ANNUAL REPORT 2019-2020

KERALA INSTITUTE OF LOCAL ADMINISTRATION (KILA)

OUR FINANCIAL ADVISORS

Statutory Auditors

SKV & Associates
Chartered Accountants
TC 39/2738, “SreePriya”, Koorkkanchery,
Thrissur - 680 007

Our Bankers

State Bank of India
Minalur Branch,
Athani, Thrissur

KILA
ANNUAL REPORT
2019-2020

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MESSAGE FROM THE

DIRECTOR GENERAL

It gives me immense pleasure in presenting the Annual Report of KILA for the year 2019-20. This has indeed been a thrilling year with expansion of activities of KILA as a Centre of Excellence and broadening the institution by handholding with other similar institutions in the country and abroad. The institute, established in 1990, has successfully completed 30 years in strengthening local governance through capacity development. This autonomous institute, which is functioning under the Local Self Government Department, Government of Kerala, is the nodal training arm of the government. The institute is organising state level, national leveland international level trainings and it transformed the meaning and scope of the trainings and capacity development. The collaboration with the governmental and non-governmental institutions within and outside the country supported KILA in developing its areas of operation. KILA has served as a common platform for the elected representatives and officials of the Local Self-Governments, policy makers and the general public to come together and gain insights in to new developments and innovations in local governance. KILA has grown in activities, resources, services and infrastructure. It combines a deep concern for the training needs of the state and nation with a strong desire to reaching out to the grass roots.

Important milestones achieved during the period are manifold.The merger of all the training institutes related to local governance like SIRD and ETCs and the erstwhile Attappady Hills Area Development Society (AHADS) with KILA has strengthened the capacity development and training activities. This was reinforced by preparing a unified annual training calendar for all the centres of KILA.Establishment of a Centre for SDG and Local Governance for mainstreaming Sustainable Development Goals (SDGs) in the state and the LSGs was also another important venture. The ISO certification of all the Gram Panchayats and Block Panchayats under KILA consultancy was one of the major initiatives undertaken by KILA in strengthening Local Self-Governments for timely and quality service delivery,thereby adhering a people friendly approach. Another achievement KILA gained during the year was capacitating the Gram Panchayats, Municipalities and Municipal Corporations for the preparation of Disaster Management Plan. It was also this period in which KILA's role as a champion for promoting child friendly, differently abled friendly, elderly friendly local governments blossomed into fruition. KILA made its mark as a leading institute and think tank for mainstreaming gender in governance through tis various trainings, publications, research and activities.

A lot of what the Institute has achieved in the last thirty years has been possible due to tremendous hard work and confidence of the faculty, resource persons and staff. All the more important is the trust and encouragement of numerous well-wishers of the Institute and the officials in Government of Kerala and Government of India. The governmental support and encouragement in developing KILA as a Centre of Excellence will also strengthen the institute to become one of the premier training institutes for decentralization and local governance in the world.We are also very grateful to all elected representatives and officials of Local Self Governments and other sectoral departments.Contribution of the volunteers and activists of the KILA network who generously devote their time and energy for the cause of the grassroots democracy and innovations is also highly appreciated. Above all, let me express my gratitude and appreciation to the entire team of KILA for making this year fruitful in all aspects.

Dr. Joy Elamon

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MANDATES

FACILITATE AND STRENGTHEN PARTICIPATORY PLANNING PROCESS

DOCUMENT AND DISSEMINATE BEST PRACTICES ON LOCAL GOVERNANCE

UNDERTAKE ACTION ORIENTED AND POLICY ORIENTED RESEARCH

ORGANISE SEMINARS, WORKSHOPS AND DISCUSSIONS

UNDERTAKE VARIOUS TRAINING PROGRAMMES FOR THE ELECTED REPRESENTATIVES AND OFFICIALS OF RURAL AND URBAN LOCAL GOVERMENTS OF KERALA

FORMULATE POLICY DOCUMENTS AND PROVIDE POLICY ADVICE

BOARD OF MANAGEMENT

Governing Council

The General superintendence of management of the affairs of the Institute shall be vested, in accordance with the Rules of the Institute in the Governing Council.

1. Minister (LSGD) (Chairperson)
2. Chief Secretary (Vice Chairperson)
3. Principal Secretary, LSGD (Convener)
4. Secretary to Government, Finance Department, Government of Kerala
5. Commissioner for Rural Development
6. Director of Panchayats
7. Director of Urban Affairs
8. Secretary to Government, Planning and Economic Affairs Department
9. Representative from Ministry of Rural Development , Government of India
10. Representative from Ministry of Panchayat Raj, Government of India
11. Director, KILA
12. Representative from NIRD & PR
13. President, Kerala Grama Panchayat Association
14. President, Block Panchayat Association
15. Chairman, Chamber of Municipal Chairmen
16. Member of Parliament
17. Member of Legislative Assembly
18. President, District Panchayat Presidents' Chamber
19. President, Mayors' Council

A.C.Moideen
Chairperson,
Governing Council &
Minister for Local Self
Government

T.K.Jose, IAS
Chairperson,
Executive Committee &
Principal Secretary, LSGD

Dr. Joy Elamon
Director General, KILA

Executive Committee

Subject to the overall superintendence and policy directions of the Governing Council, the Executive Committee shall be responsible for the management, administration and control of the affairs of the Institute and its income and properties in accordance with the rules and the regulations, orders and instructions made from time to time shall have and exercise, powers, which may be necessary incidental, conducive or expedient for the said purpose.

i. Principal Secretary (LSGD) (Chairman)
ii. Secretary (LSGD)
iii. Commissioner for Rural Development
iv. Secretary to Government, Finance Department or his nominee
v. Director of KILA (Convener)
vi. Director of Panchayats
vii. Director of Urban Affairs

KILA - A Centre of Excellence

With the merging of State Institute of Rural Development (SIRD) and Attapady Hill Area Development Society-CCPRM and three Extension Training Centres (ETCs) academically, onus of KILA became manifold in the organization and conduct of various training programmes and other related activities.

Contrary to transform knowledge in a single spell, the capacity building programmes were held under the period of report in a phased manner. During the period under report, 3,66,383 participants were trained with 4,94,866 man days as per the summary hereunder.

Training details 2019-2020 at a Glance

No	Programmes Theme/Subject	No. of Participants Trained	Mandays Trained
1	Aged Friendly/Child Friendly	1868	3241
2	Area Development/Extension Programmes	6096	13475
3	Capacity Building for Elected representatives & Staff of LSGIs	19535	44452
4	Centrally Sponsored Trainings -MGNREGS/AUEGS/PMGSY/MKSP	59407	69759
5	Civil Society Interface	3147	4727
6	Climate Change/Biodiversity	1815	1946
7	Decentralization/Plan	12957	14858
8	Disaster Management Plan Phase I, Phase II, Phase III, Phase IV	167135	177884
9	Exposure Visits	422	1915
10	Gender	7453	20548
11	Haritha Keralam	47824	62363
12	Mission Trainings-Aardram	641	1147
13	Rurban, BFT,NIRD - PR, Human Rights..etc	5210	7840
14	PRI SHG Group Trainings	10491	23580
15	Social Education	11331	23671
16	Thematic Seminars/workshops	9145	19462
17	Training Related to different Projects-JPPI,UNDP,TQM	892	1385
18	Urban Planning	607	1592
19	Video Documentation	319	839
20	External Programmes	88	182
	Total	**366383**	**494866**

Centre for SDG and Local Governance

KILA in collaboration with National Foundation for India has started a project titled 'Mainstreaming SDGs in the state and Local Government Plans and Policies.

The main objectives of the project are :

- Effective integration of the SDGs into the state planning process.
- Mapping and identifying the areas of overlap between SDGs and State Policies and programmes.
- Developing and facilitating sensitization and training programmes for providing exposure and orientation to officials.
- Working out a design for sensitization and coherence of SDGs within local government (PRI) agendas.
- Developing IEC materials to popularize SDGs among ordinary citizens.

Localising SDGs

Localising development means taking into account subnational contexts in the achievement of the 2030 Agenda, from the setting of goals and targets, to determining the means of implementation and using indicators to measure and monitor progress. It is also putting the territories and their peoples' priorities, needs and resources at the centre of sustainable development. There should be sustained exchanges between the global, national and local facets. In the past, localisation was mainly meant as the implementation of goals at the local level, by sub-national actors, in particular by local and regional governments. All of the SDGs have targets directly related to the responsibilities of local and regional governments. That's why the achievement of the SDGs depends, more than ever, on the ability of local and regional governments to promote integrated, inclusive and sustainable territorial development.

Localising the SDGs is a platform that supports the on-the-ground delivery of the SDGs at local level. It is a convergence point between local and regional governments and their associations and other local actors, national governments, businesses, community-based organizations. Localising SDGs supports local leaders in collaboratively incubating and sharing solutions, unlocking bottlenecks and implementing strategies that will become helpful in advancing the SDGs at the local level. Via this platform for localising SDGs shares experiences, new solutions, tools and guides to support SDG localisation at grassroots level. A core feature in this platform for localising SDGs contains a range of concrete, practical and adaptable mechanisms and instruments that support the development, implementation, monitoring and review of locally-appropriate SDG actions. With the aim of providing a one-stop-shop on SDG localisation resources and tools for stakeholders, this platform combines the works by localising the SDGs for 2030.

This platform helps to raise awareness of the SDGs among local and national actors. It aims to improve their knowledge of the 2030 Agenda, familiarise them with the implications, opportunities and challenges in localising it, and urge stakeholders to fully realise their crucial role. As
an advocacy platform, it also seeks to create an enabling environment for the localisation process, to support local ownership and ensure the SDGs integration in sub-national strategies and plans. It aims at being a practical support for local stakeholders, and in particular local and regional governments, by pointing out best practices that are reliable and replicable in order to efficiently design, implement and monitor policies in line with the SDGs.The process empowers actors within the new development architecture, including local, regional and national governments, civil society organizations, private firms, universities and research institutions. Our purpose is to better integrate various actors across the immensely dynamic social, regional, political and economic landscapes of territories. For this, KILA has developed a SDG Training tool kit. It is a searchable data base from the local level to the state level.This supports the efforts to improve the quality, reliability, availability and comparability of data and all the stake holders to create their own data in their respective area. This ultimately helps the local self governments to review, analyse and modify their status with respect to each indicator and helps to identify the gaps in each sector and plan accordingly for the betterment and transformation of the society.

ISO 9001 Certification of Grama Panchayaths and Block Panchayaths

Kerala Government gives prime importance to citizen friendly local governance that ensures good governance and high standard quality service delivery. Inculcatingthe culture of quality, efficiency and empathy among Local Self Government functionaries and elected representatives is crucial to achieve highest citizen satisfaction. This emphasises the need to develop systems/processes to effectively integrate and utilise human potential, resources and technology. The ISO 9001 certification project of Local Self Governments was visualised to raise predictability of services delivered through implementing Quality Management Systems (QMS).

Based ona proposal submitted to the government,KILA has been appointed as the consultancyagency for ISO certification of Grama Panchayaths in 2018. In order to ensure effectiveness, Project Coordinators with professional qualifications have been appointed for all the districts to coordinate the consultancy activities and they were provided with proper training. Grama Panchayats started achieving ISO 9001 certification under KILA Consultancy by 2019. Inspired by this, *Rural Development*Department also approached KILAfor providing consultancy for Block Panchayaths in ISO 9001 certification. By the end of 2019, all the Grama Panchayaths and Block Panchayats in Kerala were ISO 9001 certified under KILA consultancy. Later, the office of the Director of Panchayaths and Deputy Director of Panchayaths (DDP) initiated ISO certification activities with the help of KILA. Allied institutions of Grama Panchayaths have also sought the assistance of KILA as part of their efforts to obtain ISO certification.KILA receives requests for consultancy from various departments and institutions in the state.

Activities in Institutions as part of KILA Consultancy

The major activities carried out in these institutions as part of KILA consultancy in ISO 9001 certification are given below.

- Training for Elected Representatives and Employees was carried out at district level and institution level to create awareness on the ISO certification process. As the process advances in these institutions, further trainings on documentation, internal audit, and record management were provided by the project Co-ordinators and resource persons.
- Status analysis of institution was carried out by the district project coordinators after visiting the institutions and actions to be taken are explained.
- Teams were formed, namely Record Room, Front Office, Infrastructure, and Documentation within institutions. Quality Circle was also formed to facilitate the project and to ensure its continuous improvement meetings are convened twice every month
- Front office facilities andinformation boards (as per GO No.123/2009 in Grama Panchayaths) were implemented and updated in the institutions
- Record sorting, setting and computerisation (as per record retention schedule in office management manual/MOP) are carried out. Record index, record movement register are prepared.
- Infrastructure development and modification was suggested and implemented based on available resources within the institutions. Fire extinguishers were established.
- Quality Manual & Procedure Manual were prepared in institutions. The citizen survey was conducted every year and report is prepared. Citizen feedback form is made available in front office to evaluate the service delivery of institution, which is consolidated every month. In-house trainings are scheduled every month.

Internal audit process isconducted every six months and non conformities are identified and rectified. Management review conducted by committee evaluates the quality management system every six months. KILA provides the complete ISO documentation support during certification audit and surveillance audits.

- Service delivery is improved through reduced service time and clearing pending files.
- After developing quality management system, first stage certification audit is conducted. Audit observations are properly addressed and thesecond stage certification audit is conducted and rectifies non-conformities, if any. KILA assiststhe client institutions with hand-holding support in all these processes.
- KILA also provides support to its client institutions in surveillance audit every year.

Other Activities as part of ISO 9001 Project

- Eleven district project coordinators and have successfully completedISO 9001: 2015 IRCA Lead Auditor Certification
- Morethan 1000 employees in various local self government institutions have been trained as resource persons in quality management systems.
- The standardised formats for documentation and reference manuals for various institutions namely Grama Panchayats, Block Panchayats, District Panchayats, DDP office, Primary Health Centre, KrishiBhavan, Veterinary Dispensaries, School etc. have been prepared by the KILA team.

Environment, Climate Change, Biodiversity Centre

With the support and guidance of Directorate of Environment and Climate Change and Kerala State Biodiversity Board, KILA could organise a number of training programmes. Idukki, Wayanad, Palakkad and Alappuzha are worse hit districts of climate change. The programmes were organized with a view to scale down the impact of climate change on environment, biodiversity in the hotspot districts.

Innovation and Incubation Hub for Local Governance

KILA hand in glove with Centre for Innovations in Public Systems (CIPS), Hyderabad, collaborate in their initiatives to take up various activities through the following:

1. **Exchange of Research and Resource Persons**

   CIPS and KILA will promote the exchange of resource persons for guest lectures, take up joint research projects and interaction on issues relating to best practices/innovations on mutually agreed terms.

2. **Hosting and Visiting Delegations**

   CIPS and KILA will facilitate exchange and hosting of distinguished academics, civil servants and thinkers to deliver public lectures and conduct seminars/workshops or any other suitable activity that relates to the issues of governance and public administration. These events may be held in the premises of CIPS or KILA or any other place mutually convenient with a view to promote stronger links and interaction between academics, researchers and policy makers.

3. **Joint Collaboration Efforts**

   CIPS and KILA shall establish a "Joint Coordination Committee (JCC)" to provide strategic guidance and execute the cooperative activities. CIPS and KILA will identify and document a minimum of 10 case studies every year, jointly to the extent possible;

With the aim of strengthening local governance system through the three tier Panchayati Raj system, and to deliver quality service by the employees, the State Government recognized KILA as consultant for implementing ISO certification in all local self government institutions in the state.

Centre for Subaltern Studies

This Centre is initiated in KILA since August 2019. Prof. Dr. P.Sivanandan joined as its Honorary Director on August 1, 2019. Dr. Sandeep G, Research Associate, has joined the centre as full time and Mr.Ajmal A, Programme Co-ordinator, has associated with the centre for about six months. Dr.Jibini V Kurien, Assistant Professor (CHRD KILA,Kottarakkara), is also available for detailed interaction and help. Mr.Binuraj K S, Expert in Local Development (CHRD KILA, Kottarakkara), also extends his support for the study. The task assigned was to organise the unit, focussing on the three marginalised sections in Kerala-the Scheduled Castes, the Scheduled Tribes and the Fisherfolk.

To begin with, we have selected two social groups, the Scheduled Tribe and Fisher folk who live on the edges of the State, the Western Ghats and the long coast line and perpetually entailing socio-economic backwardness as well as environmental hazards. Both groups face acute livelihood problems due to economic disempowerment and locational disadvantages.

Since the adoption of decentralised planning in the State, the Local Administration Bodies have assumed greater role in articulating and implementing development plans with people's (beneficiary) participation. This process is undergoing for the past two and half decades and has made huge change positively impacting on the ordinary life in the State. Under this scenario, the Subaltern Study Centre decided to begin with two studies, one on the Scheduled Tribes and other on the Fisher folks. The centre has initiated consultations for the study of the fisher folk, but due to the heavy impact of Covid-19 pandemic and the devastating environmental hazards encountered by the fisher folk, we have postponed our enquiry and began to focus on the conditioning of Scheduled Tribes.

Regarding the Scheduled Tribes, there are socio-economic surveys conducted by the ST Department and the decadal National Census Reports. They give detailed accounts of their demographic and household level conditions and the changes over time. But the impact of the development initiations undertaken by the local bodies in identifying development problems and the effects of their intervention are to be focussed for effective management. So the unit has initiated to focus on the Scheduled Tribes, and to investigate, apart from analysing their socio-economic conditions, the role of local bodies as well as their development experience, collecting data from selected panchayaths, selected households and state level data from Information Kerala Mission are Planned.

The research proposal of the study on "Lives on Edges: The Scheduled tribes in Kerala, the role of LSGIs under Decentralized Planning" submitted on March, 2019. The study decides to conduct surveys in Palakkad, Idukki and Wayanad Districts. As a prelude, stakeholder consultations are already conducted in each district. The stakeholder discussions were beneficial to initiate the study and to prepare data collection tools. Following the consultations, various internal meetings were organised with the research team. Further, three kinds of questionnaires are prepared to collect the data, viz., household questionnaire, questionnaire to Panchayath secretaries and a questionnaire to obtain the financial data from Information Kerala Mission (IKM). Considering the time frame and financial constraints, the sample size of the study is limited to 2000 households. Scientific sampling methods are adopted to collect data from each district. The panchayaths are arranged on descending order of numbers of households and then selected 20% panchayaths using systematic random sampling method from each quintile for selection of households. Thus five panchayaths are identified in each district. The ward wise household list is obtained from the Department of Scheduled Tribe. 20% of the wards are selected from each panchayath based on probability proportional to size method. The number of households to be surveyed was proportionally allocated in each ward and the households are selected by the investigator at random.

An android based app appropriately developed by Mr.Mundir M, (computer expert, earlier associated with KILA) is

used to collect the data. A total of 21 field investigators are recruited to collect the data and are given extensive training. A pilot survey is conducted by each investigator with instructions to collect data from five households. The feedback meeting of the field investigators on September 16, 2020 was quite useful.

Based on their feedback, the questionnaire is finalised and discussed it on a meeting arranged with the field investigators on 28-09-2020. The final survey was started on September 29, 2020. It is expected to be completed within a month.

Meanwhile, a meeting with the Panchayath Secretaries of the selected Panchayath was held and a data schedule was sent to them. The field investigators are asked to contact the panchayath officials for collecting the filled in schedules.

'Munnottu' - A Comprehensive project to improve the academic standards of Tribal Students in Attappady

Munnottu a trailblazer project of KILA with the prime objective of strengthening the educational staus of tribal students of Attappady in particular, was initiated in 2018-19. Improving the self-confidence of children and extend opportunity to develop capacities and skill so as to support them to identify their field of expertise and to excel in that area etc. are the key objectives of the initiative. Major activities organized as part of Munnottu 2019 are listed below.

1. Special Training to Tribal Students

Special Training programme to selected tribal students who were participants of the Project Shine and who have not cleared the entrance examinations held by various boards and are continuing in the public schools in Attappady. The major objective of the programme is the comprehensive development of selected Tribal children in Attappady. In 2019-20, 164 students participated in the progamme who were provided with sessions for their academic development as well as their health and overall personality development. The academic sessions for the students are handled by specially trained Facilitators comprises of a group of educated youth including tribals. Interactive sessions were organized on Saturdays and Sundays. Technical support to the programme and training for the Facilitators were provided by an expert team from CARSEL Foundation. The programme is implemented with the support of Attappady Block Panchayath, Agali, Pudur, Sholayoor Grama Panchayaths, ITDP and District Administration.

During the financial year 164 students including 72 males and 92 females from 6th, 7th and 8th standards attended the programme. Major activities organized in association with the programme are an exhibition of materials prepared based on the activities organized for the students, awareness generation class on the physical and mental health of adolescence, film and documentary shows, observance of national and international days, competitions to improve the sports skills of the students, Assessment tests

2. Coaching Programme on Railway Recruitment Board Examinations

With the aim to support qualified tribal youth in Attappady and Parambikulamto appear for the

Railway Recruitment Board examinations, KILA organized six month long training programme in Agali. The programme has been organized with the support of ITDP and IRTC, Mundoor. 90 tribal youth including 50 females from various hamlets of Attappady and Parambikulam were provided with residential training programme on weekdays. Another 55 youths including 27 females, who are temporarily engaged in different jobs were provided with trainings on Sundays. The programme started in April and ended in October 2019.

3. Special Coaching to students in 2019-20 SSLC batch.

As part of Munnottu -2019, KILA in association with the PTA of the GVHSS, Agali, supported the school in organizing special coaching to students in the 2019-20 SSLC batch. The programme is designed in such a way that, intensive coaching classes are organized after the regular schooling hours every day. Two hours intensive coaching from 4 – 6 pm for Twenty two days was arranged. This programme has benefited 234 students appeared for the SSLC examination. The school secured a good result of 98% pass and seven students secured full A+.

Project Shine

With the aim of bringing social progress through education in a state-of-the-art manner, KILA with the support of CARSEL Foundation, a Kochi based NGO, District Administration and Integrated Tribal Development Project, pioneered Project Shine in 2015-16. The programme started in 2015-16 and five batches were completed. Through the programme the tribal students studying in 5th standard in various Schools in Attappady were provided with special training to appear for the state level entrance examinations to secure admission to various prestigious schools like Sainik Schools, NavodayaVidyalayas, Model Residential Schools (MRS) etc. The approach used in the training programme was Socio emotional Learning (SEL) approach. The project not only focuses on the academic improvement but also on the health and personality development of the children. Regular contacts with the parents are also maintained to ensure a congenial atmosphere for the child's development at home. Classes were organized for around 6 hours on Saturdays and 4 hours on Sundays. Alumni members of the Sainik School and other eminent personalities visited the programme on different occasions and this has been a great encouragement and support to the programme.

During the academic year Sixty students including 26 males and 34 females were trained and extended support to appear for the Entrance examinations to NavodayaVidyalayas and Sainik Schools. It is to be highlighted that those students who do not fulfill the entry parameters for Sainik School will have an alternative option of quality public school education.

A medical camp of four days duration has been organized to ascertain their fitness as per Sainik School entry stipulations and also to ensure the general health of the children. Two residential camps each of four days duration were organised during the OnamHoldays and Christmas holidays for the 2019-20 batch. In 2019-20, out of the 14 appeared for the Sainik School entrance examinations, 2 secured admission and out of the 52 students appeared for the entrance in NavodayaVidyalaya, 7 got admission. Another 9 got admission to the Model Residential Schools.

Preparation of Biodiversity Registers for the three Grama Panchayaths in Attappady

KILA with the support of the three GramaPanchayaths in Attappady, prepared the People's Biodiversity Registers as per the guidelines of the Biodiversity Baoard, Government of Kerala. The data collection process has been completed with the active involvement of the GramaPanchayath Officials, Biodiversity Management Committee members and the general public.

Environment Awareness Camp for the NSS Volunteers of VHSC, GVHSS, Agali

KILA in association with the PTA and the NSS Unit of the VHSC section, GVHSS, Agali organized seven days environment awareness camp for the NSS Volunteers in December. The programme intended to create an opportunity to the students regarding environment issues in the world with special emphasis on Kerala and Attappady. Class room sessions as well as field exposure programmes were orgasnised for the students. In the class room, tools like films/ documentaries, power points, group discussions etc. were used to share information. 50 students and 5 teachers attended the programme.

SCOLE (State Council for Open and Lifelong Education) Kerala

KILA in association with NRLM Project, Attappady arranged space for tribal students, who faced difficulties in securing admission for higher secondary in regular schools under the SCOLE Kerala programme of the Government. The school started in 2018-19 with one batch each in Humanities and Commerce. In 2019-20 there were 47 students in the Plus one and 22 students in Plus two, Humanities batch. There are 22 students in the Plus one 12 students in Plus two, Commerce Batch. Apart from the regular academic programmes of the school, Arts and Sports festivals, observation of important national days etc. were also organized during the academic year. During the examination

period, 28 days intensive residential coaching programme was also organized to support the students to secure higher grades in the examinations.. A career guidance and counseling programme was also arranged to help the students in selecting suitable courses for them for higher studies. In the public examinations held in April 2020,two students from Plus two Humanities secured eligibility for higher studies.

Nutrition Awareness Programme

KILA in association with the NRLM, Attappady organized a one day nutrition awareness programmes for the Tribal women folk in Attappady. The main objective of the programme was to share the age old recipes using the traditional crops in Attappady with the new generations and also to promote the cultivation of traditional crops. Competitions were organized between OoruSamithies and food items prepared were exhibited for the general public. Seven oorusamithies participated in the programme and more than hundred and fifty participated in the exhibition.

Environment awareness Programmes for College Students

KILA in association with the Global Institute, Coimbatore organized environment awareness programme for College students from various colleges in Coimbatore. Class room sessions and field activities were orgasnised as part of the programme. Environment issues in Attappady, plastic – a menace in the world etc were the major topics for discussions. Field activities were organized with the support of the local Panchayaths. Two programmes were organized in 2019-20 and 155 students attended the programme.

Operationalisation of Biodiversity Management Committees – Training to BMC members from Tamilnadu

As per the request from the Department of Rural Development, Govt. of Tamilnadu, KILA organized a three day training programme for the BMC members from various blocks in Tamilnadu. The programme intended to operationalise the BMCs in the state and help them prepare the People's Biodiversity Reports. Government Officials numbered 42 , including 11 females participated in the programme. Class room sessions, interactive discussions and field work were included in the programme.

Disaster Management Training Phase 2 & 3

Training programme on Disaster Management for the volunteers from various Panchayaths in Attappady Block has been organized. Officials and elected representatives and selected volunteers from the three GramaPanchayaths attended the programme.

Pencil - Training for Children and Mentors

In association with the Kudumbasree Mission and LSGIs in Attappady, KILA organized training programme for the Children and Mentors. Twenty one mentors and forty five children attended the programme.

VEOs In-service Training

In connection with the in service training of the VEOs organized by CSED, Kottarakkara, five day exposure programme has been arranged at AgaliCenter. 47 VEOs including 12 male and 35 female officers participated in the programme.

Mahatma Gandhi NREGS Bank Mithra Programme

KILA and Mahatma Gandhi NREGS State Mission jointly organised a Training to orient the features of Mahatma Gandhi NREGS and functions and duties of Bank Mithra. Bank Mithra is working at Palakkad and Wayanad Districts to support the Scheduled Tribe population who are willing to work as Mahatma Gandhi NREGS worker. Their service is to help the Tribe people to get advance payment of wages through Bank linkage. Total 21 Bank Mithras placed in the said districts. The two days training conducted at KILA CTDNRM Agali from 5th to 6th August 2020.

Legal Resource Centre for Local Governance

The Legal Resource Centre (LRC) under KILA aims to help in handholding local bodies in achieving excellence in local service delivery through developing a comprehensive database on legal resources relating to LSG; undertaking quality research projects from a law and policy perspective to address issues affecting LSG; building legal capacities of LSG functionaries; build a platform for engagement with a wider range of experts; creating a platform for young law students and researchers to learn and work in the field of LSG, and help design long term strategic plans for the continued and progressive growth of LSG frameworks.

The LRC is now in the process of building a digital Repository which will host all the legal instruments including government order, circulars and guidelines relevant to LSGs arranged in a manner accessible to LSG officials, representatives, general public and researchers. Two stakeholder consultations have been conducted with partner organisations including the National University of Advanced Legal Studies, the State Resource Group, Planning Board, Kerala, CDIT and others. The Centre is also part of and collaborating with the Expert team which is conceptualizing and bringing out the Certificate Course for Elected Representatives on Decentralisation and Local level Governance Frameworks.

Gender School for Local Governance

Gender inequality is deeply ingrained in all sectors and areas of the society, especially at the local government level which is at the coalface of service delivery and it takes concerted effort by individuals and organisations to redress these imbalances. The integration of 'gender' into the planning and budgeting of Local Self-Governments (LSG) happened few decades back in Kerala and the Government has implemented and supported various programmes exclusively for women as part of women development initiatives.To ensure envisioned 'Gender Equity' several areas require focused and strategic intervention as addressing gender means addressing the power relations in society and changing years of cultural conditioning. Addressing gender inequalities in local government involves internal transformation as well as integrating gender considerations into key tools of governance.

KILA which functions as the nodal agency for capacity development of LSGs - elected representatives, personnel,

citizens –approach gender mainstreaming by having a focussed and more nuanced involvement to bring about 'Transformative Change' for gender justice.The purpose of Gender School for local governanceis to coordinate various activities of research, policy making, gender planning and budgeting programmes, monitoring etc. The aim of the Gender School is to assist LSGs in integrating a gender perspective into policy planning, implementation and evaluation; in all areas of responsibilities handed over to LSG's with a view to achieve gender equity and justice.

The following are the major activities undertaken by the Gender school

- Provide overall policy implementation guidance to local governments in Gender mainstreaming efforts and help to build institutional capacity of local governments to do so(Review of drafts and proposals, decisions and acts passed by theLocal government, from the aspect of gender equality; Consideration of citizen proposals and initiatives for the promotion of gender equality; Analysis of the situation and proposing measures to eliminate possible violations of gender equality at the local level)
- Assist LSGs and the Gender Resource Centers (GRCs), in review/studies related to WCP, in implementing Gender Budgeting and Auditing
- Review/ Create/ rework training modules with a view to mainstreaming gender into all training/capacity building programmes of KILA
- Conduct capacity building programmes on gender and related topics
- Develop a pool of Gender resource persons
- Conduct studies on gender and local governance
- Networking with similar institutions/organisation in the state and nationally and collect resources and with a view of exchanging information, sharing knowledge and building alliances.

The Gender School works in collaboration with the proposed Department of Women and Children and the Gender Resource Centers at the LG level. The association shall also extends to institutions/ organizations such asDepartment of Social Justice, Kerala state Women's Commission, Kerala state women's development Corporation , Gender Cell of Commissionerate of Rural Development, State and District level Legal Service Authorities, Kerala MahilaSamakhya Society (KMSS), NGOs.

Blue Army

"Save Water, Save LIfe" is a Project of Thrissur District Planning Committee under District Plan. It aims to develop the culture of water conservation and safe water usage activities at the grass roots level through the Water Clubs formed at all Educational Institutions in the District. These Water Clubs in the District is known as BLUE ARMY. Blue Army aims at waterliteracy activities at Educational Institution level. It also gives emphasis on the usage of safe drinking water and control of water-born diseases.

Blue Army is an integrated Project of Thrissur District with the full active participation of entire students community. KILA actively participated in this new venture by conducting awareness programmes and trainings for the Master Trainers, Blue Army

Convenors, Elected Representatives and Officials of the Local Self Governments. Blue Army is a sincere attempt of Thrissur District Planning Committee for spreading the Water Literacy in through Educational Institutions.

Training of Drivers in the Local Governments

Even as the frequency of road accidents and deaths are tone down in developed countries, it is spiralling in our country. In order to sensitize and equip the Drivers role and responsibility while using of vehicles and secure driving as well as road rules, training programmes were organised with the support of Institute of Driver Training and Research.

Training of Librarians in Local Governments

Libraries shoulder a major role in the personality development and participation in the developmental activities. Librarians spear head the activities and service of the Libraries concerned. The influx of information and communication technologies (ICTs) and the rapid adoption of these technologies in Libraries have greatly justified the need to train and retrain library and information professionals (LIPs) to function effectively in their service delivery. The quality of Librarian will greatly determine how the library or information centre will achieve its vision and mission. With this aim, training to Local Government Librarians were organized.

Nerkazhcha

It is the Smartphone based YouTube Channel conceived by the Institute for video collection and dissemination of various developmental functions and projects of local governments in the state.

Special initiatives for Adolescent Children in Attapady

As a special initiative for adolescent children, training programmes were organised for the leaders of adolescent girls clubs and boys clubs (SAKSHAM) in the tribal hamlets attached with AW's centers of Attapadi Ttribal Block. The role of adolescents in the human development issues, leadership and communication skills and community resource were the conspicuous topics for sessions and discussions. The programme was also attended and monitored by the Block Panchayat, ITDP and ICDS officials who assured the follow-up action at their end.

Disaster Mmanagement Plan for LSG's

In order implement disaster prevention strategies and disaster risk reduction activities with community support at the local government level, each local government is to formulate specific action plan for disaster management. In the light of recent experience (flood and sea erosion) KILA decided to initiate for a model action plan in all local governments with expert opinion. Extensive training for elected representatives and officials was organised jointly with State Disaster Management Authority (SDMA).

District Plan of Action for Child (DPAC)

The Institute with the support Thrissur District Panchayat could complete the data collection and compilation of children in the district. A district-wise status report of children is first of its kind in the country and the District Panchayat developed a website itself for the continued processes. Specific initiatives like universal installation of napkin vending machines in all high schools and higher secondary schools completed and supply of napkins arranged through Kudumbasree at cheaper prices.

Courses

Post graduate diploma in Child Friendly Local Governance

In order to develop a deeper understanding in child rights and enhance the skills and attitude in Child Friendly Local Governance (CFLG) among elected leaders, KILA formulated a one year Diploma course in CFLG with the support of UNICEF. The course was organized exclusively for the elected representatives of local bodies in the state. Child rights – survival, development, protection and participation, child status studies, different laws and mechanisms for protection of child rights were the subjects of study for which KILA developed manual and guidelines on CFLG; research on child centric initiatives and dissertation on action taken by the students were part of the course. 35 elected representatives joined the course and 29 successfully completed and passed out.

National workshop Social Justice and Gender in Local Self Governance

A National workshop on 'Local Governments for Social Justice and Gender Justice' was held on 11th and 12th July 2019 at KILA. The thematic areas for discussion at the workshop were child, aged, disabled, SC, ST and gender. "Not to exclude any one" was the focal point of discussions lead by the eminent persons participated in the workshop. The aim of the workshop was to formulate plans, at national level, ensuring social justice and gender justice. 70 persons from Kerala and 25 from other states participated in the workshop.

National workshop on Aged Friendly Communities

A National work shop, in collaboration with Kudumbasree, on 'Aged Friendly Communities' was held on 19th and 20th of March 2019. The workshop was conducted in the wake of emerging challenges faced by the elderly community due to fast trending demographic transition. The technical

sessions focused mainly on topics relating to the challenges based on national and international experience and knowledge. The aged friendly local government initiatives developed by KILA and local bodies which attracted the attention of the audience. The work shop was able to develop a check list for essential interventions or initiatives for the entitlement of the rights of the aged in the light of presentations from international and national experts on demographic transition and its challenges. This was evaluated essential for developing local plans for the aged. The workshop further found useful in local level planning and action.

Oppam

'Oppam', a novel initiative to ensure gender equality and social justice for women in development initiatives in the assembly constituency of Kattakkada, Thiruvananthapuram.

Rashtriya Gram Swaraj Abhiyan (RGSA)

A scheme of Ministry of Panchayati Raj, Rashtriya Gram Swaraj Abhiyan (RGSA), for developing and strengthening the capacities of Panchayati Raj Institutions for rural local governance to become more responsive towards local development needs, preparing the participatory plans that leverage technology, efficient and optimum utilization of available resources for realizing sustainable solutions to local problems linked to Sustainable Development Goals (SDGs). The project was implemented in KILA and programmes have been held with a view to ensure, democratic decision making and accountability in Panchayats and promote people's participation, enhance capacities and effectiveness of Panchayats and the Gram Sabhas, strengthen Gram Sabhas to function effectively as the basic forum of peoples participation, transparency, and accountability within the Panchayat system. During the financial year 2019-20 KILA received 39.47 crores of rupees under the head 'capacity development' of the project.

CANALPY

A joint initiative by IIT Bombay and KILA in Alappuzha and Kuttanad, the major aim of CANALPY is the rejuvenation of canals through decentralised and participatory social and technological interventions. It aims to work with youth and students for an informed understanding of the problems and equip them to reclaim the canal commons from their current state of dilapidation due to free flowing waste water and dumping of solid wastes. The studies done by CANALPY are trans-disciplinary in nature by forging a partnership with local youth, students and especially the municipality so that the data can be readily used for interventions. Every study is followed by presentations, consultations and brainstorming to arrive at solutions and explore the implementation challenges.

Special Projects (CHRD Kottarakkara)

Shyama Prasad Mukherji National Rurban Mission (NRuM)

The Ministry of Rural Development, Government of India launched the Shyama Prasad Mukherji Rurban Mission which aims at developing of rural areas by provisioning of economic, social and physical infrastructure facilities. In order to guide the development of the Rurban cluster, an Integrated Cluster Action Plan (ICAP) and Detailed Project Report (DPR) needs to be prepared for each cluster. 12 clusters were selected under three phases. ICAP and DPR of phase III clusters were submitted to State level Empowered Committee during 2019-20. Amini Island in Lakshadweep was selected as a cluster under RURBAN Mission. The preparation of ICAP and DPR were entrusted to this institute. ICAP of Amini Island were submitted to Lakshadweep Administration and it was approved by MoRD.

Under Shyama Prasad Mukherji National Rurban Mission (NRuM)

Draft Project Report (DPR) of four cluster under phase III were submitted and that are approved by State Level Empowered Committee. Clusters are Pinarayi-Vengad Rurban Cluster of Kannur District, Tanalur - Niramruthur Rurban Cluster of Malappuram District, Puthucad-Kavassery Rurban Cluster of Palakkad District and Nedumpana-Thrikkovilvattom Rurban District of Kollam District. State Empowered Committee Chaired by Chief Secretary of Govt. of Kerala approves the DPRs and submitted it to Empowered Committee of NRuM, MoRD. By this each cluster got 30 Crores of Rupees for the development purpose. Earlier KILA had prepared 10 ICAPs and 8 DPRs of sanctioned Rurban Cluster of Kerala.

'Integrated Cluster Action Plan' of National Rurban Mission for Amini Dweep Panchayat of UT of Lakshadweep

With the direction of National Rurban Mission (NRuM), Ministry of Rural Development, Government of India, the Department of Rural Development, UT of Lakshadweep sought the support of KILA as State Technical Support Agency to prepare an Integrated Cluster Action Plan (ICAP) for Amini Rurban Cluster, ie., Amini Village Panchayat. It was in the wake of the experience of preparing 12 ICAP of 'Syama Prasad Mukherji Rurban Mission' also known as 'National Rurban Missaion'(NRuM), the Ministry of Rural Developemnt took such a direction. KILA could fructify the task within the short span of time and submitted the task.

Prepared Seven Case study of success stories of MGNREGS for NIRDPR Hyderabad

Under the aegis of National Institute of Rural Development (NIRD), KILA embarked on a review of successful cases on water conservation initiatives under MGNREGS in Kerala and to develop case studies. The study was completed on time and presented the cases studies before the committee constituted by NIRD and MoRD on 30 August 2020. According to the study, Kottayam District Panchayat grabbed the position of best district in the country for water conservation drive.

Conduct of various Training programmes under Mahatma Gandhi NREGS

i. Training Programme on Mahatma Gandhi NREGS to Bare Foot Technicians:

The training is purely meant for orienting the new developments under the Mahatma Gandhi NREGS to Bare Foot Technicians. The module and training plan was developed under the consultations with Mahatma Gandhi NREGS State Mission Kerala. 142 Bare foot technicians attended the two Batches Training programme conducted at KILA – CHRD Campus

ii. Training Programme on Mahatma Gandhi NREGS to AEs and Overseers of Block Panchayat and Grama Panchayat:

The training programme was developed for informing the Annual Master Circular 19-20 and other directions of Central and State Governments to improve the

implementation of Mahatma Gandhi NREGS in our State. The training programme was conducted at KILA – Centre for Organic Farming and Waste Management. 450 Accredited Engineers /Overseers were participated in the 6 batches of the one day programme conducted from 2nd April 2019 to 4th April 2019.

iii. Orientation Training Programme on Mahatma Gandhi NREGS to Grama Panchayat Presidents:

KILA and Mahatma Gandhi NREGS State Mission developed a capacity development Plan for providing training to Grama Panchayat Presidents. Two batches of training conducted in campaign mode at KILA Headquarters from 29th April 2019 to 30th April 2019. 740 participants were attended the programme. A hand book on Mahatma Gandhi NREGS to Grama Panchayat Presidents was distributed in the training.

iv. Orientation Training Programme on Mahatma Gandhi NREGS to Joint BDOs of Block Panchayats

KILA and Mahatma Gandhi NREGS State Mission jointly developed a two days training plan for capacitating Joint BDO(EGS) of 152 Block Panchayats in Kerala. The training executed from 6th to 7th May 2019 and 8th to 9th May 2019 at KILA CHRD Campus, Kottarakkara.

v. Training Programme on Mahatma Gandhi NREGS to Gramapanchayat Secretaries:

Grama Panchayat Secretary designated as registration officer and capacity development programme was necessary to equip them for judicious action under the scheme. Thus KILA and Mahatma Gandhi NREGS State Mission jointly developed one day training plan for providing training to Grama Panchayat Secretaries. Thus the training was conducted in campaign mode at Animation Centre Thiruvananthapuram. 810 participants were attended in the programme on 14th May and 15th May 2019.

vi. Orientation Training Programme on Mahatma Gandhi NREGS to BPOs of Block Panchayats

KILA and Mahatma Gandhi NREGS State Mission jointly developed a training plan for capacitating Block Programme Officers of 152 Block Panchayats in Kerala. The two batches of one day training programme were conducted on 17th and 18th May 2019 at KILA CHRD Campus, Kottarakkara.

vii. Orientation Training Programme on Mahatma Gandhi NREGS to newly AEs and Overseers:

The programme was conducted for providing orientation to the newly appointed Accredited Engineers and Accredited Overseers of Mahatma Gandhi NREGS in Grama Panchayats and Block Panchayats. KILA and Mahatma Gandhi NREGS State Mission jointly developed a training plan for capacitating them. Two batches of programmes were conducted from 25th to 26th June 2019 and 27th to 28th June 2019. 208 Participants attended the programme.

viii. Training Programme on Mahatma Gandhi NREGS – Convergence and new initiatives to Grama Panchayat Members (Off-Campus Programmes):

KILA introduced a two days capacity development programme on Mahatma Gandhi NREGS to Grama Panchayat Members to inform the new initiatives under Mahatma Gandhi NREGS from June 2019 to August 2019.

ix. Orientation Programme on Mahatma Gandhi NREGS to Mates:

KILA planned and conduct an orientation Programme on Mahatma Gandhi NREGS to Mates all over Kerala. For administering the training firstly developed a core group of Resource Persons to each districts and provide ToT programmes to them. Six one day ToT programmes were conducted to capacitate trainers from 24th September to 1st October 2020 in 3 centers of KILA ie., KILA – COF&WM Taliparamba, KILA Head quartes Thrissur and KILA-CHRD Kottarakkara.

Then a one day orientation training was conducted in different centers of each district especially in seminar halls of concerned Block / Grama Panchayats. The training conducted in all other districts except Thiruvananthapuram and Alappuzha from October 2019 to November 2019. Above one lakh mates were trained during the training programme.

x. Training on Documentation Techniques under Mahatma Gandhi NREGS :

KILA planned to develop a team of technical persons in Block Panchayat Level for documenting the best practices of Mahatma Gandhi NREGS. Case study development, report writing and video documentation techniques are included as different sessions in the Training. Extension Officers(WW) and Accredited Engineers of selected Block Panchayats were trained during the 4 batches of training. 98 participants were trained in the 4 batches.

xi. Training of Trainers Programme on GIS based Survey in Mahatma Gandhi NREGS:

KILA and Mahatma Gandhi NREGS State Mission jointly organised a training to develop trainers for imparting training to Accredited Engineers of Grama Panchayat. Two one day programmes were conducted for the purpose on 29th and 30th November 2019.

Training Programme on Constitutional Morality

Training Programme on Constitutional Morality has been conducted to officials of LSG Institutions. A total No. of 658 participants were trained in various categories of Officials & NGOs.

Interface with Top Bureaucrats, Academic and Policy Makers

A flagship training programme related with the present scenario has been conducted at Sri.C.Kesavan Memorial Town Hall, Kollam on 1st February,2020. 474 participants in different areas were attended. Smt.J.Mercykutty Amma, Hon'ble Minister for Fisheries and Harbour Engineering inaugurated the programme and Adv.Hareesh Vasudevan, Supreme Court chaired the interactive session.

A pavilion was successfully established in Agri Fest 2020 held during 13th February 2020 to 02nd March 2020 at Ashramam Ground, Kollam for exploring the vision of KILA to the public in association with the state conference of Karshaka Sangham.

A Senior delegates team from Bangladesh Rural Development Department were visited during 21st to 23rd November 2019, as an Exposure visit, to understand the decentralisation in Kerala.

An Exposure Visit of Zilla Parishad Representatives of Kangra at Dharamshala, Himachal Pradesh has been conducted under the aegis of this Institute from 20th to 24th January, 2020. Elected representatives of three tier panchayats were attended. They visited various offices of three tier Panchayats of Kerala and interacted with the elected representatives and officials about the organizational structure and implementing tools of various schemes.

An 'Exposure visit of Elected Representatives & Officials' from Tamilnadu was conducted in this Institute during 06th to 07th March,2020, organized by SIRD,Tamilnadu .

Watershed Master Plan and GIS Projects.

With the help of C-Gard Cell following activities were conducted during 2019-20

- As per request from KSRRDA, identify the data gap between GIS shape file in PMGSY II and OMMAS data.
- Collect twelve GIS Shape file data in respect with roads in Kerala and divide the collected data to 14 districts as kml format
- Modify the Shape files of roads and Habitation.
- Prepare the trace map for 152 Block Panchayaths and convert it into matching format for uploading PMGSY III
- Prepare shapes file of Kerala by combining shape files of habitations and roads of 152 blocks.
- Provide PMGSY data to NRRDA by combining data into matching format.
- Prepare Module for ECO-DRR

National Workshop on United Nations Environment Programme

KILA in association with United Nations Environment Programme (UNEP) organised a workshop on 12 August 2019 on Ecosystem-based Disaster Risk Reduction (EDRR) programme in the state. The programme focused on sustainable management, conservation and restoration of ecosystems to provide services that reduce disaster risk by reducing hazards and increasing livelihood resilience. It was aimed at involving Mahatma Gandhi National

Rural Employment Guarantee Scheme (MGNREGS) and Ayyankali Urban Employment Guarantee Scheme (AUGES) in constructing new buildings based on the parameters prescribed in the EDRR.

Local Action Plan on Climate Change (LAPCC)

Globally, the climate is undergoing changes at an abnormal rate that is unprecedented in recent history. The detrimental consequences of climate change are already visible throughout the world in various ways; global warming, changes in precipitation patterns, sea-level rise, melting of polar ice and glaciers, and floods and droughts. The changing climate presents significant challenges for the present and the future. Therefore, urgent and intensive efforts are needed to develop appropriate adaptation strategies to mitigate the impact of climate change on various aspects life, and especially in public health.

On the basis of this understanding, KILA has prepared a methodology and action plan for Local Action Plan on Climate Change (LAPCC). It is based on the premise that local governments and the communities they represent are uniquely capable of addressing many of the major sources of emissions within their jurisdictions that contribute to global warming. The purpose of the Local Action Plan on Climate Change is to provide objectives and strategies that guide the development and implementation of such actions to mitigate and adapt to climate change.

This LAPCC will serve as a guideline to Local Self-governments, equipping them with concepts and methodologies for preparing Local Action Plans on Climate Change.The LAPCC is structured into three sections- Part 1 consists of the background: Climate Change and Local Self-Governments; Part 2 contains various climate change scenarios: Policies and Dimensions, while Part 3 presents a model Local Action Plan on Climate Change, representing the methodology of LAPCC preparation.

National workshop on Local Action Plan on Climate Change

The workshop was held to provide final shape to the action plan prepared by the Village Panchayats to reduce the impact of disasters due to climate change. As many as 82 persons participated in the workshop held on 29th and 30th of October 2019. 12 village Panchayats in the State have so far prepared their action plans to face the climate change. It was also aimed at improving the methodology adopted for action plan preparation. Kerala is the first state which prepared the local action plan at the village Panchayat level. Muttam, Karimba, Arookutty, Moopainadu, Mavoor, Koothannoor, Vellinezhy, Nedumbana, Nalleppilly Village Panchayats presented their local action plans in the workshop.

Hardware Clinic

Local Governments in Kerala have completely shifted to e-governance. To this end, the Government has provided computers and other related equipment to all local bodies as required. Technical Assistants have been appointed on a temporary basis to provide technical assistance. However, due to their lack of technical knowledge about hardware maintenance, it often takes a long time for deactivated computers and network systems to become operational. Capacity building for solving hardware and network problems in Local Governments is essential to accelerate the work of Local Governments towards complete e-governance and to provide the services required by each citizen efficiently. This is where training on Hardware Clinic comes to picture. This 2 days training ensured efficient implementation of e-governance system in Local Governments in Kerala. The training started on July 17th 2019. It was intended to give the 20 trainees (per batch) a journey through all areas of maintenance, from computer assembling to maintenance.

Office and Library Management Training to Librarians of LSGIs - Training

One of the responsibilities of the local government is to maintain and promote libraries. But the libraries under the local bodies do not get the importance like encouragement given to other areas. Most of the LSGD libraries are not functioning efficiently in many places due to ignorance about the need and potential of local libraries, lack of knowledge to manage the library scientifically, lack of infrastructure and so on. LSGD libraries need to be rebuilt as local arts, culture, social, and knowledge and resource centers in a way that is always accessible to the public. This training was designed with a view to improve the functioning of the libraries in the local bodies of Kerala with innovative ideas. For the academic year 2019 – 2020, approximately 250 LSGD librarians have been trained in 5 batches of 3 days duration. The first batch was held on 19th December 2019.

KILA Library

Spanning over 4000 Sq. ft. in twin floors, the Library is one of the proudest services of KILA. The vast array books on Panchayati Raj, decentralization, poverty alleviation, rural governance and development, gender in governance, participatory democracy, human development etc. support training, research, documentation in the thrust areas. The automated library stores in its holdings more than 15000 titles. Besides, the periodical display rack carries over 50 periodicals and 12 newspapers. The library aims to provide right information to the right users at the right time through an array of direct or indirect information services. The precise objective of the library is to acquire all relevant data, information and documents pertaining to the academic activities of the institution. The service of the library is available to all KILA staff, trainees and public.

Help Desk

KILA Help Desk, the think tank, quenches the information needs of stakeholders viz. elected representatives, officials of local governments as well as the general public.

The Help Desk supports in multiple areas of decentralization, plan formulation and implementation and other services of local governments. With the recent refurbishing, the cell has been equipped with modern systems that the calls are automatically recorded and a ticket is generated. Four Consultants are at service, to clear the doubts of callers.

The newsletter 'KILA Vartha Pathrika' has a space for publishing the frequently asked questions and answers furnished by the Help Desk. A compilation of important and relevant government orders has also brought out under the aegis of KILA Help Desk.

BIOPARK

We have set up a Bio-park that introduces miniature models of different organic composting units. Situated in an aesthetic and conspicuous location in the campus, it attracts those visiting the campus. It is aimed at propogating various methods of bio-waste disposal.

Designed and built by Integrated Rural Technology Centre (IRTC) Palakkad this structure is one of the showpieces in the campus.

Fitness Centre

The Institute has opened up a Fitness Centre meant for its trainees and staff. Well equipped with multi gym stations in a perfect ambience, the Centre is good enough to refresh the body and soul of participants before and after their training hours.

Pachappu

Based mainly in productive sector, *Pachappu*is a programme for overall development of Kalpatta Legislative Assembly Constituency. The project is aimed at the development of agriculture, horticulture, animal husbandry, dairy, fishery, minor irrigation, soil & water conservation, social forestry and environment. However, more importance is given to tribal development and sustainable development. Major activities are aimed at for providing self-sufficiency for the tribal and low income group families. Integrated programmes are prepared with state and centrally sponsored schemes.

Farewell

Smt. Remani E.K who had been working as Sweeper from 1.10.2009, retired from service on her superannuation on 31.12.2019. The Director and staff bade adieu to Smt. Remani at a function held on 31.12.2019. She was presented a memento in recognition of her commendable service.

EXPOSURE VISITS

Exposure visits

Kerala's decentralization and planning process has always been acclaimed by other states and countries. As in the previous years also, various delegations of elected representatives and officials sponsored by other states and countries visited KILA for study cum exposure visit. The visiting delegations were given class room sessions on Kerala Panchayati Raj and Decentralised Planning Process followed by visit to the local governments at three tiers. The details of visits held during the period under report are the following:

Maharashtra

A team of elected representatives and officials from Aurangabad division of Maharashtra visited KILA for an exposure cum field study. The visit was sponsored by YASHADHA, Pune. The team visited Thrissur District Panchayat, Devikulam Block and Adimaly Grama Panchayat during their 5 days programme.

Another batch of officials comprising Additional Deputy CEOs, BDOs, offcials from ministry of rural development was also visited KILA.

Himachal Pradesh

During the period under report, the elected representatives under the leadership of Dileep Singh Chauhan, President, Sirmour District Panchayat of Himachal Pradesh made a four days visit. The team had an indepth study on the functioning of Kerala's Panchayati Raj system and visited District Panchayath, Thrissur, Ankamaly Block Panchayat and Kadukutty Grama Panchayat.

Another group from Kangra District Panchayat was also paid a visit to Kottarakkara Campus. The team visited Perinad, Nedumpana Village Panchayats, Kottarakara Block Panchayat and Kollam District Panchayat and held discussions.

Sikkim

Block level resource persons from Sikkim, the second position after Kerala in the implementation of power decentralisation, made a short study visit to KILA. The team paid a visit to Nattika Grama Panchayat and Ernakulam District Panchayat.

Uttar Pradesh

A team of legislators from Uttar Pradesh led by UNICEF with great fan fare, found time in their hefty schedules to visit KILA. They held discussion with the elected representatives and office bearers of Paralam Grama Panchayat, Cherpu Block Panchayat and Ernakulam District Panchayat.

Tamil Nadu

Three days training programme held for the management committee members of bio-diversity board in eight districts of Tamil Nadu. The programme was solely held at the Agali campus and attended by elected representatives, BMC members, Agriculturists for discussion with the visiting team.

Jammu & Kashmir

A team of Halqa (Village) Panchayat led by Leh Block Development Officer visited KILA for field study on the process of Panchayati Raj system in Kerala. The team visited Kadappuram Grama Panchayat and Alappuzha District Panchayat during their short stint in KILA.

Indonesia

Aiming for an onsite understanding of State's development models, a small team of elected representatives and officials from Indonesia arrived at KILA. The visit was part of the programme held for them by the National Institute of Rural Development (NIRD), Hyderabad. The team shown more interest in the Kudumbasree of Kerala and paid a visit to Thiruwilvamala Village Panchayat to gather information. Mullurkara Grama Panchayat and

Thrissur District Panchayat were the other institutions of the team.

Nepal

KILA hosted Deputy Mayors of Corporations, elected representatives and top brass officials from Nepal during the report period. Discussions to understand in detail the local administration system in the State were held with the Director and Faculty. Mullurkara, Adat Grama Panchayats were visited. Dr.K.N Harilal, State Planning Board Member and Mr.S.M.Vijayanand, formerly Chief Secretary to Government of Kerala were also found time for discussion with the team members.

Bangladesh

A senior delegation of local government division of Bangladesh made an exposure visit to KILA for four days. The delegation under the aeigis of Swiss Agency for Development and Cooperation (SDC) was led by Additional Director of Bangladesh National Academy for Planning and Development, Mr.Tirth Sarthi Sicder. Erumapetty Village Panchayat, Kodakara Block Panchayat, Ernakulam District Panchayat

and Thirppunithura Municipality were the Institutions visited by the delegation.

Karnataka

A high level delegation led by Smt.Uma Mahadevan, IAS, Principal Secretary, RDPR, Mr.P.Shivashankar, Director, Panchayati Raj, Mr.S.A.Ashraful Hasan, Director, Panchayati Raj and Mr.M.K.Kempe Gowda, Advisor, RDPR visited the State to have discussions with senior officials of both Rural Development and Panchayati Raj in the state. The team met Mr.S.M.Vijayanand, former Chief Secretary, T.K Jose, Principal Secretary, LSGD and S.Harikishore, IAS, Executive Director, Kudumbasree in Thiruvananthapuram. Later the team visited the Anganwadi, Family Health Centre of Thekkumkara Grama Panchayat and Kudumbasree units in Nadathara Grama Panchayat. They also made interaction with the elected representatives and officials of Thrissur District Panchayat.

West Bengal

With the objective of understanding the Village-Block-District Panchayat administration, a team comprising District Panchayat Chairpersons, Block Panchayat Presidents arrived in KILA for a five days programme. After having an orientation session by the faculty, the guests visited Arimpur Village Panchayat, Cherpu Block Panchayat and Thrissur District Panchayat, Guruvayur Municipality and held discussions with the elected representatives and appointed officials.

Kazakhstan

The year 2019-20 witnessed the visit of a few top rung officials from the Kazakhstan local administration and child rights, sustainable development and statistics departments. Led by the officials of UNICEF, the team visited Varavoor and Alagappanagar Grama Panchayats in Thrissur District and held interaction with the Jagratha Samithi members and Balasabha members.

Programmes attended by the Director and Faculty Members

(other than KILA's programmes)

Dr. J.B.Rajan, Associate Professor

Sl. No.	Programme	Institution	Date
1	Networking with Premier Organizations and Universities	SIRDPR, Maraimalainagar, Tamilnadu	11 April 2019
2	Review Workshop on Studies in OKHI Affected Areas	CMD, Trivandrum	4 May 2019
3	Discussion on Projects related to OKHI	Chamber of Fisheries Minister, Govt. of Kerala	6 May 2019
4	Workshop on Research Methodology	SCERT, Thiruvananthapuram	9-10 May 2019
5	Workshop on TISS Study on Fisher folk	CMD, Thiruvananthapuram	15 May 2019
6	Orientation Workshop on TISS Study	CMD, Thiruvananthapuram	25 May 2019
7	Workshop on Vetting of Research Reports	SCERT, Thiruvananthapuram	8-10 June 2019
8	State Level Consultation on SDG 16: Peace, Justice, Strong Institutions	ISDG, Thiruvananthapuram	11 June 2019
9	Fisheries Project Formulation Workshop	Directorate of Fisheries, Thiruvananthapuram	12 June 2019
10	Workshop on Guideline for Research Outputs	SCERT, Thiruvananthapuram	16 June 2019
11	International Conference on Capacity Building at Local Levels	Local Development Training Academy (LDTA), Nepal	20 June 2019
12	Fisheries Project Clinic	Centre for Fresh Water Aquaculture, Neyyar Dam, Thiruvananthapuram	15-16 July 2019
13	Workshop on Vetting of Fisheries Projects	Regional Office of KILA	9 August 2019
14	Training Design for Local Fund Audit	Local Fund Audit Department, Guwahati, Assam	15-17 October 2019
15	National Workshop on GPDP of Coastal States & UTs	SIRDPR, Chennai; MoPR & NIRDPR	31 October 2019
16	International Conference on Climate Change and Disasters: Challenges, Opportunities and Responses	CESS, Hyderabad	6-8 November 2019
17	Forest Rights Act	CDS, Thiruvananthapuram	12 November 2019
18	Workshop on Local Budgeting	M.G. University, Kottayam	20 Nov. 2019
19	Building Capacities on SDGs	Andaman & Nicobar Islands	25-30 Nov. 2019
20	Research Methodology: Data Collection Tools	Thunjathezhuthachan Memorial Government College, Tirur	10 Dec. 2019
21	MDP for DDPs & ADPs – Phase I	IBS, Hyderabad	13-14 Dec. 2019
22	Workshop on Development of Training Module for CB of Elected Representatives	At India Habitat centre, New Delhi. Organised by MoTA	23 December 2019
23	Workshop on Development of Training Module for CB of Elected Representatives	At Hotel Vijan Mahal, Madhya Pradesh. Organized by MoTA	10 January 2020

Dr. Peter M. Raj, Associate Professor

Sl. No.	Programme	Institution	Date
1	Sustainable Development Goals	Indira Gandhi Panchayati Raj and GVS (SIRD) at Jaipur	11-12 April 2019
2	RGSA CEC on Local Economic Development and Innovations	MoPR, New Delhi	13 June 2019
3	Child Centric Disaster Risk Reduction (CCDRR)	ILDM Trivandrum	3-4 October 2019
4	National Conference on Aged friendly Kerala at Trivandrum	KILA and Kudumbasree	19-20 November 2019
5	Child Centric Disaster Risk Reduction (CCDRR)	Dr.MCR HRD Institute of Telengana National Institute of Disaster Management (NIDM)	12- 13th December 2019
6	Module preparation on Child Friendly Grama Panchayats	UNICEF and TNSIRD- Chennai	17-18 February, 2020
7	National Consultation on 'Sector Enablers' at Grama Panchayats (including child friendy Grama Panchayats)	MoPR, New Delhi	28 February 2020

Dr. K.P.N. Amrutha, Research Associate

Sl. No.	Programme	Institution	Date
1	Training on PMMVY for the controlling officers in Lakshadweep	Ministry of Women and Child Department GoI	4, 5, 6 February 2020
2	Training on WCP	Sakhi Resource Centre	26 August 2019
3	Gender Sensitization programme BODHYAM for Police personnel (Batches Continuing..)	Kerala State women Devpt Corporation	From 26th September 2019
4	Training on Gender Status Study	SAKHI Women Resource Centre	7th December
5	Training on Methodology of Proposal Writing	KKID	July 2019, 23rd November
6	Gender Sensitization programme	Women cell, St.Mary's college, Thrissur	10th October 2019
7	Gender Sensitization programme	Women Cell, St.Thomas College, Thrissur	13&15 November 2018
8	Training on Gender Budgeting	Noolppuzha GP	January 2019
9	Seminar-Panchayat day Celebrations	Kerala GP Association	February 2019
10	Seminar -Kudumbasree	Wayanad DPMelattur GP	January 2019, February 2019
11	Talk in Various cultural and literary		
	programmes		

Recoginitions

- Chairperson, Gender Subject Committee, Kerala Sastra Sahitya Parishad
- Member, Ethics Committee, Daya Hospital, Thrissur
- Member, Internal Complaints Committee, CEMAT, Thrissur

Research & Studies

Sl. No.	Title of the Study	Status	Principal Investigator/Nodal Officer
1	Study on Women Component Plan implemented in Local Bodies of Kerala	Report Published	Dr. K.P.N Amrutha

Academic support to other agencies

- Kerala State Women Development Corporation for Module Devpt for the training to Police Personnels
- Kerala Shasthra Sahitya Parishad for Gender Subject committee programs
- Women and Child Department, Kerala State for module preparation for Gender Sensitization Programme
- SCERT, Kerala for NAITHIKAM campaign (Programme in schools on Women and Constitutional Rights)

Dr.Jibini V Kurien, Faculty in Management

Sl. No.	Programme	Institution
1	ToT on Research Methodology for Tribal Development Professionals	NIRD&PR, Hyderabad
2	ToT on Social Audit for NSAP and PMAY-G	APHRDI, Bapatala, Andhra Pradesh

Salini K. S, Lecturer in Information Technology

Sl. No.	Programme	Institution
1	Training programme on ICT Applications and e-governance	NIRD&PR, Hyderabad
2	Training on ICT Applications for Management of RD Programs	NIRD&PR, Hyderabad
3	Training on Participatory Training Methodology for Facilitating Change	
4	Training on Effective Training Design and Management by GIZ	
5	Building New India Leveraging Geospatial Technologies by Geospatial Media and Communications Pvt Ltd	

Sri.Binuraj.K.S, Expert in Local Development

Sl. No.	Programme	Institution
1	National Level Orientation Training for Resource Persons of Mission Antyodaya Survey & People's Plan for GPDP Campaign held on 6th and 7th September 2019	NIRD&PR, Hyderabad
2	two day Training course on 'Introduction to Disaster Management' on 09.10.2019 to 10.10.2019	ILDM, Thiruvananthapuram
3	National Workshop on Economic Development and Social Transformation through GPDP at Chennai on 30th and 31st October.	NIRD&PR, Hyderabad
4	National level training on "MGNREGS Labour Budget and GPDP: Integration of Labour Budget with Perspective and Annual Plan of GPDP" organised by on 2nd to 6th December	NIRD&PR, Hyderabad
5	National level Workshop on Effective Learning materials for GP Functioningorganised by on 25th to 28th February 2020	NIRD&PR, Hyderabad

Sl. No.	Programme	Institution	Faculties Attended
1	'Evaluation of Trainings' held on 25th to 29th November,2019	SIPARD,Agarthala,Tripura -	Sri.Sudesan.V, Lecturer in Rural Development and Dr.Vinod.C, Faculty in Sociology

Awards/recognition

- Nominated Dr.Amruthraj R.M, Specialist in Women studies (RGSA) to the broad based Board of Studies of Department of Women's Studies, Alagappa University, Karaikkudi

Internship Programme 2019 April 1st to 31st March 2020

Sl. No.	Name of the Institution	Total Number of Students	Duration	Course/ Department	Name of Supervising Guide (Name of Faculty Member)
1	School of Gandhian Thought and Development Studies, MG. University, Kottayam	5	6 Months	PG Development studies	Sri.Sudesan.V, Faculty in Rural Development & Dr.Amruthraj R.M, Specialist in Women Studies

Research & Studies

Sl. No.	Name of the projects	Period	Status	Funding Agency
1	Creation of Benchmark Socio-Economic Database for Concurrent Evaluation	Nov 2018-Nov 2019	Completed	UNDP
	Study on Social Change among Tribes –Trajectory of Development – Focus on Edamalakudi	Nov 2018-Nov 2019	Completed	UNDP

TRAINING PROGRAMMES

Training details 2019-2020 at a glance

No	Programmes Theme/Subject	No. of Participants Trained	Mandays Trained
1	Aged Friendly/Child Friendly	1868	3241
2	Area Development/Extension Programmes	6096	13475
3	Capacity Building for Elected representatives & Staff of LSGIs	19535	44452
4	Centrally Sponsored Trainings -MGNREGS/AUEGS/PMGSY/MKSP	59407	69759
5	Civil Society Interface	3147	4727
6	Climate Change/Biodiversity	1815	1946
7	Decentralization/Plan	12957	14858
8	Disaster Management Plan Phase I, Phase II, Phase III, Phase IV	167135	177884
9	Exposure Visits	422	1915
10	Gender	7453	20548
11	Haritha Keralam	47824	62363
12	Mission Trainings-Aardram	641	1147
13	Rurban, BFT,NIRD - PR, Human Rights..etc	5210	7840
14	PRI SHG Group Trainings	10491	23580
15	Social Education	11331	23671
16	Thematic Seminars/workshops	9145	19462
17	Training Related to different Projects-JPPI,UNDP,TQM	892	1385
18	Urban Planning	607	1592
19	Video Documentation	319	839
20	External Programmes	88	182
	Total	**366383**	**494866**

Sl. No.	Project Name	Project Amount (In Lack)
1	UNDP - GoI - GEP - IHRML Project	68.39
2	Project UNEP ecosystem based Disaster Risk Reduction (Eco- DRR)	USD 80000
3	Project- Gender Budgeting And Research, Publication and Monitoring	4.76
4	Project UNDP -Indian High range Mountain Landscape Project	51.28
5	Project FAO	6.50
6	Project GIZ	6.23
7	Project TQM ISO	200
8	JPPI Project (Kudumbasree Fund)	20.86
9	JPPI Project – UNICEF	17.55
10	District Plan Comparison	50.72
11	SDG- National Foundation of India	8.60
12	Inservice Training & Sensitisation of key functionaries of State Govt, Local Bodies & other service providers - Rehabilitation Council of India	24.02

KERALA INSTITUTE OF LOCAL ADMINISTRATION - KILA

TRAINING PROGRAMMES 1-4-2019 to 31-3-2020

Sl. No.	Name of the Programme	Batches	Participants	Man days trained
1	'Arogya Jagratha' District Review Meeting-Meeting	1	270	270
2	13TH FIVE YEAR PLAN - NAVAKERALATHINU JANAKEEYASOOTHRANAM	1	18	36
3	13 Years of Decentralisation - Educational Sector-Workshop	3	54	54
4	1319-13 ANNUAL PLAN IMPLEMENTATION (TRAINING)	1	229	229
5	25 YEARS OF DECENTRALISATION - EDUCATION SECTOR - WORKSHOP	37	53	91
6	Accounting and Book Keepers for MEC's-Training	1	19	57
7	Aged Friendly local governance for GPs– Experience sharing-TOT	1	19	38
8	Aged Friendly local governance for GPs– Experience sharing-Training	6	219	438
9	Aged Friendly local governance for GPs– Experience sharing-Workshop	2	33	33
10	Animaters meeting	2	281	281
11	Ashaworkers Training	1	120	240
12	AWARENESS CUM TRAINING ON CPR FOR KILA STAFF	1	30	30
13	Ayyankali Urban Employees Guarantee Scheme (AUEGS)-Workshop	2	30	30
14	Ayyankali Urban Employment Guarantee Scheme (AUEGS)-Training	67	212	424
15	BANK MITHRA TRAINING	1	24	96
16	BEST PRACTICES FOR DOCUMENTATION (WS)	2	148	238
17	BIO DIVERSITY GIZ	1	29	87
18	BLOCK PANCHAYAT ASSOCIATION MEETING	1	6	6
19	Block Panchayath refresher ws	1	35	35
13	BLUE ARMY - TOT (DISTRICT SOIL CONSERVATION TRAINING)	6	409	409
13	Capacity Building Training for officials of Urban Local Bodies-Training	63	582	3492
22	Capacity Building Training for officials of Urban Local Bodies-Workshop	6	181	976
23	Capacity building training to Gramapanchayath Secretaries	1	3	3
24	Certificate course in Gender and Local Governance - Online Course-Workshop	95	11	13
25	Certificate course in Local Governance-Training	1	54	54
26	Child friendly Block Panchayat– Refresher (Nomination based)-Training	2	53	85
27	CHILD FRIENDLY DISTRICT (T)	1	23	23
28	CHILD FRIENDLY DISTRICT (WS)	3	84	84
29	Child friendly District for DPs-Training	3	184	338
30	CHILD FRIENDLY LOCAL GOVERNANCE (WS)	5	2	2
31	CHILD FRIENDLY LOCAL GOVERNANCE (BP)-T	2	76	152
32	CHILD FRIENDLY LOCAL GOVERNANCE (T)	5	207	381
33	Child friendly Local Governance for GPs– Refresher-Training	90	266	437
34	Child friendly Local Governance for GPs– Refresher-Workshop	1	7	7
35	Child Friendly Local Governance Web Portal of Thrissur District-Workshop	11	279	279
36	Civil society – Interface for effective local governance- Exposure visit	2	53	53
37	Civil society – Interface for effective local governance-TOT	1	88	88

Sl. No.	Name of the Programme	Batches	Participants	Man days trained
38	Civil society – Interface for effective local governance-Training	274	1672	2549
39	Civil society – Interface for effective local governance-Workshop	2	30	30
40	Civil society – Interface for effective local governance-Write Shop	1	3	3
41	Civil society interface	1	26	52
42	CLIMATE CHANGE - WORKSHOP	1	20	20
43	Climate change WS	1	3	3
44	Consultation meeting with institution Tamilnadu	2	2	2
45	Decentralised Planning Round Data Collection – Workshop-Workshop	1	140	280
46	Diamond Jubilee Fellowship Artists-Meeting	1	186	186
47	Digitisation of KILA Campus-Workshop	1	2	4
48	Diploma in CFLG WS	1	2	4
49	DIPLOMA IN CHILD FRIENDLY LOCAL GOVERNANCE	4	105	297
50	Diploma in Child Friendly Local Governance-Training	6	155	385
51	Diploma in Gender and Local Governance-Training	4	71	181
52	DIPLOMA IN GENDER RESPONSIVE LOCAL GOVERNANCE	25	37	111
53	Disabled friendly local governance for GPs– Experience sharing-TOT	1	15	15
54	Disabled friendly local governance for GPs– Experience sharing-Training	1	84	168
55	Disabled friendly local governance for GPs– Experience sharing-Workshop	79	17	17
56	Disaster management	2	42	42
57	Disaster management plan preparation of module	2	5	637
58	Disaster Management Plan Preparation-TOT	3	198	396
59	Disaster Management Plan Preparation-Training	6	320	340
60	Disaster Management Plan Preparation-Workshop	2	33	33
61	DOUBLE ENTRY ACCOUNTING & SAANKHYA SOFTWARE (T)	8	254	1016
62	DOUBLE ENTRY ACCOUNTING & SAANKHYA SOFTWARE (WS)	1	5	5
63	DPR Preparation for PMGSY III-Workshop	1	67	134
64	DRIVERS TRAINING (WS)	30	8	9
65	E OFFICE TRAINING FOR TOWN PLANNING STAFF	2	200	600
66	Eco-System Based Disaster Risk Reduction-Workshop	4	23	43
67	EDAMALAKKUDI - UNDP PROJECT II	1	4	4
68	Elite Group of Company Programmes-Meeting	1	107	107
69	Elite Group of Company Programmes-Training	1	70	280
70	Entrepreneurship Development Plan-Workshop	1	46	46
71	Entreprneurship Development and Local Economic Development under NRLM-Workshop	1	6	12
72	ERP FOR GRAMA PANCHAYATS (WS)	2	38	144
73	ERP FOR GRAMAPANCHAYAT-Workshop	9	246	1237
74	ERP Global Master Workshop for ULBs-Training	1	42	210
75	ERP Global Master Workshop for ULBs-Workshop	2	62	62

Sl. No.	Name of the Programme	Batches	Participants	Man days trained
76	Expeosure visit of Officials from Yashada pune	1	30	180
77	Experience Sharing/ Exposure visit-Workshop	89	14	40
78	EXPOSURE VISIT - GYAN YATRA	1	1	1
79	Exposure Visit from Local Government of Nepal- Exposure visit	1	18	36
80	Exposure visit of Elected Representatives and Officials from West	1	19	133
81	Bengal- Exposure visit	1	30	210
82	Exposure Visit of Functionaries for Homes in the City,Bhaj (Gujarath)- Exposure visit	1	25	100
83	EXPOSURE VISIT OF M.L.A S FROM UP	1	21	63
84	EXPOSURE VISIT OF MASTER TRAINERS FROM SIKKIM	2	55	303
85	Exposure Visit of officials from Yashada, Pune- Exposure visit	1	16	48
86	Exposure visit of PRIs officials of Kerala State(DLG batch II)	1	32	160
87	Exposure Visit of Sikkim- Exposure visit	1	19	114
88	Exposure Visit of Village Secretaries of Andhra Pradesh- Exposure visit	1	25	50
89	Exposure visit of Zilla Panchayath presidents from Karnataka to Wayanad	1	13	78
90	Exposure visit on RD Initiatives for Indonesian Village Leaders- Exposure visit	2	88	88
91	Faculty Meeting-Workshop	1	161	966
92	File management training to officials of PAU Alappuzha	1	5	5
93	Finalisation of shelf of projects - Fisheries	1	38	38
94	Financial Management and Budget preparation for Accountants-TOT Financial Management and Budget preparation for Accountants-Training	4	387	387
95	GENDER AND DEVELOPMENT (W)	40	11	22
96	Gender and Development-Workshop	2	15	25
97	Gender Budgetting(5-7,10-12,19-13 Dec.2019	1	108	216
98	GENDER RESOURCE CENTRE (CWF) - T	1	19	57
99	GENDER RESOURCE CENTRE (CWF) -W	2	11	11
100	Gender Resource Centre-Workshop	45	84	166
101	Gender Responsive Local Governance (Phase-II):Planning, Budgeting and Auditing-Workshop	3	8	16
102	GENDER RESPONSIVE LOCAL GOVERNANCE (T)	2	31	155
103	Gender sensitisation programme for Police Personnel-TOT	1	36	72
104	GIS TRAINING FOR KILA TEAM-Training	1	10	30
105	GIZ - BMC Training for Tamilnadu-Workshop	1	9	18
106	GIZ PROGRAMME ON BMC TRAINING IN TN (WS)	1	2	2
107	HANDBOOK VETTING WORKSHOP FOR DRIVERS TRAINING	1	2	2
108	HARDWARE CLINIC - TRAINING	2	38	76
109	Hardware Clinic Training for Grama Panchayat Technical Assistants-Training	5	92	184
110	Hardware Clinic Training Programme-Training	1	20	40

Sl. No.	Name of the Programme	Batches	Participants	Man days trained
111	Haritha Keralam Haritha niyamangal	1	29	29
112	HARITHA KERALAM MISSION SOCIAL AUDIT (WS)	1	8	8
113	Haritha Keralamission review meeting	1	38	38
114	Harithakerala Mission Future plam WS	2	206	412
115	Harithakerala Mission Panchayath	1	174	174
116	Harithakeralamission Haritha niyamavali ws on secretaries and chairpersons of ULB's	1	152	152
117	Harithakeralamission Jalasamgamam	3	121	173
118	Harithakeralamission Pencil summer camp	2	140	180
119	Himachal Pradesh Team- Exposure visit	1	28	140
113	Impact of Public Education Rejuvenation Mission-Workshop	1	3	3
113	Implementing Officers Training (HM)-Training	1	64	64
122	In Service Training for Village Extension Officers (VEOs)-Training	3	83	328
123	Induction Course for Block panchayats Secretaries-Training	1	36	1080
124	Induction Course for Block panchayats Secretaries-Workshop	1	2	2
125	INDUCTION TRAINING	1	27	81
126	Induction Training for Grama Panchayat Secretaries-TOT	1	38	114
127	Induction Training for Grama Panchayat Secretaries-Training	4	148	1776
128	INDUCTION TRAINING FOR GRAMAPANCHAYTH SECRETARIES(WS)	1	3	6
129	INDUCTION TRAINING TO ASST. ENGINEERS & OVERSEERS OF ULBS	1	23	46
130	INDUCTION TRAINING TO GRAMA PANCHAYAT SECRETARIES (WS)	6	39	68
131	INFORMATION & KNOWLEDGE CENTRE - WORKSHOP	1	39	39
132	Integrated Farming Course-Workshop	4	35	35
133	Integrating LGBTIQ ..... Rights and Demands in Local Governance-Workshop	4	52	95
134	International conference on enhancing the capacities of local levels	1	1	1
135	IRCA LEAD AUDITOR TRAINING ON ISO 9001:1315	2	19	95
136	ISO Sustainability Training-Workshop	2	130	135
137	JAGRATHA SAMITHI (TOT)	1	14	28
138	JAGRATHA SAMITHI (WS)	29	22	24
139	Jagratha Samithi-TOT	3	76	228
140	Jagratha Samithi-Training	63	109	327
141	Janakeeya Pankalithavum Punarnirmanavum an initiative (JPPI)-Training	1	38	76
142	Janakeeya Pankalithavum Punarnirmanavum an initiative (JPPI)-Workshop	42	68	105
143	JANAKEEYASOOTHRANAM 1319-13 ANNUAL PLAN - WORKSHOP	1	519	519
144	JPPI PROJECT	1	85	85
145	JPPI PROJECT-WRITE SHOP	23	47	63
146	JPPI QUANTITATIVE TOT	1	99	198
147	JPPI ToT	1	58	116
148	JPPI-WRITESHOP- (T)	1	1	5

Sl. No.	Name of the Programme	Batches	Participants	Man days trained
149	KDISC-TEACH KERALA MATHS PROJECT WORKSHOP	1	51	102
150	Kerala Block Panchayat Association Meeting-Training	1	12	12
151	Kerala Municipality Building Rules (KMBR) - 2019-Training	2	107	214
152	Kerala Municipality Building Rules (KMBR) - 2019-Workshop	7	135	226
153	Kerala Panchayat Building Rules (KPBR)-TOT	2	68	178
154	Kerala Panchayat Building Rules (KPBR)-Workshop	1	11	11
155	Kerala State Senior Citizen Forum-Training	2	224	224
156	KILA – KIIFB Project : Infrastructure Development of Schools-Workshop	1	8	8
157	KILA Administrative Manual-Workshop	1	2	2
158	KILA MAGAZINE EDITORIAL MEETING	1	10	10
159	KILA Staff Awareness Programme – Pararaksha-Training	1	50	50
160	KILA-UNDP Research HRML Project- Socio-Economic Database and Social Change Among Tribes-Workshop	1	50	100
161	KPBR & RULES (TOT)	1	27	54
162	KPBR & RULES (WS)	1	6	12
163	KPBR Training	2	23	45
164	KPBR TRAINING TO LSGD ENGINEERING STAFF (WS)	1	24	24
165	KPRA & RULES (WS)	1	13	13
166	Kudumbashree Vigilant group training	2	163	489
167	Kudumbasree meeting	1	140	140
168	KUDUMBASREE MEMBER SECRETARY TRAINING (TOT)	1	21	63
169	Kudumbasree NRLM Animators meeting	1	80	160
170	Kudumbhasree - Vigilant Group Members Training-TOT	5	470	1410
171	KUDUMBHASREE MEMBER SECRETARY TRAINING (W)	3	23	35
172	Kudumbhasree Mission – Theerasree Project-Training	4	252	504
173	KUDUMBHASREE THRISSUR TRAINING	9	18	36
174	LIBRARY COUNCIL SEMINAR	1	134	268
175	LOCAL ACTION PLAN ON CLIMATE CHANGE	2	77	77
176	LOCAL GOVERNANCE INTERFACE (T)	25	305	305
177	LOCAL GOVERNANCE INTERFACE (WS)	1	18	36
178	Mahila Kisan Sashakthikaran Pariyojana(MKSP)-Meeting	1	19	38
179	Mahila Kisan Sashakthikaran Pariyojana(MKSP)-TOT	1	35	70
180	Mahila Kisan Sashakthikaran Pariyojana(MKSP)-Training	5	264	463
181	Mahila Kisan Sashakthikaran Pariyojana(MKSP)-Workshop	5	93	139
182	Management Development Programme for Newly Inducted Secretaries of ULBs-Training	1	27	270
183	Management of Gender Based Programmes in Local Governments(Demand Based Programme)-Training	75	471	933
184	Management of Gender Based Programmes in Local Governments(Demand Based Programme)-Workshop	2	18	29

Sl. No.	Name of the Programme	Batches	Participants	Man days trained
185	MEETING OF RGSA COORDINATORS	1	10	10
186	Member secretary Training-Training	6	279	837
187	MGNREGA & Gramapanchayaths	1	30	30
188	MGNREGS TRAINING FOR GP PRESIDENTS	2	682	682
189	MGNREGS TRAINING PROGRAMME	1	204	204
190	MGNREGS-DOCUMENTING CASE STUDY	3	27	38
191	Mission Antyodaya - Data Collection & Uploading" - ToT-TOT	1	104	104
192	MKSP (T)	3	123	246
193	MKSP (WS)	1	26	52
194	MKSP TRAINING (EXPERIENCE SHARING OF GREEN ARMY)	2	138	276
195	MODERATION TRAINING TO FACULTY MEMBERS	1	36	72
196	MODULE WORKSHOP FOR TYPIST TRAINING	1	5	10
197	MUNNOTTU	8	1101	2298
198	Munnottu training	16	3313	9080
199	Museum on Decentralisation ws	1	3	3
130	Museum on Decentralisation-Workshop	3	13	16
131	National Service Scheme (NSS) Leadership-Training	1	76	152
132	National Workshop on District Plan-Workshop	1	23	46
133	National Workshop on Local Action Plan for Climate Change (LAPCC)-Workshop	1	29	58
134	NATIONAL WORKSHOP ON LOCAL GOVERNMENTS FOR SOCIAL JUSTICE & GENDER QUITY	1	82	164
135	National Workshop on United Nations Environment Programme (UNEP)-Workshop	1	9	18
136	NAVAKERALATHIN JANAKEEYASOOTHRANAM-SAMUHYA VIDHYABHYASAM - PHASE II	3	121	242
137	NERKAZCHA VIDEO EDITING	1	6	30
138	NERKAZHCHA - VIDEO DOCUMENTATION - TRAINING	5	108	324
139	NERKAZHCHA - VIDEO DOCUMENTATION - WORKSHOP	1	10	40
130	NGO ACCREDITATION	1	2	2
131	NGO ACCREDITATION - REG.	20	2	2
132	NREGS, NRLM Team Members Visit- Exposure visit	1	15	15
133	NRLM Animaters meeting	1	130	130
134	NSS Volunteers Training	1	55	165
135	Office and Library Management Training to Librarians of LSGIs-TOT	1	13	26
136	Office and Library Management Training to Librarians of LSGIs-Training	5	196	563
137	Office and Library Management Training to Librarians of LSGIs-Workshop	2	14	21
138	Office Management for Typists in LSGIs-Training	3	90	180
139	Office Management to Office Attendant-TOT	1	22	44

Sl. No.	Name of the Programme	Batches	Participants	Man days trained
133	Office Management to Office Attendant-Training	3	180	360
213	Office Management to Office Attendant-Workshop	2	7	12
222	Office Management-Training	1	24	72
223	Pachappa - kalpetta assembly constituency -RGSA-Training	1	37	74
224	PACHAPPU	2	124	248
225	PALN IMPLEMENTATION TRAINING (THALASSERY BLOCK PANCHAYAT)	1	16	48
226	PANCHAYAT WIKI TRAINING	1	14	42
227	PANCHAYATI RAJ SYSTEM AND KUDUMBHASREE FOR MEMBER SERCRETARY(T)	77	49	147
228	Participatory Learning and Action (PLA) by PRAXIS-Training	1	30	90
229	PENCIL- SUMMER CAMP FOR STUDENTS (TOT) HARITHAKERALAM MISSION	2	175	350
230	PG DIPLOMA IN CHILD FRIENDLY LOCAL GOVERNANCE (T)	1	20	40
231	Plan Guidelines Translation-Workshop	1	2	6
232	PM Yuva Programme-Training	2	58	348
233	PM Yuva Programme-Workshop	1	23	23
234	PMGSY III - GIS Based Rural Road Map-Training	1	25	25
235	PMGSY III - GIS Based Rural Road Map-Workshop	2	81	245
236	Preparation of Handbook on Fisheries (English)-Workshop	1	1	2
237	Project on Edamalakkudy Grama Panchayat-Workshop	1	10	10
238	PROJECT PLAN PREPARATION(TOT) - (KUDUMBASHREE TRAINING)	1	75	150
239	Project Planning & Monitoring-Workshop	1	25	25
240	PROJECT SHINE	25	1680	4673
241	PUBLIC RELATIONS, FINANCE & REVENUE MANAGEMENT TO THE OFFICIALS OF ULBS(W)	1	9	9
242	Recruitment Program-Workshop	74	3	3
243	REFRESHER TRAINING TO BP MEMBER	1	28	56
244	Relationship Kerala - Community Counselors 2 Day Training-Training	3	127	299
245	Relationship Kerala - Community Counselors Training Module Development-Workshop	3	27	45
246	Relationship Kerala - Special NHG Training Module Development-Workshop	3	43	72
247	Relationship Kerala - Special NHG Training-Workshop	5	13	24
248	Right to Service - Social Education-Training	8	232	464
249	RIGHT TO SERVICE - ULBS (W)	4	46	46
250	RIGHT TO SERVICE (T)	17	656	1312
251	RIGHT TO SERVICE (TOT)	1	74	148
252	RIGHT TO SERVICE (WS)	1	8	8
253	Right to services of Municipalities-Training	18	491	982
254	RIGHT TO SERVICE-SOCIAL EDUCATION-TOT	1	64	128

Sl. No.	Name of the Programme	Batches	Participants	Man days trained
255	Right to Services-Workshop	3	20	25
256	Risk Informed Development Planning-Training	1	27	54
257	Risk Informed Development Planning-Workshop	1	9	9
258	RRB TRAINING	5	294	6998
259	RURBAN WORKSHOP	1	9	18
260	SAANKHYA SUPPORTING CELL - WORKSHOP	18	13	52
261	Samanwayam - Expert Discussion-Workshop	1	50	50
262	SAMUHYA VIDHYABHYASAM - PHASE II -SDG	13	492	916
263	SANITATION & WASTE MANAGEMENT	1	2	2
264	SANITATION & WASTE MANAGEMENT (W)	4	25	25
265	Sanitation and waste management training for resident welfare association-Training	1	43	129
266	Sanitation and waste management training for resident welfare association-Workshop	1	12	12
267	Sanitation-Training	1	28	56
268	SANKHYA for Block Panchayats-Training	5	114	342
269	Sastra Kala Jatha-Meeting	1	50	50
270	SBM(U) - TECHNOLOGICAL OPTIONS FOR SOLID AND LIQUID WASTE MANAGEMENT (W)	21	5	6
271	SCERT - Two days Residential camp for Teachers-Training	1	30	60
272	SDG CAPACITY DEVELOPMENT INITIATIVE WITH LOGIN	1	10	40
273	SDG TOOLKIT PREPARATION WORKSHOP	1	5	5
274	SEMINAR ON CAREER GUIDANCE	1	26	26
275	Settlements of Accounts-Workshop	1	10	10
276	Smart phone based Video Documentation on Local Development-Training	3	78	194
277	Smart phone based Video Documentation on Local Development-Workshop	3	60	136
278	SOCIAL AUDIT KILA	3	9	21
279	Social Education programme (STEP)-TOT	127	1053	2084
280	Social Education programme (STEP)-Training	58	335	645
281	Social Education programme (STEP)-Workshop	63	236	437
282	SOCIAL EDUCATION PROGRAMME -FIRST PHASE	4	234	396
283	SOCIAL EDUCATION TRAINING	1	3	3
284	STATE LEVEL PLANNING WORKSHOP OF BLOCK DEVELOPMENT OFFICERS	1	144	288
285	Strategies for Creation and Mobilisation of Own Source Revenues for Grama Panchayats - 14 to 18 Oct 1319 - 23 nos	2	46	230
286	Study on the LSGIs Interventions in the Tribal Sector-Workshop	1	12	12
287	Study on Women Component Plan-Workshop	6	27	55
288	Study Visit on 'Panchayat Level Governance for LGIs' from Bangladesh-Exposure visit	1	15	75
289	Support for New Municipalities - Training on Accounting-Training	1	30	90

Sl. No.	Name of the Programme	Batches	Participants	Man days trained
290	TEMATIC WORKSHOPS/ SEMINAR/ CONFERENCE (WS)	1	1	1
291	Theerashree - Module Development-Workshop	72	16	32
292	Theerashree - Training for Resource Person-TOT	1	35	70
293	Theerashree Training	1	35	70
294	TOT ON ANNUAL PLAN	1	69	69
295	ToT on Gender Responsive Local Governance (Phase-I)-Training	1	20	100
296	ToT on Gender Responsive Local Governance (Phase-II)-TOT	1	18	54
297	ToT on Gender Responsive Local Governance (Phase-II)-Workshop	1	12	12
298	TOT ON SANITATION & WASTE MANAGEMENT	1	49	147
299	TQM AND ISO 2015 -BP (WS)	4	18	23
300	TQM AND ISO 2015 -GP (WS)	1	12	12
301	TQM ISO 9001:2015 DP & DDP (WS)	24	16	16
302	TQM ISO 9001-2015 for Directorate of Panchayat and Office of Deputy Director of Panchayat-Workshop	6	49	51
303	Training for ADs of Animal Husbandry Dept-Training	1	25	125
304	TRAINING FOR DISTRICT PANCHAYAT MEMBERS OF LEKSHADWEEP	1	36	216
305	TRAINING FOR IDUKKI DISTRICT PANCHAYAT(W)	1	1	1
306	TRAINING FOR KILA FACULTY MEMBERS	1	44	132
307	Training for LSGD Engineers and Overseers-Training	5	131	393
308	Training for LSGD Engineers and Overseers-Workshop	70	136	324
309	TRAINING FOR OFFICE ATTENDANTS (W)	1	9	9
310	Training for Sankhya-Training	3	91	364
311	TRAINING FOR TECHNICAL OFFICERS OF THE STATE PLANNING BOARD & DISTRICT PLANNING OFFICE-Training	1	40	80
312	Training Impact Assessment-Training	1	26	26
313	TRAINING OF ASSISTANT DIRECTORS OF ANIMAL HUSBANDY	1	19	57
314	Training of Nehru Yuvakendra-Training	1	32	96
315	Training on Agro Bio-diversity-Training	1	10	30
316	Training on all IKM Softwares, GST, e-tendering TDS, Sparks, BIMS & BAM-TOT	1	6	6
317	Training on all IKM Softwares, GST, e-tendering TDS, Sparks, BIMS & BAM-Training	2	51	80
318	Training on Civil Registration-Workshop	4	37	49
319	TRAINING ON DISASTER MANAGEMENT (RADAR INDIA) (W)	1	19	19
313	Training on Government e Marketplace (GeM)-Training	1	103	103
313	Training on IKM SANKYA & SAKARMA	1	25	25
322	Training on Local Action Plan on Climate Change-Workshop	2	34	38
323	Training on MGNREGS.-TOT	2	177	177
324	Training on Missions-Haritha Keralam-TOT	1	76	76
325	Training on Missions-Haritha Keralam-Training	3	245	448
326	Training on Planning Survey-Training	1	35	105

Sl. No.	Name of the Programme	Batches	Participants	Man days trained
327	Training on PMKSY-WDC-Workshop	1	42	84
328	TRAINING ON SANITATION & MANAGEMENT TO COUNCILLORS & OFFICIALS OF ULBS	9	296	850
329	TRAINING ON SANITATION & WASTE MANAGEMENT TO HEALTH STANDING COMMITTEE, COUNCILLORS & OFFICIALS	2	71	213
330	Training on SDGs-TOT	1	23	23
331	Training onCarbon Neutral GP-Workshop	1	13	13
332	Training programme for IPS probationers-Training	1	2	6
333	Training to Plan clerks of Kottayam	1	123	123
334	TYPIST TRAINING (WS)	2	8	24
335	Urjakiran - Training for assembling LED devices-Training	1	20	20
336	Vehicle Management-Workshop	1	2	2
337	VEO COMPUTER TRAINING	1	25	25
338	Vigilant Group Members training - Module and handbook development workshop-Workshop	1	6	6
339	Voters Awareness Programme - Letter Writing Competition-Training	1	151	151
340	Water Conservation Training for Blue Army-Training	1	32	32
341	WOMEN COMPONENT PLAN RESEARCH (T)	3	110	278
342	WOMEN COMPONENT PLAN RESEARCH (W)	104	157	174
343	WORKSHOP ON ABS PARTNERSHIP PROJECT OF GIZ	1	2	2
344	Workshop on Chief Ministers Haritha Award - Regional Level Presentation-Workshop	2	105	105
345	WORKSHOP ON COMMUNITY COUNSELLING (KUDUMBASREE TRAINING)	1	7	7
346	WORKSHOP ON DISTRICT PLAN COMPARISON ACROSS SELECTED STATUS	1	9	18
347	WORKSHOP ON GUIDE LINE PREPRATION (KUDUMBASHRE PROGRAMME)	2	26	70
348	WORKSHOP ON LOCAL ECONOMIC DEVLEOPMENT-RGSA	87	33	33
349	Workshop on project formulaion for fisheries	1	30	60
350	WORKSHOP ON PROJECT PREPRATION(KUDUMBASHREE TRAINING)	3	41	50
351	WORKSHOP ON SAMANWAYAM -1319 (KUDUMBASHREE TRAINING)	5	62	62
352	WORKSHOP ON THEERASREE (KUDUMBHASREE TRAINING)	1	15	15
353	WORKSHOP ON VIGILANT GROUPS TRAINING (KUDUMBASREE TRAINING)	1	8	8
354	WORKSHOP ON WOMEN FRIENDLY PANCHAYAT (KUDUMBASREE TRAINING)	1	7	7
355	WS on project formulation for Fisheries	1	12	12
	Sub Total . A	**2711**	**34779**	**83569**

OUTSIDE TRAINING PROGRAMMES 2019-2020

Sl. No.	Name of the Programme	Batches	Total participants including RPs	Man days
1	1319-13 Annual Plan Implementation - Review Meeting -KTYM, PTA, ALP, IDK Districts	1	598	598
2	Disaster Management Plan - Ward Level Training - Phase IV [ToT]	2	134	268
3	Disaster Management Plan Training - Phase III - Working Group Members of LSGIs	18	1143	1140
4	Disaster Management Plan Training to Training to Volunteers of LSGIs	78	4099	8114
5	Disaster Management Plan - Phase IV- Training for Plan Clerks of LSGIs	9	753	843
6	Disaster Management Plan - Ward Level Training - Phase IV [ToT]	10	617	1196
7	Disaster Management Plan Training - Training to EDRAAC Members	2	131	199
8	Disaster Management Plan Training - Oneday meeting to Resource Persons	1	54	54
9	Disaster Management Plan Training - Phase III - Working Group Members of LSGIs	49	3132	3132
10	Disaster Management Plan Training - Steering Group Members and Working Group Members of LSGI's	77	4918	9916
11	Diaster Management Plan Training - Ward Level Training (20 Nos. per ward) - Phase IV		151466	151466
12	Haritha Keralam - Agriculture- Sujalam- Suphalam Guideline (District Level Training)	9	713	713
13	Haritha Keralam - Haritha Niyamavali Campaign (District Level Training)	18	844	844
14	Haritha Keralam Mission - Pencil -Summer Camp for Students -(Block Level Training)	215	16694	24688
15	Haritha Keralam Mission - Pencil -Summer Camp for Students -(District Level Training to resource persons)	26	1928	3856
16	Haritha Keralam Mission - Haritha Drishti - Mobile Application Training	116	5942	5942
17	Haritha Niyamavali - Training for GP/ULB Level Resource perosn - Block Level	49	2696	2706
18	Haritha Keralam - Agriculture- Sujalam- Suphalam Guideline (District Level Training)	11	872	872
19	Haritha Keralam - Pachathuruthu - Regional Level Training	10	1567	1567
20	Haritha Niyamavali - Training for Bharath Scouts and Guides Teachers and Students	39	7068	7068
21	Haritha Niyamavali - Training for GP/ULB Level Resource perosn - Block Level	39	2250	2250
22	Haritha Niyamavali - Training to Assistant Secretary, Health Inspectors of Grama Panchayats	15	1577	2833
23	Haritha Niyamavali - Training to President, Secretaries of Grama Panchayats	17	1729	1729
24	Haritha Niyamavali - Two Day Training for Health Officials of ULBs - Regional Level	3	154	224
25	Harithakarma Sena - Training Programme on Sanitation and Waste Management	20	1140	3413
26	HARITHAKERALAM MISSION - 'JAGRATHOSVAM' -BLOCK LEVEL TRAINING FOR RPS	15	1032	1364
27	Kerala Panchayat Building Rules 2011	68	3690	7818
28	Kerala Panchayat Building Rules 2019	18	1665	1665
29	Munnar Vattavada Agricultural Training	3	30	90

Sl. No.	Name of the Programme	Batches	Total participants including RPs	Man days
30	Navakeralathin Janakeeyasoothranam - Samuhya Vidhyabhyasa Paripadi [STEP] - Phase II - Training to Library Counsil Secretary and Kudumbasree ADS Members	2	41	82
31	Navakeralathin Janakeeyasoothranam - Samuhya Vidhyabhyasa Paripadi [STEP] - Training for Kerala State Legal Service Authority Volunteers	1	43	86
32	Navakeralathin Janakeeyasoothranam - Samuhya Vidhyabhyasa Paripadi [STEP] - Training to PTA Members (Block - BRC Level)	1	37	74
33	Samuhya Vidhyabhyasa Paripadi (STEP) - Phase I - Training to Kudumbasree CDS Executive Committee Members	10	735	1470
34	Samuhya Vidhyabhyasa Paripadi (STEP) - Phase II - District Level Training	11	341	682
35	Samuhya Vidhyabhyasa Paripadi (STEP) - Phase II - Training to Residence Association Members	1	53	106
36	Samuhya Vidhyabhyasa Paripadi (STEP) - Training to Planning Committee Vice Chairman of LGSIs	3	83	166
37	Samuhya Vidhyabhyasa Paripadi (STEP) - Training to Residence Association Members	1	78	156
38	Samuhya Vidhyabhyasa Paripadi (STEP) - Training to SC and ST Promoters	3	177	354
39	Samuhya Vidhyabhyasa Paripadi (STEP) - Training to Youth Co-ordinators and Club Membersto Library Counsil Secretary and Kudumbasree ADS Members	1	49	98
40	Samuhya Vidhyabhyasa Paripadi (STEP) - Phase I - Training to Kudumbasree CDS Executive Committee Members	38	1341	4182
41	Samuhya Vidhyabhyasa Paripadi (STEP) - Phase II - District Level Training	17	727	1454
42	Samuhya Vidhyabhyasa Paripadi (STEP) - Phase II - Training to Residence Association Members	2	133	266
43	Samuhya Vidhyabhyasa Paripadi (STEP) - Training to CANALPY Members	1	32	64
44	Samuhya Vidhyabhyasa Paripadi (STEP) - Training to Pensioners Union Members	3	106	132
45	Samuhya Vidhyabhyasa Paripadi (STEP) - Training to Planning Committee Vice Chairman of LGSIs	18	593	1145
46	Samuhya Vidhyabhyasa Paripadi (STEP) - Training to Residence Association Members	9	673	1346
47	Samuhya Vidhyabhyasa Paripadi (STEP) - Training to SC and ST Promoters	2	143	213
48	Navakeralathin Janakeeyasoothranam - Samuhya Vidhyabhyasa Paripadi [STEP] - Sasthra Sahithya Parishad Members Training	3	147	294
49	Navakeralathin Janakeeyasoothranam - Samuhya Vidhyabhyasa Paripadi [STEP] - Training to PTA Members (Block - BRC Level)	43	2648	5296
50	Navakeralathin Janakeeyasoothranam - Samuhya Vidhyabhyasa Paripadi [STEP] - Training to Teachers and Students of Sree Narayana College, Cherthala, Alappuzha	1	163	326
51	Training on Gender Responsive Local Governance to all LSG's at Block Level	46	3175	9525

Sl. No.	Name of the Programme	Batches	Total participants including RPs	Man days
52	Training on Gender Responsive Local Governance to all LSG's at Block Level	17	2298	6894
53	13th Five Year Plan - Peoples Plan Campaign -Training for Implementing and Vetting Officers	49	4631	4631
54	13th FYP - Navakeralathin Janakeeyasoothranam - Samuhya Vidhyabhyasa Paripadi	1	110	133
55	1318-19 Annual Plan Implementation - Training to President, Standing committee Chairperson, Secretary, Implementining Officers, Planning Committee Chairpersons	25	1312	1312
56	1319-13 Annual Plan Implementation - Review Meeting -KNR, KSGD, KKD, WYND Districts	1	498	498
57	Annual plan implementation review meeting with LSGD Minister	1	136	136
58	Biodiversity Management, Climate Change, Environmental Protection and Disaster Relief Working Group Training	16	1055	1055
59	Budget Preparation Training	16	973	973
60	CHILD FRIENDLY LOCAL GOVERNANCE TRAINING(Virtual Classroom)	1	18	18
61	Half day Training on Online Clearance Mechanism - KSIDC & KILA (Ease of Doing Business) to President/Chairperson/Mayor, Secretary of LSGIs through Virtual Class Room	9	305	305
62	Janakeeyasoothranam 1319-13 Annual Plan Implementation - Training to Secretaries and Plan Clerk, Technical Assistants of LSGIs [District Level Training]	13	2617	2617
63	Kudumbasree- ADS Members Training	93	4529	9058
64	Kudumbasree- ADS Members Training	40	1984	3968
65	Mission Antyodaya - Data Updation	17	2241	2241
66	Nerkazcha Video Documentation	2	57	115
67	Pachappu	4	952	1068
68	Pachappu(Lahari Virudha Campus-Training for students)	1	92	184
69	Pachappu(Panchayath level RP's Training)	1	46	92
70	Pachappu(Samagra Vikasana Seminar)	3	431	431
71	Pachathuruth - State level TOT	1	149	149
72	SOCIAL AUDIT		250	
73	Sustainable Development Goals (SDG) - Role of LSGIs - Training to Elected Representatives of GPs	15	699	699
74	Navakeralathin Janakeeyasoothranam - Education Protection Rejuvenation Mission & Local Self Governments- Training to Implementing Officers	4	172	344
75	Training for Kudumbasree Community Councilors	2	99	188
76	TRAINING FOR NSS VOLUNTEERS - THUNERI BLOCK	1	435	870
77	TRAINING FOR SOCIAL JUSTICE WORKING GROUP MEMBERS	2	130	130
78	Training on Gender Responsive Local Governance to all LSG's at Block Level	11	641	1282
79	TRAINING ON LIFE MISSION	73	5182	5182
80	TRAINING ON RIGHT TO SERVICE - SOCIAL EDUCATION	8	336	672

Sl. No.	Name of the Programme	Batches	Total participants including RPs	Man days
81	Training on Right to Service (Social Education Phase 3) (TRIVANDRUM AND KOLLAM DISTRICT)	16	603	1136
82	TRAINING ON RIGHT TO SERVICE FOR OFFICIALS AND ELECTED REPRESENTATIVES OF LSGI	47	2983	5966
83	Training to Kudumbasree CDS Accountants	28	1798	5394
84	Training to office Attendants-GP	7	413	826
85	TWO DAY DISTRICT LEVEL TRAINING ON PROJECT IMPLEMENTATION FOR KUDUMBHASREE STAFFS	14	976	1952
	Sub Total .B	**1694**	**269305**	**334604**

TRAINING PROGRAMMES - KILA CHRD 1-4-2019 TO 31-3-2020

Sl. No.	Theme/Sub – Theme	Batches	Participants	Man days trained
	Campus			
1	NIRD & PR	5	123	425
2	Mahatma Gandhi NREGS	23	1587	1362
3	LIVILIHOOD STRATEGIES	5	104	187
4	Panchayathiraj & Kudumbasree	12	399	1169
5	KILA Training	15	639	1027
6	BFT	2	113	113
7	PMKSY	1	39	78
8	CRD Training	3	116	132
9	Human Rights	16	395	776
10	UNDP Project-Workshop	12	37	111
11	Constitutional Morality	22	658	1316
12	SAANKHYA	16	372	1131
13	RURBAN-Workshop	11	148	225
14	PMAY-G	13	313	596
15	UNEP Project	2	12	17
16	RGSA	1	2	2
17	TQM-ISO	2	128	134
18	DISASTER MANAGEMENT	2	90	108
19	ENVIRONMENTAL PROTECTION	1	25	25
13	EXPOSURE VISIT	3	61	184
13	GENDER BUDGETING	3	101	303
22	GIS Training	2	50	50
23	OFFICE MANAGEMENT	9	382	764
24	RURAL HOUSING	7	136	410
25	VOLUNTEERSIM	3	96	192

Sl. No.	Theme/Sub – Theme	Batches	Participants	Man days trained
26	WOMEN EMPOWERMENT	1	22	22
27	Sponsored Programmes	10	261	777
28	VEO Exam- Workshop	2	37	37
29	Workshop	8	276	375
30	Entitlement suit and File Management	3	128	249
31	Kudumbasree Mission- Theerasree	4	225	450
32	Transforming Alappad	1	47	47
33	DISCIPLINARY ACTION AND ENQUIRY PROCEDURE	2	115	115
34	SAGY	1	22	44
35	Women's day	1	60	60
	Total	**224**	**7319**	**13013**
	Off Campus			
1	Transforming Alappad	2	112	112
2	Interface with Academicions and Policy makers	1	474	474
3	EDAMALAKKUDY Programme	1	39	39
4	Mahatma Gandhi NREGS Convergence & New Initiatives	125	8700	17400
5	MKSP	29	1298	1298
6	Mahatma Gandhi NREGS for Engineers & Overseers	4	319	319
7	Mahatma Gandhi NREGS -Training To Mates-ToT	2	133	133
8	Mahatma Gandhi NREGS -Training To Mates	606	43905	43905
	Total (Off campus)	**770**	**54980**	**63680**
	Sub Total C	**994**	**62299**	**76693**
	Grand Total - Sub total A+ Sub total B+Sub total C	**5399**	**366383**	**494866**

List of Publications (Handbooks, Helpers & Training Modules)

Sl. No.	Title	Language	Year	Author	Type
1	Training Programme on Social Education	Malayalam	March 2019	Resource Team	Handbook
2	Kerala Panchayat Building Rules (Revised Edition)	Malayalam	June 2019	Resource Team	Handbook
3	Let us put hands together against those who pollute air, water and soil	Malayalam	April 2019	KILA and Haritha Keralam Mission	Handbook
4	Mahatma Gandhi National Employment Guarantee Programme : Handbook for one day training for Gram Panchayat Presidents	Malayalam		Resource Team	Handbook
5	Urban Governance	Malayalam	April 2019	Resource Team	Handbook
6	Services provided by Urban Local Governments	Malayalam	July 2019	Resource Team	Handbook
7	Training for Vigilance Committee Members	Malayalam	July 2019	Resource Team	Module
8	13th Five Year Plan Guidelines	Malayalam			
9	Training to Drivers of Local Self Government Institutions	Malayalam	Sep. 2019	Resource Team	Handbook
10	Women Protection Systems: Training for Members of Vigilance Committee	Malayalam	Octo.2019	Resource Team	Handbook
11	Old age friendly local governance	Malayalam	Octo.2019	Resource Team	Handbook
12	Disaster Management Plan for Local Self Government Institutions: Structure and Guidelines	Malayalam	Jan. 2020	Resource Team	Handbook
13	Management of Libraries in Local Self Governments	Malayalam	Jan.2020	Resource Team	Handbook
14	We shall overcome	English	Jan.2020		
15	Vigilance Committee	Malayalam	July 2019	Resource Team	Handbook
16	Handbook on Old age friendly Local Governance (Social Education)	Malayalam	Dec. 2019	Resource Team	Handbook
17	Services provided by Gram Panchayats and its conditions	Malayalam		Resource Team	Handbook
18	Changing Fisheries Sector, Marginalising Fisher Folk	Malayalam	Octo.2019	Dr.J.BRajan	
19	An Assessment of the impact of MGNREGA in Kerala	English		Editor:Prof.G.Palanithurai	
20	Study on Women Component Plan implemented in Local Bodies of Kerala			Dr.K.P.NAmrutha	Research Study
21	Gender Responsive Local Governance Phase II	Malayalam		Dr.K.P.NAmrutha	Module
22	Jagratha Samithi	Malayalam			Module
23	Duties and responsibilities of Community Women Facilitators	Malayalam			Module
24	Management of Gender based programmes	Malayalam			Module
25	Rights and Demands of LGBTIQ	Malayalam			Module
26	Vigilant Groups Training,				Module
27	Community Councilors Training -Kudumbasree				Module
28	Trans genders NHGs Training -Kudumbasree				Module

Sl. No.	Title	Journal	Published by
28	Women Working In Mahatma Gandhi National Rural Employment Guarantee Scheme(National Rural Employment Scheme)	International Journal Of Research, Vol.VIII, Issue V, May 2019, ISSN NO.2236-6124, Pg.Nos.1057-1070.	Dr.Jibini V Kurien
29	"Work Family Conflict and its impact onLife Satisfaction of Employees of the United Planters'Association of Southern India (UPASI) in the Nilgiris District"	International Journal of Mnagement Technology and Enginerring, Vol IX, Issue IV, April 2019.	
30	Consumption & Saving Pattern Among Women Working In Mahata Gandhi National rural Employment Guarantee Scheme(National Rural Employment Scheme)	International Journal Of ResearchInternational Journal of Research, Vol.VIII, Issue VI, June 2019, ISSN NO.2236-6124.	
31	Literature Review on Stress Experienced by College Women Teachers	International Journal Of ResearchInternational Journal of Research, Vol.VIII, Issue VI, June 2019, ISSN NO.2236-6124.	
32	Life Skill Education for a Gender Just Society(Article)	Wellness, *Skill Development and Women Empowerment* Ed. T. Gopinath and Sindhu K K OM, 2019 **ISBN 13** **:** 9788193838273	Dr.Amruthraj R.M, Specialist in Women's Studies (RGSA)

Sl. No.	Study	
33	"Prevalence of Domestic Violence against Women and Girls during Covid 19 Pandemic Lockdown Period". Study conducted by KILA	Dr.Amruthraj R.M, Specialist in Women's Studies (RGSA)

Sl. No.	Training Modules		Prepared by
34	Constitutional Morality		Sri. Sudesan.V
35	Human Rights and Governance		Sri.Sudesan.V

Sl. No.	Book Published		Prepared by
36 37	Rural Employment and MGNREGA: Kerala's Experience (2020),	Green Grass Publishers, ISBN:8193465458	Sri.Binuraj.K.S, Expert in Local Development

Sl. No.	Name	Role	Name of Faculty
38	1. Handbook on Gender Resource Centre 2.Gender Responsive Local Governance- Phase II 3. Jagrathasamithi	Associated in Editing	Dr. Amruthraj R.M, Specialist in Women's Studies (RGSA)
39	Thadhesha Bharana Sthapanangile Library management	Author	SALINI K. S, Lecturer in Information Technology
40	Grama Panchayat Presidents on Mahatma Gandhi NREGS	Author	Sri. Vinod Kumar C, Lecturer in Rural Economics
41	Guidelines for Monitoring under Mahatma Gandhi NREGS		

KILA TEAM

Kerala Institute of Local Administration (KILA)

LIST OF STAFF (Headquarters, Thrissur)

1.	Dr. Joy Elamon	Director
	ACADEMIC	
2.	Dr. Sunny George	Professor
3.	Dr. Rajan J B	Associate Professor
4.	Dr. Peter M Raj	Associate Professor
5.	Dr. Amrutha K P N	Research Associate on Deputation
	ADMINISTRATION	
01	Usha P B	Deputy Director
02	Girijadevi R	Finance and Accounts Officer
03	Babu K K	Assistant Director
04	Mathew Andrews	Assistant Director
05	Unnikrishnan K P	Personal Secretary to Director (HG)
06	Mirash O S	Computer Programmer (Higher Grade)
07	Vinod K	Clerk (HG)
08	Girish K	Clerk (HG)
09	Nafala K M	Clerk (HG)
10	Sindhu R	Clerk
11	Manchu O	Asst librarian
12	Davis N T	Overseer (Electrical) Sr (Gr)
13	Abdul Samad K P	Overseer (Electrical) Sr (Gr)
14	Ramanathan H	Plumber (Higher Grade)
15	Jayan E K	Receptionist (Higher Grade)
16	Balakrishnan A K	Khalasi
17	Abdul Rasheed U K	Khalasi
18	Sajan Peter T	Library Attendant (Higher Grade)
19	Santhosh K S	Khalasi
20	Santhosh T A	Caretaker (HG)
21	Nini P P	Khalasi
22	Siva Prasad T	Khalasi
23	Remani E K	Full Time Sweeper (HG)
24	Sivanandan K K	Despatcher (HG)
25	Mini E K	Full Time Sweeper (HG)
26	Lizy K V	Full Time Sweeper (HG)
27	Vijayam T K	Full Time Sweeper (HG)
28	Rosakutty V O	Part Time Sweeper
29	Sureshkumar M S	Gardener
30	Kochuthressia C D	Gardener
31	Sherly A P	Gardener
32	Suma N K	Gardener
33	Varghese C F	Gardener
34	Anoop PA	Technical Assistant
35	Kiran P S	Financial Asst.

36	Syed Aswak	D/w - Support Staff
37	Bindhu K P	D/w - Sweeper
38	Bindu V K	D/w - Clerical Assistance
39	Deepa P B	D/w - Support Staff
40	Haneefa K H	D/w - Support Staff
41	Hareeshdas M G	D/w - Clerical Assistance
42	Janakey K A	D/w - Clerical Assistance
43	Jayasree T S	D/w - DTP Operator
44	Jitto P George	D/w - DTP Operator
45	Mallika K S	D/w - Support Staff
46	Rajani M N	D/w - Clerical Assistance
47	Raziya T H	D/w - Sweeper
48	Rugmini C A	D/w - Support Staff
49	Rijoy A R	D/w - Driver cum Room Boy
50	Srilatha S	D/w - DTP Operator
51	Sudha A V	D/w - Sweeper
52	Sujith T P	D/w - Support Staff
53	Sulochana C K	D/w - DTP Operator
54	V R Babu	D/w - Support Staff

CHRD KOTTARAKKARA

	Smt.K.Vanaja Kumari (From 01.04.2019 to 27.06.2019) Sri.K.M.Ramakrishanan (From 27.06.2019 to 06.11.2019) Smt. D.Sudha (From 06-11-2019)	Regional Director

ACADEMIC

1.	(Post vacant)	Faculty in Public Administration (New appointment done on 28.07.2020 as Assistant professor)
2.	Sri.Sudesan.V	Faculty in Rural Development
3.	Sri. C.Vinod kumar	Faculty in Rural Economics
4.	Dr. Vinod. S	Faculty in Sociology
5.	Dr.Jibini V Kurien	Faculty in Management
6.	Smt.Vineetha.M	Faculty in Women and Child Development
7.	Smt.Salini.K.S	Faculty in Information Technology
8.	Sri.Binuraj.K.S	Expert in Local Development
9.	Dr.Amruth Raj R.M	Specialist in Women Studies
10.	Kum.Hana Muhammad	Project Fellow,KILA- Centre for Geo Informatics
11.	Kum.Anjali.V.Dev	Project Fellow,KILA- Centre for Geo Informatics

ADMINISTRATION

1.	Sri. Anil Kumar.N	Office Manager
2.	Sri.Kiran P	Financial Assistant (Working in HQ on contract basis)
3.	Sri.Jose P.I.	Assistant Grade I
4.	Smt.Drisya R Nair	Assistant Grade II

5.	Vacant	UD Accountant cum Cashier
6.	Vacant	Confidential Assistant
7.	Sri. G.R.Manikantan	Hostel Manager
8.	Sri. Muhammad Shameer.S	Clerical Assistant cum Accountant (RGSA)
9.	Smt. Varadakumari L	UD Typist converted as Data Entry Operator (Daily Wages)
10.	Smt. D.ThankamaniPillai	LD Typist
11.	Sri. SarathKumar.S	Audio Visual Technician
12.	Sri. Noushad A.S	Driver
13.	Sri. Rajesh Babu	Driver
14.	Sri. Renjith S	Driver (Daily Wages)
15.	Sri. Krishnakumar.S	Office Attendant
16.	Smt. Noorjahan I	Office Attendant (holding the charge of Library and Despatch Section)
17.	Sri. Rajeev R	Watchman
18.	Sri. Robert. J	Night Watchman
19.	Sri.R.Shibu	Gardener
20.	Sri. Venukumaran Nair	Cook
21.	Smt. Lijimol R	Kitchen Helper (Daily Wages)
22.	Sri. Suresh Kumar	Mess Cleaner (Daily Wages)
23.	Sri. BabukuttanPillai	Hostel Boy
24.	Sri. Jayakumar	Hostel Boy (Daily Wage)
25.	Smt. Jaseentha	Part Time Sweeper
26.	Sri. Sunil kumar C	Training Assistant (Daily Wages)
27.	Sri. Sasidharan	Mess Assistants (Daily Wages)
28.	Smt. Laly	Mess Assistants (Daily Wages)
29.	Smt.Omana,	Part Time Cleaner (Daily Wages)
30.	Smt. Ramani,	Part Time Cleaner (Daily Wages)
31.	Smt.Leela	Part Time Cleaner (Daily Wages)

KILA CENTRE FOR GOOD GOVERNANCE, MANNUTHY

1	Mr ANIL K G	Principal
	ACADEMIC	
2	Mr. Renil Rocky	Lecturer
3	Mr. Shinchu Kurian	Lecturer
4	Mr. Rajeeve M John	Lecturer
5	Dr. Chithrima Seethal C R	Lecturer
	ADMINISTRATION	
6	Mr. Sangeeth N C	Sn. Clerk
7	Mr. Ramadas C N	Clerk
8	Ms. Shabna A K	Sn Typist
9	Mr. Suresh M R	Driver Sn Grade
10	Mr. Shyju A T	Driver Grade 1

11	Mr. Manikandan S	Artist Cum Photographer
12	Mr. Sijo Jose	Mechanic (Electrical)
13	Ms. Mufitha K M	Office Attendant
14	Ms. Lissy V J	Office Attendant
15	Mr. Sujith E C	Night Watchman
16	Mr. Madhuprasad T H	Night Watchman
17	Ms. Lilly A O	P T S
18	Ms. Padmavathy M G	P T S

KILA CENTRE FOR SOCIO - ECONOMIC DEVELOPMENT, KOTTARAKKARA, KOLLAM

1.	Mrs. Syamalakshmi S.	Principal and Deputy Development Commissioner
	ACADEMIC	
2.	Mr. Lalkumar	Senior Lecturer (Rural Development)
3.	Mr. Jalandhar V	Lecturer Grade I (Co-operation)
4.	Dr. Dhanusha C.S.	Lecturer Grade I (Animal Husbandry)
5.	Dr. Juna L. Paul	Lecturer Grade II (Home Science)
6.	Ms. Sameera R.	Lecturer Grade II (Home Science)
7.	Ms. Apama S. Gopakumar	Lecturer Grade II (Home Science)
8.	Ms. Shabina B	Lecturer Grade II (Home Science)
9.	Mr. Rasheed V.P.	Lecturer Grade II (Social Education)
10.	Mr. Manoj R.S.	Lecturer Grade II (Rural Economics)
	ADMINISTRATION	
11.	T.R.Devika Raj	Junior Superintendent
12.	C. Santhosh	Senior Clerk
13.	Prasanth A.V.	Senior Clerk
14.	Santhi C.S.	Clerk
15.	Athulya V.L.	Clerk
16.	Venu C.K.	Clerk
17.	Sindhu V.S.	UD Typist
18.	Geethu M.G.	LD Typist
19.	Jayakumar K	Agricultural Assistant Senior Grade
20.	Prasad D.	Agricultural Assistant Senior Grade
21.	Mnju S.	Agricultural Assistant Gr. II (H.G.)
22.	Nil	Artist cum Photographer
23.	Biju S.	Driver Grade I
24.	Anil S.	Driver Grade I
25.	Jibin Vijayakumar	Office Attendent Gr. II (H.G.)
26.	Renjini G.S.	Office Attendant Gr. II
27.	Vigil Vas V.C.	Office Attendant Gr. II
28.	Sajith S.	Office Attendant Gr. II
29.	Sarika A.S.	Office Attendant Gr. II
30.	Sasikuttan L	Watchman
31.	Vishnu Raveendran	Watchman
32.	Mithun M.S.	Watchman
33.	Deepak Chandran R.	Watchman

34.	Ani B.	Watchman
35.	Muraleedharan Pillai	Permanent Labourer (H.G.)
36.	Radhakrishna Pillai	Permanent Labourer (H.G.)
37.	Anandhavally B.	Part Time Sweeper

KILA CENTRE FOR ORGANIC FARMING AND WASTE MANAGEMENT, TALIPARAMBA, KANNUR

1	Surendran. P	Principal
		ACADEMIC
2	Sindhu. D	Lecturer Gr. I (HSW)
3	P. Viswanathan	Lecturer (Co-operation)
4	Dhanusha. C.S	Lecturer (Animal Husbandry)
5	Sajeev. J.S	Lecturer Gr. II (Rural Economics)
6	Sivaprasad Kupleri	Lecturer Gr. II (Social Education)
7	Vinitha. O. V	Lecturer Gr. II (HSW)
		ADMINISTRATION
7	Suraja. E. V	Head Clerk
8	Sathayavathi. K. V	Senior Clerk
9	Shareef. P. K	Senior Clerk
10	Uthaman. T	Clerk
11	Beena. K	Selection Gr. Typist
12	Bhuvanedran Assari. V	Carpenter cum Balcksmith
13	Santhosh. M. A	Driver Gr. I
14	Suresh. P	Driver Gr. I
15	Soman. P. V	Office Attendant(HG)
16	Sadick. E	Office Attendant(HG)
17	Balaprasanth. N. B	Office Attendant
18	Anoop Mohanan	Office Attendant
19	Rajasree. P.V	Balawady Ayah
20	Kunhiraman. M. P	Part Time Watchman
21	Ramakrishnan. V	Part Time Sweeper
22	Rajesh. P. V	Night Watchman
23	Manu. C. K	Night Watchman

Auditors' Report

SKV & Associates

Chartered Accountants

TC 39/2738,
"SreePriya",
Koorkkanchery,
Thrissur- 680 007
Phone: 0487-2427313
E-mail: skv.cas@gmail.com
Date: On Mon,12 Oct 2020

AUDITORS' REPORT

The Chairman, Governing Council

Kila

MG Kavu, Thrissur

We have audited the attached Balance Sheet of Kerala Institute of Local Administration (KILA) as at 31st March 2020 and also the Income and Expenditure Account for the year ended on that date annexed thereto. These financial statements are the responsibility of the Society's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted the audit in accordance with auditing standards generally accepted in India. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion. The physical verification of fixed assets is also the responsibility of the management.

We report that subject to our observations in (a) to (d) following,

a) With respect to observations reported during the previous year 18-19; Project Asset Management Fund amounting Rs35,31,912 and MGP Replication Project Fund amounting Rs 3,91,178 is still remaining utilized/unsettled. The amounts so remaining unutilised may be set apart for utilization for projects of similar nature or may be treated as income of the society as deemed appropriate by the Governing Council.

b) With respect to Capital Work in Progress relating to buildings, an amount totalling to Rs.7,18,67,548 has been capitalized, during the current year under the head Fixed Assets, even though the final bill is not fully settled to contractors due to some technical reason. The asset is put to use for a period more than 3 years.

SKV & ASSOCIATES
TC 39/2738
"Sree Priya"
Priyadarshini Road
Koorkkanchery
Thrissur-680007
CHARTERED ACCOUNTANTS

Branch office: Room No. 78, Second Floor, D DOceano Mall, Marine Drive, Kochi – 682011

c) With respect to advances given by KILA for utilization, the following unsettled balances are still lying unsettled :-

TRANSFEREE	AMOUNT (RS)	YEAR OF TRANSFER
Municipality of Kannur	10,000.00	2009-10
Convenor, SLTG	26,283.00	2011-12
Dist.Conv. Kasargode (K.Balakrishnan)	53,682.00	2011-12
Director State Social Audit Cell	75,975.00	2013-14

Appropriate steps may be initiated to recover such amounts or for squaring up of such accounts.

(d) With respect to Tax Deducted at Source (TDS), in contraventions of the Income Tax Act, deductions are made only at the time of payments in lieu of either at the time of credit or payment whichever is earlier [S. 194C & 194J]. Moreover, TDS on salary is considered as pertaining to the year of payment and not as that for the year of accounting by the society. We are given to understand that in the case of employees, income tax liability is reckoned for 12 months to February instead of for the fiscal year and hence, such treatment for TDS, even though it is a deviation from the provisions of the Act.

(i) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit.

(ii)In our opinion, proper books of account as required by law have been kept by the Society so far as it appears from our examination of those books.

(iii)The Balance Sheet and Income and Expenditure Account dealt with by this report are in agreement with the Books of Account;

(iv)In our opinion and to the best of our information and according to the explanations given to us and subject to our observations as given in (a) to (d) here in before and the notes attached hereto and forming part of the financial statements, give a true and fair view of the state of affairs of the society and are in conformity with the accounting principles generally accepted in India:

(i)In the case of Balance Sheet as at 31st March 2020 and

(ii)In the case of Income & Expenditure Account for the year ended on that date

SKV & ASSOCIATES CHARTERED ACCOUNTANTS TC 39/2738 "Sree Priya" Priyadarshini Road Koorkkancherry Thrissur-680007

For SKV & Associates
CHARTERED ACCOUNTANTS

(K. SANTHA KUMAR)
PARTNER (M No. 020064

Branch office: Room No. 78, Second Floor, D DOceano Mall, Marine Drive, Kochi – 682011

ACCOUNTING POLICIES AND NOTES TO AND FORMING PART OF ACCOUNTS OF KERALA INSTITUTE OF LOCAL ADMINISTRATION FOR THE YEAR ENDED 31ST MARCH 2020

1. BASIS OF ACCOUNTING:

The financial statements of KILA are prepared on accrual basis as a going concern and in accordance with the generally accepted accounting principles. Revenue consists of income from various training programs conducted, interest on bank account, grant in aid (non-plan) from state Government and income from room rent and rent training equipment. Revenue from training programs are recognized at the time of completion of the respective programs and when it can be reliably measured and it is reasonable to expect ultimate collection. Interest income from deposits are recognized on a time proportion basis taking in to account the amount of deposit outstanding and the rate of interest. Interest received on project fund is credited to the concerned project account.

2. FIXED ASSETS

Fixed assets are stated at cost less depreciation. All cost directly related to the acquisition and installation of fixed assets are capitalized and added to the respective assets.

3. TRANSFER TO PENSION FUND

Transfer of Income to Pension Fund from Training Programmes is on basis of G.O (M.S. No: 183/2014/LSGD dated. 24/10/14).

4. FINANCIAL PERFORMANCE

With respect to Recurring Grant CSS, Govt. of India has released Rs. 1,16,63,000/- (Rupees One Crore Sixteen Lakhs and Sixty Three Thousand only) to KILA for the period 2019-20. In respect to this, Govt. of Kerala has allotted the matching contribution of Rs.1,50,00,000/- (Rupees One Crore and Fifty Lakhs) under head 2515-00-102-32 (Plan) for the year 2019-20 but the same has not release during 2019-20. Also second instalment of KILA Grant-in-aid Non Plan of Rs, 23,40,000/- (Rupees Twenty Three Lakhs and Forty Three Thousands only) for the year 2019-20 has not been released during 2019-20". This results in excess of Expenditure over Income during the 2019-20.

5. DEPRECIATION

Depreciation is provided on all fixed assets on written down value method at the rates specified in Income Tax Act 1961.

6. GRANT / Project Fund received during the Year 2019-20

Details of Grant Received from Central Government, State Government and various project are given below :-

Grant from Government			
PARTICULARS	**DATE OF RECEIPT**	**AMOUNT**	**TOTAL**
Recurring Grant From Central Government – KILA CHRD 2019-20	08-11-2019	90,11,000.00	116,63,000.00
	20-03-2020	26,52,000.00	
Recurring Grant from State Government – KILA CHRD 2018-19 Sanctioned & Approved during 2018-19 but received during 2019-20 (GO No 776/2019/LSGD dated 30.03.2019 & G.O 780/2019/LSGD dated 31.03.2020)	13-02-2020	144,89,000.00	144,89,000.00
Grant from State Government - Grant-in-aid Plan - 1st installment G.O (Rt) No. 1492/2019/LSGD dated 16/07/2020	08-09-2019	803,00,000.00	803,00,000.00
Grant from State Government - - Grant-in-aid Plan - Allocation of 2018-19 received during May 2020 (Sanctioned during 2019-20 vide G.O. (Rt) No 621/2020/LSGD dated 15/03/2020)	Receivable	755,48,000.00	755,48,000.00
Grant from State Government - Grant-in-aid Non Plan 50% of Total Budget Provision vide G.O (Rt) No 276/2020/LSGD dated 02/02/2020	14-02-2020	23,40,000.00	23,40,000.00
Total			**1843,40,000.00**

2. Project Fund Received 2019-2020			
Project Rashtreeya Garm Swaraj Abhyan	28-10-2019	400,00,000.00	400,00,000.00
Project Mainstreaming Sustainable Development Goals	27-05-2019 04-10-2019	27,34,001.00 6,57,000.00	33,91,001.00
Project- Gender Budgeting And Research, Publication and Monitoring	22-08-2019	2,85,690.00	2,85,690.00
Project TQM ISO	09-05-2019	38,40,000.00	38,40,000.00
UNDP-Indian Highrange Mountain Landscape Project	06-09-2019	10,25,600.00	10,25,600.00
UNDP IHRML Project 2	18-12-2019	12,30,966.00	12,30,966.00
Project Food & Agriculture	29-11-2019	3,25,250.00	3,25,250.00
NIRD PR	07-09-2019 30-11-2019	2,00,000.00 10,498.00	2,10,498.00
Project GIZ	25-11-2019	1,67,331.00	1,67,331.00
JPPI - UNICEF Phase 2	28-11-2019	17,54,500.00	17,54,500.00
Project Preparation of Bio Diversity Register	03-04-2019 25-10-2019	75,000.00 70,000.00	1,45,000.00
UNEP - Eco DRR Project	23-10-2019	14,14,100.00	14,14,100.00
Rehabilitation council of india	22-10-2019	24,02,400.00	24,02,400.00
NIRD - Creation & Mobilisation of OSR of GP 14 -18 Oct 2019	03-04-2019	95,000.00	95,000.00
NIRD - Effective Strategies and approaches for Good Governance and Transparent Administration at Grass Root	14-10-2019	1,00,000.00	1,00,000.00
NIRD - Application of GeoSpatial Technologies in GPDP	12-09-2020	49,000.00	49,000.00
NIRD - ToT on Rural Enterpreneurship, innovation and financial inclusion 13 to 15 may 2019	24-12-2019	51,717.00	51,717.00
NIRD - Workshop cum ToT on Training Management Portal on 20-21 June, 2019	19-06-2020	35,000.00	35,000.00
Research Study-PR Women Headed Panchayats in Kerala	12-11-2019	1,42,712.00	1,42,712.00
Rurban Fund - CHRD	21-01-2020	7,00,000.00	7,00,000.00
Exposure visit of Zilla Parishad members/ Officials of Kangra District from 20 to 24 Jan 2020	08-01-2020	1,74,375.00	1,74,375.00
Project Rurban - Cost for ICAP Preparation	29-01-2020	3,21,597.00	3,21,597.00
CWE - Water Conservation Through MGRNEGA	27-09-2019	1,19,350.00	1,19,350.00
Total			**579,81,087.00**

KERALA INSTITUTE OF LOCAL ADMINISTRATION ★ THRISSUR 680 581 ★

Dr. Joy Elamon
DIRECTOR GENERAL
Kerala Institute of Local Administration (KILA)
Mulamgunnathukavu PO, Thrissur-680581 Kerala
Tel: +91-487-2201312

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KERALA INSTITUTE OF LOCAL ADMINISTRATION (KILA), THRISSUR

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2020

INCOME	Annexure	For the Year ended 31.03.2020	For the Year ended 31.03.2019
By Income from Training Programmes	A	5,26,85,828.57	4,93,24,783.16
By Grant from Government -Non Plan Fund	B	2,39,41,892.00	4,17,05,728.00
By Interest from Bank	C	68,04,346.00	87,02,968.00
By Other Income	D	27,36,615.46	1,13,45,560.93
TOTAL		**8,61,68,682.03**	**11,10,79,040.09**

EXPENDITURE	Annexure	For the Year ended 31.03.2020	For the Year ended 31.03.2019
To Administrative Expenses	E	6,46,13,360.00	7,16,26,484.00
To Office Expenses	F	54,69,243.26	64,58,871.00
To Training Expenses	G	89,82,313.00	87,84,869.99
To Other Expenses	H	87,20,726.69	1,10,64,403.74
To Depreciation	SCH 6	2,13,13,798.00	1,24,25,579.05
To Excess of (Expenditure over Income)/Excess of Income over Expenditure		(2,29,30,758.92)	7,18,832.31
TOTAL		**8,61,68,682.03**	**11,10,79,040.09**

As per our report of even date attached.

Place: Thrissur
Date : 12-10-2020

FOR S K V & ASSOCIATES
CHARTERED ACCOUNTANTS

(K. SANTHA KUMAR)
PARTNER (M No. 020066

Dr. Joy Elamon
DIRECTOR GENERAL
Kerala Institute of Local Administration (KILA)
Mulamgunnathukavu PO, Thrissur-680581, Kerala
Tel: +91-487-2201312

SKV & ASSOCIATES CHARTERED ACCOUNTANTS TC 39/2738 "Sree Priya" Priyadarshini Road Koorkkancherry Thrissur-680007

KERALA INSTITUTE OF LOCAL ADMINISTRATION THRISSUR-680 581

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KERALA INSTITUTE OF LOCAL ADMINISTRATION (KILA),THRISSUR		
ANNEXURES FORMING PART OF INCOME AND EXPENDITURE ACCOUNT		
Particulars	**For the Year ended 31.03.2020**	**For the Year ended 31.03.2019**
ANNEXURE A		
Income from Training Programmes		
KILA HQ		
Administrative charges	205,29,999.57	217,75,633.16
Faculty and staff time	6,37,602.00	5,50,693.00
Course Fee collected (PGD Child Governance)	44,000.00	1,59,392.00
Room rent & rent training equipments	213,17,739.00	200,93,318.00
Fuel to Generator Taxable	-	14,533.00
Sub Total	**425,29,340.57**	**425,93,569.16**
KILA - Taxable Outward Supply (GST)		
1010105_Administration Charges-Taxable	10,66,682.00	-
1010109_Fuel to Generator Taxable	16,575.00	-
1020102_Cost of Tender Form	1,200.00	5,372.00
1040101_Room Rent-Taxable	40,22,278.00	29,65,210.00
1040102_Daily Wages-Taxable	27,735.00	20,385.00
1040103_Faculty & Staff Time Taxable	6,45,000.00	6,50,000.00
1040104_Field Visit Expenses Taxable	5,52,541.00	2,68,256.00
1040105_Honorarium & T.A -Taxable	55,990.00	1,01,093.00
1040106_Mess Expenses-Taxable	14,97,542.00	12,18,239.00
1040107_Miscellaneous Income Taxable	67,181.00	1,19,975.00
1040108_Photostat Charges Collected-Taxable	7,833.00	7,414.00
1040109_Photo Taxable	17,748.00	10,799.00
1040110_Rent - Training Equipments-Taxable		4,58,185.00
1040111_Training Materials Taxable	2,15,863.00	2,06,305.00
1040112_Vehicle Charges-Taxable	8,08,127.00	6,48,581.00
1040113_Sale of Old News Paper	29,801.00	-
Mineral Water Taxable	6,100.00	-
Sale of Old Aquarium Taxable	2,200.00	-
Sale of Roof, Asbestose Taxable	16,807.00	-
Sale of Wood Taxable	9,98,000.00	-
E Waste Scrap	-	5,000.00
Sales Nil Rated	1,265.00	13,210.00
Sub Total	**100,56,468.00**	**66,98,024.00**
KILA Kottarakkara centre		
Mess & Hostel Fee	96,020.00	33,190.00
Rent Training Equipmets CHRD	4,000.00	-
Sub Total	**1,00,020.00**	**33,190.00**
Total	**526,85,828.57**	**493,24,783.16**

SKV & ASSOCIATES CHARTERED ACCOUNTANTS TC 39/2738 "Sree Priya" Priyadarshini Road Koorkkancherry Thrissur-680007

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ANNEXURES FORMING PART OF INCOME AND EXPENDITURE ACCOUNT		
Particulars	**For the Year ended 31.03.2020**	**For the Year ended 31.03.2019**
ANNEXURE B		
Grant from State Government -Non Plan Fund		
KILA HQ		
Non Plan Fund (Govt of Kerala)	23,40,000.00	22,00,000.00
Govt Grant- Development of Centres Handed Over to Kila	49,38,892.00	51,04,728.00
KILA Kottarakkara centre		
Recurring Grant (Govt of India)	116,63,000.00	199,01,000.00
Recurring Grant (Govt of Kerala) (Receivable)	50,00,000.00	145,00,000.00
TOTAL	**239,41,892.00**	**417,05,728.00**
ANNEXURE C		
Interest from Bank		
KILA HQ	59,22,161.00	77,96,034.00
KILA Kottarakkara centre	8,82,185.00	9,06,934.00
TOTAL	**68,04,346.00**	**87,02,968.00**
ANNEXURE D		
Other Income		
KILA HQ		
Accredited Agencies-Processing Fee	20,000.00	90,000.00
Miscellaneous Income	10,08,403.13	16,90,473.04
Fee for right information	1,484.00	2,462.00
Subscription fee	-	2,400.00
Photostat charges	4,35,780.00	6,61,035.00
UNDP Communication & Other Expenses	32,000.00	-
Quarters rent	2,64,888.00	2,41,743.00
Rent EDII	1,07,286.00	97,536.00
Cessation Of Liability	-	39,274.00
Consultancy Charges	5,36,000.00	-
Profit Sale of Old Vehicle	49,536.79	-
UNDP Report Preparation	75,000.00	-
KILA Kottarakkara centre		
Miscellaneous Income	81,841.54	84,94,997.89
Cost of Tender Forms	3,546.00	-
Sale of Scrap	4,700.00	9,200.00
Quarters Rent	36,900.00	16,440.00
Demolishing Quarters-CHRD	54,000.00	-
KILA Agali centre		
Quarters Rent Agali	20,000.00	-
Miscellaneous Income - Agali	5,250.00	-
TOTAL	**27,36,615.46**	**113,45,560.93**

SKV & ASSOCIATES CHARTERED ACCOUNTANTS TC 39/2738 "Sree Priya" Priyadarshini Road Koorkkancherry Thrissur-680007

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ANNEXURES FORMING PART OF INCOME AND EXPENDITURE ACCOUNT		
Particulars	**For the Year ended 31.03.2020**	**For the Year ended 31.03.2019**
ANNEXURE E		
Administrative Expenses		
KILA HQ		
Salary and Allowances	405,94,524.00	458,88,492.00
Travelling allowances	4,33,022.00	4,98,876.00
Advertisement expenses	1,66,705.00	3,09,879.00
Audit fee	75,000.00	75,000.00
Internal Audit Fee	35,400.00	70,800.00
Security service charges	23,45,317.00	21,77,217.00
Legal charges & Professional Charges	58,000.00	55,000.00
Internal Audit fee	35,400.00	
Housekeeping of SAS	5,91,278.00	5,96,641.00
Recruitment Expenses	3,21,725.00	2,86,600.00
KILA Kottarakkara centre		
Salary & Allowances	193,63,619.00	210,81,345.00
Travelling Expenses-Staff	1,07,396.00	81,294.00
Electiricity & Water Supply Expenditure	4,85,974.00	5,05,340.00
TOTAL	**646,13,360.00**	**716,26,484.00**
ANNEXURE F		
Office Expenses		
KILA HQ		
Maintenance - Vehicles	3,73,806.00	6,47,794.00
Electricity Charges	19,95,021.00	23,32,282.00
GC / EC Meeting Expenses	24,179.00	60,384.00
Postage ,Telephone & Internet charges	7,34,322.00	9,22,061.00
KILA Integration Expenses	3,57,903.00	8,31,709.00
Trivandrum Regional Centre Exps	7,69,748.26	7,80,363.00
KILA Agali Centre		
Vehicle Maintenance-	47,894.00	82,763.00
Electricity Charges	2,67,041.00	2,97,630.00
Telephone Charges	3,316.00	9,317.00
News Paper & Periodicals	15,503.00	-
Miscellaneous Expenses	3,78,470.00	-
KILA Kottarakkara centre		
Subscriptions & Periodicals	28,533.00	32,788.00
Postage and Courier Charge	600.00	1,000.00
Printing & Stationary	1,47,178.00	2,21,644.00
Telephone Charges	11,832.00	18,134.00
Advertisement Expenses	2,98,793.00	1,80,537.00
Cleaning Charges	-	1,600.00
Meeting & Entertainment Expense	-	8,340.00
Mattress & Pillow Etc.	-	30,525.00
Recruitment Exps	15,104.00	-
TOTAL	**54,69,243.26**	**64,58,871.00**

SKV & ASSOCIATES CHARTERED ACCOUNTANTS TC 39/2738 "Sree Priya" Priyadarshini Road Koorkkancherry Thrissur-680007

ANNEXURES FORMING PART OF INCOME AND EXPENDITURE ACCOUNT		
Particulars	**For the Year ended 31.03.2020**	**For the Year ended 31.03.2019**
ANNEXURE G		
Training Expenses		
KILA HQ		
Honorarium and T.A	- 3,33,997.00	1,08,505.99
KILA Journal	79,120.00	59,150.00
Printing and Stationary	3,13,262.00	5,46,037.00
Bed Sheet, Pillow Cover, Etc.	-	2,95,554.00
Washing Charges	5,31,575.00	4,26,050.00
Cable Connection Expenses	2,86,150.00	1,39,200.00
Mess expense	15,50,990.00	12,40,460.00
Photo & Recreation expense	18,361.00	10,799.00
Vehicle charges	8,08,849.00	4,93,806.00
Field Visit Expenses	5,54,262.00	2,73,223.00
KILA Kottarakkara centre		
Honorarium and T.A	10,39,815.00	18,87,123.00
Hostel stationary	-	13,058.00
Cable Connection Charges CHRD	9,240.00	17,920.00
Cleaning Exps-Hostel CHRD	-	97,132.00
Mess Expenses CHRD	31,63,559.00	23,65,786.00
Washing Charges CHRD	-	15,262.00
Field Visit Expenses	11,027.00	1,645.00
Training Exps of SIRD	9,50,100.00	7,94,159.00
TOTAL	**89,82,313.00**	**87,84,869.99**
ANNEXURE H		
Other Expenses		
KILA		
Consultancy Charges	-	80,420.00
Bank Charges	74,740.86	1,48,422.94
Building Tax & water charges	43,995.26	2,86,558.80
Momentos	6,000.00	58,600.00
Newspaper and Periodicals	1,67,005.00	4,00,542.00
Inspection Fee	26,755.00	88,750.00
KILA Day Expense	8,44,382.00	73,276.00
Repairs & Maintenance*	13,49,939.00	49,60,693.00
Miscellaneous expenses	3,51,564.57	-
Uniform	20,384.00	26,864.00
Accredited Agencies Expenses	27,552.00	68,680.00
Exhibition	4,44,994.00	2,42,446.00
Covid -19 Expenses	38,642.00	-

SKY & ASSOCIATES CHARTERED ACCOUNTANTS TC 39/2738 "Sree Priya" Priyadarshini Road Kootikandiery Thrissur-680007

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ANNEXURES FORMING PART OF INCOME AND EXPENDITURE ACCOUNT		
Particulars	**For the Year ended 31.03.2020**	**For the Year ended 31.03.2019**
KILA Kottarakkara centre		
Fuel vehicle	5,25,674.00	7,39,712.00
Insurance Vehicle	-	80,518.00
Repair & maintenance Vehicle	2,27,607.00	2,40,694.00
Repair & maintenance Equipments	1,29,963.00	1,77,546.00
Repair & maintenance - Others	73,346.00	2,02,490.00
Repair & maintenance Building	3,50,341.00	80,375.00
Repair & maintenance Computer	1,35,222.00	-
Bank Charges	-	4,870.00
KILA Agali Centre		
Repair & maintenanace	9,73,257.00	4,55,616.00
Daily Wage	20,27,993.00	22,19,454.00
Security Service Charges	8,81,370.00	4,19,454.00
News Paper & Periodicals	-	8,422.00
TOTAL	**87,20,726.69**	**110,64,403.74**

SKV & ASSOCIATES
TC 39/2738
"Sree Priya"
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CHARTERED ACCOUNTANTS

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KERALA INSTITUTE OF LOCAL ADMINISTRATION (KILA),THRISSUR

BALANCE SHEET AS ON 31ST MARCH 2020

LIABILITY	SCH	As on 31.03.2020	As on 31.03.2019
Capital Contribution	1	37,78,82,625.70	36,31,93,935.70
Grant from Government	2	46,51,07,225.00	44,11,19,025.50
Deemed University -Corpus Fund	3	21,82,05,456.00	20,69,92,818.00
Current Liabilities	4	25,57,76,429.12	33,21,06,180.58
Other Liabilities	5	11,27,329.00	11,67,112.00
TOTAL		**1,31,80,99,064.82**	**1,34,45,79,071.78**

ASSETS		As on 31.03.2020	As on 31.03.2019
Fixed Assets	6	27,72,91,438.68	19,70,83,161.89
Capital Work in progress	7	2,51,84,404.00	9,65,36,845.00
Current Assets	8	95,01,86,037.76	1,00,84,52,639.43
Excess of Expenditure overIncome			
Opening Balance		4,25,06,425.46	4,32,25,257.77
Less: Excess of Income over Expenditure		2,29,30,758.92	(7,18,832.31)
Closing Balance		6,54,37,184.38	4,25,06,425.46
TOTAL		**1,31,80,99,064.82**	**1,34,45,79,071.78**

As per our report of even date attached.

Place: Thrissur
Date : 12-10-2020

For SKV & Associates
CHARTERED ACCOUNTANT

(K. SANTHA KUMAR)
PARTNER (M No. 0200...)

Dr. Joy Elamon
DIRECTOR GENERAL
Kerala Institute of Local Administration (KILA)
Mulamgamkunnathukavu PO, Thrissur-680581, Kerala
Ph: 0487-2201312

SKV & ASSOCIATES
TC 39/2738
"Sree Priya"
Priyadarshini Road
Kaothkanchery
Thrissur-680007
CHARTERED ACCOUNTANTS

KERALA INSTITUTE OF LOCAL ADMINISTRATION (KILA),THRISSUR				
SCHEDULES FORMING PART OF BALANCE SHEET				
Particulars	As on 31.03.2020		As on 31.03.2019	
Schedule 1				
Capital Contribution				
Contribution from muncipality		8,10,000.00		8,10,000.00
Contribution from panchayat		188,36,500.00		188,36,500.00
Corpus Fund	772,03,793.00		*689,82,007.00*	
Add : Net of Interest Received	*128,91,908.00*	900,95,701.00	*82,21,786.00*	772,03,793.00
Corpus fund SDC	259,37,768.00		*243,77,663.00*	
Add: Interest Received	*18,17,011.00*		*14,87,782.00*	
Add:Interest accrued on SDC Corpus Fund	*11,80,256.00*		*11,48,880.00*	
Less: Utilisations	*12,00,485.00*	277,34,550.00	*10,76,557.00*	259,37,768.00
Grant from Central Govt.		1783,09,325.00		1783,09,325.00
SIRD capital fund	281,73,696.24		*281,73,696.24*	
Add: Additions		281,73,696.24	-	281,73,696.24
Capital Contribution - Agali		339,22,853.46		339,22,853.46
TOTAL		3778,82,625.70		3631,93,935.70
Schedule 2				
Grant from state Govt.				
KILA				
Opening balance b/d	*3945,60,658.50*		*5595,90,833.50*	
Add:Additions	*1558,98,000.00*			
Less: amount Utilised for the year	*1269,66,141.50*	*4234,92,517.00*	*1650,30,175.00*	3945,60,658.50
SIRD				
Grant untilised balance			-	
Non Recurring Grant			-	
As Per last Balance Sheet	*100,00,000.00*		*139,00,127.89*	
Add: Interest Received			*1,14,936.00*	
Less: Settlement		100,00,000.00	*40,15,063.89*	100,00,000.00
Non Recurring TSST		32,646.00		32,646.00
Project-Activity Mapping		30,776.00		30,776.00
Research Gender Audit Fund		15,982.00		15,982.00
BFT Training Fund				
As Per last Balance Sheet	*34,70,465.00*		*35,36,285.00*	
Add: Fund Received				
Less:Expense		34,70,465.00	*65,820.00*	34,70,465.00
Thirunelly Project		10,00,000.00		10,00,000.00
MGNREGS Training Fund				
As Per last Balance Sheet	*249,78,883.00*		*282,89,865.00*	
Add: Interest Received	*4,96,251.00*		*11,34,029.00*	
Less: MGNREGS Training Expenses	*44,45,946.00*	210,29,188.00	*44,45,011.00*	249,78,883.00

SKV & ASSOCIATES
TC 39/2738
"Sree Priya"
Priyadarshini Road
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SCHEDULES FORMING PART OF BALANCE SHEET				
Particulars	As on 31.03.2020		As on 31.03.2019	
GIS Lab Admin Cost				
As Per last Balance Sheet	-		(44,135.00)	
Inter-Fund Transfer	-		2,34,968.00	
Less:Expenses	-	-	1,90,833.00	-
MGNREGS- Evaluation Study				
As Per last Balance Sheet	4,48,417.00		31,80,763.00	
Fund Received	-		-	
Less : Expense During the year	-	4,48,417.00	27,32,346.00	4,48,417.00
IWMP Training Fund				
As Per last Balance Sheet	8,12,416.00		8,12,416.00	
Less : Expense During the year		8,12,416.00		8,12,416.00
Lab to Land- IEC Activities		9,30,082.00		9,30,082.00
Lab to Land- Training Programme				
As Per last Balance Sheet	88,599.00		1,38,009.00	
Less: Expenses During the year		88,599.00	49,410.00	88,599.00
Project Preparation (Kerala)		18,00,000.00		18,00,000.00
PMAY G MASON TRG Fund				
As Per last Balance Sheet	11,55,275.00		11,60,275.00	
Fund Received	-		-	
Less: Expenses During the year	5,180.00	11,50,095.00	5,000.00	11,55,275.00
RURBAN Fund				
As Per last Balance Sheet	7,67,163.00		16,84,534.00	
Fund Received	7,63,168.00			
Add: Interest Received	39,263.00		65,326.00	
Less: Expenses During the year	13,99,147.00	1,70,447.00	9,82,697.00	7,67,163.00
Training Fund RGPSA				
As Per last Balance Sheet	-		26,02,798.00	
Add: Interest Received				
Add: Fund Received			4,52,113.00	
Less: Training Expenses RGPSA		-	30,54,911.00	-
Training Fund SAGY		3,46,355.00		3,46,355.00
NIRD Fund CHRD				
As Per last Balance Sheet	(1,11,922.00)		(1,79,985.00)	
Fund Received	4,80,702.00		11,62,114.00	
Less:Expense	3,74,837.00	(6,057.00)	10,94,051.00	(1,11,922.00)
Water Shed Project				
As Per last Balance Sheet	7,17,525.00		1,59,966.00	
Add : Fund Received	-		9,15,365.00	
Less:Expense	16,425.00	7,01,100.00	3,57,806.00	7,17,525.00
Training SSA Kollam				
Fund Received	1,29,000.00		1,29,000.00	
Less:Expense		1,29,000.00	-	1,29,000.00

SKV & ASSOCIATES CHARTERED ACCOUNTANTS TC 39/2738 "Sree Priya" Priyadarshini Road Koorkkancherry Thrissur-680007

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SCHEDULES FORMING PART OF BALANCE SHEET				
Particulars	**As on 31.03.2020**		**As on 31.03.2019**	
RMSA Kollam				
Fund Received	*2,45,400.00*		*2,45,400.00*	
Less:Expense		**2,45,400.00**	-	**2,45,400.00**
Trg Fund-BRGF_CHRD				
Settlement	*7,42,912.00*		*7,42,912.00*	**7,42,912.00**
		7,42,912.00		
Water Shed - CHRD				
Settlement	*(3,15,663.00)*		*3,04,566.00*	
Less: Expense	*3,57,974.00*	**(6,73,637.00)**	*6,20,229.00*	**(3,15,663.00)**
SAKSHAM NIRD				
As Per last Balance Sheet	*(7,25,944.00)*		*5,93,251.00*	
Less: Expense	*1,23,534.00*	**(8,49,478.00)**	*13,19,195.00*	**(7,25,944.00)**
TOTAL		**4651,07,225.00**		**4411,19,025.50**
Schedule 3				
Deemed University - Corpus Fund				
Opening balance b/d	*2069,92,818.00*		*1971,12,438.00*	
Add: Net Interest Received	*112,12,638.00*	**2182,05,456.00**	*98,80,380.00*	**2069,92,818.00**
TOTAL		**2182,05,456.00**		**2069,92,818.00**

SKV & ASSOCIATES
TC 39/2738
"Sree Priya"
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KERALA INSTITUTE OF LOCAL ADMINISTRATION (KILA), THRISSUR			
SCHEDULES FORMING PART OF BALANCESHEET			
Particulars	Sub SCH	As on 31.03.2020	As on 31.03.2019
Schedule 4			
Current Liabilities			
Gratuity payable		91,02,616.00	87,52,616.00
Pension Fund Payable		613,79,373.00	517,64,258.00
GPF Payable		104,42,390.00	93,96,004.00
Sundry Creditors	I	1666,42,339.12	2496,34,458.22
Outstanding expenses	II	54,13,065.00	111,33,024.36
TDS Payable		5,81,434.00	7,99,390.00
SIRD current liabilities	III	22,15,212.00	6,26,430.00
TOTAL		**2557,76,429.12**	**3321,06,180.58**
Schedule 5			
Other Liabilities			
Earnest money deposit		2,41,487.00	2,64,337.00
Retension money		6,60,183.00	6,60,183.00
Security Deposit		1,96,144.00	2,40,642.00
Subscription fee received in advance		2,250.00	1,950.00
Salary Defferment		22,500.00	-
Advance to employees		4,765.00	
TOTAL		**11,27,329.00**	**11,67,112.00**
Schedule 7			
Work in Progress			
SAS Building		-	541,20,651.00
Library Building		-	170,74,897.00
Capital Work in progress -Additional Floor		-	6,72,000.00
Aerobic Compost Unit		1,50,935.00	1,50,935.00
Bio Park		-	2,74,741.00
Energy Efficiency Plan		65,94,323.00	65,94,323.00
Library Automation		1,44,335.00	1,10,485.00
Museum on Decentralisation		25,18,891.00	25,18,891.00
Renovation of Existing Kitchen		15,59,897.00	15,59,897.00
Renovation of GH		41,21,564.00	41,21,564.00
Renovation of Quarters		94,59,295.00	87,33,297.00
Renovation of computer lab		6,05,164.00	6,05,164.00
Renovation of Auditorium		30,000.00	-
TOTAL		**251,84,404.00**	**965,36,845.00**

SKV & ASSOCIATES CHARTERED ACCOUNTANTS TC 39/2738 "Sree Priya" Priyadarshini Road Kaarikkandchery Thrissur-680007

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SCHEDULES FORMING PART OF BALANCESHEET			
Particulars	Sub SCH	As on 31.03.2020	As on 31.03.2019
Schedule 8			
Current Asset			
Sundry Debtors	IV	2032,33,050.23	1975,53,413.76
Bank Accounts KILA & SIRD	V	545,21,284.53	1795,61,010.67
Deposits	VI	4308,03,013.00	4282,31,720.00
Cash in Hand KILA & SIRD	VII	18.00	3,824.00
Stock -Training Materials		50,19,467.00	60,96,328.00
Stock of Chemicals- Agali		10,000.00	10,000.00
Advance for Land		1284,00,000.00	1284,00,000.00
Interest Accrued		231,13,342.00	211,15,427.00
LIC-Gratuity Fund		89,36,462.00	87,52,616.00
TDS Receivable		64,43,495.00	69,41,945.00
Grant Receivable From State Govt.		765,21,000.00	145,00,000.00
Advance to employees		2,605.00	28,000.00
KILA GPF Loan		6,86,000.00	3,02,400.00
Earnest Money Deposit -Gas Connection		14,400.00	14,400.00
Prepaid Expenses		1,29,522.00	91,316.00
SIRD Current assets(deposits & advances)	VIII	123,52,379.00	168,50,239.00
TOTAL		**9501,86,037.76**	**10084,52,639.43**

KERALA INSTITUTE OF LOCAL ADMINISTRATION (KILA),THRISSUR

Fixed Assets Statement as on 31.03.2020

Schedule - 6

SL. NO	Particulars	Rate %	WDV as on 01.04.2019	Additions		Deductions	Total	Depreciation	WDV as on 31.03.2020
				More than Six Months	Less than Six Months				
	KILA								
1	Art Gallery	0%	1029231.00	0.00	0.00	0.00	1029231.00	0.00	1029231.00
2	Construction of Football Ground	0%	300520.00	0.00	60260.00	0.00	360780.00	0.00	360780.00
3	Land at Cost	0%	104089719.00	0.00	0.00	0.00	104089719.00	0.00	104089719.00
	Sub-total		**105419470.00**	**0.00**	**60260.00**	**0.00**	**105479730.00**	**0.00**	**105479730.00**
	10% BLOCK								
	KILA								
1	Acoustic Treatment of Auditorium	10%	41572.68	0.00	0.00	0.00	41572.68	4157.00	37415.68
2	Asset 1994-95	10%	36267.75	0.00	0.00	0.00	36267.75	3627.00	32640.75
3	Bio Park	10%	0.00	477370.00	28217.00	0.00	505587.00	49148.00	456439.00
4	Bird Watching Centre	10%	205699.70	0.00	0.00	0.00	205699.70	20570.00	185129.70
5	Building	10%	7942570.69	71867548.00	0.00	0.00	79810118.69	7981012.00	71829106.69
6	Building-Generator Shed & Building Schooter Shed	10%	96225.04	0.00	0.00	0.00	96225.04	9623.00	86602.04
7	Compound Wall	10%	1499222.23	0.00	0.00	0.00	1499222.23	149922.00	1349300.23
8	Construction of Dining Hall	10%	2705180.49	0.00	0.00	0.00	2705180.49	270518.00	2434662.49
9	Construction of Lift Room	10%	0.00	1182021.00	0.00	0.00	1182021.00	118202.00	1063819.00
10	Construction of Store Room	10%	2840225.55	0.00	0.00	0.00	2840225.55	284023.00	2556202.55
11	Electrical Equipments	10%	757539.00	1316017.00	36200.00	0.00	2109756.00	209166.00	1900590.00
12	Electrical Fittings	10%	1421478.76	0.00	0.00	0.00	1421478.76	142148.00	1279330.76
13	Electrification Work DG Paneling	10%	0.00	3123386.00	0.00	0.00	3123386.00	312339.00	2811047.00
14	Electronic Items	10%	47909.07	0.00	0.00	0.00	47909.07	4791.00	43118.07
15	Fitness Centre-Kila	10%	336213.55	0.00	152751.00	0.00	488964.55	41259.00	447705.55
16	Formation of Raod to Library	10%	1474280.76	0.00	0.00	0.00	1474280.76	147428.00	1326852.76
17	Furniture & Fittings	10%	9152027.67	0.00	0.00	0.00	9152027.67	915203.00	8236824.67
18	Name Board	10%	100587.01	0.00	0.00	0.00	100587.01	10059.00	90528.01
19	Open Forum	10%	81902.16	0.00	0.00	0.00	81902.16	8190.00	73712.16
20	Quarters	10%	201442.38	0.00	0.00	0.00	201442.38	20144.00	181298.38
21	Rain Water Harvesting Units	10%	314307.62	0.00	0.00	0.00	314307.62	31431.00	282876.62
22	Renovation of Class Room	10%	0.00	188280.00	0.00	0.00	188280.00	18828.00	169452.00
23	Renovation of Computer Lab	10%	0.00	136126.00	0.00	0.00	136126.00	13613.00	122513.00
24	Renovation of Existing Kitchen	10%	0.00	1587512.00	0.00	0.00	1587512.00	158751.00	1428761.00

SKV & ASSOCIATES CHARTERED ACCOUNTANTS TC 39/1738 "Sree Pejas" Priyadarshini Road Kooriakonchery Thrissur-680007

Sl. NO	Particulars	Rate %	WDV as on 01.04.2019	Additions		Deductions	Total	Depreciation	WDV as on 31.03.2020
				More than Six Months	Less than Six Months				
25	Renovation of GH	10%	0.00	0.00	9223924.00	0.00	9223924.00	461196.00	8762728.00
26	Roofing Work Generator at SAS	10%	138917.06	0.00	0.00	0.00	138917.06	13892.00	125025.06
27	Statue	10%	106320.68	0.00	0.00	0.00	106320.68	10632.00	95688.68
28	Thinkers Retreat Centre	10%	20995.20	0.00	0.00	0.00	20995.20	2100.00	18895.20
29	Waste Water Treatment Plant	10%	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30	Water Tank KILA	10%	0.00	2057020.00	97500.00	0.00	2154520.00	210577.00	1943943.00
	AHADS CCPRM								
	Building								
31	Administrative Block Agali	10%	6481472.85	0.00	0.00	0.00	6481472.85	648147.00	5833325.85
33	Approach Road Agali	10%	801966.06	0.00	0.00	0.00	801966.06	80197.00	721769.06
34	Canteen Agali	10%	46593.22	0.00	0.00	0.00	46593.22	4659.00	41934.22
35	CNC Wiring Agali	10%	151655.62	0.00	0.00	0.00	151655.62	15166.00	136489.62
36	Compound Wall Agali	10%	84929.71	0.00	0.00	0.00	84929.71	8493.00	76436.71
37	Govt. body and Library Agali	10%	1080475.47	0.00	0.00	0.00	1080475.47	108048.00	972427.47
38	Hostel - Men's and Women's Agali	10%	2481762.33	0.00	0.00	0.00	2481762.33	248176.00	2233586.33
39	Pressure Filter room Agali	10%	762724.98	0.00	0.00	0.00	762724.98	76272.00	686452.98
40	Quarters - Directors JPD,DPD,DPD Bachelor, AD Family, AD Bachelors,Officers, Office Assistants	10%	8449101.45	0.00	0.00	0.00	8449101.45	844910.00	7604191.45
41	Renovation of Kitchen Agali	10%	0.00	0.00	941708.00	0.00	941708.00	47085.00	894623.00
42	Training Hall Agali	10%	1166778.31	0.00	0.00	0.00	1166778.31	116678.00	1050100.31
43	Water Supply System Agali	10%	133291.93	0.00	0.00	0.00	133291.93	13329.00	119962.93
44	Water Testing Laboratory Agali	10%	1678365.00	0.00	0.00	0.00	1678365.00	167837.00	1510528.00
	Furniture & Fixtures								
45	Almirah - Steel, Wooden(81Nos) Agali	10%	51941.25	0.00	0.00	0.00	51941.25	5194.00	46747.25
46	Beds(147Nos) Agali	10%	62842.50	0.00	0.00	0.00	62842.50	6284.00	56558.50
47	Chairs - Steel, Wooden & Plastic(953Nos Agali	10%	141596.55	0.00	0.00	0.00	141596.55	14160.00	127436.55
48	Computer Table(59Nos) Agali	10%	15133.50	0.00	0.00	0.00	15133.50	1513.00	13620.50
49	Cot - Iron, Wooden(168Nos) Agali	10%	99393.75	0.00	0.00	0.00	99393.75	9939.00	89454.75
50	Fan - Wall, Ceiling(183Nos) Agali	10%	55062.00	0.00	0.00	0.00	55062.00	5506.00	49556.00
51	Locker Agali	10%	4275.00	0.00	0.00	0.00	4275.00	428.00	3847.00
52	Racks - Steel, Wooden(72Nos) Agali	10%	17249.62	0.00	0.00	0.00	17249.62	1725.00	15524.62
53	Sofa(10Nos) Agali	10%	2565.00	0.00	0.00	0.00	2565.00	257.00	2308.00
54	Stools(22Nos) Agali	10%	1410.75	0.00	0.00	0.00	1410.75	141.00	1269.75
55	Table - Steel, Wooden, (244Nos) Agali	10%	73017.00	0.00	0.00	0.00	73017.00	7302.00	65715.00

SKV & ASSOCIATES
TC 39/2738
"Sree Priya"
Priyadarshini Road
Koorkkancherry
Thrissur-680007
CHARTERED ACCOUNTANTS

Sl. NO	Particulars	Rate %	WDV as on 01.04.2019	Additions		Deductions	Total	Depreciation	WDV as on 31.03.2020
				More than Six Months	Less than Six Months				
20	Training Equipments	15%	32915.87	0.00	0.00	0.00	32915.87	4937.00	27978.87
21	Vehicle	15%	313959.12	0.00	0.00	1463.21	312495.91	47094.00	265401.91
22	Water Fountain	15%	287321.41	0.00	0.00	0.00	287321.41	43098.00	244223.41
23	Water Heater	15%	9257.32	0.00	0.00	0.00	9257.32	1389.00	7868.32
24	Water Treatment Plant	15%	323750.00	0.00	0.00	0.00	323750.00	48563.00	275187.00
	CHRD								
25	AC- CHRD	15%	342808.43	0.00	0.00	0.00	342808.43	51421	291387.43
26	ALUMINIUM LADDER CHRD	15%	43.93	0.00	0.00	0.00	43.93	7	36.93
27	BILLING MACHINE CHRD	15%	667.78	0.00	0.00	0.00	667.78	100	567.78
28	Bio Gas Plant-CHRD	15%	144854.07	0.00	0.00	0.00	144854.07	21728	123126.07
29	BPL VCR CHRD	15%	12.42	0.00	0.00	0.00	12.42	2	10.42
30	BUS KL2 W2485 CHRD	15%	115556.39	0.00	0.00	0.00	115556.39	17333	98223.39
31	CABLE TV Network CHRD	15%	9382.77	0.00	0.00	0.00	9382.77	1407	7975.77
32	CYCLE CHRD	15%	1.77	0.00	0.00	0.00	1.77	0	1.77
33	DIESEL GENERATOR CHRD	15%	342.10	0.00	0.00	0.00	342.10	51	291.10
34	DIGITEL CAMERA CHRD	15%	35403.08	0.00	0.00	0.00	35403.08	5310	30093.08
35	Disposer Machine CHRD	15%	0.00	13356.00	28500.00	0.00	41856.00	4141	37715.00
36	DTP SYSTEM CHRD	15%	3406.32	0.00	0.00	0.00	3406.32	511	2895.32
37	DUPLICATING MACHINE CHRD	15%	13.74	0.00	0.00	0.00	13.74	2	11.74
38	ELECTRIC IRON CHRD	15%	15128.71	0.00	0.00	0.00	15128.71	2269	12859.71
39	Electronic Equipment - CHRD	15%	0.00	30680.00	0.00	0.00	30680.00	4602	26078.00
40	ELECTRONIC STENCIL CUTTER CHRD	15%	35.93	0.00	0.00	0.00	35.93	5	30.93
41	ELECTRONIC WHITE BOARD CHRD	15%	38374.75	0.00	0.00	0.00	38374.75	5756	32618.75
42	EPABX-CHRD	15%	12430.85	0.00	0.00	0.00	12430.85	1865	10565.85
43	FAX MACHINE CHRD	15%	6847.70	0.00	0.00	0.00	6847.70	1027	5820.70
44	FLY CATCHER CHRD	15%	2066.33	0.00	0.00	0.00	2066.33	310	1756.33
45	Generator- CHRD	15%	601393.23	0.00	0.00	0.00	601393.23	90209	511184.23
46	HOSTEL EQUIPMENTS CHRD	15%	14731.02	0.00	0.00	0.00	14731.02	2210	12521.02
47	INCHINATOR CHRD	15%	14059.63	0.00	0.00	0.00	14059.63	2109	11950.63
48	INDICA CAR CHRD	15%	26797.14	0.00	0.00	0.00	26797.14	4020	22777.14
49	INVERTER EQUIPMENT CHRD	15%	672.66	0.00	0.00	0.00	672.66	101	571.66
50	Kitchen Equipments-CHRD	15%	45079.60	0.00	0.00	0.00	45079.60	6762	38317.60
51	LCD- CHRD	15%	15196.90	0.00	0.00	0.00	15196.90	2280	12916.90
52	LCD Projector CHRD	15%	37906.50	0.00	0.00	0.00	37906.50	5686	32220.50
53	LIGHTENING ARRESTER CHRD	15%	35375.29	0.00	0.00	0.00	35375.29	5306	30069.29
54	MIKE SYSTEM CHRD	15%	270.21	0.00	0.00	0.00	270.21	41	229.21
55	MULTIDVD CHRD	15%	961.51	0.00	0.00	0.00	961.51	144	817.51

SKV & ASSOCIATES
TC 39/2738
"Sree Priya"
Priyodarshini Road
Koorkkanchery
Thrissur-680007
CHARTERED ACCOUNTANTS

SL. NO	Particulars	Rate %	WDV as on 01.04.2019	Additions		Deductions	Total	Depreciation	WDV as on 31.03.2020
				More than Six Months	Less than Six Months				
	CHRD								
56	ACADEMIC BLOCK CHRD	10%	1730214.98	0.00	0.00	0.00	1730214.98	173021	1557193.98
57	AQUARIUM CHRD	10%	7897.22	0.00	0.00	0.00	7897.22	790	7107.22
58	BORE WELL CHRD	10%	12602.84	0.00	0.00	0.00	12602.84	1260	11342.84
59	Building- CHRD	10%	1241509.95	0.00	0.00	0.00	1241509.95	124151	1117358.95
60	COIRMATS CHRD	10%	11881.84	0.00	0.00	0.00	11881.84	1188	10693.84
61	DRAW WELL CHRD	10%	26255.55	0.00	0.00	0.00	26255.55	2626	23629.55
62	Electrical Equipments- CHRD	10%	421241.23	0.00	0.00	0.00	421241.23	42124	379117.23
63	Electrical Fittings CHRD	10%	144979.04	0.00	0.00	0.00	144979.04	14498	130481.04
64	FURNITURE CHRD	10%	1949913.01	0.00	0.00	0.00	1949913.01	194991	1754922.01
65	GIS Lab- CHRD	10%	914714.42	0.00	0.00	0.00	914714.42	91471	823243.42
66	HOSTEL BUILDING CHRD	10%	6821867.71	0.00	0.00	0.00	6821867.71	682187	6139680.71
67	Library Building CHRD	10%	3564825.03	0.00	0.00	0.00	3564825.03	356483	3208342.03
68	Staif Quarters-CHRD	10%	2184852.58	0.00	0.00	0.00	2184852.58	218485	1966367.58
69	WATER SUPPLY SYSTEM CHRD	10%	479629.98	0.00	0.00	0.00	479629.98	47963	431666.98
	Sub total		**72876874.28**	**81935280.00**	**10480300.00**	**0.00**	**165292454.28**	**16005233.00**	**149287221.28**
	15% Block								
	KILA								
1	250 KVA Diesel Generator	15%	2073850.00	*758268.00*	0.00	0.00	2832118.00	424818.00	2407300.00
2	Air Conditioner	15%	304994.74	0.00	0.00	0.00	304994.74	45749.00	259245.74
3	Bicycle	15%	29248.50	0.00	0.00	0.00	29248.50	4387.00	24861.50
4	CCTV	15%	228203.97	0.00	0.00	0.00	228203.97	34231.00	193972.97
5	Disposer Machine	15%	39366.64	0.00	0.00	0.00	39366.64	5905.00	33461.64
6	EPABX Cabling	15%	293530.25	0.00	0.00	0.00	293530.25	44030.00	249500.25
7	Fire Fighting Equipments	15%	834.60	0.00	881849.00	0.00	882683.60	66264.00	816419.60
8	Garden Equipments	15%	5476.92	0.00	0.00	0.00	5476.92	822.00	4654.92
9	Intercom	15%	17303.59	0.00	0.00	0.00	17303.59	2596.00	14707.59
10	Kitchen Equipments	15%	337748.47	0.00	0.00	0.00	337748.47	50662.00	287086.47
11	LCD Projector	15%	290679.23	0.00	0.00	0.00	290679.23	43602.00	247077.23
12	Leak Proofing SAS	15%	0.00	3115433.00	0.00	0.00	3115433.00	467315.00	2648118.00
13	Machinery	15%	1844614.48	0.00	9933.00	0.00	1854547.48	277437.00	1577110.48
14	Mobile Phone - Hand Set	15%	14913.20	0.00	0.00	0.00	14913.20	2237.00	12676.20
15	Office Automation	15%	1013000.56	0.00	0.00	0.00	1013000.56	151950.00	861050.56
16	Photocopier	15%	263752.35	0.00	0.00	0.00	263752.35	39563.00	224189.35
17	Rain Water Harvesting Units	15%	153901.50	0.00	0.00	0.00	153901.50	23085.00	130816.50
18	Strapping Machine	15%	0.00	0.00	44840.00	0.00	44840.00	3363.00	41477.00
19	Television	15%	1138134.79	16290.00	27959.00	0.00	1182383.79	175261.00	1007122.79

SKV & ASSOCIATES
TC 39/2738
"Sree Priya"
Priyadarshini Road
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Thrissur-680007
CHARTERED ACCOUNTANTS

SL. NO	Particulars	Rate %	WDV as on 01.04.2019	Additions		Deductions	Total	Depreciation	WDV as on 31.03.2020
				More than Six Months	Less than Six Months				
56	MULTIMEDIA CHRD	15%	46143.58	0.00	0.00	0.00	46143.58	6922	39221.58
57	PHOTOCOPY MACHINE CHRD	15%	25742.45	0.00	0.00	0.00	25742.45	3861	21881.45
58	PRINTER CHRD	15%	548.42	0.00	0.00	0.00	548.42	82	466.42
59	PROJECTOR KELTRON CHRD	15%	6156.40	0.00	0.00	0.00	6156.40	923	5233.40
60	PUBLIC ADDRESSING SYSTEM CHRD	15%	29614.67	0.00	0.00	0.00	29614.67	4442	25172.67
61	PUMPSET & ACCESSORIES CHRD	15%	49129.59	0.00	0.00	0.00	49129.59	7369	41760.59
62	REFRIGERATOR CHRD	15%	3808.31	0.00	0.00	0.00	3808.31	571	3237.31
63	Reslagraph-CHRD	15%	94828.70	0.00	0.00	0.00	94828.70	14224	80604.70
64	STILL CAMERA CHRD	15%	49.25	0.00	0.00	0.00	49.25	7	42.25
65	TAPE RECORDER CHRD	15%	67.00	0.00	0.00	0.00	67.00	10	57.00
66	TATA SUMO CHRD	15%	20359.42	0.00	0.00	0.00	20359.42	3054	17305.42
67	TELEVISION SET CHRD	15%	17328.91	0.00	0.00	0.00	17328.91	2599	14729.91
68	TV STAND CHRD	15%	4808.43	0.00	0.00	0.00	4808.43	721	4087.43
69	TYPEWRITER CHRD	15%	68.33	0.00	0.00	0.00	68.33	10	58.33
70	UPS SYSTEM CHRD	15%	286580.82	0.00	0.00	0.00	286580.82	42987	243593.82
71	UTENCILS CHRD	15%	124.25	0.00	0.00	0.00	124.25	19	105.25
72	VC ROOM AND EQUIPMENT CHRD	15%	213397.38	0.00	0.00	0.00	213397.38	32010	181387.38
73	VIDEO CONFERENCING SYSTEM CHRD	15%	80743.72	0.00	0.00	0.00	80743.72	12112	68631.72
74	VOLTAGE STABILIZER CHRD	15%	21.30	0.00	0.00	0.00	21.30	3	18.30
75	WATER COOLER CHRD	15%	9.33	0.00	0.00	0.00	9.33	1	8.33
76	Water Heater CHRD	15%	5679.58	0.00	0.00	0.00	5679.58	852	4827.58
77	WEIGHING MACHINE CHRD	15%	3.11	0.00	0.00	0.00	3.11	0	3.11
78	WET GRINDER CHRD	15%	9.33	0.00	0.00	0.00	9.33	1	8.33
79	WOOD CUTTER CHRD	15%	6742.11	0.00	0.00	0.00	6742.11	1011	5731.11
80	XUV VEHICLE CHRD	15%	847462.81	0.00	0.00	0.00	847462.81	127119	720343.81
81	XYLO CAR CHRD	15%	139492.96	0.00	0.00	0.00	139492.96	20924	118568.96
	AHADS CCPRM								
	Electronic Equipments								
82	Sound Box(23Nos) Agali	15%	4520.94	0.00	0.00	0.00	4520.94	678.00	3842.94
83	UPS(9Nos) Agali	15%	5307.19	0.00	0.00	0.00	5307.19	796.00	4511.19
84	Battery(26Nos) Agali	15%	17297.50	0.00	0.00	0.00	17297.50	2595.00	14702.50
85	LCD Projector(5Nos) Agali	15%	19656.25	0.00	0.00	0.00	19656.25	2948.00	16708.25
86	UPS - Agali	15%	108641.25	0.00	0.00	0.00	108641.25	16296.00	92345.25
	Lab Equipments								
87	Marshal 200D 4WD - 2001 Agali	15%	78625.00	0.00	0.00	0.00	78625.00	11794.00	66831.00

SKV & ASSOCIATES CHARTERED ACCOUNTANTS TC 39/2738 "Sree Priya" Priyadarshini Road Koorkancherry Thrissur-680007

SL. NO	Particulars	Rate %	WDV as on 01.04.2019	Additions		Deductions	Total	Depreciation	WDV as on 31.03.2020
				More than Six Months	Less than Six Months				
	Other Equipments								
88	Gas Cylinder Agali	15%	589.69	0.00	0.00	0.00	589.69	88.00	501.69
89	Induction Cooker Agali	15%	589.69	0.00	0.00	0.00	589.69	88.00	501.69
90	Fridge Agali	15%	1572.50	0.00	0.00	0.00	1572.50	236.00	1336.50
91	Gas Stove(1Nos) Agali	15%	1769.06	0.00	0.00	0.00	1769.06	265.00	1504.06
92	Fire Extinguishers(3Nos) Agali	15%	2358.75	0.00	0.00	0.00	2358.75	354.00	2004.75
93	Water Filter(4Nos) Agali	15%	3145.00	0.00	0.00	0.00	3145.00	472.00	2673.00
94	Weighing Machine(3Nos) Agali	15%	3538.12	0.00	0.00	0.00	3538.12	531.00	3007.12
95	Elec Motor Agali	15%	3931.25	0.00	0.00	0.00	3931.25	590.00	3341.25
96	Water Tank Agali	15%	7871.75	0.00	0.00	0.00	7871.75	1181.00	6690.75
97	Washing Machine (3Nos) Agali	15%	12186.87	0.00	0.00	0.00	12186.87	1828.00	10358.87
98	Machinery - Agali	15%	23032.50	0.00	10384.00	0.00	33416.50	4234.00	29182.50
99	Solar Panel (32Nos) Agali	15%	25160.00	0.00	0.00	0.00	25160.00	3774.00	21386.00
	Vehicles								
100	Bajaj Bike Agali	15%	2358.75	0.00	0.00	0.00	2358.75	354.00	2004.75
101	Tata Sumo - 1997 Agali	15%	27518.75	0.00	0.00	0.00	27518.75	4128.00	23390.75
102	Armada Grand 4WD - 2001 Agali	15%	58968.75	0.00	0.00	0.00	58968.75	8845.00	50123.75
103	Lab Equipments- Agali	15%	78625.00	0.00	0.00	0.00	78625.00	11794.00	66831.00
104	Jeep MDI Turbo-2008 Agali	15%	117937.50	0.00	0.00	0.00	117937.50	17691.00	100246.50
105	Scorpio SLX -2008 Agali	15%	117937.50	0.00	0.00	0.00	117937.50	17691.00	100246.50
106	Bolero SLX - 2008 Agali	15%	157250.00	0.00	0.00	0.00	157250.00	23588.00	133662.00
107	Royal Enfield Bikes (8Nos) Agali	15%	188700.00	0.00	0.00	0.00	188700.00	28305.00	160395.00
	Sub total		**13484587.99**	**3934027.00**	**1003465.00**	**1463.21**	**18420616.78**	**2688051.00**	**15732565.78**
	40% Block								
	KILA								
1	Bio Gas Plant	40%	506.74	0.00	0.00	0.00	506.74	203.00	303.74
2	Computers	40%	1816661.77	80240.00	2882228.00	0.00	4779129.77	1335206.00	3443923.77
3	Library Automation	40%	0.00	66500.00	0.00	0.00	66500.00	26600.00	39900.00
4	Library Books & Journals	40%	1634000.12	17591.00	230967.00	0.00	1882558.12	706830.00	1175728.12
5	Museum on Decentralisation	40%	0.00	0.00	37500.00	0.00	37500.00	7500.00	30000.00
6	Software	40%	202820.20	0.00	0.00	0.00	202820.20	81128.00	121692.20
	CHRD								
7	COMPUTER & ACCESSORIES CHRD	40%	12215.58	0.00	0.00	0.00	12215.58	4886	7329.58
8	Computer CHRD	40%	244800.00	0.00	746246.00	0.00	991046.00	247169	743877.00
9	COMPUTER KELTRON CHRD	40%	1023.62	0.00	0.00	0.00	1023.62	409	614.62

SKV & ASSOCIATES CHARTERED ACCOUNTANTS TC 39/2738 "Sree Priya" Priyadarshini Road Koorkkancherry Thrissur-680007

SL. NO	Particulars	Rate %	WDV as on 01.04.2019	Additions		Deductions	Total	Depreciation	WDV as on 31.03.2020
				More than Six Months	Less than Six Months				
10	COMPUTR-UB CHRD	40%	550.08	0.00	0.00	0.00	550.08	220	330.08
11	LAPTOP & LENOVA CHRD	40%	792.96	0.00	0.00	0.00	792.96	317	475.96
12	Library Books-CHRD	40%	86079.44	0.00	48934.00	0.00	135013.44	44219	90794.44
	AHADS CCPRM								
	Computers & Accessories								
13	Computer- Desktop(47Nos) Agali	40%	101520.00	0.00	0.00	0.00	101520.00	40608.00	60912.00
14	Library Book - Agali	40%	6790.40	0.00	0.00	0.00	6790.40	2716.00	4074.40
15	Printer- Lazer, Inkjet (7Nos) Agali	40%	5280.00	0.00	0.00	0.00	5280.00	2112.00	3168.00
	Sub total		**4113040.91**	**164331.00**	**3945875.00**	**0.00**	**8223246.91**	**2500123.00**	**5723123.91**
	II nd stage Development- Kila								
1	Building	10%	1078460.73	0	0	0	1078461	107846	970615
2	Furniture	10%	81261.63	0	0	0	81262	8126	73136
3	Electrical Fittings	15%	15487.00	0	0	0	15487	2323	13164
4	Lift	15%	1562.98	0	0	0	1563	234	1329
5	Machinery	15%	12416.37	0	0	0	12416	1862	10554
	Sub total		**1189188.71**	**0.00**	**0.00**	**0.00**	**1189188.71**	**120391.00**	**1068797.71**
	Grant total		**197083161.89**	**86033638.00**	**15489900.00**	**1463.21**	**298605236.68**	**21313798.00**	**277291438.68**

SKV & ASSOCIATES
TC 39/2738
"Sree Priya"
Priyadarshini Road
Koorkkancherry
Thrissur-680007
CHARTERED ACCOUNTANTS

KERALA INSTITUTE OF LOCAL ADMINISTRATION,THRISSUR		
SUB -SCHEDULES TO SCHEDULES FORMING PART OF BALANCESHEET		
SUB-SCHEDULES	As on 31.03.2020	As on 31.03.2019
Sub Schedule I		
SUNDRY CREDITORS		
Project TQM ISO	(60,45,691.00)	(53,46,747.00)
Project-Mainstreaming Sustinable Development Goals	3,05,780.00	(27,34,001.00)
301010261_Project Climate Change- DoECC	-	(6,39,646.00)
NIRD-Assessment Study of Mission Andhyodya	-	(3,33,383.00)
Project of GIZ	(5,75,225.00)	(92,579.00)
Project- Food And Agriculture	-	27,547.00
301010203_Department of Urban Affairs	(23,21,612.00)	1,18,315.00
3010102110_Town Plg .Dept. (Specific Purpose)	-	1,22,561.00
301010271_Project NIRD-Time & Motion Study	-	1,67,822.00
301010209-Town Planning Devt Plan-Project Cell	1,79,656.00	1,75,713.00
403010801731_Project- Women and Child Dvlpmnt	-	2,13,726.00
NIRD PR	-	3,89,400.00
301010204_MGP-Replication Project	3,91,178.00	3,91,178.00
NIRD-SRP DRP Trg-Project MGNREGS	10,76,625.00	10,76,625.00
Project District Plan Comparison	(78,118.00)	15,21,450.00
JPPI Project	-	20,67,694.00
301010207_Project Jagratha Samithi	13,89,779.00	24,09,037.00
UNDP-Indian Highrange Mountain Landscape Project 1	(5,51,927.00)	27,04,646.00
30101020101_Project - Asset Management	35,31,912.00	34,93,765.00
Suchitwa Mission- Swachh Bharath Mission	76,80,350.00	94,23,507.00
301010205_Panchayat Sashaktikaran Abhiyan (PSA)	1408,18,166.00	1978,28,772.00
District Mission Co-Ordinator Kudumbasree TVM	(1,97,000.00)	(10,80,361.00)
4030108011019_Visit of Himachal Pradesh Team	2,17,403.00	(7,21,032.54)
403010801984_UNDP-Consultancy Projects	5,25,003.00	(5,25,003.00)
403010801729_Project Watershed Development Plan	1,31,500.00	(1,31,500.00)
403010801528_Kerala State Bio Diversity Board	68,421.12	(68,421.12)
403010801730_Project Watershed Devt Plan	50,000.00	(50,000.00)
403010801637_National Panchayat Day Celebration	26,318.00	(26,318.00)
Block Programme Officer, MGNREGS	21,712.00	(21,712.00)
40301080137_ADC Kasargod	(4,75,930.00)	(18,323.00)
Information Kerala Mission - IKM	-	27,263.56
International Centre for Free and Open Source Software (ICFOSS)	-	40,000.00
House Master Services	-	45,171.00
403010801597_Melleeswara Kudumbasree	-	48,796.00
Director Kerala Police Academy, TSR	-	49,000.00
3010104_ Central Asst-Empowrment & Accoun Tability	107,38,836.00	105,21,126.00
3010105_Central Assistance Training-RGSY	239,89,880.00	234,16,927.00
403010801212_DII - SHREYAS, Wyanad	(1,60,484.00)	(1,41,898.00)
Project Preparation of Bio Diversity Register	(91,220.00)	-
Project- GENDER BUDGETING AND RESEARCH, PUBLICATION AND MONITORING	(1,42,502.00)	-
JPPI - UNICEF Phase 2	3,89,662.00	-
UNEP - Eco DRR Project	7,29,119.00	-
UNDP IHRML Project 2	7,49,158.00	-
Rehabilitation Council of India(Inservice Trg)	24,02,400.00	-
Project Disaster Management	(187,17,551.00)	-

SKV & ASSOCIATES CHARTERED ACCOUNTANTS TC 39/2738 "Sree Priya" Priyadarshini Road Kaarkkanchery Thrissur-680007

SUB -SCHEDULES TO SCHEDULES FORMING PART OF BALANCESHEET		
SUB-SCHEDULES	As on 31.03.2020	As on 31.03.2019
CWE - Water Conservation Through MGRNEGA	(3,233.00)	-
DPO, SSK Kollam	1,30,499.00	-
E Governance Trg (Joint Labour Commissioner)	9,255.00	-
Exposure Visit From Kangra Dist(Him Prd)	1,28,623.00	-
Rurban Project - Lakshadeep	3,21,597.00	-
TOTAL	**166642339.12**	**2443,49,116.90**
Sub Schedule II		
OUTSTANDING EXPENSES		
Outstanding Paybles	10,72,026.00	83,12,385.00
Audit Fee Payable	1,10,400.00	1,45,800.00
Salary Payable	21,83,767.00	15,46,839.00
Honanarium & TA payable	31,939.00	3,87,943.00
GI Arrear Payable	1,03,500.00	1,03,500.00
Duties & Taxes	8,19,218.00	6,36,557.36
Salary Payable -CHRD	10,92,215.00	-
TOTAL	**5413065.00**	**111,33,024.36**
Sub Schedule III		
SIRD CURRENT LIABILITIES		
Balance Payable under SGSY	2,85,968.00	2,85,968.00
Balance Payable under TSST	13,926.00	13,926.00
Earnest Money Deposit	86,034.00	85,034.00
Security Deposit	39,540.00	39,540.00
Interest on HBA CHRD	2,41,037.00	2,01,962.00
EPF Payable -CHRD	10,147.00	-
AHADS CCPRM (Erstwhile) Fund Payable	15,38,560.00	-
TOTAL	**2215212.00**	**6,26,430.00**
Sub Schedule IV		
SUNDRY DEBTORS		
403010801298_ETC Thaliparamba	10,89,327.00	(4,02,167.00)
Aminity Centre, Pathanamthitta	1,52,116.00	350.00
403010801855_Secretary, Kozhikkode Corporation	2,028.00	2,028.00
403010801724_Project Officer ST Development	4,902.44	2,451.22
403010801295_EMS Chair Hall, Malappuram	2,549.00	2,549.00
Research Study-Sanitation Behaviour Among Fishermen	5,100.00	3,400.00
DMC Athirappilly	33,600.00	3,500.00
403010801111_BDO, Koyipuram	7,750.00	7,750.00
40301080146_ADC Wayanad	1,53,269.00	7,775.00
403010801117_Block Prog Officer, Attapady (NREGS)	9,160.34	9,160.34
403010801170_DDP ALAPPUZHA	4,807.00	9,282.00
403010801629_Municipality of Kannur	10,000.00	10,000.00
Director ILDM Trivandrum	10,000.00	10,000.00
Secretary Sreekrishnapuram Block Panchayath	13,055.00	13,055.00
Secretary, Block Panchayath, Thalassery	14,000.00	14,000.00
Secretary Kollam District Panchaayth	15,000.00	15,000.00
Hosana Mount Kottayam	(19,547.00)	15,140.00
Kerala Lottery Welfare Board	18,763.00	18,763.00
403010801217_DII - YMCA, Aluva	23,200.00	23,200.00
403010801830_Secretary, Andoorkonam GP	23,700.00	23,700.00

SKV & ASSOCIATES TC 39/2738 "Sree Priya" Priyadarshini Road Koorkkancherry Thrissur-680007 CHARTERED ACCOUNTANTS

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SUB -SCHEDULES TO SCHEDULES FORMING PART OF BALANCESHEET		
SUB-SCHEDULES	As on 31.03.2020	As on 31.03.2019
403010801174_DDP KASARGODE	11,735.00	24,498.00
Secretary District Panchaayth Kozhikkode	26,000.00	26,000.00
403010801154_Convenor, SLTG	26,283.00	26,283.00
403010801846Secretary, Kasargod District Panchayath	29,250.00	29,250.00
403010801207_DII-People Service Society,Palakkad	29,655.00	29,655.00
403010801183_DDP WAYANAD	27,087.00	30,378.00
403010801580_Manjeri Public Library Hall	34,600.00	34,600.00
403010801541_KFRI Peechi	40,000.00	40,000.00
Agriculture Officer Pinarayi Krishi Bhavan	40,160.00	40,160.00
Kerala Police Thrissur	43,933.76	43,933.76
403010801887_SEUF Trg CentreALP	17,125.00	44,605.00
403010801113Bhaskaran,Secretary,Vishu Vaniba Sangam	47,000.00	47,000.00
Secretary Oachira Block Panchayath	48,000.00	48,000.00
Secretary Anchal Block Panchayath	73,388.00	48,000.00
403010801178_DDP MALAPPURAM	(29,251.00)	49,023.00
403010801245_Dist.Conv. Kasargod(K.Balakrishnan)	53,682.00	53,682.00
403010801853_Secretary, Kollam Corporation	54,500.00	54,500.00
403010801921_Sreepuram Bishop House KNR	63,763.00	62,220.00
403010801558_Kudumbasree NRO	68,124.00	68,124.00
Kerala Economic Association	70,076.00	70,076.00
Hotel Munnar Black Forest	75,600.00	75,600.00
403010801235_Director State Social Audit Cell	75,975.00	75,975.00
403010801472_Industrial Promotion Beauro	83,255.00	83,255.00
Director Sports & Youth Affairs	90,000.00	90,000.00
403010801847_Secretary, Kattakada GP, TVM	95,700.00	95,700.00
403010801176_DDP KOTTAYAM	1,10,254.00	1,00,139.00
Secretary District Panchayath Alappuzha	1,16,963.00	1,16,963.00
403010801838_Secretary District Panchaayth	1,19,640.00	1,19,640.00
Secretary Kottayam District Panchayath	2,61,340.00	1,21,200.00
403010801756_Ram Biologicals. KKD	1,23,088.00	1,23,088.00
403010801653_N I R D, Hyderabad	3,64,135.00	1,35,135.00
403010801840_Secretary District Panchayath Wayanad	1,36,296.00	1,36,296.00
403010801844_Secretary, Idukki District Panchayath	1,36,660.00	1,36,660.00
Kerala State IT Mission	1,42,236.00	1,42,236.00
403010801965_Thiroor Samskarika Samuchayam- MLPM	1,44,100.00	1,44,100.00
403010801182_DDP TRIVANDRUM	1,55,174.00	1,46,392.00
403010801732_PWD Buildings Division,TSR	1,53,000.00	1,53,000.00
403010801153Cnvnr IMG Staff Welfare Fund Committee	1,53,325.00	1,53,325.00
40301080138_ADC Kollam	(73,750.00)	1,54,620.00
Secretary District Panchaayth Thrissur	1,35,300.00	1,56,870.00
403010801126_CDD Society	1,83,645.00	1,83,645.00
403010801771_Renewal Centre, Ernakulam	1,85,150.00	1,85,150.00
DPC NREGA Kasargod	6,21,150.00	1,90,000.00
40301080107_DPO, Kottayam	30,975.00	2,00,000.00
40301080103_DPO, Idukki	2,99,080.00	2,00,000.00
403010801575_Malabar Theological College, MLPM	2,06,000.00	2,06,000.00
JPC Pathanamthitta	7,05,320.00	2,24,000.00
JPC NREGA Idukki	7,05,365.00	2,25,000.00
Vice Chairman & Executive Director KITE	2,36,000.00	2,36,000.00
403010801839_Secretary District PanchayathPTA	2,25,240.00	2,37,960.00
403010801010_DPO, Palakkad	(3,525.00)	2,48,386.00
403010801013_DPO, Trivandrum	759.00	2,60,759.00

SKV & ASSOCIATES TC 39/2738 "Sree Priya" Priyadarshini Road Koorkkanchery Thrissur-680007

SUB -SCHEDULES TO SCHEDULES FORMING PART OF BALANCESHEET		
SUB-SCHEDULES	As on 31.03.2020	As on 31.03.2019
MGNREGS Kannur	13,34,300.00	3,07,000.00
Project Director PAU Kottayam	13,27,500.00	3,23,000.00
40301080140_ADC Kozhikode	6,56,953.00	3,26,457.00
NREGS Alappuzha	3,34,000.00	3,34,000.00
4030108011021_Visit of Jharkhand Team	3,41,434.00	3,41,434.00
NREGS Kollam	14,33,200.00	3,45,000.00
NREGS EKM	11,27,001.00	3,76,000.00
JPC Thrissur	16,87,200.00	3,96,000.00
40301080133_ADC Alappuzha	5,06,880.00	4,01,088.00
Centre for Socio Economic & Envoronmental Studies	20,60,045.00	4,12,009.00
JPC Palakkad	17,27,200.00	4,14,000.00
Erstwhile AHADS CCPRM Agali	4,34,650.00	4,34,650.00
403010801617_M/s KUHAS and SHSRC Kerala	4,62,508.08	4,62,508.08
SIRD Odisha	3,24,726.00	4,70,000.00
NREGS Malappuram	19,23,329.00	4,89,000.00
403010801165_CPWD Thrissur	5,00,000.00	5,00,000.00
40301080139_ADC Kottayam	5,70,831.00	5,70,831.00
403010801482_I R M A	6,40,810.00	6,23,040.00
403010801513_Kerala Block Panchayat Association	6,46,855.00	6,46,855.00
40301080142_ADC Palakkad	8,069.00	7,24,648.00
40301080145_ADC Trivandrum	2,39,997.00	7,93,500.00
District Mission Co-Ordinator Kudumbasree Kollam	2,12,000.00	8,96,325.00
403010801660_NRLM Agali	9,22,203.70	9,43,685.58
40301080136_ADC Kannur	2,18,632.00	10,75,370.00
403010801884_Service Tax-Deposites	22,63,000.00	22,63,000.00
40301080141_ADC Malappuram	7,45,099.00	24,42,895.00
403010801711_Principal, ETC Kottarakkara	35,00,000.00	30,00,000.00
4030108011060_Yashada,Pune	28,21,149.53	34,05,993.82
403010801733_PWD Electrical Division,TSR	40,31,923.00	40,31,923.00
Thrissur District Labour Contract Society	51,60,901.00	45,18,763.00
403010801734_PWD Electronics Division, Thrissur	50,00,000.00	50,00,000.00
40301080176_ANERT, THRISSUR	62,50,000.00	62,50,000.00
403010801171_Kerala Electrical & Allied Engg.	28,24,000.00	66,24,677.00
403010801229_Director of Panchayats	1303,20,000.00	1303,20,000.00
40301080109_DPO, Malappuram	-	1.00
All Kerala Photographers Association	-	106.88
Kudumbasree Thrissur	-	8,210.08
Oisca Eco Resource Centre, Wayanad	-	14,975.00
Canara Bank - Thrissur	-	50,000.00
LBS Centre for Science & Technology	-	79,650.00
Continuing Education Centre, GEC, TSR	-	95,000.00
Visit of Mangolia	-	1,20,000.00
403010801483_IRTC Projection Implementation Unit	-	(1,20,668.00)
C-MET Athani Receivable	-	1,27,531.00
403010801516_Kerala Gramapanchayat Association	-	1,35,823.00
403010801862Secretary, Palakkad District Panchayath	-	1,42,750.00
40301080101_DPO, Alappuzha	-	2,00,000.00
40301080105_DPO, Kasaragod	-	2,00,000.00
403010801907_SIUD Mysore	-	2,00,000.00
403010801220_Director Ashirbhavan Ekm	-	2,02,175.00
403010801011_DPO, Pathanamthitta	-	2,11,207.00
403010801012_DPO, Thrissur	-	(2,13,297.00)

SKV & ASSOCIATES CHARTERED ACCOUNTANTS TC 39/1738 'Sree Priya' Priyadarshini Road Koorkkancherry Thrissur-680007

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SUB -SCHEDULES TO SCHEDULES FORMING PART OF BALANCESHEET		
SUB-SCHEDULES	As on 31.03.2020	As on 31.03.2019
IKM Trg KILA CHRD	-	(2,54,332.00)
40301080144_ADC Thrissur	-	3,19,962.00
403010801467_IMG Trivandrum	-	3,43,380.00
JPC Trivandrum	-	3,56,000.00
40301080143_ADC Pathanamthitta	-	3,75,261.00
Director Mithranikethan, TVM	-	7,00,000.00
40301080134_ADC Ernakulam	-	10,36,989.00
403010801560_Kudumbhasree, Trivandrum	-	10,88,906.00
40301080191_Arrear- KILACTDNRM_ AgaliProperty Tax	-	14,06,038.00
403010801599_MGNREGS TRAINING	-	39,903.00
Secretary Perambra BP	(71.00)	-
Secretary Vadakara BP	117.00	-
Secretary, Kattappana BP	(151.00)	-
Secretary-Chalakudy BP	(331.00)	-
Noorjahan CHRD	500.00	-
Secretary Malampuzha BP	559.00	-
Shahul Hameed Dist. Co-Ord Idukki	800.00	-
Secretary-Tirurangadi BP	835.00	-
Secretary Kilimanur BP	891.00	-
Secretary Koduvally BP	(998.00)	-
Secretary Kunnathanam GP	1,046.00	-
Secretary Koovappady BP	(1,121.00)	-
DD Economics & Statistics WYD	(1,215.00)	-
Secretary Edappally BP	(1,356.00)	-
SRC Kozhikkode	1,900.00	-
Secretary-Palluruthy BP	(2,474.00)	-
Secretary Harippad BP	(2,496.00)	-
Secretary-Muthukullam BP	(2,571.00)	-
Premlal-District Co-Ordinator Kollam	2,600.00	-
Secretary-Athiyannoor BP	(2,652.00)	-
Secretary, Parakkode BP	2,912.00	-
Secretary Nemom BP	(3,192.00)	-
Visit of Ladakh	(3,385.36)	-
Secretary-Elamdesam BP	(3,431.00)	-
Secretary Muthuthala GP	3,446.00	-
Solaris Hotels Indore	3,625.00	-
Secretary Edakkad BP	(3,649.00)	-
Secretary-Muvattupuzha BP	(3,678.00)	-
Secretary Vypin BP	3,894.00	-
Secretary Ithikkara BP	(4,066.00)	-
403010801180_DDP PATAHANAMTHITTA	(4,613.00)	-
Secretary-Pothangodu BP	(4,734.00)	-
Retnakaran P V, Kannur	4,800.00	-
Secretary Wadakkenchery GP	5,396.00	-
Secretary Vamanapuram BP	6,142.00	-
403010801173_DDP KANNUR	(6,258.00)	-
Jayaraj P, Dist Facilitator ALP	(6,396.00)	-
Secretary, Chambakulam BP	6,454.00	-
Secretary Aryad BP	6,762.00	-
Secretary Alangad BP	(7,370.00)	-
Secretary Vandazhi GP	7,841.00	-
Secretary Ambalapuzha BP	7,852.00	-

SKV & ASSOCIATES CHARTERED ACCOUNTANTS TC 39/2738 "Sree Priya" Priyadarshini Road Koorkkanchery Thrissur-680007

SUB -SCHEDULES TO SCHEDULES FORMING PART OF BALANCESHEET		
SUB-SCHEDULES	As on 31.03.2020	As on 31.03.2019
Secretary Kalpetta BP	7,958.00	-
Secretary Kozhikkode BP	7,979.00	-
403010801743_Rajendrakumar A-Junior Supt-SRG	8,097.00	-
Secretary- Vazhoor BP	8,116.00	-
403010801179_DDP PALAKKAD	(8,140.00)	-
DD Economics & Statistics- IDK	(8,413.00)	-
403010801586_Maria Agencies	(8,863.00)	-
Secretary Vadavukode BP	8,898.00	-
Secretary-Wandoor BP	8,999.00	-
EVM Leisure Holidays & Resorts Pvt Ltd	9,000.00	-
403010801917_Sreedharan P P-Co.-Koothuparamba LAC	9,124.00	-
Secretary, Nileswaram BP	9,124.00	-
Secretary Veliyanad BP	9,124.00	-
Secretary Ambalapara GP	(9,195.00)	-
Secretary-Vengara BP	9,576.00	-
Secretary, Mukhathala BP	9,824.00	-
Secretary Karadukka BP	10,054.00	-
Secretary Nedumkandam BP	10,054.00	-
Secretary Parappa BP	10,054.00	-
Manager, Hassan Marikkar Hall	10,100.00	-
Secretary Vaniyamkulam GP	10,391.00	-
Secretary-Chenganur BP	10,984.00	-
Secretary-Kaduthuruthy BP	10,992.00	-
Secretary Cherpu BP	11,129.00	-
Secretary Thalassery BP	11,238.00	-
Secretary, Pallom BP	11,327.00	-
Secretary Munnar BP	11,914.00	-
Secretary-Kanhangad BP	11,997.00	-
Secretary-Puzhakkal BP	(11,999.00)	-
Secretary Thiruvallur GP	12,315.00	-
403010801316_General Scrtry,Chamber of Mncpl Chrmn	13,153.00	-
Secretary- Kannur BP	13,191.00	-
Secretary, Kalliassery BP	13,696.00	-
4030108011011_Visit of Andra Pradesh Team	(13,969.02)	-
Secretary Thodannur BP	15,150.00	-
Secretary Kuzhalmannam GP	(15,599.00)	-
Secretary Kappur GP	16,361.00	-
Secretary Peravoor BP	16,377.00	-
Secretary Arimpur GP	17,096.00	-
Secretary Chirayinkeezhu BP	17,220.00	-
DD Economics & Statistics KTYM	(17,508.00)	-
Secretary-Madamppally BP	17,700.00	-
Secretary Kunnamangalam BP	17,715.00	-
Secretary-Uzhavoor BP	18,047.00	-
Secretary Parassla BP	18,316.00	-
Secretary Malampuzha GP	18,611.00	-
Secretary Mathur GP	18,611.00	-
Secretary Vellinezgy GP	18,611.00	-
Secretary Perumpadappu BP	19,196.00	-
MAM Distributors	(19,471.00)	-
Secretary Elappully GP	20,141.00	-
403010801177_DDP KOZHIKODE	(21,410.00)	-

SKV & ASSOCIATES CHARTERED ACCOUNTANTS TC 39/2738 "Sree Priya" Priyadarshini Road Koorkkanchery Thrissur-680007

SUB -SCHEDULES TO SCHEDULES FORMING PART OF BALANCESHEET		
SUB-SCHEDULES	As on 31.03.2020	As on 31.03.2019
Secretary-Devikulam BP	21,780.00	-
Secretary Varkala BP	22,267.00	-
Secretary Koppam GP	22,391.00	-
Secretary Kottopadam GP	22,391.00	-
Secretary Kozhinjampara GP	22,391.00	-
Secretary Mankara GP	22,391.00	-
Secretary PallassnaGP	22,391.00	-
Secretay Kongad Gp	22,391.00	-
403010801990_Unnikrishnan Nair A	23,000.00	-
Secretary Koyilandy Municipality	23,022.00	-
Secretary-Manjeswar BP	23,729.00	-
Secretary Tunery BP	24,679.00	-
Secretary Melady BP	24,709.00	-
Secretary Lalam BP	24,784.00	-
403010801172_DDP IDUKKI	(25,082.00)	-
Secretary Oachira BP	25,511.00	-
Secretary Kanjirampuzha GP	26,171.00	-
Secretary-Kalikavu BP	26,420.00	-
Secretary, Sasthamkotta BP	26,991.00	-
DD Econimcs & Statistics- PTA	(27,244.00)	-
Mundakkal SCB Hall-KLM	27,255.00	-
Secretary-Areekode BP	27,283.00	-
Secretary Mavelikkara BP	27,727.00	-
Secretary Kanjikuzhy BP	27,792.00	-
Secretary Chelannur BP	27,844.00	-
Secretary Mulanthuruthy BP	27,892.00	-
Secretary Pattanakadu BP	28,000.00	-
Secretary Kunnummal BP	29,029.00	-
Secretary Chavara BP	29,052.00	-
Secretary-Thalikulam BP	29,101.00	-
Secretary, Anthikkad BP	29,585.00	-
Secretary Panamaram BP	29,588.00	-
Javahar Coperative Bhavan Employee Welfare Society	30,000.00	-
Secretary Alathur BP	30,020.00	-
Secretary Nenmara BP	30,049.00	-
403010801191_DII - AMOS CENTRE, Kottyam	(31,473.00)	-
Secretary Vazhakulam BP	31,590.00	-
Iconic Hospitality	31,650.00	-
Secretary Kasargod BP	31,699.00	-
403010801225_Director,Chaithanaya Pastoral Centre	32,475.00	-
Secretary Pampakuda BP	33,587.00	-
Secretary Vaikkom BP	33,788.00	-
Mascot Beach Resort Kannur	34,000.00	-
Secretary-Mallappally BP	35,256.00	-
District Mission Co-Ordinator Kudumbasree Pathanamt	(36,768.00)	-
Secretary-Mankada BP	37,210.00	-
Secretary Vellanad BP	37,824.00	-
Secretary-Ettumanoor BP	37,909.00	-
Secretary-Kanjirappally BP	37,988.00	-
Secretary Kuzhalmannam BP	37,988.00	-
Secretary Kollangode BP	40,665.00	-
Secretary Puthunagaram GP	41,002.00	-

SKV & ASSOCIATES CHARTERED ACCOUNTANTS TC 39/2738 "Sree Priya" Priyadarshini Road Koorkkancherry Thrissur-680007

SUB -SCHEDULES TO SCHEDULES FORMING PART OF BALANCESHEET		
SUB-SCHEDULES	As on 31.03.2020	As on 31.03.2019
Secretary Panthalayani BP	44,642.00	-
Secretary Mullassery BP	44,769.00	-
Secretary Ottapalam BP	46,388.00	-
Secretary Ranni BP	46,757.00	-
Secretary Thrithala BP	46,879.00	-
Secretary Irinjalakuda BP	47,177.00	-
Hill District Club-Wayanad	48,000.00	-
Secretary Kuttipuram BP	48,493.00	-
Malayolapuzha Kudumbasree Centre PTA	48,500.00	-
Secretary Kondotty BP	49,323.00	-
403010801267_District Literacy Mission, Wayanad	(50,496.00)	-
Secretary Paravur BP	50,884.00	-
Secretary Sreekrishnapuram BP	51,060.00	-
Secretary Chittur BP	52,242.00	-
Secretary Pampady BP	53,172.00	-
Secretary Perumkadavila BP	(53,557.00)	-
403010801683_Padanakkad Good Sheperd Church, KSGD	53,850.00	-
Gopi K, Co-Ordinator, Agali	53,900.00	-
Secretary-Kodakara BP	57,002.00	-
Secretary Malappuram BP	58,084.00	-
Secretary Thykkattussery BP	59,157.00	-
Secretary-Pandalam BP	59,631.00	-
Secretary Nilambur BP	61,248.00	-
403010801171_DDP ERNAKULAM	(62,692.00)	-
403010801102_Asramam Training College- Idukki	62,864.00	-
Secretary Chowannur BP	63,081.00	-
Secretary-Parakkadavu BP	64,944.00	-
403010801700_Photoman Digital Studio	(65,749.00)	-
Vatika Himalayan Resort-Sikkim	66,936.00	-
Secretary-Ponnani BP	68,088.00	-
Secretary Balussery BP	68,532.00	-
Secretary Pulikkeezhu BP	69,146.00	-
Secretary Pattambi BP	69,978.00	-
Secretary Palakkad BP	70,735.00	-
Secretary Irikkur BP	71,386.00	-
Secretary Panur BP	72,747.00	-
Secretary- Sulthanbatheri Bp	74,296.00	-
Secretary Kottarakkara BP	75,161.00	-
Secretary Payyanoor BP	75,876.00	-
40301080108_DPO, Kozhikode	76,596.00	-
Secretary Pathanapuram BP	78,556.00	-
Nalanda Auditorium Kozhikkode	79,060.00	-
Secretary Ollukkara BP	80,246.00	-
Haritha Keralam Mission, TVM	81,117.00	-
40301080102_DPO, Ernakulam	81,249.00	-
Secretary, Tirur BP	82,868.00	-
SIRD & PR Mysore	(85,527.68)	-
National Institute of Public Cor & Child Dev	(87,300.00)	-
Secretary Wadakancheri BP	88,736.00	-
Secretary-Pazhayanoor BP	91,101.00	-
Secretary Kothamangalam BP	91,376.00	-
Secretary Mannarkad BP	91,392.00	-

SKY & ASSOCIATES TC 39/2738 "Sree Priya" Priyadarshini Nagar Koorkkancherry Thrissur-680007 CHARTERED ACCOUNTANTS

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SUB -SCHEDULES TO SCHEDULES FORMING PART OF BALANCESHEET		
SUB-SCHEDULES	As on 31.03.2020	As on 31.03.2019
Sreedharan A-MLPM	91,790.00	-
Secretary Konni BP	91,962.00	-
Secretary Madappally BP	92,668.00	-
Secretary Anchal BP	93,571.00	-
4030108011032_Visit of Sikkim Team	97,868.58	-
Director of Enterprennurship- KVASU	(1,02,709.00)	-
Secretary Vellangallur BP	1,02,901.00	-
Secretary-Perinthalmanna BP	1,05,353.00	-
National Health Mission	(1,08,000.00)	-
Secretary-Mala BP	1,08,121.00	-
Secretary Koyipuram BP	1,08,421.00	-
Secretary Vettikavala BP	1,14,661.00	-
Mohanan M C, President Edakkad BP	1,16,150.00	-
Secretary Mathilakom BP	1,17,292.00	-
International Collective in Support of Fishworkers (ICSF)	(1,19,083.00)	-
Sivadasan K-Co-Ordinator Kalpetta LAC	1,19,316.00	-
Secretary Iritty BP	1,26,088.00	-
Secretary-Chittumala BP	1,26,841.00	-
4030108011043_Visit of West Bengal Team	(1,27,189.20)	-
Secretary-Kuthuparamba BP	1,28,846.00	-
Secretary-Nedumangadu BP	(1,33,160.00)	-
Secretary-Chavakkad BP	1,33,692.00	-
403010801211_DII- Samridhy Ernakulam	(1,33,883.00)	-
Secretary-Chadayamangalam Bp	1,41,594.00	-
Secretary-Mananthavady BP	1,49,199.00	-
UNDP Project - Mohan Kumar	(1,50,000.00)	-
District Mission Co-Ordinator Kudumbasree Wayanad	1,63,556.00	-
Secretary Thaliparamba BP	1,64,836.00	-
403010801801_Sargalaya Kerala Arts & Crfats Village	1,79,081.00	-
Bhutan Ine Tours Thimpu	1,81,000.00	-
SIPRD Assam	1,85,350.00	-
Kerala Development Plan	(1,86,577.00)	-
403010801540_KFRI Malappuram	1,89,847.00	-
Brookshore Hotel ALP	1,94,649.00	-
Bhutan GBS Tours & Travels	2,03,500.00	-
Back Packers Inn,West Bengal	2,10,000.00	-
Cooperative Societies Joint Registrar PKD	2,51,921.81	-
403010801311_Gandhi Smaraka Grama Seva Kendram	2,59,273.00	-
4010196_SIRD, Sikkim	2,77,206.66	-
MCM Hall Harippad ALP	2,77,610.00	-
Mount Carmel Auditorium TVM	2,79,000.00	-
Chief Executive Officer,TSIRD	2,98,415.00	-
District Mission Co-Ordinator Kudumbasree-EKM	2,99,000.00	-
SDG - APSDPS	(3,05,780.00)	-
Director General NIRD & PR	3,06,244.00	-
Secretary Kollam Municipal Corporation	3,09,960.00	-
Himavat Destination Pvt Ltd	3,36,000.00	-
District Mission Co-Ordinator Kudumbasrree ALP	3,40,000.00	-
District Mission Co-Ordinator Kudumbasree KTYM	3,44,000.00	-
SIRD & Panchayathiraj-CHRD	(3,48,972.00)	-
Director, Instittue of Driver Training & Research,	3,58,312.00	-
40301080135_ADC Idukki	4,40,516.00	-

SKV & ASSOCIATES CHARTERED ACCOUNTANTS TC 39/2738 "Sree Priya" Priyadarshini Road Koorkkanchery Thrissur-680007

SUB -SCHEDULES TO SCHEDULES FORMING PART OF BALANCESHEET		
SUB-SCHEDULES	As on 31.03.2020	As on 31.03.2019
Visit of Myanmar	(4,68,049.12)	-
JPC Wayanad	4,78,600.00	-
403010801712_Principal, ETC Mannuthy	5,00,000.00	-
Secretary Kerala Dev & Innovation Strategic Council	5,31,174.35	-
Capacity Building & Training - Lakshadweep	(5,46,187.64)	-
EPF - Deposit (Dispute)	5,97,887.00	-
403010801206_DII-PASS Pazhakulam-PTA	(7,61,136.00)	-
District Mission Co-Ordinator Kudumbasree KNR.	7,63,973.00	-
KSIE Ltd	(9,52,357.00)	-
District Mission Co-Ordinator Kudumbasree KSGD	10,29,995.00	-
JPC Kozhikkode	10,58,643.00	-
District Mission Co-Ordinator-Kudumbasree IDK	11,29,652.00	-
District Mission Co-Ordinator- Kudumbasree Trhissur	17,35,714.00	-
Khadhi & Village Industries	(17,50,000.00)	-
403010801504_Kanhirode Weavers' Co.P & SKnannur	(22,82,921.00)	-
District Mission Co-Ordinator Kudumbasree KKD	24,06,410.00	-
District Mission Co-Ordinato-KudumbasreePKD	25,94,690.00	-
District Mission Coordinator Kudumbasree MLPM	34,24,000.00	-
403010801127_C-DIT	50,00,000.00	-
403010801442_Gramalakshmi Mudralayam	(180,90,376.00)	-
3020216_NIRC -MGNREGA Trg- CHRD	7,816.00	-
CHRD		
Principal ETC Thaliparamba CHRD	80,328.00	(4,551.00)
JPC Palakkad CHRD	267.00	267.00
DRISHTI SKILL DEVELOPMENT -PMAY	19,200.00	19,200.00
CSIDCI-NEWDELHI-PMAY CHRD	22,000.00	22,000.00
JPC Malappuram CHRD	22,615.00	22,615.00
JPC THRISSUR CHRD	44,148.00	44,148.00
JPC Wayanad SIRD	6,470.00	72,864.00
PD PALAKKAD CHRD	74,794.00	74,794.00
PD KOZHIKODE CHRD	84,816.00	84,816.00
JPC Kollam CHRD	1,03,581.00	1,03,581.00
Principal, ETC Mannuthy CHRD	3,60,875.00	1,13,425.00
JPC IDUKKI CHRD	1,86,297.00	1,86,297.00
PD WAYANAD CHRD	1,88,130.00	1,88,130.00
JPC Kozhikkode CHRD	985.00	1,93,406.00
JPC Kannur CHRD	2,15,638.00	2,15,638.00
PD TVM CHRD	4,43,350.00	4,43,350.00
PD ALAPPUZHA CHRD	5,63,948.00	5,63,948.00
PD THRISSUR CHRD	5,75,675.00	5,75,675.00
Principal ETC Kottarakkara CHRD	2,68,885.00	15,79,869.00
JPC TRIVANDRUM CHRD	-	8,700.00
Ashok Kumar , Sreekala Arts, CHRD	5,000.00	-
Secretary BP Thalassery -CHRD	15,000.00	-
Secretary Thykkattussery BP_CHRD	70,380.00	-
Secretary Aryad BP- CHRD	73,350.00	-
BPO- Veliyanad	75,255.00	-
BPO-Ambalapuzha CHRD	75,900.00	-
Secretary Chambakulam BP CHRD	84,360.00	-
Nedumanagad BP-CHRD	85,230.00	-
Pothencode BP-CHRD	85,970.00	-

SKV & ASSOCIATES CHARTERED ACCOUNTANTS TC 39/2738 "Sree Priya" Priyadarshini Road Koorkkanchery Thrissur-680007

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SUB -SCHEDULES TO SCHEDULES FORMING PART OF BALANCESHEET		
SUB-SCHEDULES	As on 31.03.2020	As on 31.03.2019
BPO- Harippad-CHRD	87,450.00	-
Secretary Kanjikuzhy BP-CHRD	90,300.00	-
Chirayinkeezhu BP-CHRD	90,420.00	-
BPO Mavelikkara-CHRD	90,620.00	-
Varkala BP-CHRD	96,045.00	-
ParassalaBP_CHRD	98,270.00	-
BPO_ Bharanikkavu CHRD	99,210.00	-
Secretary Chengannur BP-CHRD	1,03,245.00	-
Secretary Pattanakkad_CHRD	1,08,020.00	-
Secretary Muthukulam BP_ CHRD	1,08,660.00	-
Vamanapuram BP-CHRD	1,23,710.00	-
BPO-Nemom-CHRD	1,25,190.00	-
Vellanad BP_ CHRD	1,25,190.00	-
Total	**203233050.23**	**1975,53,413.76**

SKV & ASSOCIATES CHARTERED ACCOUNTANTS TC 39/2738 "Sree Priya" Priyadarshini Road Koorkkanchery Thrissur-680007

KERALA INSTITUTE OF LOCAL ADMINISTRATION,THRISSUR		
SUB -SCHEDULES TO SCHEDULES FORMING PART OF BALANCESHEET		
SUB-SCHEDULES	As on 31.03.2020	As on 31.03.2019
Sub Schedule - V		
Bank Accounts		
KILA		
Canara 0720101071783	4,14,519.00	322,44,673.00
Canara Bank.0720101035194	9,33,766.50	371,98,333.50
Canara Bank A/c No.36762	6,75,239.00	10,533.00
District Treasury, Thrissur-TSB-713010100010328(Pension Fund)	85,46,326.00	184,57,008.00
District Treasury - TPA -713010200000890	5,284.00	1,760.00
IB-6089779851-KILA Journal	-	139.00
IB-6613334399-Canal Rejuvanation Project	-	1,35,204.00
I B A/c13086 - 462111353	27,88,130.89	99,08,906.37
IB A/c No. 6023592779-Deemed University	4,526.00	4,371.00
IB A/c No. 6224279712-Jagratha Samithi	13,90,228.00	24,09,037.00
Indian Bank A/c 886427262 TPD	1,81,007.00	1,48,217.00
Indian Bank A/c No.19066-AMLSGI - 462153519	35,32,526.00	34,93,765.00
Indian Bank SB A/c No.828727015-LIC Gratuity Fund	1,94,440.00	25,825.00
SBT-67221319393	33,63,915.90	226,74,566.06
SBT-67340271294 for E Tender	1,23,005.00	1,10,534.00
SMGB 40273101001389 KLGSDP	-	25.50
TSB-7990101000049 (C-ID: 573125)	18,08,031.00	23,06,105.00
SIB-0185053000013712-SB	7,21,327.00	6,95,969.00
TSB-799010100142947(KILA GPF)	97,41,832.00	90,93,704.00
SBI-38326395533-Project UNDP Hyrange Mountain	11,22,906.00	30,78,945.00
Indian Account No 861322417 -Project SC Survey		-
Indian Bank A/c No: 481357281 - CHRD	60,59,011.28	123,61,439.28
Indian Bank A/c No: 481412052- CHRD	4,13,839.00	3,99,628.00
Indian Bank A/c No: 6412142468-EPF- CHRD	2,688.00	1,224.00
Indian Bank A/c No: 6190238725- CHRD	21,45,919.00	20,72,231.00
Indian Bank A/c No: 6428162124-RURBAN- CHRD	7,89,502.00	14,59,022.00
Indian Bank A/c No: 707042776 - CHRD	20,73,901.00	19,71,986.00
Indian Bank A/c No: 744998749- CHRD	1,54,191.00	1,49,039.00
Indian Bank A/c No: 849214338-- CHRD	32,10,710.00	161,20,235.00
SBT A/c No.67154289102 TSST - CHRD	1,05,417.00	1,01,919.00
SBT A/c No.67167658576 WB- CHRD	5,165.00	4,994.00
SBI A/c No. 10644383917-Agali	27,49,520.59	26,65,686.59
SBI A/c No. 32256071824-Agali	2,64,311.37	2,55,986.37
Treasury, Thrissur-799012700000132 (PSTSB)	100.00	
799011400005535 (TSB)-AHADS FUND	10,00,000.00	
TOTAL	**545,21,284.53**	**1795,61,010.67**

SKV & ASSOCIATES CHARTERED ACCOUNTANTS TC 39/2738 "Sree Priya" Priyadarshini Road Koorkkancherry Thrissur-680007

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SUB -SCHEDULES TO SCHEDULES FORMING PART OF BALANCESHEET		
SUB-SCHEDULES	**As on 31.03.2020**	**As on 31.03.2019**
Sub Schedule - VI		
Fixed Deposits		
Fixed Deposit-Corpus Fund(SDC)	274,51,954.00	258,19,952.00
Fixed Deposit - District Tresuary	990,35,389.00	899,52,376.00
Term Deposit (deemed Unniversity & KILA)	3043,15,670.00	3124,59,392.00
TOTAL	**4308,03,013.00**	**4282,31,720.00**
Sub Schedule - VII		
Cash in hand		
KILA	18.00	18.00
SIRD	-	3,806.00
TOTAL	**18.00**	**3,824.00**
Sub Schedule - VIII		
SIRD Deposits & Advances - CHRD		
Advance to NFDC New Delhi (Lab to Land-IEC)	5,25,000.00	5,25,000.00
Receivable pending approval - (Agali EPF Arrear paid)	-	44,56,635.00
Electricity Charges Reimbursable	42,514.00	42,514.00
Electricity Deposit	1,68,362.00	1,68,362.00
Gas Cylinder Deposit	11,220.00	11,220.00
H.P Dealer Deposit	1,000.00	1,000.00
Internet Connection Deposit	12,249.00	12,249.00
Advance KIIDC-NR	100,00,000.00	100,00,000.00
Thirunelly Project Advance	5,00,000.00	5,00,000.00
SGSY Fund	10,83,134.00	10,83,134.00
Advance	8,900.00	50,125.00
TOTAL	**123,52,379.00**	**168,50,239.00**

SKV & ASSOCIATES CHARTERED ACCOUNTANTS TC 39/2738 "Sree Priya" Priyadarshini Road Kaorikkanchery Thrissur-680007

RECEIPTS			PAYMENTS		
PARTICULARS	CURRENT YEAR 2019-20	PREVIOUS YEAR 2018-19	PARTICULARS	CURRENT YEAR 2019-20	PREVIOUS YEAR 2018-19
JPPI Project	-	20,86,400.00	JPPI Project	20,67,694.00	18,706.00
Project District Plan Comparison	-	15,21,450.00	Project District Plan Comparison	15,99,568.00	-
Project- Gender Budgeting & Research, Publication & Monitoring	2,85,690.00	12,03,450.00	Project- Gender Budgeting & Research, Publication & Monitoring	4,28,192.00	1,86,016.00
Project TQM ISO	38,40,000.00	-	Project TQM ISO	45,38,944.00	54,26,747.00
Suchitwa Mission- Swachh Bharath Mission	-	1,25,00,000.00	Suchitwa Mission- Swachh Bharath Mission	17,43,157.00	30,76,493.00
UNDP-Indian High Range Mountain Landscape Project	10,78,905.00	30,78,945.00	UNDP-Indian High Range Mountain Landscape Project	43,27,978.00	3,74,299.00
UNDP IHRML Project 2	12,30,966.00	-	UNDP IHRML Project 2	4,81,808.00	-
Project Food & Agriculture	3,25,250.00	1,95,150.00	Project Food & Agriculture	3,52,797.00	1,67,603.00
NIRD-Assessment Study of Mission Andhyodya	-	2,40,000.00	NIRD-Assessment Study of Mission Andhyodya	-	5,73,383.00
NIRD PR	2,10,498.00	3,89,400.00	NIRD PR	2,10,498.00	-
Project GIZ	1,67,331.00	-	Project GIZ	6,49,977.00	92,579.00
NIRD-SRP DRP Trg-Project MGNREGS	-	10,76,625.00	Project Disaster Management	1,87,17,551.00	-
JPPI - UNICEF Phase 2	17,54,500.00	-	JPPI - UNICEF Phase 2	13,64,838.00	-
Project Preparation of Bio Diversity Register	1,45,000.00	-	Project Preparation of Bio Diversity Register	2,36,220.00	-
UNEP - Eco DRR Project	14,14,100.00	-	UNEP - Eco DRR Project	6,84,981.00	-
Rehabilitation council of India	24,02,400.00	-	Gratuity Paid	7,00,000.00	-
LIC gratuity fund	8,66,154.00	2,12,520.00	LIC Gratuity fund remitted	10,50,000.00	11,73,557.00
Income tax collected	82,34,639.00	68,93,571.00	Income Tax remitted	84,52,595.00	71,84,729.00
Workers welfare fund collection	44,154.00	92,841.00	Workers Welfare Fund remitted	44,154.00	92,841.00
Profession tax collected	2,26,050.00	2,24,300.00	Profession Tax remitted	2,26,050.00	2,24,300.00
Goods service tax collected	18,79,177.58	13,56,806.38	Goods Service Tax remitted	25,15,734.94	16,30,002.00
Other liabilities collected	4,10,697.00	36,00,952.00	Other liabilities remitted(KILA+CHRD)	5,73,363.00	73,80,336.00
Tax deducted at source	22,89,900.00	-	Tax deducted at source	17,91,450.00	22,04,196.00
Income from training programmes	5,17,30,503.45	4,87,38,977.16	Training expenses	53,51,832.00	79,91,887.99
Other income	20,32,843.92	1,00,03,169.34	Other expenses	17,79,474.12	19,50,374.74
Consultancy fee received	8,14,000.00	-	Consultancy charges Paid	1,78,000.00	80,420.00
Other Projects fund KILA CHRD (including trg fund)	27,44,959.00	79,14,756.00	Trg exps-KILA -CHRD	51,48,845.00	51,92,085.00
Subscription fee received in advance	300.00	100.00	Office expenses	54,03,366.83	67,14,272.10
Sundry Creditors	73,36,017.43	1,08,89,856.86	**Closing balance:-**		

SKV & ASSOCIATES
TC 39/2738
"Sree Priya"
Priyodarshini Road
Koorkkanchery
Thrissur-680007
CHARTERED ACCOUNTANTS

RECEIPTS			PAYMENTS		
PARTICULARS	CURRENT YEAR 2019-20	PREVIOUS YEAR 2018-19	PARTICULARS	CURRENT YEAR 2019-20	PREVIOUS YEAR 2018-19
JPPI Project	-	20,86,400.00	JPPI Project	20,67,694.00	18,706.00
Project District Plan Comparison	-	15,21,450.00	Project District Plan Comparison	15,99,568.00	-
Project- Gender Budgeting & Research, Publication & Monitoring	2,85,690.00	12,03,450.00	Project- Gender Budgeting & Research, Publication & Monitoring	4,28,192.00	1,86,016.00
Project TQM ISO	38,40,000.00	-	Project TQM ISO	45,38,944.00	54,26,747.00
Suchitwa Mission- Swachh Bharath Mission	-	1,25,00,000.00	Suchitwa Mission- Swachh Bharath Mission	17,43,157.00	30,76,493.00
UNDP-Indian High Range Mountain Landscape Project	10,78,905.00	30,78,945.00	UNDP-Indian High Range Mountain Landscape Project	43,27,978.00	3,74,299.00
UNDP IHRML Project 2	12,30,966.00	-	UNDP IHRML Project 2	4,81,808.00	-
Project Food & Agriculture	3,25,250.00	1,95,150.00	Project Food & Agriculture	3,52,797.00	1,67,603.00
NIRD-Assessment Study of Mission Andhyodya	-	2,40,000.00	NIRD-Assessment Study of Mission Andhyodya	-	5,73,383.00
NIRD PR	2,10,498.00	3,89,400.00	NIRD PR	2,10,498.00	-
Project GIZ	1,67,331.00	-	Project GIZ	6,49,977.00	92,579.00
NIRD-SRP DRP Trg-Project MGNREGS	-	10,76,625.00	Project Disaster Management	1,87,17,551.00	-
JPPI - UNICEF Phase 2	17,54,500.00	-	JPPI - UNICEF Phase 2	13,64,838.00	-
Project Preparation of Bio Diversity Register	1,45,000.00	-	Project Preparation of Bio Diversity Register	2,36,220.00	-
UNEP - Eco DRR Project	14,14,100.00	-	UNEP - Eco DRR Project	6,84,981.00	-
Rehabilitation council of India	24,02,400.00	-	Gratuity Paid	7,00,000.00	-
LIC gratuity fund	8,66,154.00	2,12,520.00	LIC Gratuity fund remitted	10,50,000.00	11,73,557.00
Income tax collected	82,34,639.00	68,93,571.00	Income Tax remitted	84,52,595.00	71,84,729.00
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Goods service tax collected	18,79,177.58	13,56,806.38	Goods Service Tax remitted	25,15,734.94	16,30,002.00
Other liabilities collected	4,10,697.00	36,00,952.00	Other liabilities remitted(KILA+CHRD)	5,73,363.00	73,80,336.00
Tax deducted at source	22,89,900.00	-	Tax deducted at source	17,91,450.00	22,04,196.00
Income from training programmes	5,17,30,503.45	4,87,38,977.16	Training expenses	53,51,832.00	79,91,887.99
Other income	20,32,843.92	1,00,03,169.34	Other expenses	17,79,474.12	19,50,374.74
Consultancy fee received	8,14,000.00	-	Consultancy charges Paid	1,78,000.00	80,420.00
Other Projects fund KILA CHRD (including trg fund)	27,44,959.00	79,14,756.00	Trg exps-KILA -CHRD	51,48,845.00	51,92,081.00
Subscription fee received in advance	300.00	100.00	Office expenses	54,03,366.83	67,14,27[illegible]
Sundry Creditors	73,36,017.43	1,08,88,856.86	Closing balance:-		

& ASSOCIATES TC 39/1738 "Sree Priya" Priyadarshini Road Koorkkancheri Thrissur-680007 CHARTERED ACCOUNTANTS

RECEIPTS			PAYMENTS		
PARTICULARS	CURRENT YEAR 2019-20	PREVIOUS YEAR 2018-19	PARTICULARS	CURRENT YEAR 2019-20	PREVIOUS YEAR 2018-19
KILA pension fund	92,76,650.00	56,42,095.00	Cash & Stamp	18.00	18.00
KILA general provident fund	17,32,386.00	36,69,031.00	Bank including deposits	47,03,63,954.25	57,31,51,013.39
Course fee received	44,000.00	92,000.00	Closing cash & bank balance-KILA CHRD	1,49,60,343.28	3,46,45,523.28
TOTAL	93,25,31,897.59	1,09,31,97,136.59	TOTAL	93,25,31,897.59	1,09,31,97,136.59

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FOR SKV & ASSOCIATES
CHARTERED ACCOUNTANTS

(K. SANTHA KUMAR)
PARTNER M No. 020068

SKV & ASSOCIATES
TC 39/2738
"Sree Priya"
Priyadarshini Road
Koorkkancherry
Thrissur-680007
CHARTERED ACCOUNTANTS

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