Wayanad districts. The initial draft of the research study report has been concluded, and the final report is currently in the process of being prepared and will be completed shortly.

Project - Capacity Building

Technical Support in Developing Audit Rules & Audit handbooks and Capacity Building of the Directorate of Audit (Local Fund), Assam (DALF) under the ASPIRE Project.

On November 20, 2021, the project was approved, and the agreement was signed. As per the agreement, officials of the Local Fund Directorate in the State of Assam are mandated to receive capacity development training to conduct local fund audits. From February 21-25, 2022, various audit institutions were visited to analyze the training requirements, and a focus group discussion with officials from different levels of the audit institution was held at the Assam Administrative Staff College on February 24, 2022. The training needs assessment was initiated based on key informant interviews conducted with various officials of the firm in January, a study conducted in February, and an online survey.

District level one-day face-to-face training for civil registration (birth and death marriage registration)

In January-February 2022, a one-day training session was conducted in the districts for the Secretary, Assistant Secretary, Head Clerk, and Section Clerk from Grama Panchayats, as well as the Sub Registrar, Section Superintendent, and Section Clerk from Municipalities. The training was focused on providing information on the procedures for birth and death registration, as well as marriage registration.

ILGMS software Training for employees as part of deployment in all Grama Panchayats

In February-March 2022, a training programme was organized for the deployment of ILGMS software in all Grama Panchayats. The training was conducted for the President, Technical Assistant (half-day), Secretary, Assistant Secretary, and Clerk (one day), as well as Junior Superintendent, Head Clerk, and Accountant (two days). In total, the training programme spanned seven days.

Disaster Management Plan Review Half-Day Workshop of Local Self Government Institutions - Block Level Training

In February-March 2022, a half-day review workshop was conducted in all districts. The workshop was aimed at revising the disaster management plan document prepared by the local self-governments in connection with the annual plan for 2020-21. The workshop was attended by the three key office-bearers of the Working Group on Disaster Management, Biodiversity, Climate Change, and Environment Protection, as well as the Grama Panchayat level training coordinator of KILA. Participants included the Chairperson/Vice-Chairperson/Development Standing Committee

Chairperson (Grama Panchayat)/Public Works Standing Committee Chairperson (Municipality), Chairperson (Corporation), Secretary/Assistant Secretary/Plan Clerk, Deputy Chairman, Planning Committee, and Local Self-Government Level Training Coordinator of KILA. This workshop covered all Grama Panchayats and Municipalities falling under the purview of Block Panchayats.

Training for working group members who come under the standing committees of Municipalities

Several workshops were held between February and March 2022 to develop training modules for different standing committees in municipalities. The first set of workshops aimed to prepare a training module for members of the development standing committee. These workshops were held on February 2 and March 19 and were attended by 22 resource persons, including the Chairman, Vice Chairman, Convener, and two members of the respective working group.

The second set of workshops aimed to create a training module for members of the education standing committee. They were held on February 10 and March 19, with a total of 21 resource persons participating. Similar to the previous workshops, the training was conducted on a working group basis, with the Chairman, Vice Chairman, Convener, and two members of the respective working group attending.

The third set of workshops aimed to develop a training module for members of the finance standing committee. These workshops were held on February 8 and March 19 and 26, with 21 resource persons participating. Again, the training was conducted on a working group basis, with the Chairman, Vice Chairman, Convener, and two members of the respective working group attending.

The fourth set of workshops aimed to create a training module for members of the municipal health standing committee. They were held on February 9 and March 19, with a total of 23 resource persons participating. The training was intended to be attended by the Chairman, Vice Chairman, Convener, and two members of the respective working group.

The fifth set of workshops aimed to develop a training module for members of the standing committee on public works. These workshops were held on February 5, 16, and March 19, with 40 resource persons participating. The training was conducted on a working group basis, with the Chairman, Vice Chairman, Convener, and two members of the respective working group attending.

Finally, a training workshop was held on February 7 and March 19, 2022, to prepare a training module for members of the welfare standing committee. The workshop had 25 resource persons in attendance and was conducted on a working group basis, with the Chairman, Vice Chairman, Convener, and two members of the Working Group among those attending.

Capacity Development Training for Officers of Municipalities

A three-day capacity development training session was conducted for officials of municipalities from February 24-26, 2022 at KILA in Thrissur. The training was attended by 26 participants from various municipalities.

One-day workshop to prepare budget of Nilambur Municipality

A one-day workshop to prepare the budget of Nilambur Municipality was organized on February 9, 2022 at KILA Thrissur. It was attended by 14 elected representatives and 5 resource persons from the Municipality.

GIS Course in association with IRTC

In order to improve the local planning of local governments in the state, it is important to effectively utilize spatial planning tools such as GIS and remote sensing. To address this need, KILA and IRTC in Palakkad collaborated to organize a training course called "Application of Geospatial Tools in Local Level Planning".

As part of the training programme, two 5-day sessions were conducted in two batches from March 2-6 and March 9-13, 2022, for officers from the Commissionerate of Rural Development and the Office of the Assistant Development Commissioner

(General). A total of 25 trainees participated in the training.

Sankalp Project Training

KILA has started capacity development training for officers of various departments who are members of the District Skill Development Committee of the State, as per the Memorandum of Understanding (MoU) with the Ministry of Skill Development and Entrepreneurship (MSED), Government of India. As per the MoU, KILA is responsible for capacity development training in the states of Kerala, Tamil Nadu, and the Union Territories of Puducherry and Lakshadweep. The course is being conducted through 'ecourses.kila.ac.in', an e-course portal of KILA, in both Malayalam and English mediums. The course began on February 22, 2022, and has been attended by 76 district-level officials. The course has been designed in a way that allows more district-level officials to participate.

Preparation of Detailed Project Report (DPR) of Thirunelli Rurban Cluster

The state-level empowered committee, headed by the Chief Secretary, has approved the comprehensive cluster action plan of Thirunelli Grama Panchayat, which is the first tribal rurban cluster and the 13th rurban cluster allotted to Kerala by the Union Ministry of Rural Development. The Kerala Institute of Local Administration (KILA) has been entrusted with the task of initiating the preliminary work of submitting the detailed project report, and a project engineer has been assigned to prepare it. On February 7, 2022, a preliminary online workshop was organized, with 25 participants, to initiate the project. The work is progressing with the support of officials from various development departments.

Workshops on re-examination and renewal of 'Disaster Management Plan' of Local Self Government Institutions:

In preparation for the 14th Five Year Plan (2022-27), the Local Self Government Department issued an order to update the status report of local self-government institutions and revise the development document. The second chapter of the development document must address the topic of natural calamities and survival. To fulfil this requirement, the government issued an order on January 14, 2020, directing the inclusion of key conclusions and suggestions from the Disaster Management Plan into the Annual Plan for 2020-21.

To revise the Disaster Management Plan Document, the Biodiversity Management – Climate Change, Environment Protection and Disaster Management Working Group of all grama panchayats and municipalities under the jurisdiction of the block panchayat level is responsible for conducting a review workshop. The workshop must involve three key office-bearers and a grama panchayat level training coordinator from KILA. This workshop was conducted from February 26, 2022, at various block panchayat centers in all districts, with about 2,000 participants.

Moreover, a two-day workshop for District Disaster Management Plan Coordinators and District Coordinators for Decentralized Planning was held on February 17-18, 2022, at KILA in. Additionally, a trainer's training for conducting the review workshop was organized online on February 23, 2022, and 167 trainers participated in the event.

GIS Advanced Training

KILA, in association with The School of Environment at Mahatma Gandhi University and on behalf of the State Employment Guarantee Mission, organized a five-day training programme for district-level engineers. The objective of the training was to make the activities of the Mahatma Gandhi National Rural Employment Guarantee Scheme GIS-based. The training was conducted from March 7 to 11, 2022 and was attended by 16 people, including 14 district engineers. The program aimed to equip the participants with the necessary skills and knowledge to implement GIS-based activities for the scheme effectively.

Two day workshop of District I. T. Professionals

The State Employment Guarantee Mission and KILA jointly organized a two-day workshop on GIS-oriented activities of the Mahatma Gandhi National Rural Employment Guarantee Scheme. The workshop

was held on March 18th and 19th, 2022, at KILA and was attended by 19 people.

The workshop aimed to provide participants with an in-depth understanding of the GIS-based activities of the scheme and how to implement them effectively. It also provided a platform for participants to exchange ideas and perspectives on the topic.

J. P. C. Vision Sharing Workshop

A two-day workshop was jointly organized by the State Employment Guarantee Mission and KILA on March 25th and 26th, 2022 at KILA in Thrissur. The workshop focused on sharing the vision for the activities of Mahatma Gandhi NREGS and was specifically designed for the Joint Programme Coordinators.

The workshop was attended by 20 participants and provided a platform for exchanging ideas and perspectives on the NREGS programme.

One-day trainer's training on social audit of 'Mid-Day Meal' project (three batches)

The State Social Audit Unit conducted a social audit trainer's training programme for the Education Department's 'Mid-Day Meal' project. The programme was conducted in three batches on February 14th, 15th, and 16th, 2022 respectively at three different locations viz. KILA Headquarters, KILA-C.H.R.D, and KILA-COF&WM.

The training programme was attended by a total of 155 people across all three batches. Its aim was to equip participants with the necessary skills to conduct social audits of the Mid-Day Meal project effectively.

Workshop on finalization of training module for working groups under District Panchayat Development Standing Committee

KILA is currently preparing to provide training to the working group members of local self-governments as part of the preparation for the 14th Five Year Plan (2022-27). To do so, KILA has prepared a training module and power point presentations specifically for the working groups of the District Panchayat Development Standing Committee.

To ensure the training materials are in line with the draft guidelines of the 14th Five Year Plan, KILA held a two-day workshop on March 21 and 22, 2022 at KILA-CHRD, Kottarakkara. This workshop was attended by 18 resource persons from KILA and was held to revise the training notes.

Type	Date of programme organised	No. of programme organised	No. of participants trained
Online	02-02-2022	1	31
	09-02-2022	1	32
	23-02-2022	1	33
Offline	23-02-2022	1	60
	24-02-2022	1	57
	25-02-2022	1	62
	14-03-2022	1	42
	15-03-2022	1	65
	16-03-2022	1	39

Training for the Public Information Officers of the gram panchayaths from Trivandrum, Kollam, Allappuha, Pathanamthitta, Kozhikode, Kannur and Kasargod districts were organised as one day orientation programme .

Constitution literacy campaign in Kollam district

KILA-CHRD Kottakkara conducted 13 batches of training sessions for resource persons and senators, where a total of 725 individuals were trained, as part of the constitution literacy campaign for Kollam District. The trained individuals are now actively engaged in the campaign with the goal of making Kollam a constitution literate district. The senators who received the training will be reaching out to the people and conducting direct classes on the constitution to achieve this aim.

"Thaddesakam": A forum for discussion on strengthening local governance

To strengthen decentralization of power and local governance, it is essential to facilitate discussions in the public domain and exchange suggestions, opinions, and experiences to improve the system. In this regard, an online discussion forum has been created by the local body to facilitate constructive conversations among anyone interested in these topics. Interested individuals can apply for membership through an invitation from KILA or other members, or directly through the portal at https://thaddesakam.kila.ac.in/. When proposing a topic for discussion, it is essential to provide background information, explain why the topic is relevant, and identify the issues that can be addressed through the discussion.

The moderator will prioritize and allocate a duration for each topic based on their importance. Only one topic will be discussed at a time, and participants can respond in either English or Malayalam. Images and case studies related to the topic can also be uploaded to the forum. It is the moderator's responsibility to correct spelling and language errors, prevent derogatory comments, and avoid responses that are false. If there are any doubts regarding the content, the moderator will contact the member concerned and publish the necessary corrections with their permission.

The online forum was launched on November 24, 2021, and was inaugurated online by the Honorable Minister for Local Self Government, Rural Development, and Excise, Sri. M.V. Govindan Master.

KILA- Office Management Manual Workshop for District/State Offices of Unified Local Self Government Department

As part of the incorporation of the local self-government department, local self-government bodies are required to develop an office management manual. To facilitate this, a workshop was held from January 18 to 30, 2022, at the Kerala Grama Panchayat Association Hall in Thiruvananthapuram. A total of 11 individuals participated in the workshop, which began with in-person discussions on January 18 and 19. However, due to the Covid situation, the workshop was shifted to an online format thereafter.

During the first session of the workshop, the Special Secretary of the Local Self Government Department, Sri. R. S. Kannan, as well as Additional Private Secretaries to the Minister for Local Self Government, Sri. K. Vinod Kumar and Sri K. Sureshan, delivered introductory presentations.

People's Planning Silver Jubilee Celebration 2021 August 17, 2021

On August 17, 2021, the Honorable Chief Minister, Sri. Pinarayi Vijayan, inaugurated the state-level silver jubilee celebration of the People's Planning Movement via online mode. The event was attended by approximately 10,000 individuals.

Centre for Human Resources Development Kottarakkara

1) Trainig on Block Panchayat Development Standing committee

A three-day training programme on Block Panchayat Standing Committee was conducted for 710 individuals from 152 Block Panchayats. The training focused on topics such as Development Standing Committee, Agriculture, Soil Conservation and Minor Irrigation, Animal Husbandry and Dairy, MGNREGS, Fisheries, Local Economic Development, Public Works and Energy, Environment and Disaster Management, and more. Through this training, participants gained insights into new avenues and opportunities for rural economic growth and sustainability, which can contribute to the development of the region. The training proved effective in imparting valuable knowledge and skills for the benefit of the participants and their communities.

2)Induction Training to the newly appointed block panchayat secretaries

Seventeen newly appointed Block Panchayat Secretaries underwent a one-month induction training, which is crucial for shaping their roles as middle-level officials in the Panchayat Raj System. The training covered pertinent topics such as poverty and livelihood, sanitation and waste management, disaster management, People's Plan, SDGs, gender justice, and inclusive development, which helped to enhance their knowledge and skills as valuable public servants. The training aimed to equip them with the necessary knowledge, skills, and attitudes to fulfil their defined functions and responsibilities and meet the organizational and domain needs. Through the training, the Secretaries gained greater efficiency, professionalism, and responsibility in their work.

3)Training on volunteerism

Under citizen governance and accountability, a training programme on volunteerism has been launched to equip government servants with the skills to promote volunteerism among both the public and themselves. The programme aims to educate public servants on the potential and possibilities of volunteerism as an additional resource for the comprehensive and participatory development of society. Through volunteering for important causes, citizens can engage in the governance process and contribute to the betterment of their communities. The training emphasizes the importance of promoting human values among both citizens and civil servants by providing opportunities for each other to act. This two-day training was attended by 78 field-level officers from Block Panchayat.

4) Training on K.S.R., M.O.P, Record Keeping

Two days training on Kerala Service Rules, Manual of Office Procedure & Record Keeping was given to 80 numbers of ministerial staff of Block Panchayat.

5) Democratic values and political challenges of governance

A training programme on democratic values and political challenges of governance was conducted under Citizens Governance and Social Accountability. 400 individuals were trained as volunteers to reach out to people and educate them on the constitution of India. As part of this training, a new campaign was developed called "The Citizen," aimed at educating people above the age of 10.

6. Training Programmes

Training on Standing committee Members–Health and Education for Block Panchayat and District Panchayat

Before the training began, Training of Trainers was conducted through an online platform. The programs were divided into two batches and held via Zoom. The two-day training was attended by various individuals, including the Chairperson and members of the Health and Education Standing Committee, the Vice-Chairman of the Block Hospitality Committee, the Block Panchayat Secretary, the Medical Officer, and Literacy Practitioners. A total of 163 resource persons participated in the Training of Trainers, while 689 trainees participated in the training itself.

Additionally, offline training was provided to the Health and Education Standing Committee Chairperson, as well as members of the Health and Education Standing Committee of the District Panchayat.

7. Skill Acquisition and Knowledge Awareness for Livelihood Promotion" (SANKALP)

A five-day Training of Trainers was organized on SANKALP for the State Skill Resource Persons of Kerala, Tamil Nadu, Pondicherry, and Lakshadweep Union Territories. Following the completion of the ToT, the District Skill Coordinators of Kerala, Tamil Nadu, Pondicherry, and Lakshadweep Union Territories were provided with three-day training in two batches.

8. Training on Rural development schemes

Two separate trainings were planned and completed for elected representatives and officers of Block Panchayat in all districts. For common sessions the elected representatives and officials sat together in the Block Panchayatand received training through Zoom platform. Before the commencement of training, ToT was conducted and 165 resource persons attended in the training programme.

9. Training on Ease of Living

Training was provided in four batches via the Zoom platform. Over 1000 Village Extension Officers were trained, along with 752 Statistical Investigators. Additionally, Block Panchayat Secretaries and officers at the district level of Rural Development received training as well.

10. Forest Right Act forYouth of Scheduled Tribes

In order to conduct the necessary training, various workshops were organized with officials from the forest department and resource persons. Through these workshops, it was determined that there was a need to interact with the community to design the module according to their requirements. As a result, workshops were held in different batches with three communities in the Attapaddy block panchayat at KILA-CTDNRM. The workshops identified the need for training related to the Forest Rights Act, with Tribal Extension Officers, Forest Officers, Forest Rights Committee Members, Elected Members of the GramaPanchayat, and resource persons participating.

Going forward, a certificate course on the Forest Rights Act is being planned for Tribal Youth in collaboration with AzimPremji University in Bangalore.

Research Study

- Lives on the Edges-The Scheduled tribes in Kerala; the role of LSGIs under Decentralized Planning

The objective of this study is to analyse the impact of Local Self-Government under decentralized planning on the development of Scheduled Tribes. The study areasare the Scheduled Tribes of Palakkad, Idukki and Wayanad districts.

Project

- **Technical Support in Developing Audit Rules & Audit handbooks and Capacity Building of the Directorate of Audit (Local Fund), Assam (DALF) under the ASPIRe Project.**

On November 20, 2021, the project was approved and the contract was signed with KILA and ASPIRe, Assam. The project is reforming the Directorate of Audit (Local Fund) department (DALF), Government of Assam.

Internship

- Fourth semester of M.S.W (7 Students), Kerala University, (One month from 20 April 2021)
- Second semester MSW, TISS, Thuljapur (One month) from 22 June 2021
- First Semester student of M.A Development Studies in IIT, Guwhati (One month), from 1 December 2021.

Paper presentation

- Presented paper on Socio-cultural changes and Contemporary Issues of Muthuvan Community in Edamalakkudi in National Webinar on “Tribal Culture, Language & Literature” organized by University of Kerala from 19-21 January 2022.

Books

- 25 years of PPC- Book series on Education in both English and Malayalam

Bids Submitted

- KASE- Selection of Suitable Agency For Conducting Skill Gap Study And Impact Evaluation Of Existing Short Term Skill Training programmes In Kerala State.
- Proposal submitted to State Finance Commission, Haryana- Assessing Technical and Expenditure Efficiency of PRIs- Grama Panchayat, Haryana.

KILA BASKETBALL COURT

KILA takes pride in providing a conducive environment for its trainees, staff, and the local community. As part of our commitment to promoting a healthy and active lifestyle, we recognized the necessity of a basketball court on our campus. With this vision in mind, KILA undertook the construction of a state-of-the-art basketball court, which was formally inaugurated on 25th September 2021 by Sri. M.V. Govindan Master, Honorable Minister for Local Self Goverment, Rural Development and Excise. The construction of the basketball court at KILA serves the purpose of enhancing the leisure and recreational activities available to our trainees, staff, and the local public.

The inauguration of the basketball court at KILA has been a significant milestone in our ongoing efforts to provide a holistic learning and living experience. We remain committed to promoting a healthy lifestyle and offering avenues for physical activity to all associated with KILA.

Centre for Good Governance, Mannuthy

This training centre operates on a campus in Mannuthi, 8 km from Thrissur city. Started in the year 1953 as a basic agricultural training center, the training centre was one of the three regional training centres fo r the Rural Development Department in Kerala. With the area of jurisdiction spreading over four revenue districts in Central Kerala — Thrissur, Ernakulam, Malappuram, and Palakkad— the Center is to meet the training requirements of both the officials and the members of Panchayat Raj Institutions, in addition to Self- Helping Groups, NGOs, and other voluntary organisations on different fields. From 2016 on, this long-established training institute was renamed as KILA CGG and transformed into a dynamic centre of excelence to meet the organisational and training needs of Panchayathi Raj Institutions and other stakeholders, along with existing activities like skill development training for rural people.

The main objective of this institution is to help the employees and elected representatives of local self-government deliver the best service to the citizen and also train them to excel in their official and personal activities. The institute is also playing a major role in rural economic development activities through skill development training and rural entrepreneurship development activities.

2021-22

After the COVID pandemic, the training activities resumed slowly. Classroom trainings had resumed by October 2021, following strict safety standards. Until then, online training was provided. In the financial year 2021–2022, 1049 people were given various trainings in a total of 47 trainings at this training center. These include in-service trainings for Village Extension Officers and skill development trainings for Kudumbashree Self-Help Group members.

Notable Activities 2021-22

1. LED Bulb Making

In 2021–22, conducted LED bulb making and repair training for women in collaboration with Velur Gram Panchayat of Thrissur District. The training was conducted in the month of November 2021 for the members of the self-help groups formed to start self- employment under the Grama

Panchayat scheme. A total of 48 women participated in the training in two batches. The trainees said that the training was very beneficial. They also opined that knowledge related to the subject of training gives confidence to start the venture. After the training, further activities to start self-employment wilbe done under the leadership of the panchayat. A pa rt from being an initiative for the economic self- sufficiency of women in rural areas, switching from traditional lighting systems that consume m o re electricity to more efficient LED lights is also a solution to the efficient consumption of electricity and the pollution caused by throw away useless lights.

a lack of proper coordination and instructions. To address this issue, KILA collaborated with Suchitwa Mission to design a one-day training programme. The programme introduced examples of well-functioning Haritha Karma Sena units, shared scientific knowledge on waste management, and provided suggestions on how to transform operations into more value and remuneration-driven ones. During the reporting period, 44 batches of training were conducted for workers of various Panchayats in Ernakulam and Thrissur districts, with a total of 957 people participating. Trainees testified that the training helped them become more efficient in their work

2. Training to Haritha Karma Sena Members

Harita Karma Senas play a crucial role in waste management activities in Kerala. However, there have been instances where women involved in this activity were not receiving adequate wages due to and familiarized them with ways to generate more income from their work.

KILA—Centre for Good Governance, Mannuthy

The centre caters to the training needs of officials and elected members of Panchayati Raj

Institutions, self-help groups, NGOs, and other voluntary organizations in various fields. Its primary objective is to assist employees and elected representatives of local self-government in providing the best service to citizens and training them to excel in their official and personal activities. Additionally, the institute plays a significant role in rural economic development activities through skill development training and rural entrepreneurship development activities.

After the COVID-19 pandemic, the training activities re. Post-training, additional activities to initiate self-employment would be conducted under the Panchayat's leadership. Apart from promoting economic self-sufficiency among rural women, the switch from traditional lighting systems that consume more electricity to energy-efficient LED lights is a solution to electricity efficiency and pollution caused by disposable lights.

KILA LIBRARY

KILA Library, spanning over 4000 sq. ft., is one of the proudest services of KILA. The vast array of books on panchayati raj, decentralization, poverty alleviation, rural governance and development, gender in governance, participatory democracy, human development, etc. support training, research, and documentation in the thrust areas. The automated library stores in its holdings more than 17,500 books. Besides, the periodical display rack carries over 50 periodicals and 11 newspapers. It also possesses a good collection of online resources. The library aims to provide the right information to the right users at the right time through an array of direct and indirect information services.

The precise objective of the library is to acquire all relevant data, information, and documents pertaining to the academic activities of the institution. The services of the library are available to all KILA staff, trainees, and the public.

Centre for Socio-economic Development Kottarakara

KILA-CSED, located in Kottarakkara, Kollam, is one of the regional centres of KILA that serves as a training hub for officials and non-officials from six southern districts of Kerala- Thiruvananthapuram, Kollam, Pathanamthitta, Kottayam, Alappuzha, and Idukki. The centre is primarily focused on promoting socio-economic development in the region by identifying and designing need-based training programmes that cater to various clientele groups.

The centre's main thrust is on rural development, with a special emphasis on women's participation in skill development to empower them and improve their livelihoods. This approach is expected to lead to overall societal and national development. The centre offers both on-campus and off-campus training programmes on various Central and State sponsored schemes for officials of LSGD, MGNREGS, and Haritha Karma Sena members of the state.

In addition, the centre conducts short-term skill training programmes (STST) on functional and life skills, ranging from one day to one week, for government officials of LSGD, elected representatives, Asha workers, and SC/ST promoters. The centre also provides numerous skill training opportunities for the rural population, including farmers, SHGs/NHGs/Kudumbasree members/ADS/CDS, etc. These skill training programmes can be broadly categorized into four categories.

- Agriculture & Animal Husbandry
- Food Processing
- Textiles and Craft
- Capacity Building & Soft Skill Training

FARM ACTIVITIES

Spread across 70 acres of land, KILA-CSED also has a 30-acre agricultural farm that features plantain and rubber cultivation and processing, as well as the cultivation of various vegetables. The centre also maintains a demonstration farm of indigenous medicinal plants that are beneficial to the community.This facility is utilized by schools and participants of farm-related training programmes conducted at the centre. Additionally, the agricultural produce from the farm is sold in the public market, and the centre produces and sells seeds and seedlings of vegetables and other agricultural crops for the public.

Details of Trainings conducted at KILA CSED during 2021-2022

Due to the Covid-19 situation, in-campus training programmes at KILA-CSED could only commence in October 2021. However, within a span of six months, a total of 73 programmes were conducted for various

officials, including SHGs/NHGs/ADS/CDS/ Kudumbasree members, Haritha Karma Sena members, Mahatma Gandhi NREGS Mates, and farmers.These programs also included mandatory in-service training for VEOs. Despite the pandemic-related challenges, the centre successfully carried out a significant number of training programs for diverse clientele groups within a short time frame.

VEO In-service Training

Table.1 Details of VEO Inservice Trainings.

Serial No	Batch	Spell	Duration Training	Field Visit/Exam	No. of trainees
1	XIV	II	22	8 days (Field visit at allotted Block Panchayath)	47
2	XIV	III	40		-48
3	XV	I	15	7 days(field visit for first group at Kollam, Pathanamthita and second group at Pathanamthitta)	69

3.2 Training for Officials

Table.2 Details of Training Programmes for Officials

Sl.No.	Name of Training Programme	Number of Batches	Number of Participants
1.	Office Management	2	59
2.	KSR/MOP/Financial Management /RTI/PR Maintenance	2	67
3.	Supervisory management	1	45
4.	AFS Training	1	29
	Total	**6**	**200**

Skill Training Programmes

Skill training programmeswere conducted to provide and/or upgrade specific skills and knowledge required for enhanced performance of expected duties and responsibilities for livelihood promotion and also tofacilitate or enhance the development of a critical mass of trained human resources able to work or contribute effectively towards specified goals.

Nursery Management

Good nursery management aims to supply elite planting material of the highest possible quality for establishment of new orchards. This is of the greatest importance, since the areas planted are likely to have a long productive life span of several decades. Production and supply of poor planting materials will lead to low yield and causes severe economic losses to planters. The importance of the best quality planting material as an initial investment is a well realized factor for persons engaged in Horticulture field. So, nurseries have great demand for the production of plants, bulbs, rhizomes, suckers and grafts. But in general, good quality and assured planting material at reasonable price is not available. So, persons having a skill of propagation of plants can go for this avenue as an agro-business of future.

Fashion Designing

Fashion design is the art of applying design, aesthetics, clothing construction and natural beauty to clothing and its accessories. It is influenced by culture and different trends, and has varied over time and place. One of the most creative course options, Fashion Design is a prosperous vocational education stream not only in India but abroad. The Fashion industry has grown leaps and bounds and that too within a decade.

Organic Farming

Organic farming practices reduce pollution, conserve water, reduce soil erosion, increase soil fertility and use less energy. Farming without pesticides is also better for nearby birds and animals as well as people who live close to farms. Organic farming helps farmers adapt to climate change because high soil cover helps to prevent nutrient and water loss. This makes soil more resilient to floods, drought and land degradation processes.

Rubber Tapping

Rubber plantations provide employment to people directly in activities ranging from planting to crop harvesting. Other activities such as processing, packing, trading and transporting of natural rubber and ancillary activities also create substantial employment. Major portion of labour requirement in rubber plantation is for tapping, which has round the year requirement in mature plantations.

Scarcity of skilled human resource is one of the major constrains experienced in rubber plantation sector. This can be effectively overcome by utilizing the group potential. The tapper labour market is skewed, with very low female and younger labor participation. Therefore it is important to promote formation of self help groups (SHGs), as activity group of marginal and resource poor farmers and women for community participation and more inclusive development in rubber tapping and processing sector.

Rubber plantation sector has immense employment generation potential so that members get consistent job opportunities and assured wages.This training is arranged for people involved in rubber cultivation and allied areas. These programmes are aimed at increasing income and providing economic access to rural rubber farmers.

Paper Bag making

Paper bags are gaining importance as these bags are 100% reusable and biodegradable and at the same

time environment friendly and pose less treat to all life existing on earth. Paper bags are made from a renewable natural source, can be reused repeatedly and can be shipped to a paper mill and remade into new paper.

India Government has planned to ban plastics below 50 microns by 2022. HarithaKeralamMission has put forth Green Protocol as a means to reduce the use of plastics. KILA – CSED as a government entity also supports reduce the use of plastics by providing awareness as well as skilled training programmes like paper bag and carry bag making to advocate and entertain the use of plastic alternatives.

Screen Printing

Screen printing is a printing technique where a mesh is used to transfer ink into a substrate except in areas impermeable to the ink by a blocking stencil. Screen printing on paper bags increase its market

value and it is an added profit to the small scale entrepreneurs.

Cloth Carry Bag Making

Cloth bags, because of their reusable nature, help reduce the amount of single-use plastic being used and inadvertently discarded into the environment. Cloth bags are also multipurpose, which means to reduce your plastic use in many areas of our life. Many people associate cloth bags with grocery shopping. The decreasing trend of usage in the packaging sector of plastic products, on the other hand, increases demand for cloth bags. India is expected to show strong growth in the cloth bags industry, among the emerging countries. Production of environment friendly cloth bags provide employment and help to generate income for rural livelihood.

Mask Making

In the recent perspective, we the whole World have been facing the pandemic COVID – 19. For this reason government has declared Masks mandatory for all citizens. And that is why the production of Masks needs to be increased in large scale. So, the trade "Mask Making" will help the society to fight against Corona Virus and it also has an aspect among the unemployed youths to help their families and maintaining their minimal livelihood through this trade. This training module will help the trainees to developed capabilities of young entrepreneurs in establishing both rural& urban business based Mask making industries.

Mushroom Cultivation

Mushrooms can grow without sunlight or fertile soil, and require low investment and little maintenance. Thus, many farmers are growing mushrooms on a part-time basis. Mushroom farming can also improve the sustainability of farming practices through recycling agro wastes, which otherwise pollute the soil. Mushroom production will improve the socio economic status and solve the employment problems of rural economy by generating the income and job opportunities. The foremost aim of this course is to promote self employment.

Hand Embroidery

Embroidery is an ancient form of needlework that has been used worldwide to embellish textiles for decorative and communicative purposes. In terms of form and aesthetics, embroidery may add color, texture, richness, and dimension. Hand Embroidery skill along with Textile Designing enhance the economic status of the population.

Soap Detergent and Lotion Making

India today is one of the largest producers of soaps in the world. The soap market in India is expected to see moderate growth over the span of the next few years. An increase in per capita income, increased awareness amongst the general public regarding the importance of proper hygiene, and greater investments by key players toward the research and development of newer and better products are all elements that will increase the size and boost the value of this industry.

Even though detergent bars are still used in rural areas, they are fast disappearing from the market because of ineffectiveness and the demand for detergents has been growing. Over the last few years, rural consumers are gradually shifting their preferences from detergent bar to detergent powders.

Solid Waste Management

The proper management of waste has become a critical public service that must be provided by the government for the well-being of its citizens. With the rapid expansion of economies and rising living standards, there has been a corresponding increase in the quantity and complexity of waste generated. In Kerala, waste management has become a serious issue, with unmanageable waste generation and garbage pile-ups causing ecological problems such as global warming.

To address this issue, a professional team called the Haritha Karma Sena has been formed. The team is comprised of Green Technicians and Green Supervisors, with a focus on employing Kudumbashree Women. Their main responsibility is to collect, transport, process, recycle/dispose, and manage waste materials in collaboration with the respective Local Self Government (LSG) and Suchitwa Mission. The capacity building of the Haritha Karma Sena is crucial for the proper solid waste management of the community.

A total of 1844 rural Population including SHGs/ NHGs/ADS/CDS/ Kudumbasree members/ HarithaKarmaSena members/ Mahatma Gandhi NREGS Mates/Farmers etc attended various skill training programmes appended in Table 3 and 4.

Table.3 Details of Skill Training Programmes

Sl.No.	Name of Training Programme	Number of Batches	Number of Participants
1	Organic Farming	1	30
2	Fashion Designing	4	133
3	Soap Detergent and Lotion making	1	21
4	Hand Embroidery	1	30
5	Rubber Tapping	1	22
6	Screen Printing	1	16
7	Paper Bag Making	2	50
8	Cloth carry Bag Making	3	70
9	Mushroom cultivation	2	48
10	Mask making	1	18
11	Nursery management	1	20
	Total	18	458

Table.4 Details of Training Programmes for Harithakarmasana

Sl.No.	Name of Training Programme	Number of Batches	Number of Participants
1	Training on Solid Waste management	46	1386

Centre of Organic Farming and Waste Management Taliparamba

Our esteemed Institute was established in 1952 as a basic agricultural school to train Gramasevakas. It was later transformed into an Extension Training Centre under the Rural Development Department in 1957-58. In 1964, a home science wing was added to provide training on health and nutrition to rural women, SHGs, NHGs, Kudumbasree members, NGOs, and more. In 2017, it was designated as the regional centre of KILA and renamed as the Centre for Organic Farming and Waste Management (COFWM). This change reflects the Institute's focus on sustainable agriculture and waste management practices to benefit the environment and society.Our centre's jurisdiction covers the four northern districts of Kerala, namely Kasaragod, Kannur, Kozhikode, and Wayanad. We cater to the training needs of both officials and non-officials in these districts, implementing need-based skill training programmes throughout the year for various clientele groups. Our institute plays a pivotal role in empowering rural people with the necessary skills to overcome challenges and improve their livelihoods. Additionally, we strive to reduce unemployment among rural youth by providing skilled, unskilled, and capacity-building training. Our institution upholds its vision and mission at every step it takes. In the financial year 2021-2022, we conducted approximately 50 training programmes at KILA- COFWM, Taliparamba, in response to the recent trend and need for self-employment opportunities.

Training on Decorative Bag Making

KILA- COFWM organized a three-day training programme on decorative bag making from 24-02-2022 to 26-02-2022 for SHG and Kudumbashree members from the four northern districts of Kerala. The participants received training on creating various styles of decorative bags, including tote bags, handbags, potli bags, and purses. The training focused on developing unique and fashionable bags as a valuable commodity and identifying potential markets for their products. A total of 43 participants attended the training programme with the main objective of transforming them into entrepreneurs.

Training on Cloth Bag Making

From March 2nd to March 4th, 2022, a three-day training session on Cloth Bag Making was held for members of SHGs and Kudumbasree in Kasaragod, Kannur, Kozhikode, and Wayanad districts. A total of 71 participants received training in this category, and the programme was well-structured to teach the creation of various eco-friendly cloth carry bags, such as cotton carry bags, foldable cloth shopping

bags, paper bag-type cloth bags, and eco-friendly cloth bags. In addition to the bag-making skills, the participants were also trained in new marketing strategies for their products.

Training on Bee Keeping

KILA-COFWM organized a three-day training programme on beekeeping and value addition of honey from March 3rd to 5th, 2022, aimed at providing scientific training to farmers, unemployed youth, and members of Kudumbashree self-help groups from four northern districts of Kerala. The training sessions, both theoretical and practical, were designed to equip the participants with knowledge and skills to start a successful beekeeping and honey production business. The training covered various aspects of beekeeping, including maintenance of bee colonies, beehives, harvesting techniques, equipment, and management, as well as value addition of honey. The programme also included information on current marketing trends. A total of 28 trainees were registered and received training.

Training on Malayala Bhasha

KILA-COFWM organized a one-day training program on March 7th, 2022, to promote the use of Malayalam, the mother tongue of Kerala, and to encourage the preservation of traditional Kerala culture. The training was specifically designed for officials of LSGD, and included sessions on "MalayalaBhashayumVikasanavum" (Malayalam language and development) and "MalayalaBhashayumSamskaravum" (Malayalam language and culture). The programme was attended by 37 participants.

Training on Fruit Preservation

KILA-COFWM organized a training programme on fruit preservation from March 9th to 11th, 2022, for members of Kudumbashree self-help groups in Kasaragod, Kannur, Kozhikode, and Wayanad districts. The training covered various topics related to fruit and vegetable preservation, including different methods and techniques, the use and effects of various preservatives, value addition of seasonal fruits, employment opportunities, and the groundwork needed for an entrepreneur to start a small-scale food processing unit. A total of 37 trainees received training, with the aim of motivating them to start their own ventures for a better future.

Training on Curry Powder Making

KILA-COFWM organized a three-day training programme on curry powder making from March 14th to 16th, 2022, for members of Kudumbashree self-help groups in Kasaragod, Kannur, Kozhikode, and Wayanad districts. A total of 46 participants attended the training, which covered various commercially demanded types of curry powder making techniques, such as sambar powder, fish masala, chicken masala, biriyani masala, rasam powder, achar powder, and garam masala. The training also included marketing strategies for the products. The aim of the training was to equip the participants with the knowledge and skills to start a new venture using traditional as well as modern technologies.

Training on Paper Bag Making

KILA-COFWM organized a three-day training programme on paper bag making from March 17th to 19th, 2022, for members of Kudumbashree self-help groups and rural youth. The training was aimed at promoting the use of green protocol to reduce the use of plastics and focused on making paper carry bags, various types of envelopes, office files, etc. A total of 42 participants registered and attended the training. The objective of the program was to support and motivate participants who want to become entrepreneurs and succeed in this modern era while promoting environmentally friendly practices.

Training on MGNREGS

Sincethe Mate inMahatma Gandhi National Rural Employment Guarantee Scheme (MGNREGS) plays a prominent role in MGNREGS, KILA – COFWM was intended to conduct two-day training on MGNREGS for Mate from 4 northern districts of Kerala.The induction programme was organized to inculcate awareness on salient features, mission, vision and permissible works under MGNREGS, and familiarize participants with duties and responsibilities, labour budget and social audit. A total of 289 trainees in 4 batches were trained under this category.

Training on Bio-waste Management

During the fiscal year 2021-2022, our institute organized a two-day training programme on Bio-Waste Management for Harithakarmasena, a group of individuals deployed by the local self-government for periodic collection of non-biodegradable waste from households and other private and public establishments. The training programme was held for members of GramaPanchayats, Municipalities, and Corporations from Kannur, Kozhikode, Wayanad, and Kasaragod districts. The training comprised of theoretical and practical sessions on different waste management techniques, current waste management situations, hazards, types of Bio-Waste Management Equipment, their functions, and unit costs, plastic segregation, etc. The training equipped Harithakarmasena members to fix Bio-Waste Management Equipment outages, empowered them to up skill the public on proper Bio-Waste Management techniques, and helped them carry out their work more productively and promptly. In total, 3602 Harithakarmasena members from various institutions were trained in 58 batches.

The members of Harithakarmasena received training on various waste management techniques, including an overview of the current waste management situation and the hazards associated with it. They were also trained on different types of Bio-Waste Management Equipment, their functions, and unit costs, as well as plastic segregation. This training program equipped them to address issues related to Bio-Waste Management Equipment outages and enabled them to educate the public on proper Bio-Waste Management practices. Ultimately, this training aimed to improve the productivity and efficiency of their work.

VEO In-service Training (First Spell)

The Village Extension Officers serve as the implementing officers at GramaPanchayat and Block Panchayath. In order to improve their quality, competence, skills, and professionalism, a mandatory VEO In-service Training programme was conducted for newly appointed VEOs at KILA-COFWM from February 21st to March 14th, 2022, as per the Government's directive. The training covered various essential subjects, including Panchayati Raj, Rural Development, Decentralized Planning, KSR, MOP, Finance Management, Computer Applications, e-Governance, Personality Development, and Yoga in the first phase.

The first spell of VEO in service training spanned 22 days, consisting of 15 days of theoretical study and 8 days of field study in inhabited tribal settlements. The field study aimed to understand the socio-economic conditions, health, and educational status of the tribal people, and provide hands-on experience to VEOs. It also provided an opportunity for VEOs to interact with the tribal community and gain insights into their livelihood activities. As part of the field study, the VEOs visited Thirunelly Tribal Settlement, conducted a detailed study on these aspects, and submitted assignments based on their findings.

Other Trainings

Besides these trainings, four TOT on extreme poverty, one workshop on Social Audit of Mid Day Meal Programme, one Training on Child Friendly Local Governance (CFLG) and one training on RTI offline course were organized at KILA –COFWM from 20-10-2021to 23-10-2021, 14-02-2022, 22-11-2021 to 23-11-2021 and 14-03-2022 to 16-03-2022. A total of 470participants were took part in the above mentioned trainings.

Training Programmes 2021 – 2022

Sl. No	Programme	Type	No: of Batches	Participants
1	V Batch VEO Inservice Training- First Spell	Training	1	24
2	Bio- Waste Management, Bio Waste Management Equipment and its Operations	Training	58	3602
3	Decorative Bag Making	Training		143
4	MGNREGS	Training	4	289
5	Cloth Bag Making	Training	1	71
6	Bee Keeping	Training	1	28
7	MalayalaBhasha	Training	1	35
8	Fruit Preservation	Training	1	37
9	Curry Powder Making	Training	1	46
10	Geriatric Palliative Care	Training	1	44
11	Paper Bag Making	Training	1	42
12	Child Friendly Local Governance (Cflg)- Training	Training	1	56
13	RTI- Offline Course	Training	31	32
14	Workshop On Social Audit Of Mid Day Meal ProgrammeWorkshop		1	46
15	Extreme Poverty Survey	TOT	4	236

GENDER SCHOOL FOR LOCALGOVERNANCE

Let's lead the country together - Study circle for women chairpersons

As a first step towards providing capacity building to the newly elected women members of local self-government institutions, training was held for women mayors of corporations, municipalities, and chairpersons of three-tier Panchayati Raj institutions. The training program, titled "Let's lead the country together- Study circle for women chairpersons," began on January 29, 2021, and was conducted in three centers: KILA Thrissur, Sargalaya Arts and Crafts Village in Kozhikode, and Christ University Animation Centre in Kottayam. The training was provided to 12 batches, and 90% of women chairpersons from all districts participated in the training. The training was completed on February 10, 2021.

Capacity Building Programme for Women Elected Representatives

To provide leadership for development activities in self-government institutions and enhance the leadership capabilities of women representatives in all Grama Panchayats, a training program called the "Women's Representative Development Program" was conducted. The training program was held from September 17th to November 10th, 2021, and covered various topics, including capacity building, gender justice, visibility, information technology and exchange, the importance of yoga and participation, budgeting, monitoring, and implementation, and various measures for gender justice. The training was conducted online in 37 batches, and 9,021 women representatives participated. Six workshops and one training-of-trainers were conducted to develop the necessary modules for the training.

Gender Responsive Budgeting

To ensure gender equality and justice in the distribution of wealth, control, and accessibility of resources in financial transactions, our self-governing institutions have included activities related to gender-sensitive budgeting in their budgets. In order to transform our budgets to be more gender-sensitive, KILA will provide assistance

and support to those interested in shaping this year's budget. All self-government institutions have been instructed to prioritize and pay necessary attention to gender-sensitive budgeting. About 50% of local self-government institutions have agreed to take up this proposal.

Given the importance, priority, and relevance of gender-sensitive budgeting to budgeting and constitutional principles, elected representatives, employees, and concerned workers were trained in 'Gender Sensitive Budgeting in Local Bodies'. The training, which started on December 3, 2021, and concluded on December 28, was conducted in six batches, with a total of 264 participants, including elected representatives and officials. Six workshops and two training of trainers were also held to prepare the module.

As part of support to the local self-government institutions, training was also provided to all elected representatives, implementing officers, DPC, and working group representatives in 17 local self-government institutions at the panchayat level, as requested.

Diploma in Gender and Local Governance

All activities carried out in Kerala through the self-government system are required to include gender awareness across all sectors. To achieve this goal, a six-month diploma course on gender and local governance was launched for representatives in January. The course provides theoretical perspectives and practical experiences to create a critical understanding of how every system can be made gender-friendly. Due to the aftermath of Covid-19, classes were conducted online via an e-learning platform. The final classes of the course were held on November 2 and 3, 2021, in various locations.

Training of Community Women Facilitators

To facilitate coordination of gender sector activities, Community Facilitators have been appointed in local self-government institutions. They received training on various aspects including the inclusion and role of women in the activities of local self-government institutions, women component plan, strengthening of jagratha samithies, laws and systems meant for women, and the responsibilities of community women facilitators. This training proved instrumental in coordinating the activities of the gender sector and emphasizing the importance of women in the women component plan. As a result, women can achieve higher positions and improve their social and economic status. In March 2021, 34 persons participated in the training.

Gender Status Study

A workshop was held on March 3, 2022, in order to prepare concept notes, project models, questionnaires, and other materials for a study that aims to improve the living standards of women and children. The study seeks to understand the current situation and position of women and children, including their social status, positions, and the reasons for their conditions. Its goal is to identify solutions and approaches to address their problems and needs, particularly those of women in the region. This grassroots effort aims to raise awareness and find solutions to gender-related issues, including those affecting all genders, by conducting research that identifies specific issues and provides viable solutions to address them.

Local Self Government Institutions and Kudumbashree

A decision had been made to provide training to the chairpersons of local self-government institutions and Kudumbashree CDS Chairpersons. The objective of this training was to discuss the possibility of coordinated working between local self-government institutions and Kudumbashree, the problems and challenges faced by Kudumbashree, and possible solutions. To prepare the training module, a workshop was held in March 2022.

List of Staff

Main Campus, Thrissur

Sl. No	Name	Designation
1	Shafiq P M	Deputy Director
2	Girijadevi R	Finance and Accounts Officer
3	Babu K K	Assistant Director
4	Mathew Andrews	Assistant Director (Deputation)
5	Dr. Sunny George	Professor
6	Dr. Ajith Kaliyath	Urban Chair Professor
7	Dr. Rajan J B	Associate Professor
8	Dr. Peter M Raj	Associate Professor
9	Dr. Abey George	Associate Professor
10	Dr. Rajesh K	Senior Urban Fellow
11	Unnikrishnan K P	PS to Director General (HG)
12	Mirash O S	System Administrator (HG)
13	Dr Amrutha K P N	Research Associate (Deputation)
14	Manchu O	Assistant Librarian
15	Sukanaya K U	Research Associate (Contract)
16	Vinod K	Assistant Grade (HG)
17	Nafala K M	Assistant Grade (HG)
18	Girish K	Assistant Grade (HG)
19	Rajani M N.	Assistant Grade
20	Bindu V K.	Assistant Grade
21	Srilatha S.	DTP Operator
22	Jitto George	DTP Operator
23	Davis N T	Overseer (Electrical) Sr (Gr)
24	Abdul Samad K P	Overseer (Electrical) Sr (Gr)
25	Ramanathan H	Plumber Cum Campus Assistant (HG)
26	Jayan E K	Receptionist (SG)
27	Sajan Peter T	Library Attendant (SG)
28	Santhosh T A	Caretaker (HG)
29	Sivanandan K K	Despatcher (HG)

30	Santhosh K S	Multi Task Worker (HG)
31	Abdul Rasheed U K	Multi Task Worker (HG)
32	Balakrishnan A K	Xerox Operator
33	Sivaprasad T	Multi Task Worker
34	Mallika K S	Multi Task Worker
35	Nini P P	Multi Task Worker
36	Anoop P A	Technical Assistant (Contract)
37	Kiran P S	Financial Assistant (Contract)
38	Mini E K	Full Time Sweeper (HG)
39	Lizy K V	Full Time Sweeper (HG)
40	Vijayam T K	Full Time Sweeper (HG)
41	Rosakutty V O	Part Time Sweeper
42	Sureshkumar M S	Gardener (HG)
43	Varghese C F	Gardener (HG)
44	Sherly A P	Gardener (HG)
45	Suman N K	Gardener (HG)
46	Deepa P B	Multi Task Worker
47	Kochuthressia C D	Gardener (HG)
Daily wages		
1	Hareeshdas M G	Assistant Grade
2	Janaky K A	Clerical Assistance
3	Jayasree T S	DTP Operator
4	Rejoy A R	Driver
5	Haneefa K H	Multi Task Worker
6	Sujith T P	Multi Task Worker
7	Babu V R	Multi Task Worker
8	Raziya T H	Sweeper (Full Time)
9	Sudha A V	Sweeper (Full Time)
10	Bindhu K P	Sweeper (Part Time)
11	Princy V C	Sweeper (Part Time)
12	Paulsy C P	Sweeper (Part Time)
13	Nijitha P S	Multi Task Worker
14	Rugmani C A	Multi Task Worker

Centre for Human Resources Development, Kottarakara

Sl. No	Name	Designation
1	Sudha.D	Director (JDC)
2	Sudesan.V	Faculty in Rural Development (DDC)
3	Shiji K L	UD Accountant-cum-Cashier
4	Jijilesh T	Assistant
5	Sarathkumar S	Audio-visual Technician
6	Noorjahan I	Office Attendant
7	Noushad S	Driver
8	Krishnakumar	Office Attendant
9	Babukuttan Pillai B	Hostel boy / Multi Task Worker
10	Rajesh Babu P	Driver
11	Shibu R	Gardner
12	Rajeev R	Watchman
13	Venukumaran Nair	Cook
14	Varadakumari L	DTP Operator
15	Sureshkumar S	Multitask Worker
16	Jayakumar K	Multitask Worker
17	Jaseentha G	Sweeper (Part Time)
18	Vinodkumar C	Lecturer in Rural Economics
19	Dr. Monish Jose	Assistant Professor
20	Dr.Abey George	Asistant Professor.
Deputation Staff		
21	AnilKumar N	Assistant Registrar
22	Asha S	Assistant
Contract Staff		
23	Dr .Amrithuraj	Specialist in Women Studies(RGSA)
24	Dr Vinod S	Assistant Professor Sociology
25	Dr Jibini Kurien	Assistant Professor Management
26	Vineetha.M.	Lecturer
27	Binuraj.K.S.	Expert in Local Development (RGSA)

28	Muhammad Shameer.S	Clerical Assistant cum Accountant (RGSA)
29	Divya Haridas	GIS Expert
30	Vinodkumar.G	Technical Expert
DAILY WAGES		
31	Renjith S	Driver
32	Sunil kumar C	Training Assistant
33	Liji	Mess Cleaner
34	Sasidharan	Mess Assistant
35	Laly.M.	Mess Assistant
36	Omana	Cleaning Staff
37	Ramani	Cleaning Staff

Centre for Organic Farming and Waste Management, Taliparamba

Sl. No	Name	Designation
1	P. Surendran	Principal / DDC
2	Sindhu D	Lecturer Gr. I Homescience
3	Pushpa P	Lecturer Gr. I Cooperation
4	Sivaprasad Kupleri	Lecturer Gr. II Social Education
5	Sajeev J. S	Lecturer Gr. II Rural Economic
6	Kavitharaj K. N	Lecturer Gr. II Homescience
7	Liji A. J	Lecturer Gr. II Homescience
8	Suraja E. V	Head Clerk
9	Shareef E. K	Senior Clerk
10	Ratheesh P. C	Senior Clerk
11	Reena K	Clerk
12	Rakesh A	Selection Gr. Typist
13	Bhuvanedran Assari V	Carpenter cum Blacksmith
14	Rajeevan K. K	Driver Gr. I
15	Sugunan P. V	Driver Gr. I
16	Soman P. V	OA Gr. I
17	Sadick E	OA Gr. I
18	Anoop Mohanan A. N	OA
19	Sabna A	OA
20	Rajasree P. V	Balawady Ayah
21	Akhil P. K	Night Watchman
22	Ajmal N	Night Watchman
23	Ramakrishnan VP	T Sweeper
24	Sijin Kumar K. K	Farm Labourer (Daily Wages)
25	Mahesh K	Farm Labourer (Daily Wages)
26	Bindu V. V	Farm Labourer (Daily Wages)

27	Sreeja P. V	Farm Labourer (Daily Wages)
28	Simcy Jose	Farm Labourer (Daily Wages)
29	Supriya E. K	Farm Labourer (Daily Wages)
30	Sooraj P. R	Farm Labourer (Daily Wages)
31	Jayasree P	Farm Labourer (Daily Wages)
32	Nizamudheen K. P	Farm Labourer (Daily Wages)
33	Safoora K	Farm Labourer (Daily Wages)
34	Vinodhini K	Farm Labourer (Daily Wages)
35	Rajesh K	Farm Labourer (Daily Wages)
36	Ratheesh K	Farm Labourer (Daily Wages)
37	Vinu P. K	Farm Labourer (Daily Wages)
38	Janardhanan	Mess
39	Leela	Mess
40	Premavalli	Mess
41	Premeela P	mess

Centre for Good Governance, Mannuthy

Sl. No	Name	Designation
1	P. Surendran	Principal / DDC
1	K.G.Anil	Principal
2	Mercy I F	Lec. In Co-operation
3	Renil Rocky	Lec.in Rural Economics
4	Shinju Kurian	Lec.in Social Education
5	Chandrakaladharan	Senior Clerk
6	Ramadas C N	Clerk
7	Thomas T L	Sr Grade Typist
8	Sijo Jose	Mechanic
9	Manikantan S	Artist-cum-Photographer-cum-Cinema Operator
10	M.R Suresh	Driver
11	Shyju A T	Driver
12	Lissy VJ	Office Attendant
13	Mufeeda K M	Office Attendant
14	Sujith EC	Peon-cum-Watchman
15	MadhuPrasad.T.H	Peon-cum-Watchman
16	Lilly A.O	P.T. Sweeper
17	Padmavathy M.G Labourer (Daily Wages)	P.T. Sweeper

Centre for Socio-economic Development, Kottarakara

Sl. No	Name	Designation
1	Krishnakumar (1.4.2021-15.07.2021)	Principal & Deputy Development Commissioner
	Syamalakshmi. S (15.7.2021-31.32022)	Principal & Deputy Development Commissioner
2	Jalandhar V.	Lecturer Grade I (Co-operation)
3	Dhanusha C S	LecturerGrade I (Animal Husbandry)
4	Juna. L Paul	LecturerGrade II(Home Science)
5	Sameera.R	LecturerGrade II(Home Science)
6	Aparna.S.Gopakumar	LecturerGrade II(Home Science)
7	Shabina.B	LecturerGrade II(Home Science)
8	Rasheed. VP	LecturerGrade II(Social Education)
9	Manoj.R.S	LecturerGrade II (Rural Economics)
10	Devika Raj	Junior Superintendent
11	C. Santhosh	Senior Clerk
12	Prasanth A.V.	Senior Clerk
13	Santhi C S	Clerk
14	Athulya V.L.	Clerk
15	Venu C K	Clerk
16	Sindhu	LDTypist
17	Geethu M G	L Dtypist
18	Vigil Vas VC	Office Attendant Grade I (HG)
19	Sajith.S	Office Attendant
20	Renjini.G.S	Office Attendant
21	Sarika.A.S	Office Attendant
22	JibinVijayakumar	Office Attendant(Gr.I)
23	Biju S	Driver
24	Anil.S	Driver
25	Sasikuttan.L	Watchman

26	Vishnu Raveendran	Watchman
27	Mithun M	Swatchman
28	Deepak Chandran	Watchman
29	Ani.B	Watchman
30	Jayakumar.K	Agricultural Assistant Senior Grade
31	Prasad.D	Agricultural Assistant Senior Grade
32	Manju.S	Agricultural Assistant GrII(Higher Grade 8 years)
33	Ajithakumari.T	Part Time Sweeper
34	Shanavas.A	Part Time Sweeper
35	MuraleedharanPillai B	Permanent Farm Labourer(Higher Grade)
36	RadhakrishnaPillai P S	Permanent Farm Labourer(Higher Grade)
37	Rajeev V	Mechanic
38	Anilkumar B	Farm Labourers (Temperory)
39	BalakrishnaPillai G	Farm Labourers (Temperory)
40	Chithraja Kumar	Farm Labourers (Temperory)
41	John Kutty	Farm Labourers (Temperory)
42	Krishnan Kutty S	Farm Labourers (Temperory)
43	Omanakuttan	Farm Labourers (Temperory)
44	Raju Y	Farm Labourers (Temperory)
45	Remanan P	Farm Labourers (Temperory)
46	Rajendran. K	Farm Labourers (Temperory
47	Shibu George	Farm Labourers (Temperory)
48	Suresh Kumar S	Farm Labourers (Temperory)
49	Sarala N	Farm Labourers (Temperory)
50	Mathai. Y	Farm Labourers (Temperory)

S G S & COMPANY
Chartered Accountants

INDEPENDENT AUDITOR'S REPORT

To

The Chairman
Governing council
KILA
MulamkunnathuKavu,Thrissur
Pin : 680581

Opinion

We have audited the financial statements of Kerala Institute of Local Administration (KILA), which comprise the balance sheet as at March 31st 2022, and the Income And Expenditure Account for the year ended 31st March 2022 and notes to financial statements including a summary of significant accounting policies .

In our opinion, the accompanying financial statements give a true and fair view of the financial position of the entity as at March 31, 2022, and of its financial performance for the year then ended in accordance with the Accounting Standards issued by the Institute of Chartered Accountants of India (ICAI).

Basis for Opinion

We conducted our audit in accordance with the Standards on Auditing (SAs) issued by Institute Of Chartered Accountants Of India (ICAI). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the entity in accordance with the Code of Ethics issued by Institute Of Chartered Accountants Of India(ICAI) and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

H.O. : X/657/B, CA-MED Tower, Pallikulam Road, Near Chaldean Centre, Thrissur - 680001.
PH.: (O) 0487-2446109, 2425420, e-mail: mail@sgsandcompany.com, web.: sgsandcompany.com
Branches
Kochin : Grace Nest, Near Park Central Hotel, Kadavanthara Road, Kaloor, Cochin - 682017, Ph : 0484 4011990
Chennai : A-15, Ben Foundation, Orchard West End, Near Velammal Matriculation School, T.S. Krishna Nagar, Mogappair East, Chennai - 600037
Calicut : 4/631-D5, Maity Bhavan, Behind SNES College, Near 4th Gate, Therveed Lane, Calicut - 673032

Other Matters

(a) Service tax appeal:- Two orders were received from department of Central Board Of Indirect Tax and Customs demanding Rs.4,52,33,844.00 and Rs.3,80,63,778.00 for the years 2012-13 to 2014-15 and 2015-16 to 2016-17 respectively. These are challenged before appellate Tribunal , Department Of Customs and Excise and Service Tax , Bangalore and these are pending for hearing and disposal.

(b) Liability under GST(Reverse Charge):- The entity is in receipt of Security Services and Legal Charges which are subject to Goods and Service Tax under Reverse charge and same is not discharged for the year under audit.

(c) With respect to advances given by KILA for utilization ,there are items which are pending unsettled for more than 3 years. The same is attached in annexure to the auditor's report. Appropriate steps may be initiated to recover such amounts or for squaring of such accounts.

(d) Tax Deducted at source: Tax has not been deducted as per the provision of Income Tax Act,1961 on the provision made as at 31-03-2022

Our opinion is not modified in respect of these matters.

Responsibilities of Management and Those Charged with Governance for the Financial Statements.

Management is responsible for the preparation of these financial statements that give a true and fair view of the state of affairs, results of operations and cash flows of the entity in accordance with the accounting principles generally accepted in India. This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

For SGS & COMPANY
CHARTERED ACCOUNTANTS
F.R.N. 000889S

15/10/22

CA. GEO JOB, F.C.A., D.I.S.A. (ICAI)
Partner (M. No. 210057)

SGS & COMPANY * CHARTERED ACCOUNTANTS * NO. TCR-1 BY CHN-17

UDIN - 22210057AZOMHE7674

Kerala Institute of Local Administration (KILA)

Details of Sundry debtors outstanding for more than 3 years

1-Apr-2021 to 31-Mar-2022

Particulars	Opening balance	Transactions		Closing	Ageing
		Debit	Credit	Balance(Dr)	
403010801154_Convenor, SLTG	26283.00 Dr			26283.00 Dr	2008-09
403010801629_Municipality of Kannur	10000.00 Dr			10000.00 Dr	2009-10
403010801235_Director State Social Audit Cell	75975.00 Dr			75975.00 Dr	2011-12
403010801637_National Panchayat Day Celebration	26318.00 Cr			26318.00 Cr	2013-14
403010801733_PWD Electrical Division,TSR	4031923.00 Dr			4031923.00 Dr	2013-14
403010801984_UNDP-Consultancy Projects	525003.00 Cr			525003.00 Cr	2013-14
403010801653_N I R D, Hyderabad	364135.00 Dr			364135.00 Dr	2016-17
403010801102 1_Visit of Jharkhand Team	341434.00 Dr			341434.00 Dr	2017-18
403010801113Bhaskaran,Secretary,Vishu Vaniba Sangam	47000.00 Dr			47000.00 Dr	2017-18
403010801153Cnvnr IMG Staff Welfare Fund Committee	153325.00 Dr			153325.00 Dr	2017-18
403010801206_DII-PASS Pazhakulam-PTA	4080.00 Dr			4080.00 Dr	2017-18
403010801207_DII-People Service Society,Palakkad	29655.00 Dr			29655.00 Dr	2017-18
403010801217_DII - YMCA, Aluva	23200.00 Dr			23200.00 Dr	2017-18
403010801472_Industrial Promotion Beauro	83255.00 Dr			83255.00 Dr	2017-18
403010801528_Kerala State Bio Diversity Board	68421.12 Cr			68421.12 Cr	2017-18
403010801558_Kudumbasree NRO	68124.00 Dr			68124.00 Dr	2017-18
403010801617_M/s KUHAS and SHSRC Kerala	462508.08 Dr			462508.08 Dr	2017-18
403010801729_Project Watershed Development Plan	131500.00 Cr			131500.00 Cr	2017-18
403010801730_Project Watershed Devt Plan	50000.00 Cr			50000.00 Cr	2017-18
403010801734_PWD Electronics Division, Thrissur	5000000.00 Dr			5000000.00 Dr	2017-18
403010801771_Renewal Centre, Ernakulam	185150.00 Dr			185150.00 Dr	2017-18
403010801830_Secretary, Andoorkonam GP	23700.00 Dr			23700.00 Dr	2017-18
403010801838_Secretary District Panchaayth	119640.00 Dr			119640.00 Dr	2017-18
403010801840_Secretary District Panchayath Wayanad	136296.00 Dr			136296.00 Dr	2017-18
403010801844_Secretary, Idukki District Panchayath	136660.00 Dr			136660.00 Dr	2017-18
403010801846Secretary, Kasargod District Panchayath	29250.00 Dr			29250.00 Dr	2017-18
403010801847_Secretary, Kattakada GP, TVM	95700.00 Dr			95700.00 Dr	2017-18
403010801855_Secretary, Kozhikkode Corporation	2028.00 Dr			2028.00 Dr	2017-18
4030108011019_Visit of Himachal Pradesh Team			658776	658776.00 Cr	2018-19
4030108011032_Visit of Sikkim Team	97868.58 Dr			97868.58 Dr	2018-19
403010801111_BDO, Koyipuram	7750.00 Dr			7750.00 Dr	2018-19
403010801117_Block Prog Officer, Attapady (NREGS)	9160.34 Dr			9160.34 Dr	2018-19
403010801126_CDD Society	183645.00 Dr			183645.00 Dr	2018-19
403010801170_DDP ALAPPUZHA	1392750.00 Dr	1142962.00	2231058.00	304654.00 Dr	2018-19
403010801171_Kerala Electrical & Allied Engg.	7880877.00 Dr			7880877.00 Dr	2018-19
403010801174_DDP KASARGODE	698463.00 Dr	593161.00	1255045.00	36579.00 Dr	2018-19
403010801177_DDP KOZHIKODE	21410.00 Cr	1119172.00	980455.00	117307.00 Dr	2018-19
403010801176_DDP KOTTAYAM	917422.00 Dr	1020200.00	1218258.00	719364.00 Dr	2018-19
403010801178_DDP MALAPPURAM	1215316.00 Dr	1693813.00	3388031.00	478902.00 Cr	2018-19
403010801182_DDP TRIVANDRUM	1579567.00 Dr	1138720.00	825402.00	1892885.00 Dr	2018-19
403010801183_DDP WAYANAD	465472.00 Dr	380948.00	785149.00	61271.00 Dr	2018-19
403010801229_Director of Panchayats	130354000.00 Dr			130354000.00 Dr	2018-19
403010801298_ETC Thaliparamba	1113015.00 Dr	812582.00	1762346	163251.00 Dr	2018-19
40301080133_ADC Alappuzha	585030.00 Dr	131328.00	278162.00	438196.00 Dr	2018-19
40301080136_ADC Kannur	429066.50 Dr	120696.00	453338.50	96424.00 Dr	2018-19
40301080137_ADC Kasargod	110700.00 Dr	66600.00	112925.00	64375.00 Dr	2018-19
40301080140_ADC Kozhikode	411481.00 Dr	133200.00	307314.00	237367.00 Dr	2018-19
40301080141_ADC Malappuram	1026012.00 Dr	169776.00	155111	1040677.00 Dr	2018-19
40301080142_ADC Palakkad	238838.00 Dr	144768.00	243825.00	139781.00 Dr	2018-19
40301080146_ADC Wayanad	132541.00 Dr	75523.00	165262.00	42802.00 Dr	2018-19
403010801482_I R M A	640810.00 Dr	6045		646855.00 Dr	2018-19
403010801513_Kerala Block Panchayat Association	646855.00 Dr			646855.00 Dr	2018-19
403010801541_KFRI Peechi	100000.00 Dr			100000.00 Dr	2018-19
403010801580_Manjeri Public Library Hall	34600.00 Dr			34600.00 Dr	2018-19
403010801650_NRLM Agali	918633.70 Dr	145797	3570.00	1060860.88 Dr	2018-19
403010801711_Principal, ETC Kottarakkara	3500000.00 Dr	600000.00	90984.00	4009016.00 Dr	2018-19
403010801724_Project Officer ST Development	4902.44 Dr			4902.44 Dr	2018-19
403010801756_Ram Biologicals KKD	123088.00 Dr			123088.00 Dr	2018-19
40301080176_ANERT, THRISSUR	2016617.00 Dr			2016617.00 Dr	2018-19
403010801887_SEUF-Trg CentreALP	17125.00 Dr			17125.00 Dr	2018-19
403010801921_Sreepuram Bishop House KNR	63763.00 Dr			63763.00 Dr	2018-19

403010801965_Thiroor Samskarika Samuchayam- MLPM	144100.00 Dr			144100.00 Dr	2018-19
Agriculture Officer Pinarayi Krishi Bhavan	40160.00 Dr			40160.00 Dr	2018-19
Aminity Centre, Pathanamthitta	200616.00 Dr			200616.00 Dr	2018-19
Block Programme Officer, MGNREGS	21712.00 Cr			21712.00 Cr	2018-19
Centre for Socio Economic & Envoronmental Studies	2060045.00 Dr			2060045.00 Dr	2018-19
Director Sports & Youth Affairs	90000.00 Dr			90000.00 Dr	2018-19
District Mission Co-Ordinator Kudumbasree Kollam	212000.00 Dr			212000.00 Dr	2018-19
District Mission Co-Ordinator Kudumbasree TVM	197000.00 Dr			197000.00 Dr	2018-19
DMC Athirappilly	33600.00 Dr			33600.00 Dr	2018-19
Erstwhile AHADS CCPRM Agali	434650.00 Dr			434650.00 Dr	2018-19
Hotel Munnar Black Forest	75600.00 Dr			75600.00 Dr	2018-19
JPC Palakkad	170080.00 Dr			170080.00 Dr	2018-19
JPC Pathanamthitta	44880.00 Dr			44880.00 Dr	2018-19
JPC Thrissur	18419.00 Dr			18419.00 Dr	2018-19
Kerala Development Plan	186577.00 Cr			186577.00 Cr	2018-19
Kerala Economic Association	70076.00 Dr			70076.00 Dr	2018-19
Kerala Lottery Welfare Board	18763.00 Dr			18763.00 Dr	2018-19
Kerala Police Thrissur	43933.76 Dr			43933.76 Dr	2018-19
Kerala State IT Mission	142236.00 Dr			142236.00 Dr	2018-19
NREGS Alappuzha	334000.00 Dr			334000.00 Dr	2018-19
NREGS Malappuram	1598470.00 Dr		1542390.00	56080.00 Dr	2018-19
Project Director PAU Kottayam	39161.00 Cr	575232	493021.00	43050.00 Dr	2018-19
Research Study-Sanitation Behaviour Among Fishermen	11500.00 Dr			11500.00 Dr	2018-19
Secretary District Panchaayth Kozhikkode	26000.00 Dr		1582	24418.00 Dr	2018-19
Secretary District Panchaayth Thrissur	135300.00 Dr		129150	6150.00 Dr	2018-19
Secretary District Panchayath Alappuzha	116963.00 Dr	4550	116963	4550.00 Dr	2018-19
Secretary Kollam District Panchaayth	15000.00 Dr			15000.00 Dr	2018-19
SIRD Odisha	324726.00 Dr			324726.00 Dr	2018-19
Thrissur District Labour Contract Society	9022524.00 Dr	211900.00	5943350.00	3291074.00 Dr	2018-19

ACCOUNTING POLICIES AND NOTES TO AND FORMING PART OF ACCOUNTS OF KERALA INSTITUTE OF LOCAL ADMINISTRATION FOR THE YEAR ENDED 31st MARCH 2022

1. **BASIS OF ACCOUNTING**
   The financial statements of KILA are prepared on accrual basis as a going concern and in accordance with the generally accepted accounting principles. Revenue consist of income from various training programs conducted, Interest on Bank account, Grant in aid (non-plan) from State Government and income from room rent and rent training equipment and online programmes. Revenue from training programs are recognized at the time of completion of the respective programs and when it can be reliably measured and it is responsible to expect ultimate collection. Interest income from deposits are recognized on a time proportion basis taking in to account the amount of deposit outstanding and the rate of interest. Interest received on project fund is credited to the concerned project account.

2. **FIXED ASSETS**
   Fixed assets are stated at cost less depreciation. All cost directly related to the acquisition and installation of fixed assets are capitalized and added to the respective heads.

3. **TRANSFER TO PENSION FUND**
   Transfer of Income to Pension Fund from Training programs is on basis of G.O (M.S.No: 183/2014/LSGD dated. 24/10/14).

4. **DEPRECIATION**
   Depreciation is provided on all fixed assets in written down value method at the rates specified in Income Tax Act 1961.

5. **PROJECT FUND ACCOUNTING POLICY**

   Amount of grant received specifically for different projects are not credited to Income And Expenditure Account. These amounts are shown as creditors when grant is received and when expenditure incurred for the project are debited to creditors .After completion of project the amount if any lying in the balance of creditors is repaid back. Hence the receipt and expense of project fund will not reflect in Income And Expenditure Account.

KERALA INSTITUTE OF LOCAL ADMINISTRATION (KILA), THRISSUR

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2022

INCOME	Annexure	For the Year ended 31.03.2022	For the Year ended 31.03.2021
By Income from Training Programmes	A	7,07,42,207.10	8,87,69,614.65
By Grant from Government -Non Plan Fund	B	1,91,04,455.00	2,86,60,951.58
By Interest from Bank	C	76,48,733.00	37,94,179.92
By Other Income	D	42,94,938.98	28,05,760.50
TOTAL		**10,17,90,334.08**	**12,40,30,506.65**

EXPENDITURE	Annexure	For the Year ended 31.03.2022	For the Year ended 31.03.2021
To Administrative Expenses	E	6,75,62,048.00	6,83,63,736.00
To Office Expenses	F	39,63,508.93	33,77,564.77
To Training Expenses	G	1,10,17,430.00	2,96,23,981.65
To Other Expenses	H	68,41,237.16	70,74,732.23
To Depreciation	SH 6	2,11,55,677.00	1,92,80,610.00
To Excess of (Expenditure over Income)/Excess of Income over Expenditure		(87,49,567.01)	(36,90,118.00)
TOTAL		**10,17,90,334.08**	**12,40,30,506.65**

As per our report of even date attached.

For SGS & COMPANY
CHARTERED ACCOUNTANTS
F.R.N. 009889S

13/10/22

CA. GEO JOB, F.C.A., D.I.S.A. (ICAI)
Partner (M. No. 210057)

SGS & COMPANY * CHARTERED ACCOUNTANTS * HO. TCR-1 Br. CHN-17

Dr. Joy Elamon
DIRECTOR GENERAL
Kerala Institute of Local Administration (KILA)
Mulamgunnathukavu PO, Thrissur-680581, Kerala
Tel: +91-487-2201312

Place: Thrissur
Date: 13/10/2022

UDIN: 22210057AZOMHE7674

KERALA INSTITUTE OF LOCAL ADMINISTRATION * THRISSUR-680 581 *

KERALA INSTITUTE OF LOCAL ADMINISTRATION (KILA),THRISSUR		
ANNEXURES FORMING PART OF INCOME AND EXPENDITURE ACCOUNT		
Particulars	**For the Year ended 31.03.2022**	**For the Year ended 31.03.2021**
ANNEXURE A		
Income from Training Programmes		
KILA HQ		
Administrative charges	2,25,64,182.40	1,33,96,220.70
Faculty and staff time	31,45,604.25	14,33,517.00
Room rent & rent training equipments	83,54,334.00	9,62,724.00
Online Training Programmes	3,05,37,079.70	6,67,31,804.95
Online Platform Charges CHRD	3,400.00	40,23,087.00
Vehicle Charges	56,806.00	-
Sub Total	**6,46,61,406.35**	**8,65,47,353.65**
KILA - Taxable Outward Supply (GST)		
1010105_Administration Charges-Taxable	2,83,247.00	2,47,906.00
1010109_Fuel to Generator Taxable	15,900.00	5,850.00
1020102_Cost of Tender Form	6,200.00	1,200.00
1040101_Room Rent-Taxable	8,06,960.00	4,98,354.00
1040102_Daily Wages-Taxable	16,770.00	5,160.00
1040103_Faculty & Staff Time Taxable	29,02,407.00	5,62,500.00
1040104_Field Visit Expenses Taxable	-	1,81,676.00
1040105_Honorarium & T.A -Taxable	81,010.00	19,630.00
1040106_Mess Expenses-Taxable	7,81,853.00	2,36,616.00
1040107_Miscellaneous Income Taxable	17,434.00	1,43,000.00
1040108_Photostat Charges Collected-Taxable	4,662.50	4,589.00
1040109_Photo Taxable	4,031.25	-
1040110_Rent - Training Equipments-Taxable	2,88,115.00	48,500.00
1040111_Training Materials Taxable	82,410.00	50,630.00
1040112_Vehicle Charges-Taxable	67,455.00	77,579.00
1040113_Sale of Old News Paper	18,126.00	56,671.00
Development of Module -Taxable	1,50,000.00	
Mineral Water Taxable		2,650.00
Sale of Roof, Asbestose Taxable		73,000.00
Sale of Scrap	1,62,000.00	
Sales Nil Rated	1,250.00	6,750.00
Sub Total	**56,89,830.75**	**22,22,261.00**
KILA Kottarakkara centre		
Mess & Hostel Fee	9,670.00	-
Room rent & Rent Training Equipmets CHRD	3,81,300.00	-
Sub Total	**3,90,970.00**	-
Total	**7,07,42,207.10**	**8,87,69,614.65**

ANNEXURES FORMING PART OF INCOME AND EXPENDITURE ACCOUNT		
Particulars	**For the Year ended 31.03.2022**	**For the Year ended 31.03.2021**
ANNEXURE B		
Grant from State Government -Non Plan Fund		
KILA HQ		
Non Plan Fund (Govt of Kerala)	21,06,000.00	42,10,000.00
Govt Grant- Development of Centres Handed Over to Kila	43,56,455.00	44,87,951.58
KILA Kottarakkara centre		
Recurring Grant 2019-2020 (Govt of Kerala)		1,16,63,000.00
Recurring Grant 2020-2021 (Govt of India)	33,00,000.00	33,00,000.00
Recurring Grant 2021-2022 (Govt of India)	43,42,000.00	
Additional Grant KILA CHRD (Govt of Kerala)	50,00,000.00	50,00,000.00
TOTAL	**1,91,04,455.00**	**2,86,60,951.58**
ANNEXURE C		
Interest from Bank		
KILA HQ	68,19,552.00	30,18,520.00
Interest from Bank - KIIFB Project	3,24,515.00	4,14,045.00
KILA Kottarakkara centre	5,04,666.00	3,61,614.92
TOTAL	**76,48,733.00**	**37,94,179.92**
ANNEXURE D		
Other Income		
KILA HQ		
Accredited Agencies-Processing Fee	60,000.00	30,000.00
Miscellaneous Income	17,58,261.23	9,32,663.25
Fee for right information	2,532.00	972.00
Subscription fee	200.00	(100.00)
Photostat charges	69,808.75	94,084.25
UNDP Communication & Other Expenses		-
Quarters rent	3,36,646.00	3,06,335.00
Rent EDII	29,955.00	1,18,913.00
KIIFB cost of tender form	14,79,800.00	9,96,800.00
Consultancy Charges	15,000.00	-
Penalty / Late fee - KIIFB Project		75,000.00
Generator Fuel Charges	44,500.00	
KILA Kottarakkara centre		
Miscellaneous Income	4,45,406.00	1,16,720.00
Quarters Rent	47,000.00	55,000.00
Other Income CHRD		79,373.00
KILA Agali centre		
Miscellaneous Income - Agali	5,830.00	-
TOTAL	**42,94,938.98**	**28,05,760.50**

ANNEXURES FORMING PART OF INCOME AND EXPENDITURE ACCOUNT		
Particulars	**For the Year ended 31.03.2022**	**For the Year ended 31.03.2021**
ANNEXURE E		
Administrative Expenses		
KILA HQ		
Salary and Allowances	4,26,91,349.00	4,98,73,967.00
Travelling allowances	2,54,919.00	1,60,214.00
Advertisement expenses	22,325.00	4,00,569.00
Audit fee	75,000.00	75,000.00
Internal Audit Fee	70,800.00	70,800.00
Security service charges	21,94,492.00	16,43,774.00
Legal charges & Professional Charges	97,000.00	53,500.00
Housekeeping of SAS	-	3,266.00
Consultancy Fee	89,500.00	34,700.00
License Fee	74,334.00	
Recruitment Expenses		1,01,620.00
KILA Kottarakkara centre		
Salary & Allowances	1,89,24,278.00	1,55,31,001.00
Travelling Expenses-Staff	12,563.00	31,614.00
Electiricity & Water Supply Expenditure		3,83,711.00
KILA Agali Centre		
Daily Wages	20,07,325.00	
Security service charges	10,48,163.00	
TOTAL	**6,75,62,048.00**	**6,83,63,736.00**
ANNEXURE F		
Office Expenses		
KILA HQ		
Maintenance - Vehicles	5,20,497.00	1,93,225.00
Electricity Charges	14,28,139.00	10,57,765.00
GC / EC Meeting Expenses	4,308.00	6,482.00
Miscellaneous Expense	62,932.03	
Postage ,Telephone & Internet charges	6,76,650.54	1,98,253.51
Bed Sheet, Pillow Cover, Etc.	75,250.00	
KILA Integration Expenses	4,06,677.00	4,16,613.00
Trivandrum Regional Centre Exps	13,217.00	1,15,003.00
KILA Agali Centre		
Vehicle Maintenance-	53,799.00	1,13,414.00
Electricity Charges	3,17,191.00	3,43,014.00
Telephone Charges	12,132.36	6,882.26
News Paper & Periodicals	6,000.00	6,453.00
Office Expenses - Agali	2,42,943.00	8,52,681.00
KILA Kottarakkara centre		
Subscriptions & Periodicals	32,758.00	26,018.00

ANNEXURES FORMING PART OF INCOME AND EXPENDITURE ACCOUNT		
Particulars	**For the Year ended 31.03.2022**	**For the Year ended 31.03.2021**
Postage and Courier Charge	13,300.00	-
Printing & Stationary	38,980.00	20,979.00
Telephone Charges	8,327.00	9,674.00
Advertisement Expenses	48,384.00	9,532.00
Cleaning Charges	2,024.00	1,576.00
Recruitment Exps		-
TOTAL	**39,63,508.93**	**33,77,564.77**
ANNEXURE G		
Training Expenses		
KILA HQ		
Honorarium and T.A	6,129.00	32,853.00
KILA Journal		40,827.00
Printing and Stationary	80,413.00	1,83,409.00
Bed Sheet, Pillow Cover, Etc.		23,940.00
Washing Charges	1,94,728.00	32,901.00
Cable Connection Expenses	1,87,565.00	2,61,381.00
Mess expense	7,89,779.00	2,25,356.00
Photo & Recreation expense	18,786.00	35,047.00
Vehicle charges		63,426.00
Field Visit Expenses	-	44,176.00
Online training expense	58,798.00	2,07,05,969.00
Training Materials	5,66,269.00	
Mineral Water	62,733.00	
KILA Kottarakkara centre		
Honorarium and T.A	4,72,375.00	2,26,500.00
Cable Connection Charges CHRD	28,230.00	19,360.00
Cleaning Exps-Hostel CHRD	20,048.00	9,421.00
Mess Expenses CHRD	14,77,161.00	78,859.00
Campus Maintenance Charges- CHRD	4,56,144.00	14,96,100.00
Loss on Demolishion of Quarters CHRD		15,02,979.65
Online video documentation charges CHRD	15,900.00	1,83,620.00
Photo Expenses CHRD	4,600.00	
Training Exps of CHRD	14,38,835.00	-
Travelling Expense CHRD	5,69,330.00	
Online training expense CHRD	45,69,607.00	44,57,857.00
TOTAL	**1,10,17,430.00**	**2,96,23,981.65**
ANNEXURE H		
Other Expenses		
KILA		
Annual Maintenance Charges	3,71,938.00	-

ANNEXURES FORMING PART OF INCOME AND EXPENDITURE ACCOUNT		
Particulars	**For the Year ended 31.03.2022**	**For the Year ended 31.03.2021**
Bank Charges	1,60,334.90	46,979.32
Building Tax & water charges	46,297.96	43,642.26
Momentos	20,000.00	-
Membership fee	54,727.30	1,00,600.50
Newspaper and Periodicals	1,09,630.00	1,08,707.00
Inspection Fee	1,12,565.00	65,595.00
KILA Day Expense		57,908.00
Panchayat day expense	97,034.00	7,040.00
Campus Maintenance Charges	9,33,117.00	15,81,769.00
Cleaning Charges	40,156.00	
Repairs & Maintenance	31,79,407.00	8,50,520.00
Miscellaneous expenses		49,601.15
Uniform		-
Accredited Agencies Expenses		12,034.00
Exhibition		-
Covid -19 Expenses	1,58,000.00	8,28,834.00
Garden Maintenance	1,580.00	
Uniform	22,386.00	
Accredited Agencies Expenses	8,776.00	
FCRA Registration Renewal	11,600.00	
Inaugration Expense	1,48,872.00	
Processing Fee	25,000.00	
KILA Journal	42,850.00	
KILA Kottarakkara centre		
Fuel vehicle		3,64,165.00
Repair & maintenance Vehicle	1,15,165.00	2,01,156.00
Repair & maintenance Equipments	18,000.00	68,519.00
Repair & maintenance - Others	1,76,732.00	4,024.00
Repair & maintenance Building	77,517.00	49,747.00
Repair & maintenance Plant & machinery	1,33,138.00	-
Office Expense	24,592.00	
Electricity Charges	4,37,111.00	
Courier Charges	4,900.00	
Miscellaneous Charges	8,693.00	
KILA Agali Centre		
Repair & maintenanace	12,100.00	53,900.00
Campus Maintenance	2,89,018.00	16,31,166.00
Security Service.Charges		9,48,825.00
TOTAL	**68,41,237.16**	**70,74,732.23**

KERALA INSTITUTE OF LOCAL ADMINISTRATION (KILA),THRISSUR

BALANCE SHEET AS ON 31ST MARCH 2022

LIABILITY	SCH	As on 31.03.2022	As on 31.03.2021
Capital Contribution	1	42,26,46,827.70	41,30,99,408.70
Grant from State Government	2	50,67,17,800.37	50,21,64,733.27
Deemed University -Corpus Fund	3	24,17,54,506.00	23,07,19,565.00
Current Liabilities	4	47,35,96,306.73	45,78,13,085.36
Other Liabilities	5	56,81,405.00	59,41,594.00
TOTAL		**1,65,03,96,845.80**	**1,60,97,38,386.33**

ASSETS		As on 31.03.2022	As on 31.03.2021
Fixed Assets	6	28,36,43,632.03	25,50,91,508.12
Capital Work in progress	7	6,11,94,324.00	5,41,46,143.00
Current Assets	8	1,22,76,82,020.38	1,23,13,73,432.83
Excess of Expenditure overIncome			
Opening Balance		6,91,27,302.38	6,54,37,184.38
Add/(Less) : Excess of Expenditure over Income/ (Excess of Income over Expenditure)		87,49,567.01	36,90,118.00
Closing Balance		7,78,76,869.39	6,91,27,302.38
TOTAL		**1,65,03,96,845.80**	**1,60,97,38,386.33**

As per our report of even date attached.

For SGS & COMPANY
CHARTERED ACCOUNTANTS
F.R.N. 009889S

CA. GEO JOB, F.C.A., D.I.S.A. (ICAI)
Partner (M. No. 210057)

Dr. Joy Elamon
DIRECTOR GENERAL
Kerala Institute of Local Administration (KILA)
Mulamgunnathukavu PO, Thrissur-680581, Kerala
Tel: +91-487-2201312

Place: Thrissur
Date : 13/10/2022

UDIN: 22210057A2OMHE7674.

KERALA INSTITUTE OF LOCAL ADMINISTRATION * THRISSUR-680 581 *

KERALA INSTITUTE OF LOCAL ADMINISTRATION (KILA),THRISSUR				
SCHEDULES FORMING PART OF BALANCE SHEET				
Particulars	As on 31.03.2022		As on 31.03.2021	
Schedule 1				
Capital Contribution				
Contribution from Muncipality		8,10,000.00		8,10,000.00
Contribution from Panchayat		1,88,36,500.00		1,88,36,500.00
Corpus Fund	10,67,48,228.00		9,00,95,701.00	
Add : Net of Interest Received	28,17,628.00	10,95,65,856.00	*1,66,52,527.00*	10,67,48,228.00
Corpus fund SDC	2,92,73,473.00		2,77,34,550.00	
Add: Interest Received	15,99,279.00		*16,75,374.00*	
Add:Interest accrued on SDC Corpus Fund	10,67,722.00		*10,43,805.00*	
Less: Utilisations	19,63,483.00	2,99,76,991.00	*11,80,256.00*	2,92,73,473.00
Grant from Central Govt.		17,83,09,325.00		17,83,09,325.00
SIRD capital fund	2,81,73,696.24		2,81,73,696.24	
Add: Additions	-	2,81,73,696.24	-	2,81,73,696.24
Capital Contribution - Agali		3,39,22,853.46		3,39,22,853.46
Capital Contribution - Women Hostel	1,70,25,333.00	2,30,51,606.00	1,67,90,000.00	1,70,25,333.00
Add: Interest Received	60,26,273.00		2,35,333.00	
TOTAL		42,26,46,827.70		41,30,99,408.70
Schedule 2				
Grant from State Govt.				
KILA				
Opening balance b/d	46,96,55,379.27		*42,34,92,517.00*	
Add Additions	22,88,33,450.00		*21,67,23,345.48*	
Less: amount Utilised for the year	22,50,80,165.90	47,34,08,663.37	*17,05,60,483.21*	46,96,55,379.27
SIRD	1,00,00,000.00			
Grant untilised balance	-			
Non Recurring Grant	-		*1,00,00,000.00*	
As Per last Balance Sheet	-			
Add: Interest Received	-			
Less: Settlement	-	1,00,00,000.00		1,00,00,000.00
Non Recurring TSST		32,646.00		32,646.00
Project-Activity Mapping		30,776.00		30,776.00
Research Gender Audit Fund		15,982.00		15,982.00
Thirunelly Project		7,89,806.00		10,00,000.00
MGNREGS Training Fund	1,94,81,594.00			
As Per last Balance Sheet			*2,10,29,188.00*	
Add: Interest Received			-	
Less: MGNREGS Training Expenses	3,60,168.00	1,91,21,426.00	*15,47,594.00*	1,94,81,594.00

SCHEDULES FORMING PART OF BALANCE SHEET				
Particulars	As on 31.03.2022		As on 31.03.2021	
MGNREGS- Evaluation Study	4,48,417.00			
As Per last Balance Sheet	-		*4,48,417.00*	
Fund Received	-		-	
Less : Expense During the year	-	4,48,417.00	-	4,48,417.00
IWMP Training Fund	6,44,811.00			
As Per last Balance Sheet	-		*8,12,416.00*	
Less : Expense During the year	-	6,44,811.00	*1,67,605.00*	6,44,811.00
Lab to Land- IEC Activities		9,30,082.00		9,30,082.00
Lab to Land- Training Programme	88,599.00			
As Per last Balance Sheet			*88,599.00*	
Less: Expenses During the year		88,599.00		88,599.00
Project Preparation (Kerala)		18,00,000.00		18,00,000.00
PMAY G MASON TRG Fund	-			
As Per last Balance Sheet			*11,50,095.00*	
Fund Received			-	
Less: Expenses During the year			*11,50,095.00*	-
RURBAN Fund	(8,37,261.00)			
As Per last Balance Sheet			*1,70,447.00*	
Fund Received				
Add: Interest Received	15,93,750.00			
Less: Expenses During the year	63,814.00	6,92,675.00	*10,07,708.00*	(8,37,261.00)
Training Fund SAGY		3,46,355.00		3,46,355.00
NIRD Fund CHRD				
As Per last Balance Sheet	- 2,99,944.00		(6,057.00)	
Fund Received	99,336.00		*30,925.00*	
Less:Expense	40,300.00	- 2,40,908.00	*3,24,812.00*	(2,99,944.00)
Water Shed Project				
As Per last Balance Sheet	- 3,86,700.00		*7,01,100.00*	
Add : Fund Received	4,800.00			
Less:Expense	60,800.00	- 3,30,700.00	*10,87,800.00*	(3,86,700.00)
Training SSA Kollam				
Fund Received				
Less:Expense		1,29,000.00		1,29,000.00
RMSA Kollam				
Fund Received				
Less:Expense		2,45,400.00		2,45,400.00
Trg Fund-BRGF_CHRD				
Settlement		7,42,912.00		*7,42,912.00*

SCHEDULES FORMING PART OF BALANCE SHEET				
Particulars	**As on 31.03.2022**		**As on 31.03.2021**	
Water Shed - CHRD				
Settlement	- 10,53,837.00		(6,73,637.00)	
Less: Expense	2,74,827.00	(13,28,664.00)	*3,80,200.00*	(10,53,837.00)
SAKSHAM NIRD				
As Per last Balance Sheet	- 8,49,478.00		(8,49,478.00)	
Less: Expense		- 8,49,478.00	-	(8,49,478.00)
TOTAL		50,67,17,800.37		50,21,64,733.27
Schedule 3				
Deemed University - Corpus Fund				
Opening balance b/d	23,07,19,565.00		*21,82,05,456.00*	
Add: Net Interest Received	1,10,34,941.00	24,17,54,506.00	*1,25,14,109.00*	23,07,19,565.00
TOTAL		24,17,54,506.00		23,07,19,565.00

KERALA INSTITUTE OF LOCAL ADMINISTRATION (KILA), THRISSUR			
SCHEDULES FORMING PART OF BALANCESHEET			
Particulars	Sub SCH	As on 31.03.2022	As on 31.03.2021
Schedule 4			
Current Liabilities			
Gratuity payable		1,35,91,380.00	1,11,52,616.00
Pension Fund Payable		7,30,37,319.00	7,21,41,660.00
GPF Payable		1,83,93,419.00	1,42,35,495.00
Sundry Creditors	I	34,53,52,761.25	33,87,31,361.46
Outstanding expenses	II	1,30,52,568.48	1,11,04,415.90
TDS Payable		37,51,338.00	6,98,664.00
CHRD current liabilities	III	18,28,191.00	31,65,221.00
Centre for Urban Governance - Urban Chair		10,83,933.00	31,13,187.00
BFT Fund CHRD		34,70,465.00	34,70,465.00
Relief Fund KILA		33,391.00	-
Retirement Contribution		1,541.00	-
TOTAL		**47,35,96,306.73**	**45,78,13,085.36**
Schedule 5			
Other Liabilities			
Earnest money deposit		2,68,717.00	2,56,487.00
Retention money		48,36,239.00	10,95,183.00
Security Deposit		2,26,449.00	1,96,144.00
Subscription fee received in advance		-	200.00
Salary Defferment		-	43,580.00
EMD KIIFB Project		3,50,000.00	43,50,000.00
TOTAL		**56,81,405.00**	**59,41,594.00**
Schedule 7			
Work in Progress			
Energy Efficiency Plan		65,94,323.00	65,94,323.00
Library Automation		-	1,44,335.00
Museum on Decentralisation		-	25,18,891.00
Renovation of Existing Kitchen		57,55,916.00	48,21,043.00
Renovation of GH		2,21,42,097.00	2,21,42,097.00
Renovation of Quarters		94,59,295.00	94,59,295.00
Renovation of computer lab		-	6,05,164.00
Renovation of Auditorium		1,02,11,967.00	20,83,309.00
Water Tank		70,30,726.00	57,77,686.00
TOTAL		**6,11,94,324.00**	**5,41,46,143.00**
Schedule 8			
Current Asset			
Sundry Debtors	IV	19,92,96,028.48	22,66,52,266.89
Bank Accounts KILA & SIRD	V	18,39,08,104.01	22,65,13,351.95
Deposits	VI	61,12,39,808.00	55,82,85,622.00
Cash in Hand KILA & SIRD	VII	18.00	18.00
Stock -Training Materials		22,71,556.00	42,65,084.00
Stock of Chemicals- Agali		10,000.00	10,000.00
Advance for Land		12,84,00,000.00	12,84,00,000.00
Interest Accrued		2,01,61,704.00	2,52,13,408.00
LIC-Gratuity Fund		1,35,88,686.00	1,11,52,616.00
TDS Receivable		1,31,96,099.00	1,10,90,544.00
Grant Receivable From State Govt.		9,62,000.00	9,62,000.00
Advance to employees		92,000.00	1,605.00
KILA GPF Loan		8,70,600.00	11,78,950.00
Earnest Money Deposit -Gas Connection		14,400.00	14,400.00

SCHEDULES FORMING PART OF BALANCESHEET			
Particulars	Sub SCH	As on 31.03.2022	As on 31.03.2021
KIIFB Project Expenses		3,68,32,923.89	1,31,58,813.99
Prepaid Expenses		64,294.00	1,10,217.00
SIRD Current assets(deposits & advances)	VIII	1,67,62,799.00	2,43,53,536.00
RECURRING GRANT -STATE SHARE 18-19 Receivable CHRD		11,000.00	11,000.00
TOTAL		1,22,76,82,020.38	1,23,13,73,432.83

KERALA INSTITUTE OF LOCAL ADMINISTRATION (KILA),THRISSUR

Fixed Assets Statement as on 31.03.2022

Schedule - 6

SL.NO	Particulars	Rate %	WDV as on 01.04.2021	Additions		Deductions	Total	Depreciation	WDV as on 31.03.2022
				More than Six Months	Less than Six Months				
	KILA								
1	Art Gallery	0%	10,29,231.00				10,29,231.00	-	10,29,231.00
2	Construction of Football Ground	0%	36,289.00	88,473.00	90,001.00	-	2,14,763.00	-	2,14,763.00
3	Land at Cost	0%	10,44,50,499.00	2,03,10,213.00	-	-	12,47,60,712.00	-	12,47,60,712.00
4	Borewell	0%	-	-	89,548.00	-	89,548.00	-	89,548.00
	Sub-total		**19,55,16,019.00**	**2,03,98,686.00**	**1,79,549.00**	-	**12,60,94,254.00**	-	**12,60,94,254.00**
	10% BLOCK								
	KILA								
1	Acoustic Treatment of Auditorium	10%	33,673.59	-	-	-	33,673.59	3,367.00	30,306.59
2	Asset 1994-95	10%	29,376.75	-	-	-	29,376.75	2,938.00	26,438.75
3	Bio Park	10%	4,10,795.00	-	-	-	4,10,795.00	41,080.00	3,69,715.00
4	Bird Watching Centre	10%	1,66,616.70	-	-	-	1,66,616.70	16,662.00	1,49,954.70
5	Building	10%	6,46,46,195.69	-	5,00,000.00	-	6,51,46,195.69	64,89,620.00	5,86,56,575.69
6	Building-Generator Shed & Building Schooter Shed	10%	77,942.04	-	-	-	77,942.04	7,794.00	70,148.04
7	Compound Wall	10%	12,14,370.23	-	-	-	12,14,370.23	1,21,437.00	10,92,933.23
8	Construction of Dining Hall	10%	21,91,196.49	-	-	-	21,91,196.49	2,19,120.00	19,72,076.49
9	Construction of Lift Room	10%	9,57,437.00	-	-	-	9,57,437.00	95,744.00	8,61,693.00
10	Construction of Store Room	10%	23,00,582.55	-	-	-	23,00,582.55	2,30,058.00	20,70,524.55
11	Electrical Equipments	10%	17,10,531.00	-	-	-	17,10,531.00	1,71,053.00	15,39,478.00
12	Electrical Fittings	10%	19,51,601.76	-	-	-	19,51,601.76	1,95,160.00	17,56,441.76
13	Electrification Work DG Paneling	10%	25,29,942.00	-	-	-	25,29,942.00	2,52,994.00	22,76,948.00
14	Electronic Items	10%	38,806.07	-	-	-	38,806.07	3,881.00	34,925.07
15	Fitness Centre-Kila	10%	4,02,934.55	-	-	-	4,02,934.55	40,293.00	3,62,641.55
16	Formation of Raod to Library	10%	11,94,167.76	-	-	-	11,94,167.76	1,19,417.00	10,74,750.76
17	Furniture & Fittings	10%	74,13,142.67	-	26,413.00	-	74,39,555.67	7,42,635.00	66,96,920.67
18	Name Board	10%	81,475.01	-	-	-	81,475.01	8,148.00	73,327.01
19	Open Forum	10%	66,341.16	-	-	-	66,341.16	6,634.00	59,707.16
20	Quarters	10%	1,63,168.38	-	-	-	1,63,168.38	16,317.00	1,46,851.38
21	Rain Water Harvesting Units	10%	2,78,276.62	-	-	-	2,78,276.62	27,828.00	2,50,448.62
22	Renovation of Class Room	10%	1,52,507.00	-	-	-	1,52,507.00	15,251.00	1,37,256.00
23	Renovation of Computer Lab	10%	1,10,262.00	-	6,05,164.00	-	7,15,426.00	41,284.00	6,74,142.00
24	Roofing Work Generator at SAS	10%	1,12,522.06	-	-	-	1,12,522.06	11,252.00	1,01,270.06
25	Statue	10%	86,119.68	-	-	-	86,119.68	8,612.00	77,507.68
26	Thinkers Retreat Centre	10%	17,005.20	-	-	-	17,005.20	1,701.00	15,304.20
27	Renovation Of Quarters	10%	9,30,263.00	-	-	-	9,30,263.00	93,026.00	8,37,237.00
28	Mattress & Pillows	10%	-	-	8,45,544.00	2,33,469.00	6,12,075.00	42,277.00	5,69,798.00
							9,10,10,903.96		
	AHADS CCPRM								
	Building								
29	Administrative Block Agali	10%	52,49,992.85	-	-	-	52,49,992.85	5,24,999.00	47,24,993.85
30	Approach Road Agali	10%	6,49,592.06	-	-	-	6,49,592.06	64,959.00	5,84,633.06
31	Canteen Agali	10%	37,741.22	-	-	-	37,741.22	3,774.00	33,967.22
32	CNC Wiring Agali	10%	1,22,840.62	-	-	-	1,22,840.62	12,284.00	1,10,556.62
33	Compound Wall Agali	10%	68,792.71	-	-	-	68,792.71	6,879.00	61,913.71
34	Govt. body and Library Agali	10%	8,75,184.47	-	-	-	8,75,184.47	87,518.00	7,87,666.47
35	Hostel - Men's and Women's Agali	10%	20,10,227.33	-	-	-	20,10,227.33	2,01,023.00	18,09,204.33
36	Pressure Filter room Agali	10%	6,17,807.98	-	-	-	6,17,807.98	61,781.00	5,56,026.98

37	Quarters - Directors,IPD,DPD,DPD Bachelor, AD Family, AD Bachelors,Officers, Office Assistants	10%	68,43,772.45	-	-	-	68,43,772.45	6,84,377.00	61,59,395.45
38	Renovation of Kitchen Agali	10%	32,69,640.00	-	-	-	32,69,640.00	3,26,964.00	29,42,676.00
39	Training Hall Agali	10%	9,45,090.31	-	-	-	9,45,090.31	94,509.00	8,50,581.31
40	Water Supply System Agali	10%	1,07,966.93	-	-	-	1,07,966.93	10,797.00	97,169.93
41	Water Testing Laboratory Agali	10%	13,59,475.00	-	-	-	13,59,475.00	1,35,948.00	12,23,527.00
42	Roof Top Conference Hall to Admn Block CHRD	10%	-	-	1,00,00,000.00	-	1,00,00,000.00	5,00,000.00	95,00,000.00
	Furnitrure & Fixtures								
43	Almirah- Steel, Wooden(81Nos) Agali	10%	42,072.25	-	-	-	42,072.25	4,207.00	37,865.25
44	Beds(147Nos) Agali	10%	50,902.50	-	-	-	50,902.50	5,090.00	45,812.50
45	Chairs - Steel, Wooden & Plastic(953Nos Agali	10%	1,14,692.55	-	-	-	1,14,692.55	11,469.00	1,03,223.55
46	Computer Table(59Nos) Agali	10%	12,258.50	-	-	-	12,258.50	1,226.00	11,032.50
47	Cot - Iron, Wooden(168Nos) Agali	10%	80,509.75	-	-	-	80,509.75	8,051.00	72,458.75
48	Fan - Wall, Ceiling(183Nos) Agali	10%	44,600.00	-	-	-	44,600.00	4,460.00	40,140.00
49	Locker Agali	10%	3,462.00	-	-	-	3,462.00	346.00	3,116.00
50	Racks - Steel, Wooden(72Nos) Agali	10%	13,972.62	-	-	-	13,972.62	1,397.00	12,575.62
51	Sofa(10Nos) Agali	10%	2,077.00	-	-	-	2,077.00	208.00	1,869.00
52	Stools(22Nos) Agali	10%	1,142.75	-	-	-	1,142.75	114.00	1,028.75
53	Table - Steel, Wooden, (244Nos) Agali	10%	59,143.00	-	-	-	59,143.00	5,914.00	53,229.00
	CHRD								
54	ACADEMIC BLOCK CHRD	10%	14,01,474.98	-	-	-	14,01,474.98	1,40,147.00	12,61,327.98
55	AQUARIUM CHRD	10%	6,396.22	-	-	-	6,396.22	640.00	5,756.22
56	BORE WELL CHRD	10%	10,208.84	-	-	-	10,208.84	1,021.00	9,187.84
57	Building- CHRD	10%	10,05,622.95	-	6,34,773.00	-	16,40,395.95	1,32,301.00	15,08,094.95
58	COIRMATS CHRD	10%	9,624.84	-	-	-	9,624.84	962.00	8,662.84
59	DRAW WELL CHRD	10%	21,266.55	-	-	-	21,266.55	2,127.00	19,139.55
60	Electrical Equipments- CHRD	10%	3,41,205.23	-	-	-	3,41,205.23	34,121.00	3,07,084.23
61	Electrical Fittings CHRD	10%	1,17,433.04	-	-	-	1,17,433.04	11,743.00	1,05,690.04
62	FURNITURE CHRD	10%	15,79,430.01	-	-	-	15,79,430.01	1,57,943.00	14,21,487.01
63	GIS Lab- CHRD	10%	7,40,919.42	-	-	-	7,40,919.42	74,092.00	6,66,827.42
64	HOSTEL BUILDING CHRD	10%	55,25,712.71	-	-	-	55,25,712.71	5,52,571.00	49,73,141.71
65	Library Building CHRD	10%	28,87,508.03	-	-	-	28,87,508.03	2,88,751.00	25,98,757.03
66	Staff Quarters-CHRD	10%	2,94,954.93	-	-	-	2,94,954.93	29,495.00	2,65,459.93
67	WATER SUPPLY SYSTEM CHRD	10%	3,88,499.98	-	-	-	3,88,499.98	38,850.00	3,49,649.98
68	Furniture and Fixtures	10%	66,150.00	-	-	-	66,150.00	6,615.00	59,535.00
	Sub total		**12,62,46,616.63**	**-**	**1,26,11,894.00**	**2,33,469.00**	**22,96,35,945.50**	**1,32,55,256.00**	**12,53,69,785.54**
	15% Block								
	KILA								
1	250 KVA Diesel Generator	15%	20,46,205.00	-	-	-	20,46,205.00	3,06,931.00	17,39,274.00
2	Air Conditioner	15%	2,20,358.74	3,59,920.00	-	-	5,80,278.74	87,042.00	4,93,236.74
3	Bicycle	15%	21,132.50	-	-	-	21,132.50	3,170.00	17,962.50
4	CCTV	15%	1,64,876.97	1,59,393.00	34,987.00	-	3,59,256.97	51,265.00	3,07,991.97
5	Disposer Machine	15%	28,442.64	-	-	-	28,442.64	4,266.00	24,176.64
6	EPABX Cabling	15%	2,12,075.25	-	-	-	2,12,075.25	31,811.00	1,80,264.25
7	Fire Fighting Equipments	15%	6,93,956.60	74,334.00	-	74,334.00	6,93,956.60	1,15,244.00	5,78,712.60
8	Garden Equipments	15%	3,956.92	-	-	-	3,956.92	594.00	3,362.92
9	Intercom	15%	12,501.59	-	-	-	12,501.59	1,875.00	10,626.59
10	Kitchen Equipments	15%	2,44,023.47	22,43,153.00	-	-	24,87,176.47	3,73,076.00	21,14,100.47
11	LCD Projector	15%	2,10,015.23	-	-	-	2,10,015.23	31,502.00	1,78,513.23
12	Leak Proofing SAS	15%	22,50,900.00	-	-	-	22,50,900.00	3,37,635.00	19,13,265.00
13	Machinery	15%	13,40,543.48	-	82,471.00	-	14,23,014.48	2,07,267.00	12,15,747.48
14	Mobile Phone - Hand Set	15%	10,775.20	17,798.00	-	-	28,573.20	4,286.00	24,287.20
15	Office Automation	15%	7,31,892.56	-	-	-	7,31,892.56	1,09,784.00	6,22,108.56
16	Photocopier	15%	1,90,561.35	-	-	-	1,90,561.35	28,584.00	1,61,977.35
17	Rain Water Harvesting Units	15%	1,11,194.50	-	-	-	1,11,194.50	16,679.00	94,515.50

18	Strapping Machine	15%	35,255.00	-	-	-	35,255.00	5,288.00		29,967.00
19	Television	15%	8,56,054.79	-	-	-	8,56,054.79	1,28,408.00		7,27,646.79
20	Training Equipments	15%	23,781.87	-	-	-	23,781.87	3,567.00		20,214.87
21	Vehicle	15%	2,25,591.91	-	-	-	2,25,591.91	33,839.00		1,91,752.91
22	Water Fountain	15%	2,07,589.41	-	-	-	2,07,589.41	31,138.00		1,76,451.41
23	Water Heater	15%	6,688.32	-	-	-	6,688.32	1,003.00		5,685.32
24	Water Treatment Plant	15%	2,33,909.00	-	-	-	2,33,909.00	35,086.00		1,98,823.00
25	Aerobic Compost Unit	15%	1,87,094.00	-	-	-	1,87,094.00	28,064.00		1,59,030.00
26	Solar Plant	15%	47,13,135.00	-	-	-	47,13,135.00	7,06,970.00		40,06,165.00
	CHRD									
27	AC- CHRD	15%	2,47,679.43	-	-	-	2,47,679.43	37,152.00		2,10,527.43
28	ALUMINIUM LADDER CHRD	15%	30.93	-	-	-	30.93	5.00		25.93
29	BILLING MACHINE CHRD	15%	482.78	-	-	-	482.78	72.00		410.78
30	Bio Gas Plant-CHRD	15%	1,04,657.07	-	-	-	1,04,657.07	15,699.00		88,958.07
31	BPL VCR CHRD	15%	8.42	-	-	-	8.42	1.00		7.42
32	BUS KL2-W2485 CHRD	15%	83,489.39	-	-	-	83,489.39	12,523.00		70,966.39
33	CABLE TV Network CHRD	15%	6,779.77	-	-	-	6,779.77	1,017.00		5,762.77
34	CYCLE CHRD	15%	1.77	-	-	-	1.77	-		1.77
35	DIESEL GENERATOR CHRD	15%	247.10	-	-	-	247.10	37.00		210.10
36	DIGITEL CAMERA CHRD	15%	25,579.08	-	-	-	25,579.08	3,837.00		21,742.08
37	Disposer Machine CHRD	15%	32,058.00	-	-	-	32,058.00	4,809.00		27,249.00
38	DTP SYSTEM CHRD	15%	2,461.32	-	-	-	2,461.32	369.00		2,092.32
39	DUPLICATING MACHINE CHRD	15%	9.74	-	-	-	9.74	1.00		8.74
40	ELECTRIC IRON CHRD	15%	10,930.71	-	-	-	10,930.71	1,640.00		9,290.71
41	Electronic Equipment - CHRD	15%	22,166.00	-	-	-	22,166.00	3,325.00		18,841.00
42	ELECTRONIC STENCIL CUTTER CHRD	15%	25.93	-	-	-	25.93	4.00		21.93
43	ELECTRONIC WHITE BOARD CHRD	15%	27,725.75	-	-	-	27,725.75	4,159.00		23,566.75
44	EPABX-CHRD	15%	8,980.85	-	-	-	8,980.85	1,347.00		7,633.85
45	FAX MACHINE CHRD	15%	4,947.70	-	-	-	4,947.70	742.00		4,205.70
46	FLY CATCHER CHRD	15%	1,493.33	-	-	-	1,493.33	224.00		1,269.33
47	Generator- CHRD	15%	4,34,506.23	-	-	-	4,34,506.23	65,176.00		3,69,330.23
48	HOSTEL EQUIPMENTS CHRD	15%	10,643.02	-	-	-	10,643.02	1,596.00		9,047.02
49	INCILINATOR CHRD	15%	10,157.63	-	-	-	10,157.63	1,524.00		8,633.63
50	INDICA CAR CHRD	15%	19,360.14	-	-	-	19,360.14	2,904.00		16,456.14
51	INVERTER EQUIPMENT CHRD	15%	485.66	-	-	-	485.66	73.00		412.66
52	Kitchen Equipments-CHRD	15%	33,678.60	31,860.00	-	-	65,538.60	9,831.00		55,707.60
53	LCD- CHRD	15%	10,978.90	-	-	-	10,978.90	1,647.00		9,331.90
54	LCD Projector CHRD	15%	27,387.50	-	-	-	27,387.50	4,108.00		23,279.50
55	LIGHTENING ARRESTER CHRD	15%	25,559.29	-	-	-	25,559.29	3,834.00		21,725.29
56	MIKE SYSTEM CHRD	15%	195.21	-	-	-	195.21	29.00		166.21
57	MULTI DVD CHRD	15%	694.51	-	-	-	694.51	104.00		590.51
58	MULTIMEDIA CHRD	15%	33,338.58	-	-	-	33,338.58	5,001.00		28,337.58
59	PHOTOCOPY MACHINE CHRD	15%	18,599.45	-	-	-	18,599.45	2,790.00		15,809.45
60	PRINTER CHRD	15%	396.42	-	-	-	396.42	59.00		337.42
61	PROJECTOR KELTRON CHRD	15%	4,448.40	-	-	-	4,448.40	667.00		3,781.40
62	PUBLIC ADDRESSING SYSTEM CHRD	15%	21,396.67	-	-	-	21,396.67	3,210.00		18,186.67
63	PUMPSET & ACCESSORIES CHRD	15%	35,496.59	-	-	-	35,496.59	5,324.00		30,172.59
64	REFRIGERATOR CHRD	15%	2,751.31	-	-	-	2,751.31	413.00		2,338.31
65	Reslagraph-CHRD	15%	68,513.70	-	-	-	68,513.70	10,277.00		58,236.70
66	STILL CAMERA CHRD	15%	36.25	-	-	-	36.25	5.00		31.25
67	TAPE RECORDER CHRD	15%	48.00	-	-	-	48.00	7.00		41.00
68	TATA SUMO CHRD	15%	14,709.42	-	-	-	14,709.42	2,206.00		12,503.42
69	TELEVISION SET CHRD	15%	12,520.91	-	-	-	12,520.91	1,878.00		10,642.91
70	TV STAND CHRD	15%	3,474.43	-	-	-	3,474.43	521.00		2,953.43
71	TYPEWRITER CHRD	15%	49.33	-	-	-	49.33	7.00		42.33
72	UPS SYSTEM CHRD	15%	2,07,054.82	-	-	-	2,07,054.82	31,058.00		1,75,996.82

73	UTENCILS CHRD	15%	89.25	-	-	-	89.25	13.00	76.25
74	VC ROOM AND EQUIPMENT CHRD	15%	1,54,179.38	-	-	-	1,54,179.38	23,127.00	1,31,052.38
75	VIDEO CONFERENCING SYSTEM CHRD	15%	58,336.72	-	-	-	58,336.72	8,751.00	49,585.72
76	VOLTAGE STABILIZER CHRD	15%	15.30	-	-	-	15.30	2.00	13.30
77	WATER COOLER CHRD	15%	7.33	-	-	-	7.33	1.00	6.33
78	Water Heater CHRD	15%	4,103.58	-	-	-	4,103.58	616.00	3,487.58
79	WEIGHING MACHINE CHRD	15%	3.11	-	-	-	3.11	-	3.11
80	WET GRINDER CHRD	15%	7.33	-	-	-	7.33	1.00	6.33
81	WOOD CUTTER CHRD	15%	4,871.11	-	-	-	4,871.11	731.00	4,140.11
82	XUV VEHICLE CHRD	15%	6,12,291.81	-	-	-	6,12,291.81	91,844.00	5,20,447.81
83	XYLO CAR CHRD	15%	1,00,783.96	-	-	-	1,00,783.96	15,118.00	85,665.96
	AHADS CCPRM								
	Electronic Equipments								
84	Sound Box(23Nos) Agali	15%	3,266.94	-	-	-	3,266.94	490.00	2,776.94
85	UPS(9Nos) Agali	15%	3,834.19	-	-	-	3,834.19	575.00	3,259.19
86	Battery(26Nos) Agali	15%	12,497.50	-	-	-	12,497.50	1,875.00	10,622.50
87	LCD Projector(5Nos) Agali	15%	14,202.25	-	-	-	14,202.25	2,130.00	12,072.25
88	UPS - Agali	15%	78,493.25	-	-	-	78,493.25	11,774.00	66,719.25
	Lab Equipments								
89	Marshal 200D 4WD - 2001 Agali	15%	56,806.00	-	-	-	56,806.00	8,521.00	48,285.00
	Other Equipments								
90	Gas Cylinder Agali	15%	426.69	-	-	-	426.69	64.00	362.69
91	Induction Cooker Agali	15%	426.69	-	-	-	426.69	64.00	362.69
92	Fridge Agali	15%	1,136.50	-	-	-	1,136.50	170.00	966.50
93	Gas Stove(3Nos) Agali	15%	1,278.06	-	-	-	1,278.06	192.00	1,086.06
94	Fire Extinguishers(3Nos) Agali	15%	1,703.75	-	-	-	1,703.75	256.00	1,447.75
95	Water Filter(4Nos) Agali	15%	2,272.00	-	-	-	2,272.00	341.00	1,931.00
96	Weighing Machine(3Nos) Agali	15%	2,556.12	-	-	-	2,556.12	383.00	2,173.12
97	Elec. Motor Agali	15%	2,840.25	-	-	-	2,840.25	426.00	2,414.25
98	Water Tank Agali	15%	5,686.75	-	-	-	5,686.75	853.00	4,833.75
99	Washing Machine (3Nos) Agali	15%	8,804.87	-	-	-	8,804.87	1,321.00	7,483.87
100	Machinery - Agali	15%	24,805.50	-	2,05,368.00	-	2,30,173.50	19,123.00	2,11,050.50
101	Solar Panel (32Nos) Agali	15%	18,178.00	-	-	-	18,178.00	2,727.00	15,451.00
	Vehicles								
102	Bajaj Bike Agali	15%	1,703.75	-	-	-	1,703.75	256.00	1,447.75
103	Tata Sumo - 1997 Agali	15%	19,881.75	-	-	-	19,881.75	2,982.00	16,899.75
104	Armada Grand 4WD - 2001 Agali	15%	42,604.75	-	-	-	42,604.75	6,391.00	36,213.75
105	Lab Equipments- Agali	15%	56,806.00	-	-	-	56,806.00	8,521.00	48,285.00
106	Jeep MDI Turbo-2008 Agali	15%	85,209.50	-	-	-	85,209.50	12,781.00	72,428.50
107	Scorpio SLX -2008 Agali	15%	85,209.50	-	-	-	85,209.50	12,781.00	72,428.50
108	Bolero SLX - 2008 Agali	15%	1,13,613.00	-	-	-	1,13,613.00	17,042.00	96,571.00
109	Royal Enfield Bikes (8Nos) Agali	15%	1,36,336.00	-	-	-	1,36,336.00	20,450.00	1,15,886.00
	Sub total		**1,82,74,015.78**	**28,86,458.00**	**3,22,826.00**	**74,334.00**	**2,14,08,965.78**	**31,98,279.00**	**1,82,10,686.78**
	40% Block								
	KILA								
1	Bio-Gas Plant	40%	182.74	-	-	-	182.74	73.00	109.74
2	Computers	40%	22,31,905.77	24,650.00	6,88,451.00	-	29,45,006.77	10,40,313.00	19,04,693.77
3	Library Automation	40%	1,52,162.00	49,300.00	2,65,035.00	-	4,66,497.00	1,33,592.00	3,32,905.00
4	Library Books & Journals	40%	10,26,888.12	9,97,659.00	4,63,055.00	-	24,87,602.12	9,02,430.00	15,85,172.12
5	Museum on Decentralisation	40%	41,493.00	-	1,11,67,763.00	1,48,872.00	1,10,60,384.00	22,50,150.00	88,10,234.00
6	Software	40%	73,015.00	-	1,09,150.00	-	1,82,165.00	51,036.00	1,31,129.00

	CHRD								
7	COMPUTER & ACCESSORIES. CHRD	40%	4,397.58	-	-	-	4,397.58	1,759.00	2,638.58
8	Computer-CHRD	40%	4,46,326.00	-	-	-	4,46,326.00	1,78,530.00	2,67,796.00
9	COMPUTER KELTRON CHRD	40%	368.62	-	-	-	368.62	147.00	221.62
10	COMPUTR-UB CHRD	40%	198.08	-	-	-	198.08	79.00	119.08
11	LAPTOP & LENOVA CHRD	40%	285.96	-	-	-	285.96	114.00	171.96
12	Library Books-CHRD	40%	76,076.44	-	-	-	76,076.44	30,431.00	45,645.44
	AHADS CCPRM								
	Computers & Accessories								
13	Computer- Desktop(47Nos) Agali	40%	36,547.00	-	-	-	36,547.00	14,619.00	21,928.00
14	Library Book - Agali	40%	2,444.40	-	-	-	2,444.40	978.00	1,466.40
15	Printer- Lazer, Inkjet (7Nos) Agali	40%	1,901.00	-	-	-	1,901.00	760.00	1,141.00
	Sub total		**40,94,191.71**	**10,71,609.00**	**1,26,93,454.00**	**1,48,872.00**	**1,77,10,382.71**	**46,05,811.00**	**1,31,05,371.71**
	II nd stage Development- Kila								
1	Building	10%	8,73,553.00	-	-	-	8,73,553.00	87,355.00	7,86,198.00
2	Furniture	10%	65,822.00	-	-	-	65,822.00	6,582.00	59,240.00
3	Electrical Fittings	15%	11,189.00	-	-	-	11,189.00	1,678.00	9,511.00
4	Lift	15%	1,130.00	-	-	-	1,130.00	170.00	960.00
5	Machinery	15%	8,971.00	-	-	-	8,971.00	1,346.00	7,625.00
	Sub total		**9,60,665.00**	-	-	-	**9,60,665.00**	**97,131.00**	**8,63,534.00**
	Grant total		**25,50,91,508.12**	**2,43,56,753.00**	**2,58,07,723.00**	**4,56,675.00**	**39,58,10,212.99**	**2,11,55,677.00**	**28,36,43,632.03**

Dr. Joy Elamon
DIRECTOR GENERAL
Kerala Institute of Local Administration (KILA)
Mulamgunnathukavu PO, Thrissur-680581, Kerala
Tel: +91 - 487-2201312

KERALA INSTITUTE OF LOCAL ADMINISTRATION * THRISSUR-680 581 *

For SGS & COMPANY
CHARTERED ACCOUNTANTS
F.R.N.009889S

CA. GEO JOB, F.C.A., D.I.S.A. (ICAI)
Partner (M. No.210057)

UDIN : 22210057AZOMHE7674

KERALA INSTITUTE OF LOCAL ADMINISTRATION,THRISSUR		
SUB -SCHEDULES TO SCHEDULES FORMING PART OF BALANCESHEET		
SUB-SCHEDULES	As on 31.03.2022	As on 31.03.2021
Sub Schedule I		
SUNDRY CREDITORS		
Project TQM ISO	19,92,873.00	61,91,470.00
301010209-Town Planning Devt Plan-Project Cell	1,91,974.00	1,86,507.00
301010204_MGP-Replication Project	-	3,91,178.00
NIRD-SRP DRP Trg-Project MGNREGS	10,76,625.00	10,76,625.00
Project District Plan Comparison	2,43,516.00	2,43,516.00
301010207_Project Jagratha Samithi	14,71,377.00	14,30,623.00
30101020101_Project - Asset Management	-	36,04,557.00
Suchitwa Mission- Swachh Bharath Mission	62,42,585.00	66,90,632.00
301010205_Panchayat Sashaktikaran Abhiyan (PSA)	16,91,64,256.05	16,89,90,008.05
4030108011019_Visit of Himachal Pradesh Team	6,58,776.00	-
403010801984_UNDP-Consultancy Projects	5,25,003.00	5,25,003.00
403010801729_Project Watershed Development Plan	1,31,500.00	1,31,500.00
403010801528_Kerala State Bio Diversity Board	68,421.12	68,421.12
403010801730_Project Watershed Devt Plan	50,000.00	50,000.00
403010801637_National Panchayat Day Celebration	26,318.00	26,318.00
Block Programme Officer, MGNREGS	21,712.00	21,712.00
NIPCCD Banglore	-	2,939.00
Workers Welfare Fund	1,81,612.00	13,150.00
Project - Mahila Kissan Saktheekaran Abhiyan MKS	7,74,22,906.00	7,99,30,528.00
3010104_ Central Asst-Empowrment & Accoun Tability	1,11,15,968.00	1,09,32,651.00
3010105_Central Assistance Training-RGSY	2,66,91,553.08	2,45,67,095.00
UNEP - Eco DRR Project	-	1,30,274.00
UNDP IHRML Project 2	- 6,10,890.00	1,24,355.29
Rehabilitation Council of India(Inservice Trg)	-	24,02,400.00
Project Disaster Management	54,569.00	-
DPO, SSK Kollam	1,30,499.00	1,30,499.00
E Governance Trg (Joint Labour Commissioner)	9,255.00	9,255.00
Exposure Visit From Kangra Dist(Him Prd)	1,28,623.00	1,28,623.00
Rurban Project - Lakshadeep	7,69,782.00	3,21,597.00
KIIFB Outward Supply	3,37,57,625.00	3,04,00,000.00
Deepak A D	-	9,925.00
25 Years-PPC-Sangamam	84,37,483.00	-
Capacity Building of LF- Assam (DALF)	- 4,65,769.00	-
MoPR -Evaluation Study of Incentivization of Panchayats Scheme	- 4,02,500.00	-
NIUA-KILA _Project ITCN	- 89,964.00	-
Preparation of ESSA Addendum for the proposed Resilient Kerala Program Additional Financing (AF)	- 64,619.00	-
Project NCRMP	36,83,095.00	-
Project- Present Status Rural LGS in Non Part Ar	7,30,096.00	-
Project Sankalp	- ,77,330.00	-
Rebuild of Kerala Initiative- Kerala Climate Resilient Programme- Programme for Results	- 1,63,833.00	-

SUB -SCHEDULES TO SCHEDULES FORMING PART OF BALANCESHEET		
SUB-SCHEDULES	**As on 31.03.2022**	**As on 31.03.2021**
UNICEF- Localising SDG for Child Rights	10,72,350.00	-
UNICEF-Project -Child Budgeting Karanataka	8,06,625.00	-
Up-Scaling Community Resilience-EcoDRR UNEP	- 1,55,226.00	-
Project National Commission for Women- CHRD	6,25,915.00	-
TOTAL	**34,53,52,761.25**	**33,87,31,361.46**
Sub Schedule II		
OUTSTANDING EXPENSES		
Outstanding Paybles	85,43,236.18	47,80,383.44
Audit Fee Payable	67,500.00	75,000.00
Salary Payable	28,70,133.00	53,31,014.00
Honanarium & TA payable	-	7,15,424.00
GI Arrear Payable	16,295.00	37,120.00
Internal Audit Fee Payable	63,720.00	35,400.00
Duties & Taxes	4,08,946.30	1,30,074.46
Salary Payable -CHRD	10,82,738.00	-
TOTAL	**1,30,52,568.48**	**1,11,04,415.90**
Sub Schedule III		
CHRD CURRENT LIABILITIES		
Balance Payable under SGSY	2,85,968.00	2,85,968.00
Balance Payable under TSST	13,926.00	13,926.00
Earnest Money Deposit	79,417.00	79,417.00
Security Deposit	39,540.00	39,540.00
Interest on HBA CHRD	2,41,037.00	2,41,037.00
EPF Payable -CHRD	-	81,124.00
GIS Payable CHRD	-	10,100.00
GPF Payable CHRD	-	63,620.00
HBA Payable CHRD	-	9,275.00
LIC Payable CHRD	-	13,166.00
Loan Recovery Payable CHRD	-	33,300.00
SLI Payable CHRD	-	11,150.00
Rurban Thirunelly Expenses	- 1,15,295.00	
Rurban- Lakshadweep- ICAP	3,21,598.00	3,21,598.00
AHADS CCPRM (Erstwhile) Fund Payable	9,62,000.00	19,62,000.00
TOTAL	**18,28,191.00**	**31,65,221.00**
Sub Schedule IV		
SUNDRY DEBTORS		
403010801298_ETC Thaliparamba	1,63,251.00	11,13,015.00
Aminity Centre, Pathanamthitta	2,00,616.00	2,00,616.00
403010801855_Secretary, Kozhikkode Corporation	2,028.00	2,028.00
403010801724-Project Officer ST Development	4,902.44	4,902.44
403010801295_EMS Chair Hall, Malappuram	2,549.00	2,549.00
Research Study-Sanitation Behaviour Among Fishermen	11,500.00	11,500.00

SUB -SCHEDULES TO SCHEDULES FORMING PART OF BALANCESHEET		
SUB-SCHEDULES	**As on 31.03.2022**	**As on 31.03.2021**
DMC Athirappilly	33,600.00	33,600.00
403010801111_BDO, Koyipuram	7,750.00	7,750.00
40301080146_ADC Wayanad	42,802.00	1,32,541.00
403010801117_Block Prog Officer, Attapady (NREGS)	9,160.34	9,160.34
403010801170_DDP ALAPPUZHA	3,04,654.00	13,92,750.00
403010801629_Municipality of Kannur	10,000.00	10,000.00
Director ILDM Trivandrum	-	2,10,000.00
Secretary, Block Panchayath, Thalassery	-	14,000.00
Secretary Kollam District Panchaayth	15,000.00	15,000.00
Hosana Mount Kottayam	-	(19,547.00)
Kerala Lottery Welfare Board	18,763.00	18,763.00
403010801217_DII - YMCA, Aluva	23,200.00	23,200.00
403010801830_Secretary, Andoorkonam GP	23,700.00	23,700.00
403010801174_DDP KASARGODE	36,579.00	6,98,463.00
Secretary District Panchaayth Kozhikkode	24,418.00	26,000.00
403010801154_Convenor, SLTG	26,283.00	26,283.00
403010801846Secretary, Kasargod District Panchayath	29,250.00	29,250.00
403010801207_DII-People Service Society,Palakkad	29,655.00	29,655.00
403010801183_DDP WAYANAD	61,271.00	4,65,472.00
403010801580_Manjeri Public Library Hall	34,600.00	34,600.00
403010801541_KFRI Peechi	1,00,000.00	1,00,000.00
Agriculture Officer Pinarayi Krishi Bhavan	40,160.00	40,160.00
Kerala Police Thrissur	43,933.76	43,933.76
403010801887_SEUF Trg CentreALP	17,125.00	17,125.00
403010801113Bhaskaran,Secretary,Vishu Vaniba Sangam	47,000.00	47,000.00
Secretary Oachira Block Panchayath	48,000.00	48,000.00
Secretary Anchal Block Panchayath	-	73,388.00
403010801178_DDP MALAPPURAM	(4,78,902.00)	12,15,316.00
403010801853_Secretary, Kollam Corporation	-	54,500.00
403010801921_Sreepuram Bishop House KNR	63,763.00	63,763.00
403010801558_Kudumbasree NRO	68,124.00	68,124.00
Kerala Economic Association	70,076.00	70,076.00
Hotel Munnar Black Forest	75,600.00	75,600.00
403010801235_Director State Social Audit Cell	75,975.00	75,975.00
403010801472_Industrial Promotion Beauro	83,255.00	83,255.00
Director Sports & Youth Affairs	90,000.00	90,000.00
403010801847_Secretary, Kattakada GP, TVM	95,700.00	95,700.00
403010801176_DDP KOTTAYAM	7,19,364.00	9,17,422.00
Secretary District Panchayath Alappuzha	4,550.00	1,16,963.00
403010801838_Secretary District Panchaayth	1,19,640.00	1,19,640.00
Secretary Kottayam District Panchayath	-	2,61,340.00
403010801756_Ram Biologicals. KKD	1,23,088.00	1,23,088.00
403010801653_N I R D, Hyderabad	3,64,135.00	3,64,135.00
403010801840_Secretary District Panchayath Wayanad	1,36,296.00	1,36,296.00
403010801844_Secretary, Idukki District Panchayath	1,36,660.00	1,36,660.00
Kerala State IT Mission	1,42,236.00	1,42,236.00
403010801965_Thiroor Samskarika Samuchayam- MLPM	1,44,100.00	1,44,100.00
403010801182_DDP TRIVANDRUM	18,92,885.00	15,79,567.00
403010801153Cnvnr IMG Staff Welfare Fund Committee	1,53,325.00	1,53,325.00

SUB -SCHEDULES TO SCHEDULES FORMING PART OF BALANCESHEET		
SUB-SCHEDULES	**As on 31.03.2022**	**As on 31.03.2021**
40301080138_ADC Kollam	-	1,82,938.00
Secretary District Panchaayth Thrissur	6,150.00	1,35,300.00
403010801126_CDD Society	1,83,645.00	1,83,645.00
403010801771_Renewal Centre, Ernakulam	1,85,150.00	1,85,150.00
40301080107_DPO, Kottayam		30,975.00
40301080103_DPO, Idukki	1,46,306.00	2,99,080.00
403010801575_Malabar Theological College, MLPM	2,06,000.00	2,06,000.00
JPC Pathanamthitta	44,880.00	44,880.00
403010801839_Secretary District PanchayathPTA	-	2,25,240.00
403010801010_DPO, Palakkad		(3,525.00)
MGNREGS Kannur	-	(2,29,325.00)
Project Director PAU Kottayam	43,050.00	(39,161.00)
40301080140_ADC Kozhikode	2,37,367.00	4,11,481.00
NREGS Alappuzha	3,34,000.00	3,34,000.00
4030108011021_Visit of Jharkhand Team	3,41,434.00	3,41,434.00
NREGS Kollam	(1,53,812.00)	(1,53,812.00)
JPC Thrissur	18,419.00	18,419.00
40301080133_ADC Alappuzha	4,38,196.00	5,85,030.00
Centre for Socio Economic & Envoronmental Studies	20,60,045.00	20,60,045.00
JPC Palakkad	1,70,080.00	1,70,080.00
Erstwhile AHADS CCPRM Agali	4,34,650.00	4,34,650.00
403010801617_M/s KUHAS and SHSRC Kerala	4,62,508.08	4,62,508.08
SIRD Odisha	3,24,726.00	3,24,726.00
NREGS Malappuram	56,080.00	15,98,470.00
403010801165_CPWD Thrissur	-	5,00,000.00
40301080139_ADC Kottayam	-	6,93,704.00
403010801482_I R M A	6,46,855.00	6,40,810.00
403010801513_Kerala Block Panchayat Association	6,46,855.00	6,46,855.00
40301080142_ADC Palakkad	1,39,781.00	2,38,838.00
40301080145_ADC Trivandrum	-	1,83,063.00
District Mission Co-Ordinator Kudumbasree Kollam	2,12,000.00	2,12,000.00
403010801660_NRLM Agali	10,60,860.88	9,18,633.70
40301080136_ADC Kannur	96,424.00	4,29,066.50
403010801884_Service Tax-Deposites	-	22,63,000.00
40301080141_ADC Malappuram	10,40,677.00	10,26,012.00
403010801711_Principal, ETC Kottarakkara	40,09,016.00	35,00,000.00
403010801733_PWD Electrical Division,TSR	40,31,923.00	40,31,923.00
Thrissur District Labour Contract Society	39,29,836.00	90,22,524.00
403010801734_PWD Electronics Division, Thrissur	50,00,000.00	50,00,000.00
40301080176_ANERT, THRISSUR	20,16,617.00	20,16,617.00
403010801171_Kerala Electrical & Allied Engg.	78,80,877.00	78,80,877.00
403010801229_Director of Panchayats	13,03,54,000.00	13,03,54,000.00
K K Ravi	-	5,071.00
DDP KOLLAM	6,02,445.00	4,82,277.00
DDP THRISSUR	(1,65,886.00)	27,331.00
DII - IRTC ,Palakkad	-	(14,927.00)
ADC Ernakulam	50,537.00	2,51,775.00
ADC Pathanamthitta	16,840.00	1,81,765.00
ADC Thrissur	-	1,77,704.00

SUB -SCHEDULES TO SCHEDULES FORMING PART OF BALANCESHEET		
SUB-SCHEDULES	**As on 31.03.2022**	**As on 31.03.2021**
Manoharan M (Co-Ordinator KTYM)	23,801.00	35,049.00
Retnakaran.E.P	2,667.00	12,930.00
Secretary Manjeswaram BP	(1,50,000.00)	(1,50,000.00)
Administrative Trg Institute- Lakshwadweep	(8,58,000.00)	(8,58,000.00)
Aluva Municippality	-	(14,125.00)
Aravind GS	5,233.00	5,233.00
Balagopal K, Dist Co-Ordinator WYD	37,240.00	41,965.00
Dist.Suchitwa Mission - Ernakulam	6,000.00	13,500.00
Dist. Suchitwa Mission Idukki	2,912.00	2,912.00
Dist. Suchitwa Mission Kasargode	-	78,006.00
Dist. Suchitwa Mission - Kollam	3,377.00	3,377.00
Dist. Suchitwa Mission - Kottayam	2,850.00	1,60,050.00
Dist. Suchitwa Mission Kozhikkode	1,52,963.00	1,52,963.00
Dist. Suchitwa Mission - Palakkad	1,500.00	1,500.00
Dist. Suchitwa Mission - Pathanamthitta	2,070.00	1,25,945.00
Dist. Suchitwa Mission - Thrissur	5,402.00	5,402.00
Dist. Suchitwa Mission - Wayanadu	-	33,140.00
Exposure Visit of Jammu & Kashmir-BDC	20,469.04	20,469.04
John C P - Co-Orinator- PKD	-	5,361.00
Kerala Police Sports & Youth Welfare Society	32,500.00	32,500.00
Padmanabhan P V- KSGD Co-Ordinator	-	12,131.00
Santhoshkumar - CM-PMU KILA KIIFB Project	-	50,000.00
Sudhakaran V V Dist Co-Ordinator, TSR	-	9,774.00
TKM College of Engineering Kollam	58,000.00	58,000.00
Vasu M K Dist Co-Ordinator PTA	-	4,054.00
Anthikkad GP	(22,940.00)	(22,940.00)
Anthoor Municippality	-	(17,200.00)
Areekode GP	(4,600.00)	(4,600.00)
Attingal Municippality	-	(21,893.00)
Azim Premji University	-	(2,43,076.00)
Cherppulassery Municippality	-	(27,175.00)
Cherthala Municippality	-	(18,918.00)
Cherukavu GP	(20,300.00)	(20,300.00)
Chittur Thathamangalam Municippality	(19,915.00)	(19,915.00)
DD Economics & Statisitcs KNR	-	(32,481.00)
DD Economics & Statistics-PKD	-	(16,530.00)
DIKSHA FOUNDATION	(1,500.00)	(1,53,910.00)
East Eleri GP	(34,580.00)	(34,580.00)
Employment Exchange Agali	(7,735.00)	(7,735.00)
Feroke Municippality	-	(30,223.00)
Iratty Municippality	-	(27,345.00)
Kalamassery Municippality	-	(33,250.00)
Kattappana Municippality	-	(15,300.00)
Kayamkulam Municippality	-	(21,930.00)
Kodungallur Municippality	-	(7,800.00)
Kodunvalli Municippality	-	(17,416.00)
Kothamangalam Municippality	-	(25,925.00)
Kottakkal Municippality	-	(17,750.00)
Kottayam Municippality	-	(32,300.00)

SUB -SCHEDULES TO SCHEDULES FORMING PART OF BALANCESHEET		
SUB-SCHEDULES	**As on 31.03.2022**	**As on 31.03.2021**
Kudumbasree Thrissur	(92,267.46)	(1,49,109.00)
Kumarakom GP	(8,100.00)	(8,100.00)
Malappuram Municippality	-	(19,785.00)
Manjery Municippality	-	(45,075.00)
Mattannur Municippality	-	(16,500.00)
Palakkad Municippality	-	(22,425.00)
Pala Municippality	-	(15,425.00)
Pallarimangalam GP	(26,380.00)	(26,380.00)
Payyannur Municippality	-	(24,300.00)
Perumbavoor Municippality	-	(16,013.00)
Piravam Municippality	-	(3,454.00)
Poothadi GP	(42,460.00)	(42,460.00)
Punallur Municippality	-	(21,245.00)
Registrar Co-Operative Society. Trivandrum	(1,31,663.00)	(1,43,750.00)
Sreekantapuram Municippality	-	(23,050.00)
Subhash Chandran Dist Facilitator TVM	-	(9,726.00)
Tanur Municippality	-	(26,335.00)
Thachampara GP	(4,600.00)	(4,600.00)
Thalassery Municippality	-	(35,277.00)
Thirumittakkode GP	(24,380.00)	(24,380.00)
Thiruvalla Municippality	-	(19,430.00)
Thrikkakkara Municippality	-	(36,575.00)
Thrippunithra Municippality	-	(28,400.00)
Vadavannur GP	(15,200.00)	(15,200.00)
Valanchery Municippality	-	(17,630.00)
Varkkala Municippality	-	(15,500.00)
Vorkady GP	(12,000.00)	(12,000.00)
Vorkady GP	-	(29,403.00)
Secretary Vadakara BP	117.00	117.00
Noorjahan CHRD	750.00	500.00
Shahul Hameed Dist. Co-Ord Idukki	-	59,207.00
Secretary-Tirurangadi BP	-	835.00
Secretary Kilimanur BP	891.00	891.00
Secretary Kunnathanam GP	-	1,046.00
DD Economics & Statistics WYD	-	(1,215.00)
SRC Kozhikkode	1,900.00	1,900.00
Premlal-District Co-Ordinator Kollam	-	6,400.00
Visit of Ladakh	(3,385.36)	(3,385.36)
Secretary-Elamdesam BP		-
Secretary Muthuthala GP	-	3,446.00
Solaris Hotels Indore	3,625.00	3,625.00
403010801180_DDP PATAHANAMTHITTA	3,31,763.00	8,87,080.00
Retnakaran P V, Kannur	45,658.00	50,708.00
Secretary Wadakkenchery GP	-	5,396.00
Secretary Vamanapuram BP	6,142.00	6,142.00
403010801173_DDP KANNUR	3,79,946.00	13,73,105.00
Jayaraj P, Dist Facilitator ALP	-	(9,120.00)
Secretary, Chambakulam BP	6,454.00	6,454.00
Secretary Ambalapuzha BP	-	7,852.00

SUB -SCHEDULES TO SCHEDULES FORMING PART OF BALANCESHEET		
SUB-SCHEDULES	As on 31.03.2022	As on 31.03.2021
Secretary Kozhikkode BP	-	7,979.00
Secretary- Vazhoor BP	-	8,116.00
403010801179_DDP PALAKKAD	13,71,932.00	17,19,754.00
Secretary Vadavukode BP	-	8,898.00
Secretary-Wandoor BP	801.00	8,999.00
EVM Leisure Holidays & Resorts Pvt Ltd	9,000.00	9,000.00
403010801917_Sreedharan P P-Co.-Koothuparamba LAC	9,124.00	9,124.00
Secretary, Nileswaram BP	-	9,124.00
Secretary Veliyanad BP	9,124.00	9,124.00
Secretary Ambalapara GP	(14,305.00)	(14,305.00)
Secretary-Vengara BP	9,576.00	1,597.00
Secretary, Mukhathala BP	9,824.00	9,824.00
Secretary Karadukka BP	-	10,054.00
Secretary Nedumkandam BP	10,054.00	10,054.00
Manager, Hassan Marikkar Hall	10,100.00	10,100.00
Secretary Vaniyamkulam GP	-	10,391.00
Secretary-Chenganur BP	(4,516.00)	10,984.00
Secretary Thalassery BP	25,238.00	11,238.00
Secretary, Pallom BP	-	11,327.00
Secretary Munnar BP	-	11,914.00
Secretary Thiruvallur GP	12,315.00	12,315.00
Secretary- Kannur BP	13,191.00	13,191.00
Secretary, Kalliassery BP	-	9,999.00
4030108011011_Visit of Andra Pradesh Team	(13,969.02)	(13,969.02)
Secretary Thodannur BP	-	(40.00)
Secretary Kappur GP	-	16,361.00
Secretary Peravoor BP	-	5,729.00
Secretary Arimpur GP	-	17,096.00
Secretary Chirayinkeezhu BP	17,220.00	17,220.00
Secretary Kunnamangalam BP	-	17,715.00
Secretary-Uzhavoor BP	10.00	18,047.00
Secretary Parassla BP	-	(170.00)
Secretary Malampuzha GP	6.00	18,611.00
Secretary Mathur GP	-	18,611.00
Secretary Vellinezgy GP	-	18,611.00
Secretary Perumpadappu BP	-	(1,570.00)
MAM Distributors	-	(7,826.00)
Secretary Elappully GP	-	20,141.00
403010801177_DDP KOZHIKODE	1,17,307.00	(21,410.00)
Secretary-Devikulam BP	-	21,780.00
Secretary Varkala BP	-	22,267.00
Secretary Koppam GP	-	22,391.00
Secretary Kottopadam GP	-	13,700.00
Secretary Kozhinjampara GP	-	22,391.00
Secretary Mankara GP	(4,700.00)	17,691.00
Secretary PallassnaGP	-	8,951.00
Secretay Kongad Gp	-	22,391.00
Secretary Koyilandy Municipality	-	23,022.00
Secretary-Manjeswar BP	(36.00)	23,729.00

SUB -SCHEDULES TO SCHEDULES FORMING PART OF BALANCESHEET		
SUB-SCHEDULES	**As on 31.03.2022**	**As on 31.03.2021**
Secretary Melady BP	16,809.00	24,709.00
Secretary Lalam BP	-	24,784.00
403010801172_DDP IDUKKI	2,25,514.00	9,33,093.00
Secretary Oachira BP	61,846.00	61,846.00
Secretary Kanjirampuzha GP	-	26,171.00
Secretary-Kalikavu BP	-	10,175.00
Secretary, Sasthamkotta BP	8,976.00	8,976.00
Secretary-Areekode BP	27,283.00	27,283.00
Secretary Mavelikkara BP	27,727.00	27,727.00
Secretary Kanjikuzhy BP	27,792.00	27,792.00
Secretary Pattanakadu BP	-	28,000.00
Secretary Kunnummal BP	18,149.00	29,029.00
Secretary-Thalikulam BP	6,311.00	6,311.00
Secretary, Anthikkad BP	-	29,585.00
Secretary Panamaram BP	-	29,588.00
Javahar Coperative Bhavan Employee Welfare Society	30,000.00	30,000.00
Secretary Alathur BP	-	9,884.00
Secretary Nenmara BP	9,091.00	30,049.00
403010801191_DII - AMOS CENTRE, Kottyam	-	(31,473.00)
Iconic Hospitality	31,650.00	31,650.00
Secretary Kasargod BP	(2,321.00)	31,699.00
403010801225_Director,Chaithanaya Pastoral Centre	32,475.00	32,475.00
Secretary Pampakuda BP	33,587.00	33,587.00
Secretary Vaikkom BP	-	13,998.00
Mascot Beach Resort Kannur	34,000.00	34,000.00
Secretary-Mallappally BP	-	35,256.00
District Mission Co-Ordinator Kudumbasree Pathanamt	-	(36,768.00)
Secretary-Mankada BP	31,710.00	31,710.00
Secretary Vellanad BP	-	37,824.00
Secretary-Ettumanoor BP	14,769.00	14,769.00
Secretary-Kanjirappally BP	37,988.00	37,988.00
Secretary Puthunagaram GP	-	41,002.00
Secretary Panthalayani BP	18,089.00	44,642.00
Secretary Mullassery BP	-	44,769.00
Secretary Ottapalam BP	-	21,028.00
Secretary Ranni BP	36,346.00	36,346.00
Secretary Thrithala BP	26,359.00	26,359.00
Secretary Irinjalakuda BP	-	22,387.00
Secretary Kuttipuram BP	28,103.00	28,103.00
Secretary Kondotty BP	49,323.00	49,323.00
403010801267_District Literacy Mission, Wayanad	(50,496.00)	(50,496.00)
Secretary Paravur BP	28,694.00	50,884.00
Secretary Sreekrishnapuram BP	32,050.00	64,115.00
Secretary Pampady BP	-	12,792.00
403010801683_Padanakkad Good Sheperd Church, KSGD	53,850.00	53,850.00
Secretary Malappuram BP	-	499.00
Secretary-Pandalam BP	-	18,781.00
Secretary Nilambur BP	61,248.00	61,248.00
403010801171_DDP ERNAKULAM	(4,16,725.00)	12,25,675.00

SUB -SCHEDULES TO SCHEDULES FORMING PART OF BALANCESHEET		
SUB-SCHEDULES	**As on 31.03.2022**	**As on 31.03.2021**
403010801102_Asramam Training College- Idukki	62,864.00	62,864.00
Secretary Chowannur BP	-	49,168.00
Secretary-Parakkadavu BP	64,944.00	64,944.00
403010801700_Photoman Digital Studio	-	(1,631.00)
Vatika Himalayan Resort-Sikkim	66,936.00	66,936.00
Secretary-Ponnani BP	32,229.00	32,229.00
Secretary Balussery BP	68,532.00	68,532.00
Secretary Pulikkeezhu BP	57,573.00	57,573.00
Secretary Pattambi BP	11,068.00	69,978.00
Secretary Palakkad BP	70,735.00	70,735.00
Secretary Irikkur BP	10,873.00	10,873.00
Secretary Panur BP	-	72,747.00
Secretary- Sulthanbatheri Bp	-	63,216.00
Secretary Kottarakkara BP	75,161.00	75,161.00
Secretary Pathanapuram BP	5,931.00	78,556.00
Secretary Ollukkara BP	-	80,246.00
Haritha Keralam Mission, TVM	81,117.00	81,117.00
40301080102_DPO, Ernakulam		81,249.00
Secretary, Tirur BP	82,868.00	82,868.00
SIRD & PR Mysore	-	(85,527.68)
National Institute of Public Cor & Child Dev	(87,300.00)	(87,300.00)
Secretary Wadakancheri BP	40,421.00	88,736.00
Secretary Kothamangalam BP	91,376.00	91,376.00
Secretary Mannarkad BP	9,480.00	91,392.00
Sreedharan A-MLPM	-	81,598.00
Secretary Konni BP	37,177.00	58,622.00
Secretary Madappally BP	16,414.00	1,10,368.00
Secretary Anchal BP	1,66,959.00	93,571.00
4030108011032_Visit of Sikkim Team	97,868.58	97,868.58
Director of Enterprennurship- KVASU	(1,02,709.00)	(1,02,709.00)
Secretary-Perinthalmanna BP	-	91,058.00
National Health Mission	13.92	13.92
Secretary-Mala BP	-	97,459.00
Secretary Koyipuram BP	36,069.00	1,08,421.00
Secretary Vettikavala BP	1,02,549.00	1,08,444.00
Mohanan M C, President Edakkad BP	1,16,150.00	1,16,150.00
Secretary Iritty BP	-	1,26,088.00
Secretary-Chittumala BP	-	1,26,841.00
4030108011043_Visit of West Bengal Team	(1,27,189.20)	(1,27,189.20)
Secretary-Kuthuparamba BP	67,752.00	1,28,846.00
Secretary-Nedumangadu BP	(1,33,160.00)	(1,33,160.00)
Secretary-Chavakkad BP	8,194.00	1,17,402.00
Secretary-Chadayamangalam Bp	54,379.00	1,41,594.00
Secretary-Mananthavady BP	38,719.00	38,719.00
District Mission Co-Ordinator Kudumbasree Wayanad	1,03,566.00	1,63,556.00
Secretary Thaliparamba BP	-	1,12,285.00
403010801801_Sargalaya Kerala Arts & Crfats Village	-	8,440.00
Bhutan Ine Tours Thimpu	1,81,000.00	1,81,000.00
Kerala Development Plan	(1,86,577.00)	(1,86,577.00)

SUB -SCHEDULES TO SCHEDULES FORMING PART OF BALANCESHEET		
SUB-SCHEDULES	**As on 31.03.2022**	**As on 31.03.2021**
403010801540_KFRI Malappuram	1,89,847.00	1,89,847.00
Brookshore Hotel ALP	1,94,649.00	1,94,649.00
Bhutan GBS Tours & Travels	2,03,500.00	2,03,500.00
Back Packers Inn,West Bengal	2,10,000.00	2,10,000.00
Cooperative Societies Joint Registrar PKD	1,67,902.81	1,67,902.81
4010196_SIRD, Sikkim	(3,11,471.00)	-
MCM Hall Harippad ALP	2,77,610.00	2,77,610.00
Mount Carmel Auditorium TVM	2,79,000.00	2,79,000.00
Chief Executive Officer,TSIRD	2,98,415.00	2,98,415.00
Director General NIRD & PR	3,06,244.00	3,06,244.00
Secretary Kollam Municipal Corporation	69,620.00	15,120.00
Himavat Destination Pvt Ltd	3,36,000.00	3,36,000.00
District Mission Co-Ordinator Kudumbasree KTYM	3,44,000.00	3,44,000.00
SIRD & Panchayathiraj-CHRD	(3,48,972.00)	(3,48,972.00)
40301080135_ADC Idukki	-	19,879.00
Visit of Myanmar	(40,725.37)	(40,725.37)
JPC Wayanad	-	(44,202.00)
403010801712_Principal, ETC Mannuthy	3,41,721.00	5,00,000.00
Secretary Kerala Dev & Innovation Strategic Council	5,31,172.63	5,10,593.35
EPF - Deposit (Dispute)	5,97,887.00	5,97,887.00
District Mission Co-Ordinator Kudumbasree KNR.	-	89,473.00
KSIE Ltd	-	17,21,608.00
District Mission Co-Ordinator Kudumbasree KSGD	1,00,622.00	1,40,308.00
JPC Kozhikkode	76,546.00	76,546.00
District Mission Co-Ordinator-Kudumbasree IDK	11,29,652.00	11,29,652.00
District Mission Co-Ordinator- Kudumbasree Trhissur	6,05,845.00	6,05,845.00
District Mission Co-Ordinator Kudumbasree KKD	24,06,410.00	24,06,410.00
District Mission Coordinator Kudumbasree MLPM	75,641.00	34,24,000.00
403010801127_C-DIT	-	50,00,000.00
3020216_NIRC -MGNREGA Trg- CHRD	7,816.00	7,816.00
403010801206_DII-PASS Pazhakulam-PTA	4,080.00	
Abdul Latheef D P C	500.00	
Adv Mohandas K B	60,000.00	
Alappuzha North Women Labour Banks Federation	(3,52,000.00)	
Amarjith	446.00	
Arunkumar	69,130.00	
Arya	375.00	
Case Study of Changaayi App	(50,000.00)	
Erimbiliyam GP	(10,875.00)	
Ernakulam East Women Labour Banks Federation	(7,52,000.00)	
Ernakulam West Women Labour Banks Federation	(2,36,000.00)	
Executive Engineer LSGD Kasargod KIIFB	2,06,500.00	
Gangadharan D P C	500.00	
Haridas D P C	500.00	
IIIC Chavara KLM	360.00	
ITC & SR Industrial Consultancy	1,29,480.00	
ITDP	59,834.16	
JPC ALP KILA	1,20,000.00	
JPC EKM KILA	1,20,000.00	

SUB -SCHEDULES TO SCHEDULES FORMING PART OF BALANCESHEET		
SUB-SCHEDULES	As on 31.03.2022	As on 31.03.2021
JPC IDK KILA	1,20,000.00	
JPC KKD KILA	1,20,000.00	
JPC KLM KILA	1,20,000.00	
JPC KNR KILA	1,20,000.00	
JPC KSGD KILA	1,20,000.00	
JPC KTYM KILA	1,20,000.00	
JPC MLPM KILA	1,20,000.00	
JPC PKD KILA	1,20,000.00	
JPC PTA KILA	1,20,000.00	
JPC TSR KILA	1,20,000.00	
JPC TVM KILA	1,20,000.00	
JPC WYD KILA	1,20,000.00	
Kannur East Women Labour Banks Federation	(1,08,000.00)	
Kannur West Women Labour Banks Federation	(92,000.00)	
Kerala NGO Union	23,120.92	
Kerala Samkahya Society	630.38	
Kollam East Women Labour Banks Federation	(1,21,000.00)	
Kozhikode East Women Labour Banks Federation	(4,72,000.00)	
Kozhikode Norath Women Labour Bank Federation	(92,000.00)	
Kuthuparamab Municipality	(7,375.00)	
Malappuram North Women Labour Banks Federation	(64,000.00)	
Malappuram South Women South Labours Banks Federati	(1,76,000.00)	
Malayala Manorama	20,000.00	
Manager (Admin), EHealth Kerala	7,618.45	
Martin D P C	500.00	
M G Kavu S C S T Co-Op Society	198.00	
Ministry of Panchayathi Raj -MoPR	10,20,876.00	
Mohandas D P C	500.00	
M/s Somtec Computers	75.00	
Munnar GP	11,914.00	
Muthuthala GP	(2,625.00)	
Nikhitha	(3,217.00)	
NIUA-Project Climate Centre for Cities	20,000.00	
Nivedya	(6,709.00)	
Nodal Officer, Extreme Poverty Determination Cell	15,000.00	
Palkkad East Women Labour Banks Federation	(72,000.00)	
Palkkad West Women Labour Banks Federation	(2,40,000.00)	
Ponkathir	5,491.00	
Project Director PAUD WYD	7,384.00	
Project Director PAU EKM	2,22,413.00	
Project Director PAU IDK	1,92,721.00	
Project Director PAu Kannur	1,49,188.00	
Project Director PAU KLM	1,51,541.00	
Project Director PAU KSGD	3,37,470.00	
Project Director PAU MLPM	2,17,524.00	
Project Director PAU Palakkad	11,651.00	
Project Director PAU PTA	97,452.00	
Project Director PAU TSR	1,15,956.00	
Rajeev D P C	500.00	

SUB -SCHEDULES TO SCHEDULES FORMING PART OF BALANCESHEET		
SUB-SCHEDULES	**As on 31.03.2022**	**As on 31.03.2021**
Rashid	17,058.00	
Reji D P C	500.00	
Robin-WASH Institute Delhi	(20,000.00)	
Rosemary-RGSA	58,934.00	
Salman Intern Pndichery University	11,509.50	
Sivaraman D P C	500.00	
Somasekharan D P C	500.00	
Sudhakaran D P C	500.00	
Sunitha Sales & Services	140.00	
Thirur Municipality	(49,135.00)	
Trivandrum Norath Women Banks Federation	(72,000.00)	
Trivandrum South Women Labours Bank Federation	(5,92,000.00)	
Vibeen	12,180.00	
Viswanathand D P C	1,000.00	
ADC ALP CHRD	1,96,500.00	
ADC EKM CHRD	2,29,200.00	
ADC IDK CHRD	1,30,900.00	
ADC KKD CHRD	1,20,880.00	
ADC KLM CHRD	1,18,641.00	
ADC KNR CHRD	1,80,100.00	
ADC KSGD CHRD	65,530.00	
ADC KTYM CHRD	1,26,968.00	
ADC MLPM CHRD	2,45,700.00	
ADC PKD CHRD	2,12,800.00	
ADC PTA CHRD	91,627.00	
ADC TSR CHRD	1,74,117.00	
ADC TVM CHRD	1,18,953.00	
ADC WYD CHRD	65,400.00	
Artisans Devt Co-Op Ltd KLM	19,80,500.00	
Director School of Environemnt Science MG KTYM	(48,415.00)	
JPC ALP CHRD	1,58,200.00	
JPC KTYM CHRD	1,56,900.00	
JPC PTA CHRD	1,17,400.00	
JPC TRIVANDRUM CHRD	1,59,400.00	
JPC WYD CHRD	45,800.00	
Project Director Wayanad-CHRD	18,000.00	
Secretary DP IDK CHRD	1,220.00	
Secretary DP KKD- CHRD	12,900.00	
Secretary DP KSGD-CHRD	1,075.00	
Secretary DP PKD-CHRD	13,900.00	
Secretary DP PTA-CHRD	8,900.00	
Secretary DP TSR-CHRD	1,900.00	
Secretary & Joint Secretary WWF CHRD	200.00	
Sudha D CHRD	(546.00)	
CHRD		
Principal ETC Thaliparamba CHRD	(34,129.00)	(34,129.00)
JPC Palakkad CHRD	-	267.00
DRISHTI SKILL DEVELOPMENT -PMAY	19,200.00	19,200.00

SUB -SCHEDULES TO SCHEDULES FORMING PART OF BALANCESHEET		
SUB-SCHEDULES	**As on 31.03.2022**	**As on 31.03.2021**
CSIDCI-NEWDELHI-PMAY CHRD	22,000.00	22,000.00
JPC Malappuram CHRD	2,25,415.00	22,615.00
JPC THRISSUR CHRD	(11,893.00)	44,148.00
JPC Wayanad SIRD	6,470.00	6,470.00
PD PALAKKAD CHRD	74,794.00	74,794.00
PD KOZHIKODE CHRD	84,816.00	84,816.00
JPC Kollam CHRD	2,39,881.00	1,03,581.00
Principal, ETC Mannuthy CHRD	2,42,971.00	2,42,971.00
JPC IDUKKI CHRD	3,02,397.00	1,86,297.00
PD WAYANAD CHRD	20,525.00	20,525.00
JPC Kozhikkode CHRD	1,56,685.00	985.00
JPC Kannur CHRD	1,49,414.00	2,15,638.00
PD TVM CHRD	4,43,350.00	4,43,350.00
PD ALAPPUZHA CHRD	4,71,739.00	4,71,739.00
PD THRISSUR CHRD	5,75,675.00	5,75,675.00
Principal ETC Kottarakkara CHRD	(2,304.00)	(2,304.00)
Kerala State Nirmithi Kentra - CHRD	55,26,855.00	49,77,655.00
Secretary Thykkattussery BP_ CHRD	-	70,380.00
Secretary Aryad BP- CHRD	73,350.00	73,350.00
BPO- Veliyanad	(1,464.00)	(1,464.00)
Nedumanagad BP-CHRD	85,230.00	85,230.00
Pothencode BP-CHRD	85,970.00	85,970.00
BPO- Harippad-CHRD	87,450.00	87,450.00
Secretary Kanjikuzhy BP-CHRD	90,300.00	90,300.00
Chirayinkeezhu BP-CHRD	20,000.00	20,000.00
PWD Building Division, kollam	1,71,796.00	1,71,796.00
TKM Engineering College, Kollam CHRD	50,250.00	50,250.00
BPO_ Bharanikkavu CHRD	99,210.00	99,210.00
Secretary Chengannur BP-CHRD	1,03,245.00	1,03,245.00
Secretary Pattanakkad_CHRD	1,08,020.00	1,08,020.00
Secretary Muthukulam BP_ CHRD	1,08,660.00	1,08,660.00
BPO-Nemom-CHRD	(4,381.00)	(4,381.00)
UNDP-Indian Highrange Mountain Landscape Project 1		5,51,927.00
District Mission Co-Ordinator Kudumbasree TVM	1,97,000.00	1,97,000.00
40301080137_ADC Kasargod	64,375.00	1,10,700.00
Project LG DM Plan	(2,70,826.00)	1,11,971.00
UNICEF Strengthening GPs Capacity		26,493.00
CWE - Water Conservation Through MGRNEGA	3,233.00	3,233.00
TOTAL	**19,92,96,028.48**	**22,66,52,266.89**

KERALA INSTITUTE OF LOCAL ADMINISTRATION (KILA)

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR 01-04-2021 TO 31-03-2022

RECEIPTS			PAYMENTS		
PARTICULARS	CURRENT YEAR 2021-22	PREVIOUS YEAR 2020-21	PARTICULARS	CURRENT YEAR 2021-22	PREVIOUS YEAR 2020-21
Opening balance:-					
Cash & Stamp	18.00	18.00			
Bank (Including deposits)	772,361,840.75	470,363,954.25			
Cash & bank-KILA-CHRD	12,437,133.20	14,960,343.28			
Recurring grant received Central Govt-KILA -CHRD	4,342,000.00	3,300,000.00			
Recurring grant - State Govt-KILA -CHRD-2020-21	3,300,000.00	11,663,000.00	Capacity building activities	157,056,565.90	135,248,929.21
Grant from State Govt (plan)-2020-21	105,895,554.00	131,902,000.00	Additions to fixed assets	28,645,585.00	23,285,403.00
Grant from State Govt (plan)-2021-22	122,600,000.00	-			
Grant from State Govt (plan)-2019-20	-	88,572,000.00	Capital WIP	7,691,943.00	16,977,242.00
Grant from State Govt -2018-19	-	75,548,000.00	Grant Fund taken back by Govt.of Kerala	68,023,600.00	40,311,554.00
Grant from State Govt (non plan) -2021-22	2,106,000.00	4,210,000.00	Administration expenses KILA	50,226,322.19	50,289,160.00
Grant & interest received for scheme/trg-KILA -CHRD	504,666.00	361,614.92	Administrative exps & other exps-KILA -CHRD	19,113,726.00	19,797,432.65
Grant from State Govt.-25 Years-PPC-Sangamam	10,002,810.00	-	25 Years-PPC-Sangamam	1,565,327.00	-
Erstwhile AHADS - CCPRM resumed fund (2019-20)refunded(2020-21)	19,290,773.00	20,135,954.00	Arrear Salary Paid (Erstwhile AHADS - CCPRM)	-	421,741.00
Advances refunded-recurring grant scheme trg-KILA -CHRD	11,960,275.00	125,420.00	Advances for training programmes -KILA -CHRD	7,637,683.00	5,331,221.00
			AHADS CCPRM Fund taken back by Govt of Kerala	20,290,773.00	19,290,773.00
Contribution from Block Panchayath - Women Hostel	6,179,741.00	17,025,333.00	Contribution from Block Panchayath - Women Hostel- Exp	153,468.00	-
Contribution from Urban Local Bodies for Centre for Urban Governance - Urban Chair	354,090.00	3,113,187.00	Contribution from Urban Local Bodies for Centre for Urban Governance - Urban Chair Exp	2,383,344.00	-
Other receipts-KILA -CHRD	492,406.00	251,093.00	Repairs & maintenance-KILA -CHRD	1,089,882.00	685,609.00
Interest from bank	4,059,776.00	1,886,683.00	Repairs & maintenance	3,559,101.00	952,020.00
Interest on Corpus fund Deemed University	11,351,001.00	14,441,730.00	KILA journal on local governance	42,850.00	40,927.00
Interest on Corpus fund	10,506,886.00	13,508,662.00	Expenditure on interest of SDC Corpus fund	941,394.00	-
Interest on Corpus fund SDC	1,599,279.00	1,675,374.00	Sundry Debtors (Advances for various Programmes /activities	-	18,664,049.66
Interest Received on various projects	2,496,555.00	906,675.00	Other Project Expenditure-KILA -CHRD	1,069,398.00	4,118,220.00
NIUA-KILA Project ITCN	30,000.00	-	NIUA-KILA Project ITCN	119,964.00	
Department of Urban Affairs	1,085,272.00	2,321,612.00	Department of Urban Affairs	1,085,272.00	-
KIIFB Project-Centage charges received	3,961,998.00	35,872,000.00	KILA - KIIFB Project	36,832,923.89	13,088,213.99
Project RGSA(including interest)	65,174,248.00	65,020,147.00	Project RGSA	65,000,000.00	36,848,304.95
MoPR -Evaluation Study of Incentivization of Panchayats scheme	172,500.00	-	MoPR -Evaluation Study of Incentivization of Panchayats sch	575,000.00	-
Project- Present Status Rural LGS in Non Part Ar	807,300.00	-	Project- Present Status Rural LGS in Non Part Ar	77,204.00	-
Project Sankalp	316,741.00	-	Project Sankalp	494,071.00	-
KSDIM-Project LG DM Plan	4,987,920.00	2,555,700.00	KSDIM-Project LG DM Plan	4,605,123.00	2,667,671.00
Project TQM ISO	-	15,680,000.00	Project TQM ISO	4,190,597.00	3,442,839.00
Project - Mahila Kissan Sasaakthikaran Abhiyaan-MKSP(interest)	2,049,267.00	79,930,528.00	Project - Mahila Kissan Sasaakthikaran Abhiyaan-MKSP	4,556,889.00	-
UNDP-Indian High Range Mountain Landscape Project	551,927.00	-	MGP-Replication Project	391,178.00	-
UNDP IHRML Project 2	1,374,003.00	1,389,400.00	UNDP IHRML Project 2	2,109,248.20	2,014,202.80

Project NCRMP	4,000,000.00	-	Project NCRMP	316,905.00	-
Project- University of Essex	592,801.00	223,399.00	Project- University of Essex	592,801.00	223,399.00
UNICEF-Project -Child Budgeting Karanataka	1,028,000.00	-	UNICEF-Project -Child Budgeting Karanataka	221,375.00	-
Project GIZ	520,144.00	488,358.00	Project GIZ	520,144.00	21,264.00
Project Disaster Management	-	29,467,875.00	Project Disaster Management	-	10,750,324.00
UNICEF - Strengthening GPs Capacity	26,493.00	777,685.00	UNICEF - Strengthening GPs Capacity	-	804,178.00
UNICEF-Capacity of GPs to monitor child developments outcome and SD	1,782,000.00	-	UNICEF-Capacity of GPs to monitor child developments outcom	1,782,000.00	-
Project Preparation of Bio Diversity Register	-	70,000.00	JPPI - UNICEF Phase 2	-	389,662.00
UNEP - Eco DRR Project	2,945,640.00	1,466,300.00	UNEP - Eco DRR Project	3,075,914.00	2,065,145.00
UNICEF- Localising SDG for Child Rights	1,096,275.00	-	UNICEF- Localising SDG for Child Rights	23,925.00	-
Sundry Creditors	29,400,899.41	-	Capacity Building of LF- Assam (DALF)	465,769.00	-
Subscription fee received in advance	200.00	100.00	Up-Scaling Community Resilience-EcoDRR UNEP	155,226.00	-
LIC Gratuity fund	1,402,694.00	2,018.00	NIUA-KILA _Project ITCN	119,964.00	-
Income Tax collected	12,295,824.00	6,214,841.00	Asset Management	3,691,401.00	-
Workers welfare fund collection	1,594,117.00	223,889.00	Suchitwa Mission- Swachh Bharath Mission	448,047.00	989,718.00
Profession tax collected	257,150.00	243,000.00	Rehabilitation Council of India(Inservice Trg)	2,402,400.00	-
Goods Service Tax collected	1,630,336.66	5,941,745.10	Preparation of ESSA Addendum for the proposed Resilient Kera	64,619.00	-
Other liabilities collected	17,040,222.00	12,429,183.00	Rebuild of Kerala Initiative- Kerala Climate Resilient Programm	163,833.00	-
Tax Deducted at Source - GST	2,992,852.00	-	Other Project Expenditure-KILA	-	-
Income from training programmes	70,742,207.10	88,706,188.65	LIC Gratuity fund remitted	3,838,764.00	2,218,172.00
Other income	16,123,578.98	8,588,500.76	Income Tax remitted	10,686,056.00	6,115,611.00
Consultancy fee received/Accredited Agencies-Processing Fee	75,000.00	-	Workers Welfare Fund remitted	1,425,655.00	210,739.00
Other Projects fund KILA CHRD (including trg fund)	2,954,436.00	1,877,573.00	Profession Tax remitted	257,150.00	243,000.00
KILA Pension Fund payable	895,659.00	17,335,193.00	Goods Service Tax remitted	1,349,964.82	5,811,670.64
KILA General Provident Fund payable	3,195,324.00	2,614,155.00	Other liabilities remitted(KILA+CHRD)	12,403,722.00	8,861,716.00
			Tax Deducted at Source	7,172,288.00	4,653,580.00
			Training expenses	2,704,225.00	20,401,746.12
			Other expenses	1,921,199.16	2,947,022.08
			Consultancy charges/ Licence Free Paid	163,834.00	34,700.00
			Trg exps-KILA -CHRD	7,990,836.00	4,791,997.00
			Service Tax Paid	2,605,000.00	-
			Office expenses	3,816,417.93	3,574,914.91
					-
			Closing balance:-		-
			Cash & Stamp	18.00	18.00
			Bank including deposits	781,027,391.81	772,361,840.75
			Closing cash & bank balance-KILA CHRD	14,120,520.20	12,437,133.20
TOTAL	1,354,943,833.10	1,253,390,431.96	TOTAL	1,354,943,833.10	1,253,390,431.96

Dr. Joy Elamon
DIRECTOR GENERAL
Kerala Institute of Local Administration (KILA)
Mulamgunnathukavu PO, Thrissur-680581, Kerala
Tel: +91-487-2201312

KERALA INSTITUTE OF LOCAL ADMINISTRATION

For SGS & COMPANY
CHARTERED ACCOUNTANTS
F.R.N. 0098895

CA. GEO JOB, F.C.A., D.I.S.A. (ICAI)
Partner (M. No. 210057)
UDIN: 22210057A2OMB E7074

KERALA INSTITUTE OF LOCAL ADMINISTRATION
Mulamkuunathukavu P.O., Thrissur - 680 581.
Ph : 0487 2207000 Fax : 0487 2201062,
website : www.kila.ac.in, email:info@kila.ac.in